

CITY OF GREENACRES

OFFICIAL MINUTES TRACKING

Council/Board: city Council
Meeting Date: 11-16-15
Transcribed by: [signature] No. of Pages: 8 Transcription Time: 3.75

REVIEW OF MINUTES

Reviewed By:

Name/Initials	Date	✓ Revisions	
<u>[signature]</u>	<u>11-23-15</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPROVAL OF MINUTES

Meeting Date: 12-7-15

Motion By: [signature] Seconded By: [signature]

Check One: ☒ Approved ☐ Tabled ☐ Denied Vote: 5/0

Changes requested by Council or Board? ☐ Yes ☐ No

If yes, note changes: _____

Date Scanned and Filed: _____ By: _____



OFFICIAL MINUTES

**CITY OF GREENACRES
5800 Melaleuca Lane
Greenacres, FL 33463**

**CITY COUNCIL MEETING
Monday, November 16, 2015– 7:00 PM**

1. Call To Order and Roll Call.

Mayor Ferreri called the City Council Meeting of Monday, November 16, 2015 to order at 7:00 p.m. Denise McGrew, City Clerk/Administrative Services Director, called the roll.

ROLL CALL:

Council Present:

Samuel J. Ferreri, Mayor
Jonathan G. Pearce, Deputy Mayor
Lisa Rivera, Councilwoman
Peter A. Noble, Councilman
Judith Dugo, Councilwoman
Paula Bousquet, Councilwoman

Staff Present:

Thomas Lanahan, Acting City Manager
James D. Stokes, City Attorney
Denise McGrew, City Clerk/Admin. Services Director
Thomas Hughes, Director/Finance
Michele Thompson, Director/Leisure Services
Mike Porath, Director/Public Safety
Melody Larson, Assistant to the City Clerk

Attendees from Public: 25
Press: 1

2. Pledge of Allegiance to the Flag.

Mayor Samuel J. Ferreri led the Pledge of Allegiance.

3. Comments From the Public for Agenda Items Only.

Mayor Ferreri asked if there were comments from the public; hearing none, he continued with the Agenda.

4. Agenda Approval.

- A. Additions, deletions, or substitutions to the Agenda.
- B. Motion to approve and adopt entire agenda as set.

Mayor Ferreri inquired if there were any additions, deletions or substitutions to the Agenda; hearing none, he called for a motion.

MOTION: Councilwoman Dugo made a motion to approve the Agenda.
Councilwoman Bousquet seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

5. Special Business.

- A. 10 Year Service Award – Phillip Konz, Fire Rescue Lieutenant.

Mayor Ferreri presented Lt. Konz with his 10-year service award and thanked him for his service.

- B. PBSO Merger Update – Michael L. Porath, Public Safety Director and Captain Sean Murray, PBSO.

Captain Sean Murray, PBSO's District 16 Commander, reported the following:

- 1) Pension Plan: This is an area of concern and is under review.
- 2) Firing Range
- 3) County/City Ordinances, specifically for alarms.
- 4) Training: Will begin immediately following the Thanksgiving holiday with live training beginning December 31, 2015. Training sessions consist of Greenacres officers riding with PBSO Deputies for 2-week periods and should be completed by the third week in December.
- 5) Vehicle Markings: To minimize liability, vehicle markings will now take place February 1st. Capt. Murray presented samples of how the markings will appear on the vehicles with PBSO and the City of Greenacres logos.
- 6) Review of Personnel Files: Internal Affairs continues to review files.
- 7) Career Counseling: Efforts are underway to dispel rumors and educate officers on PBSO benefits and opportunities available.

Mayor Ferreri raised the issue of the nuances between County and City ordinances. He wants to ensure that residents are notified of the upcoming changes with respect to alarms. He suggested including it in the CityLink. Residents have also voiced concerns over parking enforcement.

Capt. Murray noted that they have prepared a short presentation giving a breakdown of the fines and suggested posting it on the City's website. He suggested adopting the County's ordinances for consistency.

Chief Porath reported meeting with the City Attorney regarding this issue and one thing to consider is that they do not conflict with building ordinances. One ordinance in particular is the alarm ordinance. There will be a lead-in period, possibly 6 months following the merger, before fines are applied. Information will be placed on the City's website describing how residents can register for an alarm permit. Chief Porath noted that 25% of the fines collected will go to PBSO, the remainder will go to the City.

Mayor Ferreri pointed that at this time, it is unsure where residents will register, at the City, or County.

Councilwoman Dugo suggested advertising the registration in the newspaper in addition to including it in the CityLink.

Deputy Mayor Pearce reported attending community homeowner association meetings with Capt. Murray and other PBSO Deputies informing residents about the alarm registration process. Residents will pay a \$25 annual fee. If the alarm is not operable or deactivated, PBSO will not respond. He emphasized that residents will not be penalized for not paying the \$25 annual registration fee – if they don't pay, they won't respond.

