

# CITY OF GREENACRES

## OFFICIAL MINUTES TRACKING

Council/Board: city Council  
Meeting Date: 6-5-17  
Transcribed by: mel No. of Pages: 9 Transcription Time: 3.75

### REVIEW OF MINUTES

Reviewed By:

Name/Initials	Date	Revisions	
<u>[Signature]</u>	<u>5/8/17</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

### APPROVAL OF MINUTES

Meeting Date: 6-19-17

Motion By: Rivera Seconded By: Thelusme

Check One: ☒ Approved ☐ Tabled ☐ Denied Vote: 5/0

Changes requested by Council or Board? ☐ Yes ☒ No

If yes, note changes: \_\_\_\_\_

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Date Scanned and Filed: \_\_\_\_\_ By: \_\_\_\_\_





## OFFICIAL MINUTES

**CITY OF GREENACRES**  
**5800 Melaleuca Lane**  
**Greenacres, FL 33463**

**CITY COUNCIL MEETING**  
**Monday, June 5, 2017 – 7:00 P.M.**

### **1. Call To Order and Roll Call.**

Mayor Flores called the City Council Meeting of Monday, June 5, 2017 to order at 7:00 p.m.  
City Clerk Joanna Cunningham called the roll.

#### **ROLL CALL:**

##### Council Present:

Joel Flores, Mayor  
Paula Bousquet, Deputy Mayor  
Lisa Rivera, Councilwoman  
Peter A. Noble, Councilman  
Judith Dugo, Councilwoman  
Anderson Thelusme, Councilman

Attendees from Public: 37  
Press: 1

##### Staff Present:

Andrea McCue, City Manager  
James D. Stokes, City Attorney  
Joanna Cunningham, City Clerk  
Michael Grimm, Director/Building  
Jim McInnis, Director/Finance  
Mark Pure, Fire Chief/Fire Rescue Department  
Suzanne Skidmore, Director/Human Resources  
Michele Thompson, Director/Leisure Services  
Kara L. Irwin-Ferris, Director/Planning & Engineering  
Carlos Cedeño, Director/Public Works  
Melody Larson, Assistant to the City Clerk  
Lt. Tristram Moore/PBSO  
Jowie Mohammed, YP Supervisor/Leisure Services

### **2. Pledge of Allegiance to the Flag.**

Mayor Joel Flores led the Pledge of Allegiance.

### **3. Comments From the Public for Agenda Items Only.**

Mayor Flores asked if there were comments from the public; hearing none, he continued with the Agenda.

### **4. Agenda Approval.**

**A.** Additions, deletions, or substitutions to the Agenda.

**B. Motion to approve and adopt entire agenda as set.**

Mayor Flores inquired if there were any additions, deletions or substitutions to the Agenda; hearing none, he called for a motion.

**MOTION:** Councilwoman Dugo made a motion to approve the Agenda. Councilman Noble seconded the motion.

**VOTE ON THE MOTION:** **In Favor:** Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

**Motion carried: 5 - 0.**

**5. Special Business.****A. Proclamation: "Wes Kain Day" Proclamation – Joel Flores, Mayor**

Wes Kain, a former resident, was recognized for his involvement and generous donations to the City's Youth Program. Mayor Flores and Councilmembers presented Mr. Kain with a proclamation honoring his positive messages and influence on local youth from the City's C.A.R.E.S., Cool Zone and Hot Spot Programs. Youth Program volunteers and previous youth program participants, Cristian Ciprian and Anthony Adams, thanked Mr. Kain for caring and giving back to the community and for being a positive role model with his message to "do the right thing" and to not tolerate bullying. Mr. Kain thanked everyone and said it is not about him, but about making a difference by giving back to the kids; they are our future.

**B. Presentation: 2017 Educational Scholarship Award Certificates – Lisa Rivera, Chairwoman, Scholarship Committee.**

Councilwoman Rivera thanked the Scholarship Committee and announced the five scholarship recipients. Mayor Flores and the City Council presented certificates to Jorge Arreola, Jr., recipient of the Denise Padgett Memorial Scholarship, Sophonie Egalite who won the Norman Rose Memorial Scholarship, together with Diego Murillo, Adrien Thomas and Meher Kalkat.

