



CITY OF GREENACRES, FLORIDA

AGENDA

City Council Meeting

Monday, June 19, 2017 – 7:00 p.m.

City Hall Council Chambers
5800 Melaleuca Lane

Mayor and City Council

Joel Flores, Mayor
Paula Bousquet, Deputy Mayor

Lisa Rivera, Council Member
Peter A. Noble, Council Member
Judith Dugo, Council Member
Anderson Thelusme, Council Member

District I
District II
District III
District IV

Administration

Andrea McCue, City Manager
James Stokes, City Attorney
Joanna Cunningham, City Clerk

Americans with Disabilities Act: In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Joanna Cunningham at Greenacres City Hall, 5800 Melaleuca Lane, Greenacres, Florida. Phone No. 561-642-2006. **Hearing Assistance:** If any person wishes to use a Listen Aid Hearing Device, please contact the City Clerk prior to any meeting held in the Council Chambers.

Attention All Lobbyists: Palm Beach County Code of Ordinances, Article VIII, entitled "Lobbyist Registration" requires the registration of all lobbyists prior to engaging in any lobbying activity with the City Council, any City Board or Committee, or any employee as defined in the aforementioned Palm Beach County Ordinance. Copies of the Palm Beach County Ordinance are available upon request in the City Clerk's Office.

Web Site: <http://www.greenacresfl.gov>

Agenda
City Council Meeting
City Hall Council Chambers
5800 Melaleuca Lane
Monday, June 19, 2017 - 7:00 p.m.

Notice: Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to F.S. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

1. **Call To Order and Roll Call.**
2. **Pledge of Allegiance to the Flag.**
3. **Comments From the Public for Agenda Items Only.**
4. **Agenda Approval.**
 - A. Additions, deletions, or substitutions to the Agenda.
 - B. Motion to approve and adopt entire agenda as set.
5. **Special Business.**
 - A. **Proclamation: Parks and Recreation Month:** –Joel Flores, Mayor.
 - B. **Presentation:** YMCA of the Palm Beaches – Dr. Timothy Coffield, President and CEO.
 - C. **Presentation:** Charter Review Committee Recommendations – Chuck Shaw, Chairman.
6. **Consent Agenda.**
 - A. Motion to Approve Consent Agenda.
 1. **Official Minutes:** City Council Meeting of June 5, 2017 – Joanna Cunningham, City Clerk.
 2. **Resolution No. 2017-17:** Authorizing the submittal of a contribution request to Publix Super Markets Charities for the Leisure Services Department, Youth Programs Division for additional program funds for Fiscal Year 2017 for the Hot Spot Program; and authorizing the appropriate City officials to execute all necessary documents; pursuant to Staff Memo.- Michele Thompson, Leisure Services Director.

7. Regular Agenda.

- A. **PUBLIC HEARING Ordinance No. 2017-13:** Second Reading; Amending the City of Greenacres' Budget for Fiscal Year 2017 beginning October 1, 2016 and ending September 30, 2017, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date; pursuant to Staff Memo – James McInnis, Finance Director.
- B. **PUBLIC HEARING Ordinance No. 2017-14:** Second Reading; Providing for imposition of a moratorium on the acceptance of applications for, and the issuance of, development orders or permits related to wireless communication facilities within rights-of-way; providing for a six month term to be extended if necessary; providing for early termination upon passage of ordinances regulating such wireless facilities in the City prior to expiration of the moratorium; providing for conflicts; providing for severability; providing for an effective date; pursuant to Staff Memo- Kara Irwin-Ferris, Planning & Engineering Director.
- C. **Resolution No. 2017-29:** Authorizing procurement of a Voice Over Internet Protocol (VOIP) system piggybacking the National Joint Powers Alliance (NJPA) contract and providing for an effective date; pursuant to Staff Memo - James McInnis, Finance Director.

8. Comments from the Public.**9. Discussion Items:**

- A. Conversion Therapy Ban –Paula Bousquet, Deputy Mayor.
- B. Paris Agreement–Joel Flores, Mayor.
- C. Textile Recycling Bins Discussion – Andrea McCue, City Manager.
- D. Medical Marijuana Information – Andrea McCue, City Manager.

10. Staff Comments.

- A. **City Manager's Report.**
1. Building Department Report
 2. Finance Department Report
 3. Leisure Services Department Report
 4. Planning & Engineering Department Report
 5. Fire Rescue Department Report
 6. Public Works Department Report
 7. PBSO Report
- B. **City Attorney's Report.**

11. Mayor and City Council Reports.

12. Adjournment.**NOTICE OF COUNCIL MEETINGS AND AGENDAS**

The first and third Monday of each month are regular meeting dates for the City Council; special or workshop meetings may be called on the second and fourth Mondays of the month, or whenever necessary. Council Agendas are posted on the City's website on the Friday prior to each Council meeting. A public copy of the complete agenda is also available for review in the City Clerk's Office at City Hall. Questions regarding the agenda should be directed to the City Clerk at 642-2006.

June 2017 - Calendar of Meetings and Events

06-21-17	Planning Commission	Cancelled
06-26-17	City Council Budget Workshop	6:30 p.m.
06-27-17	Zoning Board of Adjustments and Appeals	Cancelled
06-28-17	Code Enforcement Board Meeting	3:00 p.m.
06-28-17	Food Truck Invasion Samuel J. Ferreri Community Park	5:30 p.m.

July 2017 - Calendar of Meetings and Events

07-03-17	City Council Meeting	Cancelled
07-04-17	July 4 th Holiday Observance -	City Offices Closed
07-04-17	"Ignite the Night" Event Samuel J. Ferreri Community Park	5:30 – 10 p.m.
07-05-17	Planning Commission Meeting	7:00 p.m.
07-06-17	Charter Review Committee	Tentative
07-11-17	Zoning Board of Adjustments and Appeals	7:00 p.m.
07-17-17	City Council Meeting	7:00 p.m.
07-19-17	Planning Commission Meeting	7:00 p.m.
07-26-17	Special Magistrate Meeting	2:00 p.m.
07-26-17	Food Truck Invasion Samuel J. Ferreri Community Park	5:30 p.m.

PROCLAMATION



OF THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, PROCLAIMING "PARKS AND RECREATION MONTH" FOR JULY, 2017.

