



## City of Greenacres

Building Division  
5800 Melaleuca Lane  
Greenacres, Florida 33463-3515  
Ph: 561-642-2052 Fax: 561-642-2049  
www.greenacresfl.gov

## Water Heater Changeout Checklist

| Site Information  |
|---|
| Address: _____  |
| Required Plans and Documents  |
| <p><input type="checkbox"/> Palm Beach County Universal Permit Application</p> <p><input type="checkbox"/> Water Heater Changeout Form</p> <p><input type="checkbox"/> Manufacturer Specifications</p> <p><input type="checkbox"/> Notice of Commencement for work valued at \$5,000 or more.</p> <p><b>** Plans and Documents submitted digitally that require a signature and seal from a Registered Design Professional must be signed in accordance with Florida Statute, and Florida Administrative Code. **</b></p> <p><b>NOTES:</b></p> <ul style="list-style-type: none"><li>• All commercial water heater permit requires sign-off from plan review before the permit can be issued over the counter.</li><li>• Tankless and Solar Water Heaters require plan review.</li><li>• Recorded and certified copy of the NOC must be submitted to groupblg@greenacresfl.gov prior to scheduling the first inspection</li></ul> <p><b>Qualifier Signature:</b> _____ <b>Date:</b> _____</p> |



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[permitcenter@greenacresfl.gov](mailto:permitcenter@greenacresfl.gov)

## Water Heater Changeout Worksheet

### Site Information

Address: \_\_\_\_\_

### Project Information

☐ Residential

☐ Commercial

**Note:** The scope of work is to replace existing Water Heater equipment like-for-like with no alterations to the existing system. If the scope of work includes any additional work in addition to the equipment replacement please apply for a Commercial or Residential Plumbing Permit, as applicable.

Description of Work: \_\_\_\_\_ Size (Gallons): \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Type: ☐ Tankless ☐ Electric ☐ Solar Thermal System ☐ Solar Thermal Tank Only

☐ Solar Thermal Panels Only ☐ Other: \_\_\_\_\_

**\*Refer to checklist for any additional requirements.**

Qualifier Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.

Rev. 8/25 IC