Mayor Ferreri pointed out that many homeowners have alarm monitoring as part of their maintenance fees. He suggested that staff research which homeowner associations provide alarm monitoring.

Chief Porath suggested that Officer Rick Warren contact the associations since he has been in contact with them in the past.

Capt. Murry discussed the strategies used and how PBSO identifies trends to pinpoint areas where additional resources may be needed.

6. **Consent Agenda.**

- A. Mayor Ferreri asked Council if they wished to pull any of the five (5) Consent Agenda items. Regarding Item No. 4: Res. 2015-48, Mayor Ferreri noted that Council was provided with an updated memo replacing the one included in their agenda packets. He called for a motion.
 - 1. **Official Minutes:** Special City Council Meeting of October 22, 2015 – Denise McGrew, City Clerk.
 - 2. **Proclamation:** "Childhood Cancer Awareness Week" for November 23-29, 2015 – Samuel J. Ferreri, Mayor.
 - 3. **Resolution No. 2015-32:** Authorizing the execution of the Agreement for Election Services between the Palm Beach County Supervisor of Elections and the City of Greenacres; and authorizing the Mayor to

execute the agreement; pursuant to Staff Memo – Denise McGrew, City Clerk.

4. **Resolution No. 2015-48:** Satisfying certain liens imposed against residential property, pursuant to Section 15-32, City of Greenacres Code; pursuant to Staff Memo – Thomas Hughes, Finance Director.
5. **Award of RFP No. 15-008:** Specialized Debt Collection Services; Award of RFP No. 15-008 to the lowest responsive, responsible bidder, Accounts Receivable, Inc., and authorization to execute a one year Agreement with options for four additional one-year renewals; pursuant to Staff Memo – Monica Powery, Purchasing Administrator.

MOTION: Councilwoman Bousquet made a motion to approve the five (5) Consent Agenda items. Councilwoman Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

7. Regular Agenda:

- A. **Resolution No. 2015-43:** Amending lien search fees to conduct lien searches upon real property located within the municipal boundaries of the City of Greenacres; providing for repeal of conflicting resolutions; and providing for an effective date; pursuant to Staff Memo – Denise McGrew, Administrative Services Director.

City Clerk Denise McGrew presented a request to increase the City's lien searches fees from \$25 for regular requests and \$40 for rush requests, to \$40 and \$75 respectively. Mrs. McGrew noted that these fees were last increased in 2008, through the adoption of Resolution No. 2008-21. Mrs. McGrew noted that a survey of similarly sized cities was conducted and the costs ranged from \$44.45 to \$122.00. The proposed rate increase would cover administrative costs and provide projected revenues of \$66,865 annually; an increase of approximately \$28,000. Therefore, staff recommends the approval of Resolution No. 2015-43.

Deputy Mayor Pearce, Councilwoman Dugo and Councilwoman Rivera recommended increasing the fees to \$50 for regular searches and \$100 for rush requests.

Mayor Ferreri called for a motion.

1st MOTION: Councilman Noble made a motion to approve Resolution No. 2015-43 as presented. No one seconded the motion.

2nd MOTION: Deputy Mayor Pearce made a motion to set the fee for regular lien searches at \$50, and \$100 for rush requests. Councilwoman Rivera seconded the motion.

Motion failed.

2nd VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilwoman Dugo, Councilwoman Bousquet.
Opposed: Councilman Noble.

8. **Comments from the Public.** None.

9. **Discussion Item:**

A. C
i

Motion carried: 4 - 1.

ty Manager Selection Update – James D. Stokes, City Attorney

City Attorney James Stokes referred Councilmembers to the binders they received containing the resumes for the City Manager position. He reported that the position of City Manager was advertised for three weeks beginning October 26th in various local, statewide and national forums and over 40 resumes were received. He mentioned the qualifications of some of the applicants and encouraged the Mayor and Council to review them closely.

Mr. Stokes considered for Council to meet before the Executive Session on November 19th giving them only two (2) days to review and rank 40 applicants. Realizing that was a short timeframe, he noted that with three weeks prior to the next Council meeting, he suggested that Council complete their ranking before scheduling a Special Meeting to discuss their rankings and establish a shortlist followed by interviews.

Mayor Ferreri suggested scheduling a Special Meeting for November 30th.

Mr. Stokes believed November 30th was a good date and suggested holding their long talked about workshop on decorum and procedures the same night.

The Mayor and Council discussed dates and times to schedule the Special Meeting/workshop.

Deputy Mayor Pearce polled Council for Thursday, November 19th:

Councilwoman Bousquet: No.

Councilwoman Dugo: No.

Councilman Noble: No.

Councilwoman Rivera: Yes.

Deputy Mayor Pearce then suggested meeting on December 12th to conduct interviews.