WHEREAS, parks and recreation programs are an integral part of communities throughout this country; and

WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as "Parks and Recreation Month"; and

WHEREAS, the City of Greenacres recognizes the benefits derived from parks and recreation resources; and

NOW, THEREFORE, I, Joel Flores, Mayor, of the City of Greenacres, Florida, do hereby proclaim July 2017 as "Parks and Recreation Month", and call upon all City residents to recognize the value of national, state, and local park services and encourage their participation in City parks and recreation programs.

Given under my Hand and Seal of the City of
Greenacres, Florida, this 19th day of June, 2017.

Joel Flores, Mayor

Attest:

Joanna Cunningham, City Clerk

The YMCA of the Palm Beaches

1917 - 2017



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

The New YMCA of the Palm Beaches

Our Three Areas of Focus

YOUTH DEVELOPMENT

Nurturing the potential of every child and teen.

HEALTHY LIVING

Improving the nation's health and well-being.

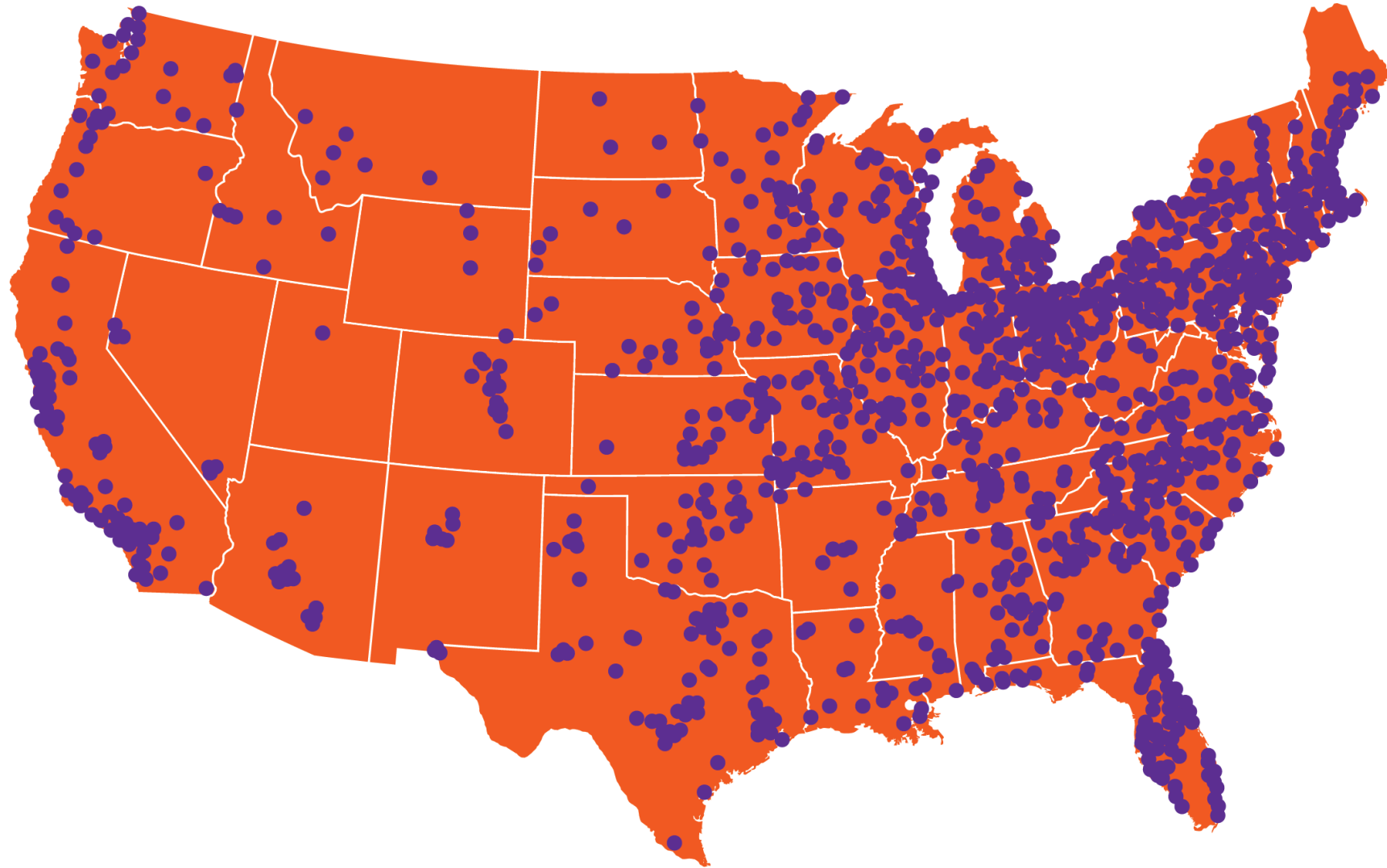
SOCIAL RESPONSIBILITY

Giving back and providing support to our neighbors



The New YMCA of the Palm Beaches

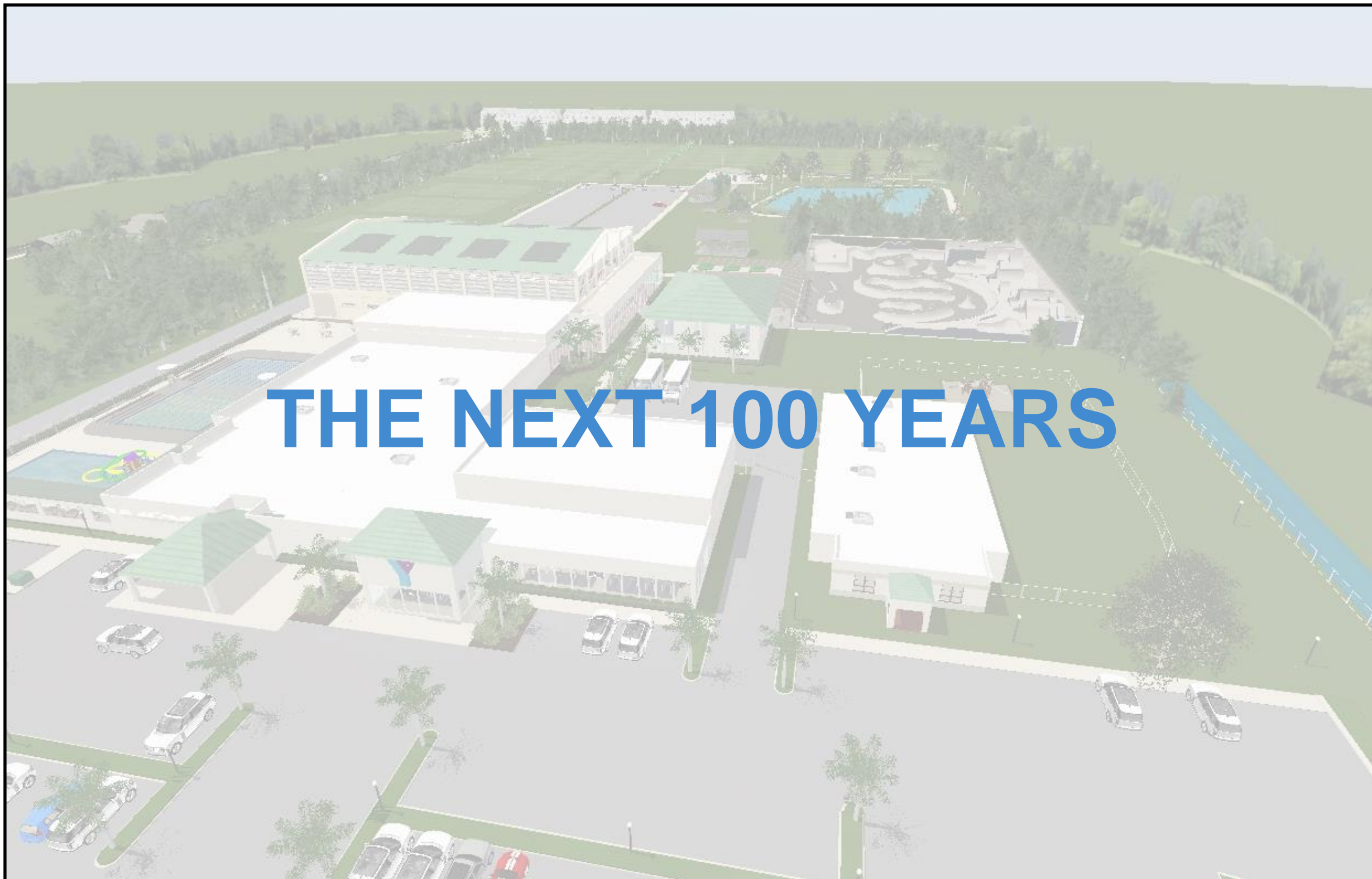
The Y Movement in the USA



The nation's 2,700 YMCAs serve 22 million people in 10,000 communities and are spread across all 50 states, plus the District of Columbia and Puerto Rico.

