

CITY OF GREENACRES

OFFICIAL MINUTES TRACKING

Council/Board: city Council
Meeting Date: 1-29-17
Transcribed by: mel No. of Pages: 8 Transcription Time: 1.75

REVIEW OF MINUTES

Reviewed By:

Name/Initials	Date	Revisions	
<u>Jenna Lyford/sc</u>	<u>1/17/17</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPROVAL OF MINUTES

Meeting Date: 1/23/17

Motion By: Bonsquet Seconded By: Dugo

Check One: ☒ Approved ☐ Tabled ☐ Denied Vote: 5-0

Changes requested by Council or Board? ☐ Yes ☒ No

If yes, note changes: _____

Date Scanned and Filed: _____ By: _____



OFFICIAL MINUTES

CITY OF GREENACRES
5800 Melaleuca Lane
Greenacres, FL 33463

CITY COUNCIL MEETING
Monday, January 9, 2017 – 7:00 PM

1. Call To Order and Roll Call.

Mayor Ferreri called the City Council Meeting of Monday, January 9, 2017 to order at 7:00 p.m. City Clerk Joanna Cunningham called the roll.

ROLL CALL:

Council Present:

Samuel J. Ferreri, Mayor
Jonathan G. Pearce, Deputy Mayor
Lisa Rivera, Councilwoman
Peter A. Noble, Councilman
Judith Dugo, Councilwoman
Paula Bousquet, Councilwoman

Staff Present:

Andrea McCue, City Manager
James D. Stokes, City Attorney
Joanna Cunningham, City Clerk
Michael Grimm, Director/Building
Jim McInnis, Acting Director/Finance
Mark Pure, Fire Chief/Fire Rescue Department
Suzanne Skidmore, Director/Human Resources
Kara Irwin-Ferris, Acting Director/Plng & Eng
Michele Thompson, Director/Leisure Services
Carlos Cedeno, Director/Public Works
Melody Larson, Assistant to the City Clerk

Attendees from Public: 24
Press: 1

2. Pledge of Allegiance to the Flag.

Mayor Samuel J. Ferreri led the Pledge of Allegiance.

3. Comments From the Public for Agenda Items Only.

Mayor Ferreri asked if there were comments from the public; hearing none, he continued with the Agenda.

4. Agenda Approval.

- A. Additions, deletions, or substitutions to the Agenda.
- B. Motion to approve and adopt entire agenda as set.

Mayor Ferreri inquired if there were any additions, deletions or substitutions to the Agenda; hearing none, he called for a motion.

MOTION: Deputy Mayor Pearce made a motion to approve the Agenda.
Councilman Noble seconded the motion.

VOTE ON THE MOTION: In Favor: Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

5. Special Business.

- A. One Cent Surtax Oversight Committee - Richard Radcliffe, Executive Director, Palm Beach County League of Cities.

Richard Radcliffe, Executive Director of the Palm Beach County League of Cities (PBCLoC), reported on the passing in November of the one cent surtax referendum that took effect January 1, 2017. The City can expect to receive funds in February or March. Funds will be received continuously in monthly disbursements and must be used strictly for infrastructure projects. The City must create a project list and chose an oversight committee prior to expending any funds.

As part of the referendum, the option was given to municipalities to either create their own oversight committee or use the League's Oversight Committee which will consist of five (5) members possessing experience in engineering and/or finance. Members must be residents of, and recommended by, a local government (they cannot be residents of unincorporated Palm Beach County). Mr. Radcliffe noted that the League's Board of Directors will meet in late February to make their selection.

The School Board and the County have created their own oversight committees. Some cities are using their investment trusts, planning and zoning boards and pension trust groups. One third of all cities in Palm Beach County will be using the League's Oversight Committee.

Audit reports will be conducted in January of each year and the League's Oversight Committee will possibly meet in January and again in June during budget planning. The League's Oversight Committee will make recommendations to Council.

The City Council must notify the League of its decision on which oversight committee it will use by January 31, 2017.

Mayor Ferreri urged Councilmembers to consider using the League's Surtax Oversight Committee which would provide independent and objective transparency thus maintaining citizen trust.

