

CITY OF GREENACRES

OFFICIAL MINUTES TRACKING

Council/Board: City Council Meeting & FY 18 Budget Hearing
Meeting Date: 10-2-17
Transcribed by: mf No. of Pages: 9 Transcription Time: 3.75

REVIEW OF MINUTES

Reviewed By:

Name/Initials	Date	Revisions	
<u>J. O. / Jc</u>	<u>10/10/17</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPROVAL OF MINUTES

Meeting Date: 11-6-17

Motion By: Tharp Seconded By: Thelusme

Check One: ☒ Approved ☐ Tabled ☐ Denied Vote: 5/0

Changes requested by Council or Board? ☐ Yes ☒ No

If yes, note changes: _____

Date Scanned and Filed: _____ By: _____



OFFICIAL MINUTES

CITY OF GREENACRES
5800 Melaleuca Lane
Greenacres, FL 33463

CITY COUNCIL MEETING & FY 18 BUDGET HEARING
Monday, October 2, 2017 – 7:00 P.M.

1. Call To Order and Roll Call.

Deputy Mayor Bousquet called the City Council Meeting and FY 18 Budget Hearing of Monday, October 2, 2017 to order at 7:00 p.m. City Clerk Joanna Cunningham called the roll.

ROLL CALL:

Council Present:

Paula Bousquet, Deputy Mayor
John Tharp, Council Member
Peter A. Noble, Council Member
Judith Dugo, Council Member
Anderson Thelusme, Council Member

Absent:

Joel Flores, Mayor (*Excused*)

Attendees from Public: 14

Press: 1

Staff Present:

Andrea McCue, City Manager
James D. Stokes, City Attorney
Joanna Cunningham, City Clerk/PIO
Michael Grimm, Director/Building
Jim McInnis, Director/Finance
Mark Pure, Fire Chief/Fire Rescue
Suzanne Skidmore, Director/Human Resources
Michele Thompson, Director/Leisure Services
Kara L. Irwin-Ferris, Director/Planning & Engineering
Carlos Cedeño, Director/Public Works
Sue Molloy, Fire Marshal/Fire Rescue
Teri Beiriger, Budget Analyst/Finance
Melody Larson, Assistant to the City Clerk
Capt. Tristram Moore/PBSO
Lt. Anthony Richter/PBSO

2. Pledge of Allegiance to the Flag.

Deputy Mayor Bousquet read a statement from Mayor Flores regarding the recent hurricane relief efforts and the wonderful collaboration by the citizens of Greenacres and City staff in donating their time and supplies to the victims in Puerto Rico. She recognized the efforts of PBSO and Greenacres Fire Rescue for their support. She called for a moment of silence for the victims of the Las Vegas concert then continued with the Pledge of Allegiance.

3. Comments From the Public for Agenda Items Only.

Deputy Mayor Bousquet asked if there were comments from the public; hearing none, she continued with the Agenda.

4. Agenda Approval.

- A.** Additions, deletions, or substitutions to the Agenda.
- B.** Motion to approve and adopt entire agenda as set.

Deputy Mayor Bousquet requested postponement of Items 6D, 8B, 10A and 10B to the October 16, 2017 City Council Meeting and called for a motion. Council Member Dugo requested to pull Discussion Items 10A, 10B and 10C from the Agenda.

MOTION: Council Member Dugo made a motion to approve the Agenda as amended. Council Member Thelusme seconded the motion.

VOTE ON THE MOTION: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

5. Second Hearing - FY 2018 Proposed Budget.**A. Ordinances:**

1. **PUBLIC HEARING:** **Ordinance No. 2017-17:** Second Reading; Establishing a taxable valuation and levying an ad valorem tax on property located within the Corporate Limits of Greenacres, Florida, for the year ending December 31, 2017; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date; and pursuant to Staff Memo. – James McInnis, Finance Director.

City Clerk Joanna Cunningham read Ordinance. 2017-17 into the record on second reading.

Finance Director Jim McInnis cited the statutory requirements to levy property taxes and adopt a millage rate. The first reading of Ordinance 2017-17 was held on September 19, 2017 and proposed tentative millage rate of 6.0854 mills for FY 18. Ordinance 2017-17 establishes the taxable values and levies ad valorem taxes on property for FY 18. The proposed millage rate of 6.0854 mills remains unchanged from FY 17 and is 8.5% higher than the rolled-back rate of 5.3859 mills (*the ad valorem millage rate that generates the same amount of property tax revenue on existing property in FY 17*). Staff recommended approval of Ordinance 2017-17.