The New YMCA of the Palm Beaches

A Vision For Growth



The New YMCA of the Palm Beaches

Community Health, Fitness, Child Development & Sports Center

- 2017 will mark the 100th anniversary of the YMCA being a partner with the Palm Beach community.
- To commemorate this upcoming centennial, the board is defining a vision for its 18 acre Edwin W Brown Branch in the village of Palm Springs on Congress Avenue, to create a health & fitness, sports and day care destination center that will offer the portfolio of YMCA's recognized skills to the greater Palm Beach community.
- The vision for the Edwin W Brown Branch includes:
 - Expanded Health & Fitness Facilities For All Age Groups
 - Multiple Lit, Irrigated Sports Fields
 - Accredited Day Care Facilities
 - Youth and Children Sports Programs
 - Indoor & Outdoor Pools for Aquatics Programs
 - Olympic Class Skate Board Park
 - Ropes Course
 - A Community Gymnasium and Multi-Purpose Facility
- YMCA will work with local, county, state and federal agencies, as well as the representatives of the local community to define the optical content, timing and financial structure of the project with an objective of a Q3 2017 formal announcement.
- The YMCA's expanded Community Health, Fitness, Child Development and Sports Center will be a unique destination in Palm Beach County and provide much needed services and support to the community,...in the YMCA tradition,...for another hundred years!