**C. Presentation: Certificate of Appreciation to the Oleander Garden Club of the Palm Beaches – Joel Flores, Mayor.**

Mayor Flores presented a Certificate of Appreciation to Barbara Hadsell of the Oleander Garden Club of the Palm Beaches for helping the C.A.R.E.S. Junior Garden Club earn two national awards for "Protecting Our Pollinators" and "Being a Wildlife Action Hero".

**D. Presentation: Oasis Compassion – Sharon Gill**

Sharon Gill of Oasis Compassion described the non-profit organization that has been located in Greenacres since 2004. It provides families living below the

federal guidelines with a food pantry, women's center and counseling, job placement and clothing. 75% of their clients are from the Greenacres area. Maybel Leon, was a former client and now works as the Development Director for the organization. She gave a personal overview of Oasis' services and its impact in her life. Oasis' mission is to turn their clients into productive members of the community.

E. **Presentation:** Clothing Recycling Bins – Marc Douglas

Marc Douglas of the Florida Textile Recycling Program (FTRP) provided a brief presentation on their services, examples of the bins to be used and the monetary benefits (\$2000/bin/year) they offer. FTRP would be responsible for the maintenance of the bins. Donated items are resold, repurposed or donated. The goal is to make the program as convenient as possible.

Council members asked where FTRP is headquartered; number of bins to be distributed; how are bins maintained and who maintains them; possible bin locations; include cancellation clause in agreement; liability; what department would be overseeing this program; what is turnaround time; where would funds be allocated.

**Mayor Flores instructed the City Manager to conduct further research on possible bin locations, contract language and fund allocation.**

6. **Consent Agenda.**

A. Mayor Flores asked Council if they wished to pull any of the six (6) Consent Agenda items. Councilwoman Rivera noted a correction to Page 9 of the May 15, 2017 Council Minutes which had already been corrected before the meeting. Mayor Flores called for a motion.

1. **Official Minutes:** City Council Meeting of May 15, 2017 – Joanna Cunningham, City Clerk.
2. **Official Minutes:** City Council Budget Workshop of May 22, 2017 – Joanna Cunningham, City Clerk.
3. **Bid Award – 2017-005:** Award Bid Number 17-005 Marquee Signs to the lowest, responsive, responsible bidder. United Board Operations, LLC submitted the low Base Bid No. 3 in the amount of \$45,661.00 and Bid Alternate No. 4, in the amount of \$1,600.00 with a contract completion time of thirty (30) days; pursuant to Staff Memo - Kara Irwin Ferris, Planning & Engineering Director.
4. **Board Appointment:** Board Appointment of James Pickren, Sr. to Alternate # 2 on the Code Enforcement Board; pursuant to Staff Memo – Andrea McCue, City Manager.
5. **Resolution No. 2017-26:** Authorizing the Traffic Control Jurisdiction Agreement, Exhibit "A", between the City of Greenacres – Palm Beach County Sheriff's Office (PBSO) District 16, and the Verona Palms



Homeowners Association, located on the southeast corner of South Haverhill Road and Corbett Road (L-15 Canal); and authorizing the appropriate city officials to execute the Traffic Control Jurisdiction Agreement; pursuant to Staff Memo and Staff Report - Kara Irwin-Ferris, Planning & Engineering Director.

6. **Resolution No. 2017-28:** Authorizing an automatic renewal of the Interlocal Cooperation Agreement (Exhibit "A") between Palm Beach County and the City of Greenacres enabling the City to participate in the Palm Beach County Department of Economic Sustainability (DES) Urban County Program for Fiscal Years 2018, 2019 and 2020; authorizing future extensions for three (3) year qualification periods; and authorizing the appropriate City officials to notify the County of the City's intention to extend the Agreement; pursuant to Staff Memo - Kara Irwin-Ferris, Planning & Engineering Director.

**MOTION:** Deputy Mayor Bousquet made a motion to approve the six (6) Consent Agenda items including the amendment to Item 1. Councilman Noble seconded the motion.