Deputy Mayor Bousquet called on Council Members for comments; hearing none, she opened the meeting to the public. She asked if anyone was in favor of, or opposed to, Ordinance 2017-17 to come forward. Seeing no

one come forward, she closed the meeting to the public and called for a motion.

MOTION: Council Member Noble made a motion to approve Ordinance 2017-17 on second reading. Council Member Tharp seconded the motion.

VOTE ON THE MOTION: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

2. **PUBLIC HEARING:** **Ordinance No. 2017-18:** Second Reading; Adopting an operating budget for the Fiscal Year beginning October 1, 2017 and ending September 30, 2018; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date; and pursuant to Staff Memo. – James McInnis, Finance Director.

City Clerk Joanna Cunningham read Ordinance. 2017-18 into the record on second reading.

Finance Director Jim McInnis reported that Ordinance 2017-18 adopts a final operating budget for FY 18. The proposed budget reflects an increase in all funds with total expenditures of \$30,895,532 in FY 17 to \$32,834,697 in FY 18. Staff recommends approval of Ordinance 2017-18.

Deputy Mayor Bousquet called on Council Members for comments; hearing none, she opened the meeting to the public. She asked if anyone was in favor of, or opposed to, Ordinance 2017-18 to come forward. Seeing no one come forward, she closed the meeting to the public and called for a motion.

MOTION: Council Member Tharp made a motion to approve Ordinance 2017-18 on second reading. Council Member Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

6. **Special Business.**

- A. **Proclamation:** Oasis Compassion Awareness Month – Joel Flores, Mayor.

City Clerk Cunningham read the proclamation into the record. Deputy Mayor Bousquet presented Sharon Gill of Oasis Compassion Agency with the proclamation. Ms. Gill thanked the City for its continued support and community partnership of many years. Photos were taken.

B. Proclamation: Fire Prevention Week - Joel Flores, Mayor.

City Clerk Cunningham read the proclamation into the record. Deputy Mayor Bousquet presented Fire Chief Mark Pure, Asst. Fire Chief Brian Fuller and Fire Marshal Sue Molloy with the proclamation. Photos were taken.

C. Proclamation: Breast Cancer Awareness Month – Joel Flores, Mayor

City Clerk Cunningham read the proclamation into the record. Deputy Mayor Bousquet presented Greenacres Firefighters the proclamation. Photos were taken.

7. Consent Agenda.

A. Deputy Mayor Bousquet asked Council if they wished to pull any of the eight (8) Consent Agenda items; hearing none, she called for a motion.

1. **Resolution No. 2017-35:** Authorizing staff actions to procure those items approved in the Fiscal Year 2018 budget; pursuant to Staff Memo – James McInnis, Finance Director.
2. **Resolution No. 2017-36:** Authorizing budget adjustments within the Fiscal Year 2017 total operating budget; pursuant to Staff Memo.-James McInnis, Finance Director.
3. **Resolution No. 2017-37:** Adopting a Capital Improvements Program for Fiscal Years 2018-2023; pursuant to Staff Memo – James McInnis, Finance Director.
4. **Resolution No. 2017-38:** Providing for automatic amendment of the Fiscal Year 2018 budget to reflect outstanding encumbered orders of Fiscal Year 2017; providing that the cost of those expenditures are to be paid from funds carried forward from fiscal year 2017; pursuant to Staff Memo – James McInnis, Finance Director.
5. **Resolution No. 2017-42, AB-17-02:** Abandoning and vacating a portion of parcel "A", Sherwood Plaza, a twenty (20) foot drainage easement, as recorded in Plat Book 85, Page 196 of the Official Records of Palm Beach County, Florida, as requested by Brian Thornton, agent for the owner, RaceTrac Petroleum Inc.; providing for repeal of conflicting resolutions; providing for severability; and providing for an effective date; pursuant to Staff Memo. Kara Irwin Ferris, Planning & Engineering Director.
6. **Resolution No. 2017-45:** Ratifying the Collective Bargaining Agreement (attached hereto as Exhibit "A") between the City of Greenacres and the Professional Firefighters/Paramedics of Palm Beach County, Local 2928,

IAFF Inc. for the period of October 1, 2017, through September 30, 2020; and authorizing the appropriate city officials to effectuate the terms of the agreement; pursuant to Staff Memo – Andrea McCue, City Manager.