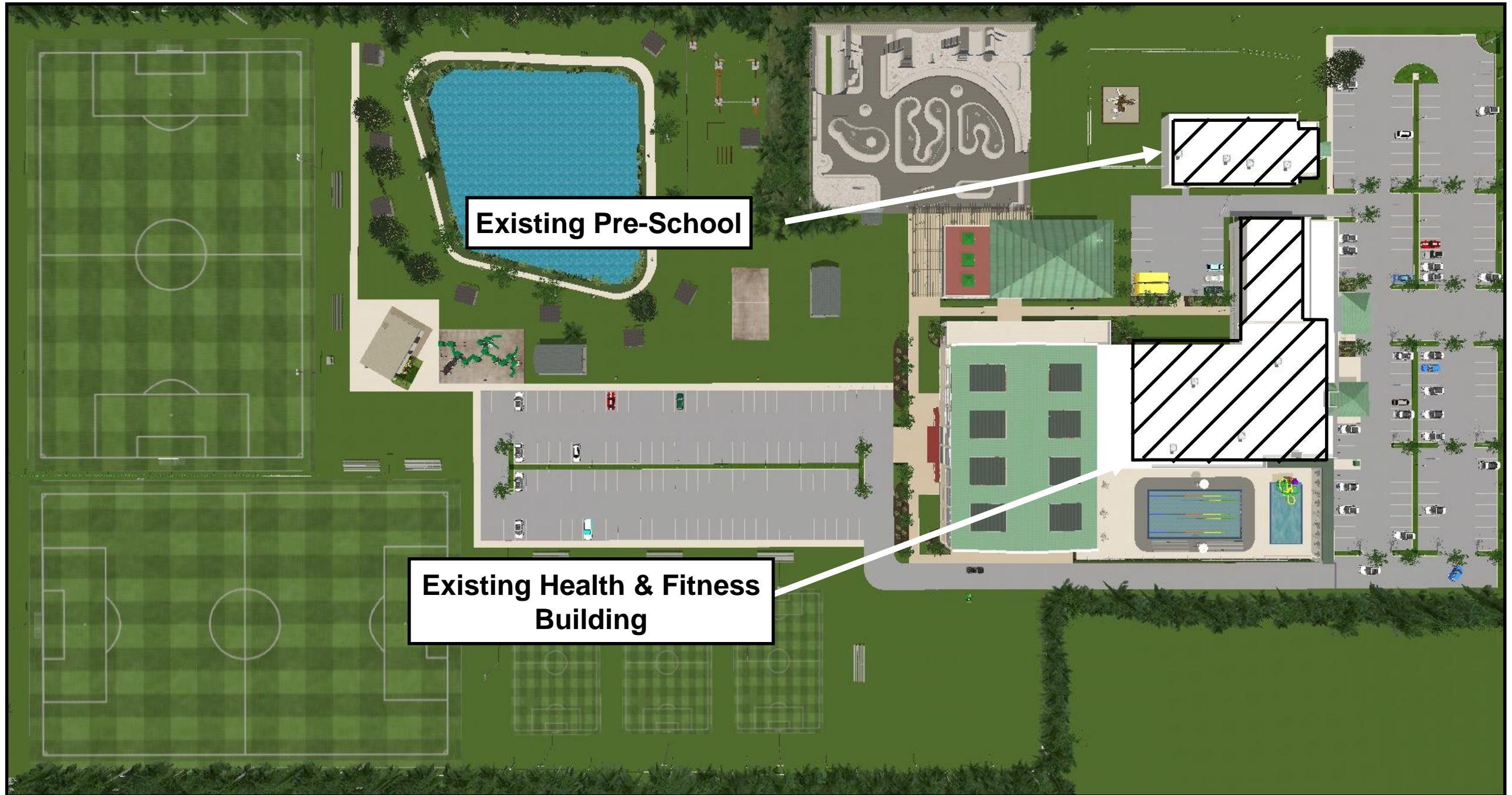
The New YMCA of the Palm Beaches

Current Situation



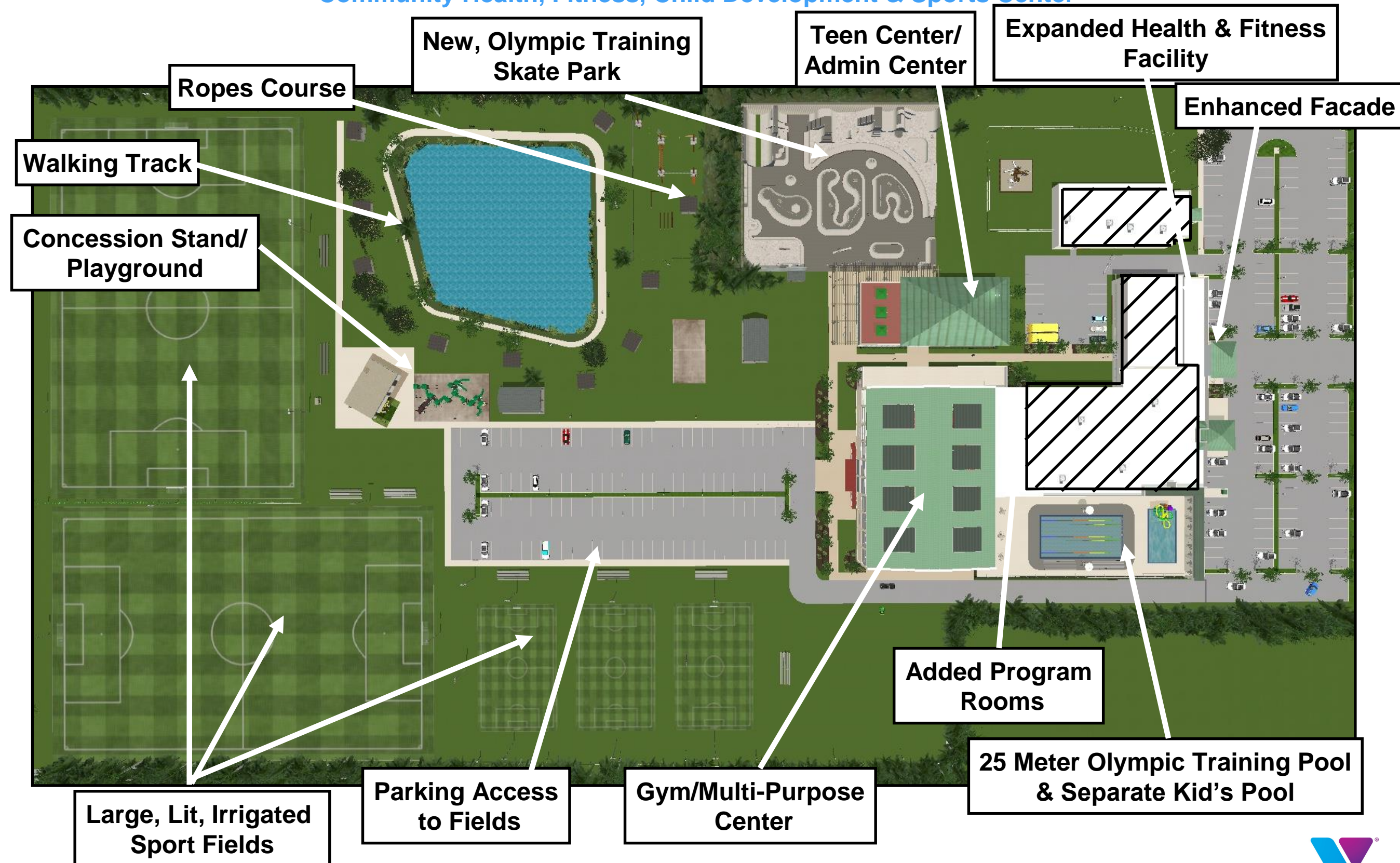
The New YMCA of the Palm Beaches

Community Health, Fitness, Child Development & Sports Center



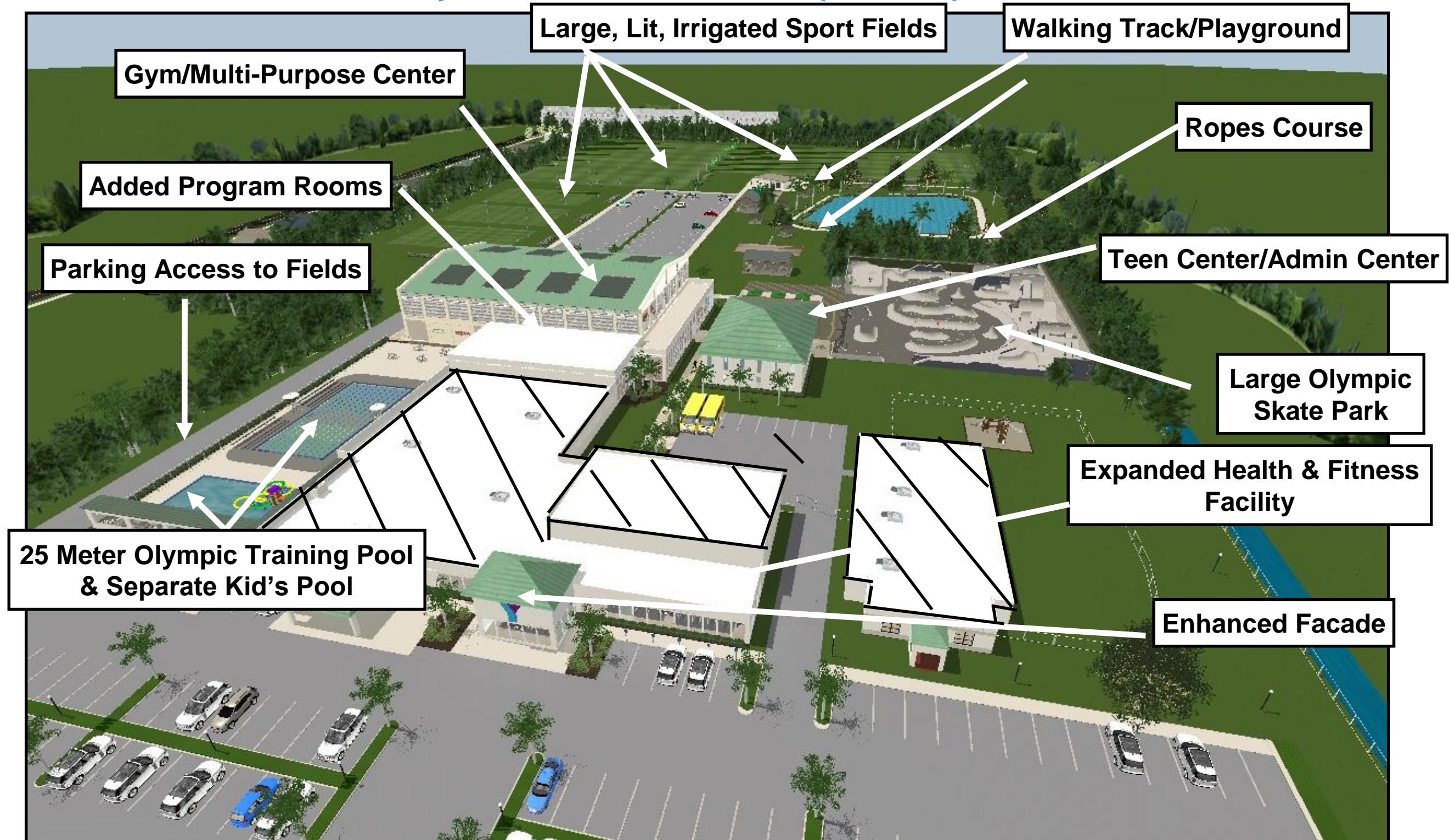
The New YMCA of the Palm Beaches

Community Health, Fitness, Child Development & Sports Center



The New YMCA of the Palm Beaches

Community Health, Fitness, Child Development & Sports Center



The New YMCA of the Palm Beaches

Expanded Health & Fitness Facility



The New YMCA of the Palm Beaches

Teen Center/Admin Center



The New YMCA of the Palm Beaches

Alex Sorgente; World Champion

Alex Sorgente



Vans Park Series
World Championship