**VOTE ON THE MOTION:** In Favor: Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

**Motion carried: 5 - 0.**

7. **Regular Agenda:**

- A. **PUBLIC HEARING Ordinance No. 2017-05:** Second Reading; Amending the Capital Improvements, Intergovernmental Coordination, and Public School Facilities Elements of the City's Comprehensive Plan consistent with the Interlocal Agreement between the Palm Beach County School Board and the City of Greenacres, as requested by the Planning and Engineering Department; providing for repeal of conflicting ordinances; providing for severability; providing for transmittal to the State Land Planning Agency; providing for inclusion in the Comprehensive Plan; and providing for an effective date; pursuant to Staff Memo and Staff Report - Kara Irwin-Ferris, Planning & Engineering Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-05 into the record on second reading.

Planning and Engineering Director Kara Irwin-Ferris explained this is the second reading and adoption of Ordinance 2017-05. The first reading was March 20, 2017 with subsequent transmittal to the State for review. Director Ferris noted there were no changes since the transmittal in March.

Director Ferris explained that the entire chapter of the Public School Facilities Element was being removed from the City's Comprehensive Plan and the goals and objectives were being relocated into other elements of the Comp Plan. This change was brought about when the term "School Concurrency" was changed to "Coordinated School Planning" through IPARC and the School Board. The proposal is consistent with the Interlocal Agreement with the County and the School Board, with the Treasure Coast Regional Planning Council's Strategic Regional Planning Policy (SRPP) and Florida Statutes. The State issued its Objections, Comments and Recommendations report and no other changes were proposed. Proper notice was provided; therefore, staff recommends the approval of CPA-16-05 through the adoption of Ordinance 2017-05.

Mayor Flores called on Council members for comments; hearing none, he opened the meeting to the public. He asked if anyone was in favor of, or opposed to, Ordinance 2015-05 to come forward. Seeing no one come forward, he closed the meeting to the public and called for a motion.

**MOTION:** Councilman Noble made a motion to approve Ordinance 2017-05 on second reading. Councilwoman Dugo seconded the motion.

**VOTE ON THE MOTION:** **In Favor:** Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

**Motion carried: 5 - 0.**

- B. PUBLIC HEARING** **Ordinance No. 2017-12:** Second Reading; Amending Chapter 15, Utilities, Article II, entitled "Solid Waste", providing for repeal of conflicting ordinances; providing for severability; providing for inclusion in code; and providing for an effective date; pursuant to Staff Memo—Michael Grimm, Building Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-12 into the record on second reading.

Building Director Michael Grimm noted that this was the second reading of Ordinance 2017-12 which is a housekeeping measure on solid waste collection to address outdated code references and other language. He stated staff recommends approval of Ordinance 2017-12.

Mayor Flores called on Council members for comments; hearing none, he opened the meeting to the public. He asked if anyone was in favor of, or opposed to, Ordinance 2015-12 to come forward. Seeing no one come forward, he closed the meeting to the public and called for a motion.



**MOTION:** Councilwoman Dugo made a motion to approve Ordinance 2017-12 on second reading. Councilwoman Rivera seconded the motion.

**VOTE ON THE MOTION:** **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

**Motion carried: 5 - 0.**

- C. Ordinance No. 2017-13:** First Reading; Amending the City of Greenacres' Budget for Fiscal Year 2017 beginning October 1, 2016 and ending September 30, 2017, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date; pursuant to Staff Memo – James McInnis, Finance Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-13 into the record on first reading.

Finance Director James McInnis explained that the proposed budget adjustment is necessary to appropriate FY 17 expenditures for approved projects to be funded by the infrastructure surtax initiative. He briefly reviewed the Council-approved projects to be considered by the Palm Beach County League of Cities Surtax Oversight Committee. He reported that the total FY 17 planned surtax expenditures is \$1,605,000 based on distributions received between January and March 2017. Staff estimates \$1.8 million will be received for FY 17 which will be sufficient to offset planned fiscal surtax projects; therefore, staff recommends approval of Ordinance 2017-13.

Mayor Flores called on Council members for comments

Councilman Noble asked what projects will be undertaken first.

Director McInnis noted that the priority would be determined by the Public Works Director and the City Manager.

Councilwoman Rivera asked if the City would be purchasing or leasing a new fire truck and it will be purchased.

Mayor Flores called for a motion.

**MOTION:** Councilman Noble made a motion to approve Ordinance 2017-13 on first reading. Deputy Mayor Bousquet seconded the motion.