- B. Oath of Office by Charter Review Committee Members - Joanna Cunningham, City Clerk.

City Clerk Joanna Cunningham administered the oath of office to the committee members.

- C. Proclamation: School Choice Week – Mayor Samuel Ferreri.

City Clerk Joanna Cunningham read the proclamation into the record.

6. Consent Agenda.

- A. Mayor Ferreri asked Council if they wished to pull any of the five (5) Consent Agenda items.

Councilwoman Dugo requested pulling Item 4 for Council review.

Mayor Ferreri called for a vote on Items 1 through 3 and 5.

1. **Official Minutes:** City Council Meeting of December 5, 2016 – Joanna Cunningham, City Clerk.
2. **Board Appointments and Reappointments:** Reappointment of Chuck Shaw and Sondra Hill to the Scholarship Committee, Appoint Brett Brown to the Building Board of Adjustments and Appeals, pursuant to Staff Memo – Joanna Cunningham, City Clerk.
3. **Planning Commission Appointments:** Appoint Alternate No. 1 Larry Tronco to full member position of the Planning Commission and appoint Jose Morales as Alternate No. 1 to the Planning Commission; pursuant to Staff Memo – Samuel J. Ferreri, Mayor
5. **Resolution 2017-04:** Authorizing the execution of the Amended Fiscal Year 2015-2016 Community Development Block Grant (CDBG) agreement for Phase 2 of the Stormwater Drainage Enhancement in the Original Section; and providing for an effective date; pursuant to Staff Memo – Kara Irwin-Ferris, Acting Planning and Engineering Director.

MOTION: Councilman Noble made a motion to approve Consent Agenda Items 1-3 and 5. Councilwoman Dugo seconded the motion.

VOTE ON THE MOTION: In Favor: Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

4. **Bid Award No.16-009 Landscape Median and Irrigation:** Award of Bid No. 16-009 for Jog Road Median Landscaping and Irrigation to ARZ Builders, Inc. as the lowest responsive and responsible bidder in the amount of \$39,850.00 with a completion date of ninety calendar days; pursuant to Staff Memo – James McInnis, Finance Director.

Councilwoman Dugo wanted Council to reconsider creating a test median with irrigation and devise a more efficient method of irrigation. She suggested connecting sprinklers to the hose of the City's water truck. The original proposal by the landscape architect recommended using Oyster plants and other species that do not require watering.

Public Works Director Carlos Cedeno explained that the City's water truck holds 2,000 gallons of water which covers four (4) medians and requires refilling. The output is gravity-based and therefore, would not have sufficient pressure to handle sprinklers. The City does not have the ability to fit medians with irrigation. Xeriscape plants are what the City currently has. It was a nice concept for more desert climates but not in South Florida's harsher climate.

Mayor Ferreri reported visiting the median where the artificial turf has been installed and witnessing the heat already lifting the asphalt. He suggested following through with the first test median with irrigation.

Council discussed possibly using surtax funds for this project.

MOTION: Councilman Noble made a motion to approve Consent Agenda Item 4. Councilwoman Bousquet seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

7. **Regular Agenda:**

- A. **Resolution 2017-03:** Authorizing the submittal of a *Fit2Play* program grant application for the Leisure Services Department, Youth Programs Division for additional program funds for Fiscal Year 2017 to be used for technical and educational training and equipment and authorizing the appropriate City officials to execute all necessary documents; pursuant to Staff Memo - Michele Thompson, Director of Leisure Services.

Joanna Cunningham, City Clerk, read Resolution No. 2017-03 into the record.

Leisure Services Director Michele Thompson reported on the City's efforts to address childhood obesity through health and wellness benefit programs. Staff recently learned about a \$25,000 grant opportunity being offered by the Florida Parks and Recreation Association and the University of Miami School of Medicine to five (5) municipalities at \$5,000 each. Leisure Services, in partnership with the City's Fire Rescue Department, will obtain biometric data which will be uploaded to U of M's database. Fire Chief Mark Pure and staff will train City staff in monitoring height, weight and nutrition. Director Thompson reported that this grant also includes a homework assistant program. Additional cooperation from the City's food vendors will also prompt healthier food choices. Mayor Ferreri asked if HIPPA releases would be required and they will be. All participants who volunteer will require parental authorization and be required to sign the appropriate releases.