Malmo, Sweden



The New YMCA of the Palm Beaches

Olympic Class Skate Park

Team Pain Design



The New YMCA of the Palm Beaches

Regional Olympic Training Site

Team Pain Design



The New YMCA of the Palm Beaches

Teen Center/Admin Center



The New YMCA of the Palm Beaches

Teen Center/Admin Center



The New YMCA of the Palm Beaches

Teen Center/Admin Center

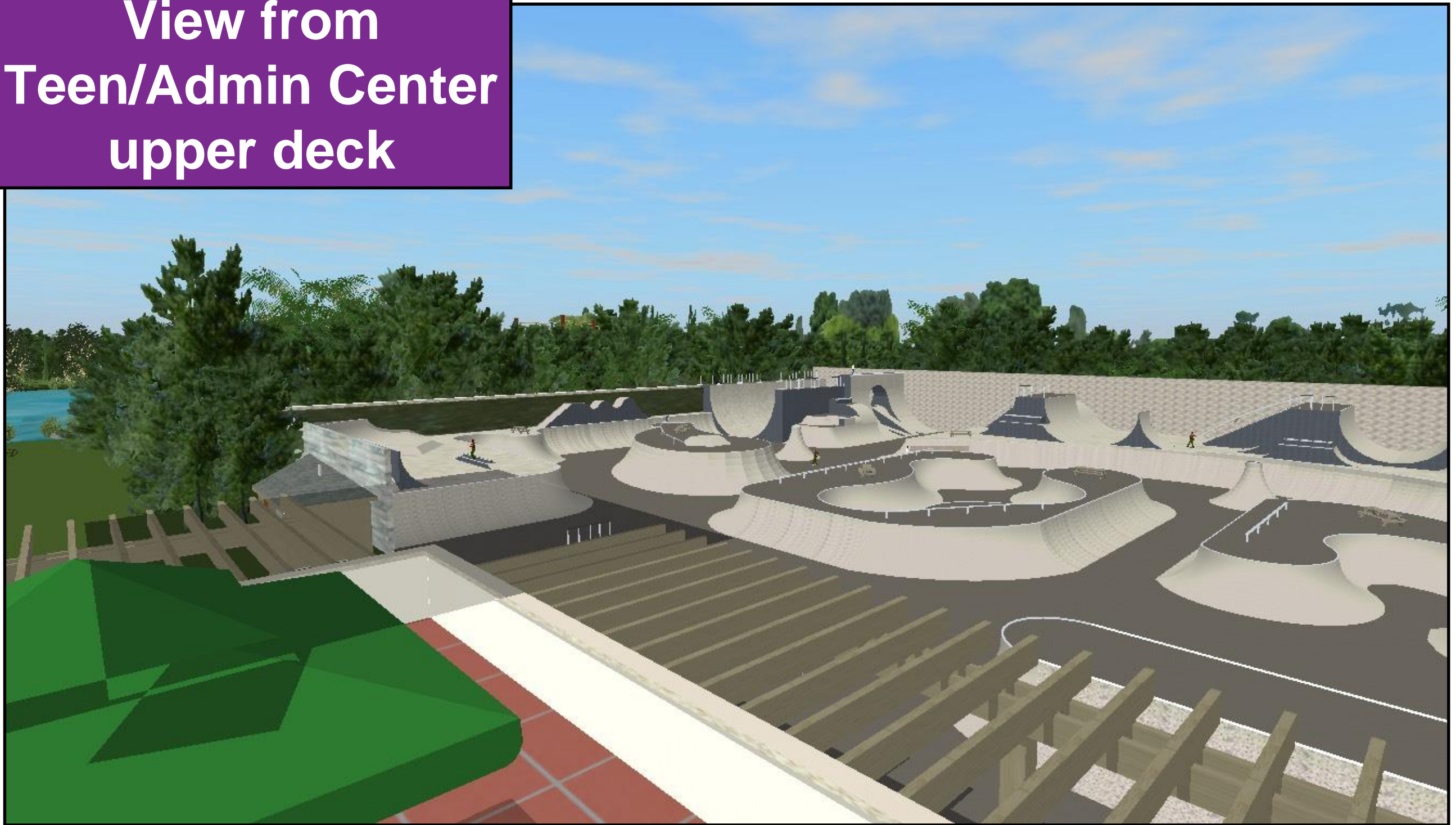


**A Board Room for
the YMCA & Other
Community Groups**

The New YMCA of the Palm Beaches

Teen Center/Admin Center

**View from
Teen/Admin Center
upper deck**



The New YMCA of the Palm Beaches

Ropes Course



The New YMCA of the Palm Beaches

Large, Lit, Irrigated Sports Fields



**Two large and
three smaller multi-
