

CITY OF GREENACRES

OFFICIAL MINUTES TRACKING

Council/Board: city Council
Meeting Date: 12-5-16
Transcribed by: mef No. of Pages: 10 Transcription Time: 5.75

REVIEW OF MINUTES

Reviewed By:

Name/Initials	Date	Revisions	
<u>[Signature]</u>	<u>12/13/16</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPROVAL OF MINUTES

Meeting Date: 1-9-17

Motion By: Noble Seconded By: Dugo

Check One: ☒ Approved ☐ Tabled ☐ Denied Vote: 5-0

Changes requested by Council or Board? ☐ Yes ☒ No

If yes, note changes: _____

Date Scanned and Filed: _____ By: _____



OFFICIAL MINUTES

CITY OF GREENACRES
5800 Melaleuca Lane
Greenacres, FL 33463

CITY COUNCIL MEETING
Monday, December 5, 2016– 7:00 PM

1. Call To Order and Roll Call.

Mayor Ferreri called the City Council Meeting of Monday, December 5, 2016 to order at 7:00 p.m. City Clerk Joanna Cunningham called the roll.

ROLL CALL:

Council Present:

Samuel J. Ferreri, Mayor
Jonathan G. Pearce, Deputy Mayor
Lisa Rivera, Councilwoman
Peter A. Noble, Councilman
Judith Dugo, Councilwoman
Paula Bousquet, Councilwoman

Staff Present:

Andrea McCue, City Manager
James D. Stokes, City Attorney
Joanna Cunningham, City Clerk
Michael Grimm, Director/Building
Jim McInnis, Acting Director/Finance
Kara Ferris, Acting Director/Planning & Engineering
Mark Pure, Fire Chief/Fire Rescue Department
Carlos Cedeño, Director/Public Works
Suzanne Skidmore, Director/Human Resources
Melody Larson, Assistant to the City Clerk

Attendees from Public: 6
Press: 1

2. Pledge of Allegiance to the Flag.

Mayor Samuel J. Ferreri led the Pledge of Allegiance.

3. Comments From the Public for Agenda Items Only.

Mayor Ferreri asked if there were comments from the public; hearing none, he continued with the Agenda.

4. Agenda Approval.

- A. Additions, deletions, or substitutions to the Agenda.
- B. Motion to approve and adopt entire agenda as set.

Mayor Ferreri inquired if there were any additions, deletions or substitutions to the Agenda; hearing none, he called for a motion.

MOTION: Councilwoman Bousquet made a motion to approve the Agenda. Councilwoman Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

5. **Special Business.** None.

6. **Consent Agenda.**

A. Mayor Ferreri asked Council if they wished to pull any of the two (2) Consent Agenda items; hearing none, he called for a motion.

1. **Official Minutes:** City Council Meeting of November 7, 2016 – Joanna Cunningham, City Clerk
2. **Plat Approval (SP-14-01):** Approval of the Plat for Whitney Park located at 4924 2nd Street on the north side of Bowman Street approximately 300 feet east of Haverhill Road and will consist of twenty-four (24) single family dwelling units on a 5.114 acre site; pursuant to Staff Memo – Kara Irwin-Ferris, Acting Planning & Engineering Director.

MOTION: Councilwoman Bousquet made a motion to approve the two (2) Consent Agenda items. Councilwoman Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

7. **Regular Agenda:**

- A. **Resolution 2016-49:** Authorizing the execution of the Fiscal Year 2016-2017 Community Development Block Grant (CDBG) Agreement for Phase 3 of the Stormwater Drainage Enhancement in the Original Section; and providing for an effective date; pursuant to Staff Memo - Kara Irwin-Ferris, Acting Planning & Engineering Director.

Joanna Cunningham, City Clerk, read Resolution No. 2016-49 into the record.

Kara Ferris, Acting Planning and Engineering Director, provided a status report on the drainage improvements in the Original Section. Phase 1 is complete, Phase 2 is in progress, and Phase 3 is for the improvements along First Street from Swain Boulevard east to Jackson Avenue at an estimated cost of \$350,000. The City has received grant approval for \$125,34; the remainder has been included in the FY 17 budget.

Mayor Ferreri called on Council members for comments; hearing none, he called for a motion.

