



Building Division
5800 Melaleuca Lane
Greenacres, Florida 33463-3515
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561-642-2052

FIRE ALARM CHECKLIST

Site Information
Address: _____ Greenacres, FL _____
Required Plans and Documents
☐ Permit Application ☐ Fire Alarm Checklist ☐ Plans (if applicable) ☐ Notice of Commencement for work valued at \$5,000 or more. (Recorded and/ or certified copy of the NOC must be submitted to inspections@greenacresfl.gov prior to scheduling the first inspection)
Is this under the Simplified Permitting Process for Fire Alarms per Florida Statute 553.7932 (20 devices or fewer)? ___ Yes ___ No
SIMPLIFIED PERMITTING PROCESS NOTES: • The Simplified Permitting Process is only for an alteration of a total of 20 or fewer initiating devices and notification devices, the installation or replacement of a fire communicator connected to an existing fire alarm control panel in an existing commercial, residential, apartment, cooperative, or condominium building, or the replacement of an existing fire alarm panel using the same make and model as the existing panel. • The contractor is required to keep 2 copies of the plans and specifications, along with the permit, at the project worksite, and make such plans and specifications are available to the inspector during each inspection. • Work valued over \$5,000 in cost is to be dated, signed and sealed by a Florida Registered Professional Engineer. • If a fire alarm project does not meet the parameters of FSS 553.7932, a regular Fire Alarm System permit will be required. • Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by the Fire Marshal.
Qualifier Signature: _____ Date: _____

This checklist is intended for Building Division use only.