purpose fields**

The New YMCA of the Palm Beaches

Concession Stand & Playground



The New YMCA of the Palm Beaches

Walking Track



**1/4 mile walking
path incorporates
the lake into the
YMCA site
amenities**

The New YMCA of the Palm Beaches

Gym/Multi-Purpose Center



The New YMCA of the Palm Beaches

Gym/Multi-Purpose Center

Facility can be
used for sports and
community
gatherings,



The New YMCA of the Palm Beaches

Pools



OUR CAUSE

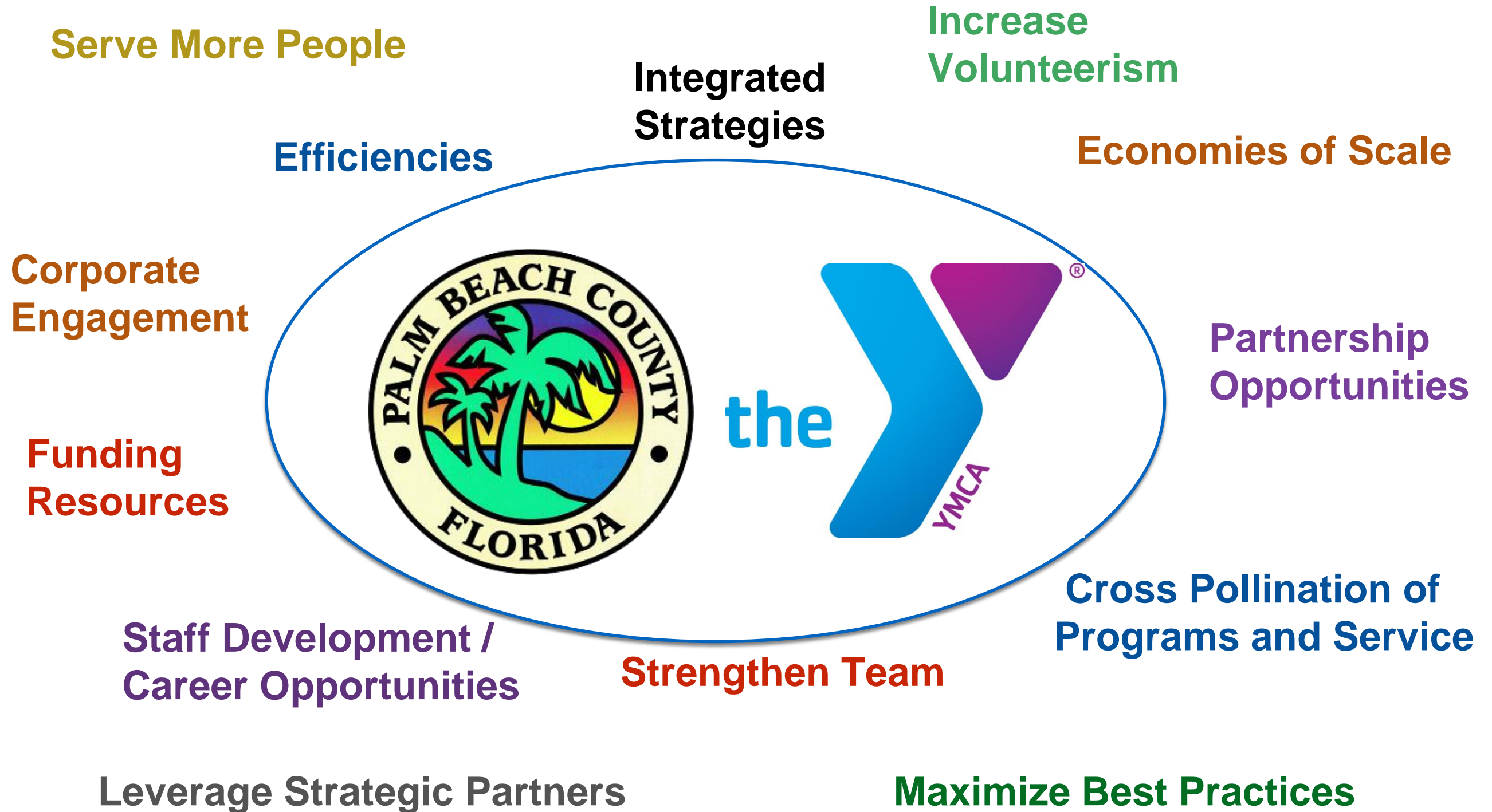
At the Y, strengthening community is our cause. We believe that positive, lasting personal and social change can only come about when we all work together to invest in our kids, our health, and our neighbors.