MOTION: Councilman Noble made a motion to approve Resolution 2017-03 *Fit2Play* grant application as presented. Councilwoman Bousquet seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

8. **Comments from the Public.** None.

9. **Discussion Items:**

A. Cancel February 20th Council Meeting- President's Day - Andrea McCue, City Manager.

City Manager Andrea McCue reported having no items scheduled for the second meeting in February and requested cancellation of the meeting.

Mayor Ferreri polled Councilmembers who agreed to cancel the meeting of February 20th.

10. **Staff Comments:**

A. **City Manager's Report:**

- January 23, 2017 Council Meeting

City Manager McCue reported that a list of multi-year projects focusing on quality of life will be presented to Council on January 23rd for Council feedback. Also to be decided at that meeting will be which Oversight Committee to use.

- Employee Acknowledgements

City Manager McCue thanked City employees George Yerkes and Wayne Williams for their generosity in donating a bicycle to a resident who recently had his bike stolen.

She thanked Fire Rescue, PBSO, the City Clerk Division, and Leisure Services for their involvement in wrapping gifts for Helping Hands during the Lunch with Santa event.

- Charter Review Committee (CRC)

City Manager McCue reminded Council that the CRC will meet January 12, 2017 at 6:00 p.m. in the Chambers.

- Community Meeting – Rambo Park

On Wednesday, January 25, 2017 at 7:00 p.m. a community meeting at Rambo Park will be held to discuss future improvements to the park.

- Food Truck Invasion

This event will take place Wednesday, January 25th at Community Park.

- The Royal Ball – January 21, 2017

The theme is princesses and super heroes.

- Greenacres Fire Rescue

City Manager McCue was pleased to report that the City's Fire Rescue personnel are featured in Delray Medical Center's 2017 calendar.

B. City Attorney's Report.

City Attorney James Stokes stated he would be emailing Councilmembers on upcoming policies and procedures.

11. Mayor and City Council Reports.

Deputy Mayor Pearce

- Political Signs

Deputy Mayor Pearce called on Building Director Michael Grimm to inform Council that the earliest date political signs could be posted is January 14, 2017 and must be removed by March 21, 2017.

- Special Magistrate

Building Director Grimm reporting that warnings are currently be issued and that the citation forms are being tested in-house; however, the final citation forms have not been sent to the printer. He reported that a meeting schedule had not yet been established.

City Attorney Stokes reported that the special magistrates were set and tentative dates for the third Wednesday of each month and several meeting times have been provided to Code Enforcement Board members and magistrates for consideration.

Councilwoman Dugo

- Salary Survey for Council

Councilwoman Dugo instructed City Manager McCue and City Attorney Stokes to survey salaries of councils/commissions of similar-sized municipalities and provide a comparative study on their findings. She also requested that they research an ordinance to increase Council salaries or a cafeteria-type increase.

City Attorney Stokes reported that the City Charter states that salaries can be set by ordinance.

Councilman Noble recalled receiving a small increase 17 years earlier and noted that he has been a strong proponent of including a Cost of Living Adjustment (COLA) increase similar to what regular employees receive. He noted that the Mayor and some Councilmembers may still be earning a salary; however, there are some Councilmembers who are living on fixed incomes.

Mayor Ferreri stated that he was not in favor of a Council salary increase since their purpose is to provide a public service; not earn an income and reminded Council that they receive health insurance benefits.

Mayor Ferreri

- Advanced Institute of Elected Municipal Officials (AIEMO)

Mayor Ferreri presented Councilwoman Dugo with a Certificate of Completion.

- Fiesta del Pueblo


Mayor Ferreri reported on a wonderful turnout for a great Hispanic cultural event complete with good food, dancing and music.

12. Adjournment.


Councilwoman Dugo moved to adjourn the meeting, seconded by Councilwoman Rivera. The meeting adjourned at 7:50 p.m.

CITY COUNCIL

Respectfully submitted,



Samuel J. Ferreri
Mayor



Joanna Cunningham,
City Clerk

Date Approved: 1/23/17

/mel