7. **Resolution No. 2017-46:** Authorizing the submittal of FY 2017 Justice Assistance Grant (JAG) program application to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance and authorizing the city manager to sign all grant documents and accept award of the grant, and authorizing the city manager with signature authority responsible for implementing the grant for the procurement of law enforcement equipment and technology to be used by law enforcement; and providing for an effective date; pursuant to Staff Memo – James McInnis, Finance Director
8. **EMS Write-offs:** Pursuant to Staff Memo and Exhibit - James McInnis, Finance Director.

MOTION: Council Member Dugo made a motion to approve the eight (8) Consent Agenda items. Council Member Tharp seconded the motion.

VOTE ON THE MOTION: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

8. **Regular Agenda:**

- A. **PUBLIC HEARING:** **Ordinance No. 2017-16:** Second Reading; An Ordinance adopted by the City Council of the City of Greenacres, Florida, Amending Chapter 7 "Health, Sanitation and Nuisances" Article II "Property Maintenance" Section 7-27 "Nuisances Declared" to declare unattended drop-off collection bins to be public nuisances and authorizing the City to remove and dispose of the same; providing for repeal of conflicting ordinances; providing for severability; providing for inclusion in code; and providing for an effective date; pursuant to Staff Memo – Michael Grimm, Building Director.

City Clerk Joanna Cunningham read Ordinance 2017-16 into the record on second reading.

Building Director Mike Grimm reported on a proliferation of unattended, unsightly clothing drop-off bins in the City. He noted that the bins are in poor condition and placed in inappropriate locations many times blocking visibility and posing a hazard to drivers. Because these bins are not specifically addressed in the Code, Ordinance 2017-16 identifies them as a nuisance, provides for disposal methods and makes them illegal to be located anywhere without prior City authorization. Staff recommends approval of Ordinance 2017-16.

Deputy Mayor Bousquet called on Council Members for comments.

Council Member Dugo asked how long before approved locations can be identified.

Director Grimm explained adoption of another ordinance would be required to allow a contractor the ability to locate bins in the City. He reported working with the Finance Department to verify possibly piggy-backing onto an existing municipal contract or bidding out the project. He was waiting for a different contract for review.

Council Member Noble learned during a PBC League of Cities meeting of three other cities interested in passing similar ordinances.

Deputy Mayor Bousquet called for a motion.

MOTION: Council Member Dugo made a motion to approve Ordinance 2017-16 on second reading. Council Member Thelusme seconded the motion.

VOTE ON THE MOTION: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

- C. **Reconsideration of Resolution No. 2017- 41:** Approving Addendum Three (3) to the Law Enforcement Services Agreement (LESA) with the Palm Beach County Sheriff's Office (PBSO); providing for an effective date - James Stokes, City Attorney.

Deputy Mayor Bousquet reported that this item was amended and voted on at the September 19th Council Meeting. Since then, it was discovered that the six (6) Crossing Guards originally proposed were correct and a decrease in monies owed by the City was also found; therefore, a Motion to Reconsider Resolution 2017-41 is in order.

MOTION TO RECONSIDER: Council Member Dugo made a motion to reconsider Resolution 2017-41. Council Member Noble seconded the motion.

VOTE ON THE MOTION TO RECONSIDER: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

City Clerk Joanna Cunningham read Resolution No. 2017-41 into the record.

City Attorney Stokes reminded Council that the Motion to Reconsider simply brought the item back to the table for a vote and that a new motion to adopt Resolution 2017-41 was needed.

Deputy Mayor Bousquet called for motion.

MOTION: Council Member Tharp made a motion to approve Resolution 2017-41 as presented. Council Member Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

- D. Resolution No. 2017-43:** Providing notice of the 2018 Municipal Election to be held on March 13, 2018, pursuant to the City Charter, Articles I through IV, and Chapters 97 through 106, Florida Statutes; designating the date, time, and place to qualify and file for the offices of City Council District Seats II, III, and IV for the 2018 Municipal Election; setting filing fees; authorizing the appointment of election boards for sixteen (16) precincts in eight (8) polling locations; authorizing the city Clerk to serve as the filing officer; authorizing the Palm Beach County Supervisor of Elections, the City Manager, the City Attorney, the City Clerk or their designee to serve as the Canvassing Board for the City; and providing for the Supervisor of Elections to count the ballots and certify the results; pursuant to Staff Memo – Joanna Cunningham, City Clerk.