Partnering with Community



The New YMCA of the Palm Beaches

Benefits of The Partnership



The Vision:

Partner with Palm Beach County to expand programs and services to the County residents:

- The Brown Branch location becomes the “hub” of the community
- Align with Palm Beach County Parks and Recreation Strategic Plan
- Partnership between Palm Beach County and YMCA of the Palm Beaches at Brown Branch
- Long-term lease agreement between the County and the YMCA
- Partnership/Collaboration of program offerings between the County and the YMCA
- Develop comprehensive program offerings for all ages – youth, teens, adults, families, seniors
- Partner with Parks and Recreation Department to expand program services to more residents
- **Provide financial assistance to those who qualify but cannot afford to participate**
- Develop ways to cohabitate Y programs / services with the community groups
- Market all County program offerings to the community via the Y
- Drive participation into all County and YMCA program offerings to maximize assets
- Identify new business development within the facility with possibility to expand facility to create additional resources, including expansion of health and wellness center and Teen Center
- Bring Revitalization to the community

The New YMCA of the Palm Beaches

Chamber Endorsement

THE PALM BEACH POST **REAL NEWS STARTS HERE** | THURSDAY, MAY 4, 2017 **B5**



Chamber endorses YMCA expansion at Brown Branch

The Board of Directors of the Chamber of Commerce of the Palm Beaches enthusiastically provided conceptual endorsement of the YMCA of the Palm Beaches' proposed expansion project. The project would take place at the YMCA's Brown Branch at 2085 South Congress Avenue in Palm Springs.

The YMCA Board is proposing a public/private partnership that would create a state-of-the-art recreational destination near Palm Beach County's population center.

The expanded facility would include a large, recreational health and wellness facility. It would also include irrigated multi-purpose fields to accommodate soccer, lacrosse and other activities.

One of the most exciting aspects of the proposed expansion is a new world-class skate park. This facility could serve as an Olympic training facility and host national skateboard competitions.

The Chamber board commends the local YMCA leadership in pursuing this unique and exciting project.

We Are Seeking a Letter of Endorsement

The YMCA of the Palm Beaches is seeking the endorsement of the Greenacres City Council in support of the following YMCA initiative at their main location on Congress Avenue:

- Creating a large recreation/health & wellness facility in the central corridor of Palm Beach County that becomes a “hub” and brings revitalization to the community.
- Building irrigated multi-purpose fields, two full size and three smaller youth sized, to provide tournament action and be part of larger county-wide or community wide soccer/lacrosse/youth sport tournaments, creating additional tourist revenue.
- Incorporating a world class skate park, which will bring publicity to Palm Beach County as an Olympic training and qualifying location. The site will have a national focus as a site for competitions, bring revenue to Palm Beach County, and most importantly...act as a catalyst to draw in teens for YMCA programming and services.
- Adding a “youth center”, allowing the YMCA of the Palm Beaches to copy the success of other leading YMCA’s around the country in providing a place for adolescents to gather around YMCA trained personnel delivering “tried and tested” YMCA programs in social, educational, and sports programming.
- Building a multi-purpose building on the site which will provide indoor sports, as well provide much needed community meeting space for town halls and large group gathering in the community.
- Most importantly...utilizing the YMCA brand, which promotes the cores values of youth development, healthy living, and social responsibility to align intergenerational programming and create a partnership with Palm Beach County on this overall project. Align with the strategic plan of Palm Beach County’s Parks and Recreation Department and use the YMCA’s national resources to create a partnership that attracts the largest number of participants, incorporate best practices, and operate at the height of efficiency. Develop and cohabitate YMCA and County programming to drive participation to all County and YMCA health and wellness services to maximize assets.

These types of public private partnerships between municipalities and YMCAs are thriving around the nation, including many in South Florida. A formal partnership between Palm Beach County and the YMCA of the Palm Beach Beaches would better meet the needs of this underserved community in Palm Beach County.



THANK YOU!

BETTER TOGETHER

Partners in Creating A Healthy Palm Beach County





CHAMBER *of* COMMERCE

OF THE PALM BEACHES

June 5, 2017

To Whom It May Concern:

The Board of Directors of the Chamber of Commerce of the Palm Beaches has enthusiastically provided conceptual endorsement of the YMCA of the Palm Beaches' proposed expansion project at its main location on Congress Avenue.

The YMCA is proposing a public/private partnership with Palm Beach County that would create a state-of-the-art recreational destination within one of the County's most densely-populated areas. The completed project will include a large recreational health and wellness facility as well as new multi-purpose athletic fields to accommodate soccer, lacrosse and other activities.

One of the most exciting aspects of the proposed expansion is a new world-class skate park capable of serving as a regional training and qualifying site for the US Olympic Skate Board Team as they prepare for competition.

This public/private relationship is a growing trend amongst these types of recreational projects being completed by YMCAs throughout our state and country. The projects are providing recreational amenities to hundreds of thousands of people of all ages. We commend the leadership of the YMCA of the Palm Beaches for advancing this proposal in our community.

Sincerely,

Dennis Grady
Chief Executive Officer



OFFICIAL MINUTES

**CITY OF GREENACRES
5800 Melaleuca Lane
Greenacres, FL 33463**

**CITY COUNCIL MEETING
Monday, June 5, 2017 – 7:00 P.M.**

1. Call To Order and Roll Call.

Mayor Flores called the City Council Meeting of Monday, June 5, 2017 to order at 7:00 p.m. City Clerk Joanna Cunningham called the roll.

ROLL CALL:

Council Present:

Joel Flores, Mayor
Paula Bousquet, Deputy Mayor
Lisa Rivera, Councilwoman
Peter A. Noble, Councilman
Judith Dugo, Councilwoman
Anderson Thelusme, Councilman

Attendees from Public: 37

Press: 1

Staff Present:

Andrea McCue, City Manager
James D. Stokes, City Attorney
Joanna Cunningham, City Clerk
Michael Grimm, Director/Building
Jim McInnis, Director/Finance
Mark Pure, Fire Chief/Fire Rescue Department
Suzanne Skidmore, Director/Human Resources
Michele Thompson, Director/Leisure Services
Kara L. Irwin-Ferris, Director/Planning & Engineering
Carlos Cedeño, Director/Public Works
Melody Larson, Assistant to the City Clerk
Lt. Tristram Moore/PBSO
Jowie Mohammed, YP Supervisor/Leisure Services

2. Pledge of Allegiance to the Flag.

Mayor Joel Flores led the Pledge of Allegiance.

3. Comments From the Public for Agenda Items Only.

Mayor Flores asked if there were comments from the public; hearing none, he continued with the Agenda.

4. Agenda Approval.

A. Additions, deletions, or substitutions to the Agenda.

- B.** Motion to approve and adopt entire agenda as set.

Mayor Flores inquired if there were any additions, deletions or substitutions to the Agenda; hearing none, he called for a motion.

MOTION: Councilwoman Dugo made a motion to approve the Agenda. Councilman Noble seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

Motion carried: 5 - 0.

