



City of Greenacres

Building Department

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DRIVEWAYS AND DRIVEWAY EXPANSIONS

This checklist is designed to expedite permit application processing by ensuring that all required documentation is submitted with your application.

Submit one copy of the permit application and two (2) copies of the following required information:

1. A survey/site plan showing:
 - (a) All property lines & dimensions
 - (b) All buildings on the property with dimensions
 - (c) All easements, swales, sidewalks, turnouts, water meters, existing driveways
 - (d) All streets & bodies of water abutting the property
 - (e) Type & thickness of materials of the proposed driveway
 - (f) Location & dimensions of the existing and/or proposed driveway
2. Homeowner's Association Approval.

SPECIFIC REQUIREMENTS

- a. The contractor is responsible for having underground utilities located, and having water meters relocated. The contractor is liable for any damage to utility lines, sidewalks and roadways.
- b. Specifications and Turnouts
 1. Driveways to residences shall be paved with asphalt, a minimum of nine (9) feet wide, to the same specifications as secondary roads and streets except that subgrade stabilization shall not be required. Driveways shall join (abut) the road or street pavement with returns (turnouts) having six (6) feet radii or with wedges having four (4) foot minimum dimensions.
 2. Driveways to residences may be paved with concrete four (4) inches thick, reinforced with fiber or ten (10) gauge 6x6 wire mesh. Driveways and turnouts in the road right-of-way and in utility easements may not have wire mesh; driveways and turnouts in these areas are to be six (6) inch thick concrete or four (4) inch thick fibered concrete. All other requirements remain the same.
 3. Driveways to residences may be constructed of paver bricks or paver blocks. The plans submitted must contain details of the subgrade, the type, thickness and degree of compaction of the base material, and the poured concrete edging to hold the pavers in place. Other requirements remain as stated in 1 and 2 above.
 4. Driveways to commercial properties shall be paved not less than (10) feet wide (except turnouts to gasoline service stations shall be paved not less than thirty (30) feet wide), to the same specifications as primary roads and streets. They shall join (abut) the road or street pavement with returns (turnouts) having eight (8) feet radii or wedges having six (6) foot minimum dimensions.
- c. Elevation & pitch of existing swales must not be changed by any proposed work.

INSPECTIONS:

Residential: When the base is prepared or forms are installed, request a drive/concrete (Code B3F) or drive/asphalt (Code B3G). When the driveway is completely installed, request a final inspection (Code B29).

Commercial: See permit for required inspections.

Signature of Applicant

Date

Applicant Name Printed