MOTION: Deputy Mayor Pearce made a motion to approve Resolution No. 2016-49 as presented. Councilwoman Rivera seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

- B. **Resolution 2016-50:** Authorizing the execution of the Interlocal Agreement with Northern Palm Beach County Improvement District for the implementation of the fourth term National Pollution Discharge Elimination System (NPDES) permit issued by the Florida Department of Environmental Protection (FDEP); authorizing the Mayor to execute the agreement and authorizing appropriate City officials to administer the agreement; pursuant to Staff Memo – Carlos Cedeño, Director of Public Works.

Joanna Cunningham, City Clerk, read Resolution No. 2016-50 into the record.

Carlos Cedeño, Public Works Director, described the Municipal Separate Storm Sewer System 4 (MS4) National Pollutant Discharge Elimination System (NPDES) which regulates stormwater discharge into receiving water owned by the State or Federal government through a permit system in an effort to reduce or eliminate surface pollutants.

The Environmental Protection Agency (EPA) has issued Permit No. FLS000018 to 40 local entities in the County who have appointed the Northern Palm Beach County Improvement District (NPBCID) to serve as the “lead permittee”. This Interlocal Agreement is for the 4th term of the original agreement with NPBCID.

Mayor Ferreri called on Council members for comments; hearing none, he called for a motion.

MOTION: Deputy Mayor Pearce made a motion to approve Resolution 2016-50 as presented. Councilwoman Dugo seconded the motion.

VOTE ON **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera,
THE MOTION: Councilman Noble, Councilwoman Dugo, and
 Councilwoman Bousquet.

Motion carried: 5 - 0.

- C. **Resolution 2016-51:** Providing Notice of the 2017 Municipal Election to be held on March 14, 2017, pursuant to the City Charter, Articles I through IV, and Chapters 97 through 106, Florida Statutes; designating the date, time and place to qualify and file for the offices of the Mayor and City Council District Seats I and V for the 2017 Municipal Election; setting filing fees; authorizing the appointment of election boards for sixteen (16) precincts in eight (8) polling locations; authorizing the City Clerk to serve as the filing officer; authorizing the Palm Beach County Supervisor of Elections, the City Manager, the City Attorney, the City Clerk or their designee to serve as the canvassing board for the City; and providing for the Supervisor of Elections to count the ballots and certify the results; pursuant to Staff Memo – Joanna Cunningham, City Clerk.

Joanna Cunningham, City Clerk, read Resolution No. 2016-51 into the record.

MOTION: Deputy Mayor Pearce made a motion to approve Resolution 2016-51 as presented. Councilwoman Rivera seconded the motion.

VOTE ON **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera,
THE MOTION: Councilman Noble, Councilwoman Dugo, and
 Councilwoman Bousquet.

Motion carried: 5 - 0.

- D. **Resolution 2016-52:** Authorizing the execution of the Agreement for Election Services between the Palm Beach County Supervisor of Elections and the City of Greenacres and authorizing the Mayor to execute the Agreement; pursuant to Staff Memo – Joanna Cunningham, City Clerk.

Joanna Cunningham, City Clerk, read Resolution No. 2016-52 into the record.

Mayor Ferreri called on Council members for comments; hearing none, he called for a motion.

MOTION: Deputy Mayor Pearce made a motion to approve Resolution 20152 as presented. Councilwoman Rivera seconded the motion.

**VOTE ON
THE MOTION:** **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera,
Councilman Noble, Councilwoman Dugo, and
Councilwoman Bousquet.

Motion carried: 5 - 0.

- E. **Charter Review Committee:** Ratification of the Charter Review Committee; pursuant to Staff Memo – Andrea McCue, City Manager.

City Manager Andrea McCue requested ratification of the eleven (11) of the fifteen (15) nominees of the Charter Review Committee.

MOTION: Councilwoman Bousquet made a motion to ratify the eleven (11) members of the Charter Review Committee as presented. Councilman Noble seconded the motion.

Discussion on the Motion:

Discussion followed on the ratification of additional committee nominees; the ability of Council to recommend changes; and comparisons with other municipal charters;

**VOTE ON
THE MOTION:** **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera,
Councilman Noble, Councilwoman Dugo, and
Councilwoman Bousquet.

Motion carried: 5 - 0.

A question was raised about a date for the first meeting; the first meeting being held in January; having the first meeting serve as an organizational meeting to elect a chair and determine meeting dates and times, and provide consistent days and times to meet to encourage public participation.

8. **Comments from the Public.** None.