City Clerk Joanna Cunningham read Resolution 2017-43 into the record. She explained that due to changes in the election laws, this item was being presented to Council earlier this year due to the requirements for mailing Vote by Mail (absentee ballots) and military overseas ballots 45 days prior to an election. Since the qualifying/filing period is outlined in the Charter, such changes required moving the City's qualifying/filing period to December 5th through 19th in order to comply with the new federal election laws. Resolution 2017-43 also names City staff as the canvassing board with the Supervisor of Elections.

Deputy Mayor Bousquet called on Council Members for comments; hearing none, she called for a motion.

MOTION: Council Member Noble made a motion to approve Resolution 2017-43 as presented. Council Member Tharp seconded the motion.

**VOTE ON
THE MOTION:** **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

- E. **Resolution No. 2017-44:** Authorizing the execution of the Agreement for Election Services between the Palm Beach County Supervisor of Elections and the City of Greenacres; and authorizing the Mayor to execute the agreement; pursuant to Staff Memo – Joanna Cunningham, City Clerk

City Clerk Joanna Cunningham read Resolution No. 2017-44 into the record. She explained this Resolution covers the standard annual agreement with the SOE to host the election using their voting and tabulation equipment and services.

Deputy Mayor Bousquet called for a motion.

MOTION: Council Member Dugo made a motion to approve Resolution 2017-44 as presented. Council Member Thelusme seconded the motion.

**VOTE ON
THE MOTION:** **In Favor:** Council Member Tharp, Council Member Noble, Council Member Dugo, and Council Member Thelusme.

Motion carried: 4 - 0.

9. **Comments from the Public:** None.

10. **Discussion Items:** None.

11. **Staff Comments:**

- A. **City Manager's Report.**

Passport Acceptance Program

City Manager Andrea McCue noted in entering a new fiscal year, staff has been looking into options on how to generate additional revenue. The City Clerk proactively suggested processing passports. Staff is pursuing this avenue and will be sending a letter to the U.S. Department of State requesting that Greenacres serve as a Passport Acceptance Facility. If accepted, the City would receive \$25 for every passport application processed plus additional monies for photos. Some municipalities generate millions of dollars in revenue; others in the hundreds of thousands. This is a potential opportunity that is being explored.

Medical Marijuana

City Manager McCue reported that as part of the discussion on medical

marijuana, its use by employees and the impact on existing policies and procedures was raised. The PBC League of Cities has scheduled a workshop on October 25th to address this issue. She reported that the City will be in attendance. This topic was originally scheduled for discussion on the October 16th City Council Agenda, however more information will be made available following the workshop.

Thank You's and Introduction

City Manager McCue thanked Finance Director Jim McInnis and Budget Analyst Teri Beiriger for the assistance in preparing the FY 18 Budget. She also thanked Fire Chief Mark Pure, Assistant Fire Chief Brian Fuller and HR Director Suzanne Skidmore for their assistance in the Professional Firefighters/Paramedic bargaining unit contract negotiations.

She was pleased to introduce PBSO Lt. Andy Richter at District 16.

B. City Attorney's Report.

City Attorney James Stokes reminded Council that the Charter amendment ordinances would be presented at the October 16, 2017 City Council Meeting.

12. Mayor and City Council Reports.

District 3 – Council Member Dugo requested to hold a special meeting on October 30th to conduct the City Manager and City Attorney evaluations. **Consensus: All Council Members agreed they would hold a special meeting at 6:30 pm.**

District 1 – Council Member Tharp reported on a fantastic turnout during the hurricane relief efforts for the victims of Puerto Rico. He commended Mayor Flores for his efforts. It was a great cause and what a community turnout! He recognized Leisure Services personnel, PBSO, Fire Rescue, FPL, Pratt-Whitney, the local Cub Scouts, and a housing construction donor.

13. Adjournment.

Council Member Dugo moved to adjourn the meeting, seconded by Council Member Thelusme. The meeting adjourned at 7:38 p.m.

CITY COUNCIL


Joel Flores
Deputy

/mel



Respectfully submitted,


Joanna Cunningham, MMC
Citi Clerk

Date Approved: 11/6/17