



City of Greenacres  
HOME BUSINESS TAX RECEIPT APPLICATION

Date \_\_\_\_\_

**Business Information**

Business Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Mailing \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

Web-Site \_\_\_\_\_ E-Mail Address \_\_\_\_\_

If Applicable State License # \_\_\_\_\_

**Applicant/Owner Information**

Owner Name \_\_\_\_\_ Phone \_\_\_\_\_

Corporation \_\_\_\_\_ Phone \_\_\_\_\_

Pursuant to F.S. 205.0535 (5) No Business Tax shall be issued unless the FEIN number or SSN number is obtained from the person to be taxed. If a FEIN is not available, the applicant must complete the attached form with the SSN for the person being taxed pursuant to F.F. 119.071 (5).

FEIN \_\_\_\_\_ or Social Security number to be completed on attached document

**Describe Nature of Business** \_\_\_\_\_

**Mark below if you are claiming any of the following exemptions:**

\_\_\_ Veterans Exemption

\_\_\_ Non-Profit Exemption

\_\_\_ Disability Exemption

\_\_\_ Age Exempt

**FOR OFFICE USE ONLY**

Business Tax ID # \_\_\_\_\_ PCN Number \_\_\_\_\_

Application has been \_\_\_ Approved \_\_\_ Denied by \_\_\_\_\_ Date: \_\_\_\_\_

Approved Use \_\_\_\_\_ Total Amount Due \$ \_\_\_\_\_

Comments \_\_\_\_\_

## Home Occupation Regulations

Pursuant to your request for a City of Greenacres Business Tax Receipt to conduct a business, profession or occupation within your home, located within the City limits, you are hereby notified of the following regulations as set forth in Section 16-740 of the City Code:

**NOTICE: In addition to the regulations of the City of Greenacres, there may be additional approvals and/or restrictions imposed by other agencies including Homeowners Associations. The issuance of a City Business Tax Receipt does not relieve the homeowner from the responsibility to comply with their regulations.**

1. The use of the dwelling unit for a home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and shall under no circumstances change the residential character thereof.
2. No person other than those legally residing on the premises shall be engaged in such home occupation at the premises.
3. Home occupations shall not occupy more than fifteen (15) percent of the first floor area of the residence, exclusive of the area of any open porch or attached garage or similar space not suited or intended for occupancy as living quarters or 250 square feet, whichever is less.
4. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation except one (1) home occupation sign per dwelling may be erected as a wall sign that is parallel to the frontage street. The maximum size of such sign shall be one square foot in copy area.
5. No traffic, including but not limited to deliveries, shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any additional need for parking generated by such home occupation shall be met off the street.
6. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises. There shall be no storage of hazardous or noxious materials on the site of the home occupation.
7. No activity of a home occupation involving the storage, and/or outdoor storage, or window display or merchandise, is permitted. No stock involved in the trade shall be displayed or maintained on the premises.
8. No home occupation shall be conducted in any accessory building.
9. A home occupation shall be subject to all applicable City Business Tax Receipts, and other permits and approvals as necessary.
10. No retail or wholesale sales shall be conducted on premises used in a home occupation.
11. Family daycare facilities limited to no more than five (5) children are on the premises at any time, inclusive of all children residing in the home. All family daycare facilities shall possess all licenses and/or approvals as required by federal, state and/or local laws and ordinances.

**I acknowledge that I have read the above and fully understand and agree to abide by the codes of the City of Greenacres, Florida. I hereby declare this application has been examined by me this date and to the best of my knowledge and belief is true and accurate**

Applicant's Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print Applicant's Name \_\_\_\_\_ Date: \_\_\_\_\_