9. **Discussion Items:**

- A. **CIP Project – Rambo Park Expansion**

In conjunction with other City paving projects and in anticipation of resident concerns over increased parking at Rambo Park, staff requested Council feedback. Neighborhood complaints and PBSO statistics for the area from February to November included a total of 92 service calls.

Council discussed that additional parking would only provide more spaces for overnight parking; that Rambo Park is a public park; the cost of \$30,000 to pave the grassy area; loitering after the park is closed; players parking in the Pine Ridge South communities; increase cameras at the park; preferring to see a reduction in service calls to the area before moving forward with additional parking; what are problems at other City parks; more research was requested; the park closing at

10:00 pm; the proposed expansion eliminating one problem but creating another; provide signage that states no parking once park is closed; holding a community meeting to receive public input; more PBSO monitoring (not just drive-bys); expand the parking and enforce no parking after park is closed; demographic demands requiring a change in court surface to turf; Rambo Park was designed as a neighborhood park but is being used as a community park; signage stating "Park is under surveillance".

Mayor Ferreri polled Council on installing signs that identify park hours with "No parking before or after park is closed". All five (5) Councilmembers agreed. He instructed Mr. Cedeño to make the necessary signs and include that the parking is also under 24-hour surveillance. He also suggested placing the sign by the fence at the park entrance.

Mayor Ferreri then polled Council on holding a community meeting in early January to discuss the parking expansion and issues related to other City parks. He suggested posting signs in the parks announcing the community meeting. All five (5) Council members agreed and wanted the meeting to be announced on the front page of the City Link as well as posted at the park.

Deputy Mayor Pearce wanted the community meeting held before the second Council meeting sometime in January.

B. Voter Participation in March 2017 Municipal Election

As a follow-up to Council discussion on voter turnout and absentee ballots, City Manager McCue provided absentee ballot and elections cost information in 2014 and 2015.

Year	No. of Absentee Ballots Ordered	No. of Absentee Ballots Returned	Cost	Total
2014	893	326	\$4.93	\$4,402.49
2015	1,441	484	\$5.31	\$7,651.71

City Manager McCue reported that in 2014, the City paid the Supervisor of Elections \$2,795.49 and in 2015, paid \$5,081.71 for unreturned absentee ballots. She noted that information regarding absentee ballots will be placed in City Link urging residents to return absentee ballots.

Mayor and Council discussed having the Supervisor of Elections require absentee ballots for municipal elections be made by special request only; contacting voters via robo calls or emailing them that a municipal election is being held; it being the responsibility of the candidates to knock on doors; this being an awareness campaign for absentee ballots; reach out to the Supervisor of Elections before the municipal election cycle starts to educate the public; demographics, using smart phones, with the implementation of the City's new website, notifications can be added for residents to receive updated information; low voter turnout; extending term limits; reducing the number of polling locations to save on staffing costs; voters having to travel to cast votes; adding an article in the City Link about the cost of an absentee ballot; advertising the election in The Observer, and signage

at City Hall announcing an upcoming election. Council decided to run an article in City Link. Deputy Mayor Pearce suggested the City Manager and City Attorney meet prior to publishing the article on elections in the City Link.

10. Staff Comments:

A. City Manager's Report:

- Turkey Dinners

City Manager McCue thanked PBSO and Fire Rescue personnel for handing out over 200 turkey dinners to families.

- Community Thanksgiving Dinner – Community Center

City Manager McCue reported that on November 23rd approximately 600 residents were served Thanksgiving fixings. This event was in partnership with EBC Ministries, Helping Hands and local restaurants.

- American Veteran Memorials

City Manager McCue revisited Council discussion on relocating veteran memorials and identifying an appropriate location in the City. At the time, it was decided by family members they did not want them moved. She was recently contacted by AmVet who is looking to relocate at least one of the two memorials. The second one belongs to an individual family member and who is under consideration for being relocated; discussions are ongoing. Locations under consideration are 10th Avenue North (Friend Park) and the entrance into Ira Van Bullock Park near the flagpole.

- Board Vacancies

City Manager McCue announced that an open period for nominations to fill board vacancies, term expirations and resignations would be forthcoming and noted that some unsolicited applications to serve on boards have also been received.

- Surtax Oversight Committee

City Manager McCue reported that the County and the School Board require the City to create its own oversight committee or use the Florida League of Cities' oversight committee. She requested Council direction on how they wished to proceed and explained the steps necessary if Council decides to create its own committee. A list of preliminary projects had been submitted.