**VOTE ON  
THE MOTION:**

**In Favor:** Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

**Motion carried: 5 - 0.**

- D. Ordinance No. 2017-14:** First Reading; Providing for imposition of a moratorium on the acceptance of applications for, and the issuance of, development orders or permits related to wireless communication facilities within rights-of-way; providing for a six month term to be extended if necessary; providing for early termination upon passage of ordinances regulating such wireless facilities in the City prior to expiration of the moratorium; providing for conflicts; providing for severability; providing for an effective date; pursuant to Staff Memo - Kara Irwin-Ferris, Planning & Engineering Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-13 into the record on first reading.

Planning and Engineering Director Kara Irwin-Ferris reported that the proposed moratorium is to give the City time to amend the Code based on recently passed legislation. HB687 allows wireless carriers to install devices in public rights of way, through local permitting. The bill set time limits for review (14 days) and 30-60 days to approve permit applications. If carriers need additional pole locations those would be negotiated. Each permit would allow for up to 30 microtowers. City Code does not currently allow microtowers in rights-of-way, only large towers in Government Use (GU) zoning districts. The proposed moratorium is needed due to the new legislation taking effect July 1, 2017.

Mayor Flores called on Council members for comments.

Council members and staff discussed the number of anticipated microtowers; the cost per year; some co-location would occur; liability; extending the proposed 6-month moratorium; effects on existing leased towers; the convenience of having more cellphone coverage; look at what other municipalities have adopted; looking to control aesthetics; what is being done in the County; the ordinance should state "not to exceed six months".

Mayor Flores called for a motion.

**MOTION:** Deputy Mayor Bousquet made a motion to approve Ordinance 2017-14 on first reading. Councilwoman Rivera seconded the motion.

**VOTE ON  
THE MOTION:** **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

**Motion carried: 5 - 0.**



**8. Comments from the Public.**

Rick Sartori, Executive Director of Protect Palm Beach County Trauma Care Coalition, thanked the City for recently issuing a proclamation for mental health awareness and trauma care. The PBC trauma system began 26 years ago and has become a model for the State with a 1.7% preventable mortality rate. He thanked the Mayor and Council for their support.

**9. Discussion Items: None.****10. Staff Comments:****A. City Manager's Report.**

- Charter Review Committee (CRC) Update

City Manager McCue reported that the CRC met on June 1st and reviewed the recommended changes for subsequent presentation to Council at the June 19, 2017 Regular Council Meeting.

- Budget Workshop

The next budget workshop has been scheduled for June 26<sup>th</sup> at 6:30 p.m.

Wawa Grand Opening

The grand opening is scheduled for June 15<sup>th</sup> at 2:00 p.m. with PBSO and Fire Rescue personnel holding a "Hoagies for Heroes" competition. Details will be forthcoming.

**B. City Attorney's Report. None.****11. Mayor and City Council Reports.**

Councilwoman Rivera – None.

Councilman Noble

Councilman Noble suggested considering City Hall as the sole distribution center for medical cannabis and instructed the City Manager to conduct further research.

Councilwoman Dugo - None.

Councilman Thelusme thanked City Manager McCue for doing a great job and for her leadership.

Deputy Mayor Bousquet – None

Mayor Flores

- Visits to Local Schools

Visits to nine local schools have been finalized. The Mayor participated in many programs, met the principals and many wonderful students. Liberty Park Elementary provides a year-long Parent University, a program for parents to come to school to learn English and get involved with their children's' schoolwork. Population demographics are changing. The goal is to have the schools come and talk about the various programs they offer. He reminded Council that Cholee Lake Elementary is repainting their cafeteria and needs volunteers.

- Memorial Day

Mayor Flores attended the 12<sup>th</sup> Annual Forgotten Soldier Outreach on Memorial Day weekend and wants the City to honor these veterans.

- PBC Housing Summit

On May 31<sup>st</sup> the Mayor, City Manager McCue and Director Ferris attended a housing summit held at the Convention Center.


- Neighborhood Community Policing

Mayor Flores thanked Council, the City Manager and Capt. Sean Murray for facilitating this event where he heard some of the concerns of neighboring residents.

**12. Adjournment.**

At 8:40 p.m. Councilwoman Rivera moved to adjourn the meeting seconded by Councilwoman Dugo.

**CITY COUNCIL**

  
Joel Flores  
Mayor

Respectfully submitted,

  
Joanna Cunningham, MMC  
City Clerk

Date Approved: 6/19/17

/mel