Mayor Ferreri explained the manner in which City Manager hiring has been done historically whereby Council shortlists the applicants. Once a shortlist is decided, those chosen arrive on a Friday to meet with department heads and City officials, take a tour of the City, and have dinner that night. The next day (Saturday), Council conducts interviews and makes their selection.

Deputy Mayor Pearce polled Council for December 10th for applicants to meet with staff, tour the City, have dinner on December 11th and attend Council interviews on December 12th (Option A), or ,Option B, conduct interviews on December 12th.

Councilwoman Bousquet: A

Councilwoman Dugo: B

Councilman Noble: A

Councilwoman Rivera: B

Deputy Mayor Pearce: B

Council decided to hold a Special Meeting on November 30th at 7:00 pm to shortlist applicants and hold interviews on Saturday, December 12th at 9:00 am.

10. Staff Comments:

A. City Manager's Report:

Gladiator Park

Acting City Manager Thomas J. Lanahan reported that Public Works staff had noticed very little tennis court use in comparison to the overuse of the basketball courts and suggested the City could convert the tennis courts into additional basketball court space. Although this \$1800 project was not budgeted for in FY 2016, Mr. Lanahan noted that funds are available in the Park Improvement Capital Fund.

Mayor Ferreri asked that Mr. Lanahan research if any grant funding was used to build the tennis courts since certain restrictions apply when grant monies are used.

Mr. Lanahan agreed to look into the matter further.

Council Agendas

Mr. Lanahan followed up on the issue of agenda preparation and distribution that was discussed at a previous Council meeting. He explained that a draft agenda with attachments are submitted to the City Manager for review one week prior to a Council meeting, followed by the distribution of the final paper and electronic versions no later than 5:00 pm on the Thursday before the scheduled meeting. He asked for Council's feedback on how they wished to receive a draft agenda and when.

Councilwoman Dugo asked what the cutoff time was for Councilmembers to add items to the agenda.

Mr. Lanahan explained that Councilmembers customarily by consensus add items to the next agenda as a Discussion Item. If Councilmembers wish to add an item to the agenda, it should be treated in the same manner as all other agenda items.

Discussion followed about moving up the timeframe to email Council a draft agenda, with the final agenda and electronic versions distributed by 5:00 pm on the Wednesday prior to the meeting. Council will then be emailed on Wednesday notifying them that their paper agendas are in their mailboxes.

B. **City Attorney's Report.** None.

11. **Mayor and City Council Reports.**

Medical Center on South Jog Road

Councilwoman Dugo asked the status of the property with the medical center building. She was receiving complaints from residents about its lack of maintenance.

Mr. Lanahan reported that the property owner was contacted by the City's Code Enforcement Division. The City was told that the property would be mowed; however, that did not occur and Code Enforcement cited the property. The case is scheduled for review by the Code Enforcement Board on December 2, 2015. When the property owners received the City's Notice of Violation, they contacted the City to say that the property would be mowed by the end of this week.

Open Container Ordinance

Councilwoman Dugo wanted to discuss regulations on open containers noting that other municipalities have nuisance ordinances that address loitering in front of businesses. She asked if PBSO will enforce open container violations or will Council need to adopt a new ordinance.

Mr. Stokes pointed out that although Capt. Sean Murry suggested that Council adopt County ordinances, from a City perspective, he urged them to maintain Home Rule authority. PBSO is contracted by the City and they must enforce City ordinances. He agreed that perhaps the alarm ordinance could be adopted since the County has a more detailed billing system in place.

Councilwoman Dugo wanted to poll Council to place an open container ordinance on the next agenda as a discussion item.

Chief Porath reported that at the time Councilwoman Dugo was elected, Council had directed him to conduct an open container enforcement period to determine whether to proceed with proposing an ordinance. He pointed out that officers can cite violators under the County Ordinance, but questions arose as to who would administer and collect the fees since it would require going before a Special Magistrate.


Mr. Stokes offered to research other municipal ordinances on the topic, speak with Public Safety and report back to Council on December 7th.

Councilwoman Rivera thanked Mr. Lanahan for his immediate responses and attention to detail regarding issues in her district. She also thanked Mr. Stokes for his explanation on the Mayor's role in the City Manager selection process.

12. Adjournment.

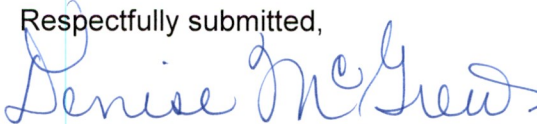
Mayor Ferreri inquired if there were any additional comments; hearing none, he adjourned the meeting at 8:12 p.m.

CITY COUNCIL



Samuel J. Ferreri
Mayor

Respectfully submitted,



Denise McGrew,
City Clerk/Administrative Services Director

Date Approved: _____

12-7-15



/mel