City Manager McCue needed clarification on the criteria for committee members as to whether they needed to be residents of the City or not. In speaking with other municipalities, some are choosing to use Florida League of Cities' oversight committee.

Councilman Noble wanted the City's own committee.

Councilwoman Dugo noted the difficulty in finding volunteers for other City boards and believed using FLC's committee was a better option.

Mayor Ferreri agreed and wanted to see how the FLC's committee would be formed.

Councilwoman Bousquet believed based on the professional makeup of committee members, it would be difficult for the City to form its own committee.

Councilwoman Rivera and Councilman Noble were undecided.

The Mayor and Council instructed the City Manager to invite Richard Radcliffe, Executive Director of the Palm Beach County League of Cities to the January 9th City Council meeting at which time a decision could be made.

- Call Button Systems at City Hall and Community Center

City Manager McCue reported on the completion of the installation of call button systems at both locations. The City is awaiting signs to be made for the public to access the push buttons.

- Queuing System

City Manager McCue reported that this project would require an RFP and bid due to not many companies offering this type of system. The City can possibly piggyback onto an existing contract wherein the bid process would not be required. Estimated cost of the project: \$12,000. Cheaper solutions can be researched.

- City Holiday Banners

City Manager McCue thanked Public Works personnel for installing the City's holiday banners and thanked Paul Bentley, Bill Pazanski and Finance personnel for setting up and decorating the holiday tree in the Lobby.

- Lunch with Santa – Kiwanis (Co-sponsor)

City Manager McCue announced this event would be held at the Community Center, Saturday, December 10th from 11:30 am – 1:30 pm.

- Shop with a Cop

City Manager McCue announced this event is scheduled for December 12th and 13th.

- Wes Kain's Visit

Last month Wes Kain of the Vanilla Ice Project had asked the children from the City's Youth Program for a wish list. City Manager McCue was pleased to announce that on December 6th at 5:00 pm, Mr. Kain will be donating a 50-inch TV, X-Box one (1) game system and games, movies, controllers, and all type of sports balls. Mr. Kain grew up in Greenacres and is well known as the co-star of the Vanilla Ice Project and wanted to give back to the community.

- January 2017 City Council Meetings

City Manager McCue proposed changing the dates of Council meetings to January 9th and 23rd due to the holiday schedule. Council was in agreement with the proposed dates.

- Internal Promotion

City Manager McCue congratulated Suzanne Skidmore on her recent promotion to Human Resources Director.

B. City Attorney's Report. None.

11. Mayor and City Council Reports.

Councilwoman Rivera

- Empire and Gladiator Parks

Councilwoman Rivera disclosed recently receiving two (2) calls from concerned residents over drug activity and requested improved lighting and surveillance. She agreed with the idea of installing signs that state that the parks are being surveilled. Public Works Director Carlos Cedeño reported that a security light is scheduled to be installed next week at Empire Park.

Public Works Director Cedeño explained that Gladiator Park is a park without court lights since it is open from sunrise to sunset and that lighting could improve with the future Haverhill Road expansion.

- Sidewalks

Councilwoman Rivera was pleased to see sidewalks being installed and noted that residents are happy as well.

- Traffic Light for Villa Madonna

Councilwoman Rivera announced the installation of a new traffic light at Empire Way and Lake Worth Road.

Mayor Ferreri

- Florida Municipal Insurance Trust (FMIT)

Mayor Ferreri reported attending a recent FMIT meeting on December 2nd where the focus was on the rampant fraud and misuse of worker's compensation benefits. Videos showed municipal employees fraudulently claiming they were disabled, yet they were working. These cases are now being prosecuted.

- National League of Cities – Pittsburg, PA

Mayor Ferreri reported there were questions over the new administration and CDBG funding, municipal bonds, truancy prevention and afterschool programs dealing with first offenders and keeping them out of the justice system.


Councilman Noble

Councilman Noble wanted staff to include an article in the City Link regarding the positive impact PBSO has had City-wide.

12. Adjournment.

Councilwoman Dugo moved to adjourn the meeting, seconded by Councilwoman Rivera. The meeting adjourned at 8:31 p.m.

CITY COUNCIL




Samuel J. Ferreri
Mayor

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Respectfully submitted,



Joanna Cunningham,
City Clerk

Date Approved: 1-9-17