5. Special Business.

- A. Proclamation:** “Wes Kain Day” Proclamation – Joel Flores, Mayor

Wes Kain, a former resident, was recognized for his involvement and generous donations to the City’s Youth Program. Mayor Flores and Councilmembers presented Mr. Kain with a proclamation honoring his positive messages and influence on local youth from the City’s C.A.R.E.S., Cool Zone and Hot Spot Programs. Youth Program volunteers and previous youth program participants, Cristian Ciprian and Anthony Adams, thanked Mr. Kain for caring and giving back to the community and for being a positive role model with his message to “do the right thing” and to not tolerate bullying. Mr. Kain thanked everyone and said it is not about him, but about making a difference by giving back to the kids; they are our future.

- B. Presentation:** 2017 Educational Scholarship Award Certificates – Lisa Rivera, Chairwoman, Scholarship Committee.

Councilwoman Rivera thanked the Scholarship Committee and announced the five scholarship recipients. Mayor Flores and the City Council presented certificates to Jorge Arreola, Jr., recipient of the Denise Padgett Memorial Scholarship, Sophonie Egalite who won the Norman Rose Memorial Scholarship, together with Diego Murillo, Adrien Thomas and Meher Kalkat.

- C. Presentation:** Certificate of Appreciation to the Oleander Garden Club of the Palm Beaches – Joel Flores, Mayor.

Mayor Flores presented a Certificate of Appreciation to Barbara Hadsell of the Oleander Garden Club of the Palm Beaches for helping the C.A.R.E.S. Junior Garden Club earn two national awards for “Protecting Our Pollinators” and “Being a Wildlife Action Hero”.

- D. Presentation:** Oasis Compassion – Sharon Gill

Sharon Gill of Oasis Compassion described the non-profit organization that has been located in Greenacres since 2004. It provides families living below the

federal guidelines with a food pantry, women's center and counseling, job placement and clothing. 75% of their clients are from the Greenacres area. Maybel Leon, was a former client and now works as the Development Director for the organization. She gave a personal overview of Oasis' services and its impact in her life. Oasis' mission is to turn their clients into productive members of the community.

E. **Presentation:** Clothing Recycling Bins – Marc Douglas

Marc Douglas of the Florida Textile Recycling Program (FTRP) provided a brief presentation on their services, examples of the bins to be used and the monetary benefits (\$2000/bin/year) they offer. FTRP would be responsible for the maintenance of the bins. Donated items are resold, repurposed or donated. The goal is to make the program as convenient as possible.

Council members asked where FTRP is headquartered; number of bins to be distributed; how are bins maintained and who maintains them; possible bin locations; include cancellation clause in agreement; liability; what department would be overseeing this program; what is turnaround time; where would funds be allocated.

Mayor Flores instructed the City Manager to conduct further research on possible bin locations, contract language and fund allocation.

6. **Consent Agenda.**

A. Mayor Flores asked Council if they wished to pull any of the six (6) Consent Agenda items. Councilwoman Rivera noted a correction to Page 9 of the May 15, 2017 Council Minutes which had already been corrected before the meeting. Mayor Flores called for a motion.

1. **Official Minutes:** City Council Meeting of May 15, 2017 – Joanna Cunningham, City Clerk.
2. **Official Minutes:** City Council Budget Workshop of May 22, 2017 – Joanna Cunningham, City Clerk.
3. **Bid Award – 2017-005:** Award Bid Number 17-005 Marquee Signs to the lowest, responsive, responsible bidder. United Board Operations, LLC submitted the low Base Bid No. 3 in the amount of \$45,661.00 and Bid Alternate No. 4, in the amount of \$1,600.00 with a contract completion time of thirty (30) days; pursuant to Staff Memo - Kara Irwin Ferris, Planning & Engineering Director.
4. **Board Appointment:** Board Appointment of James Pickren, Sr. to Alternate # 2 on the Code Enforcement Board; pursuant to Staff Memo – Andrea McCue, City Manager.
5. **Resolution No. 2017-26:** Authorizing the Traffic Control Jurisdiction Agreement, Exhibit "A", between the City of Greenacres – Palm Beach County Sheriff's Office (PBSO) District 16, and the Verona Palms

Homeowners Association, located on the southeast corner of South Haverhill Road and Corbett Road (L-15 Canal); and authorizing the appropriate city officials to execute the Traffic Control Jurisdiction Agreement; pursuant to Staff Memo and Staff Report - Kara Irwin-Ferris, Planning & Engineering Director.

6. **Resolution No. 2017-28:** Authorizing an automatic renewal of the Interlocal Cooperation Agreement (Exhibit "A") between Palm Beach County and the City of Greenacres enabling the City to participate in the Palm Beach County Department of Economic Sustainability (DES) Urban County Program for Fiscal Years 2018, 2019 and 2020; authorizing future extensions for three (3) year qualification periods; and authorizing the appropriate City officials to notify the County of the City's intention to extend the Agreement; pursuant to Staff Memo - Kara Irwin-Ferris, Planning & Engineering Director.

MOTION: Deputy Mayor Bousquet made a motion to approve the six (6) Consent Agenda items including the amendment to Item 1. Councilman Noble seconded the motion.

VOTE ON THE MOTION: In Favor: Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

Motion carried: 5 - 0.

7. **Regular Agenda:**

- A. **PUBLIC HEARING Ordinance No. 2017-05:** Second Reading; Amending the Capital Improvements, Intergovernmental Coordination, and Public School Facilities Elements of the City's Comprehensive Plan consistent with the Interlocal Agreement between the Palm Beach County School Board and the City of Greenacres, as requested by the Planning and Engineering Department; providing for repeal of conflicting ordinances; providing for severability; providing for transmittal to the State Land Planning Agency; providing for inclusion in the Comprehensive Plan; and providing for an effective date; pursuant to Staff Memo and Staff Report - Kara Irwin-Ferris, Planning & Engineering Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-05 into the record on second reading.

Planning and Engineering Director Kara Irwin-Ferris explained this is the second reading and adoption of Ordinance 2017-05. The first reading was March 20, 2017 with subsequent transmittal to the State for review. Director Ferris noted there were no changes since the transmittal in March.

Director Ferris explained that the entire chapter of the Public School Facilities Element was being removed from the City's Comprehensive Plan and the goals and objectives were being relocated into other elements of the Comp Plan. This change was brought about when the term "School Concurrency" was changed to "Coordinated School Planning" through IPARC and the School Board. The proposal is consistent with the Interlocal Agreement with the County and the School Board, with the Treasure Coast Regional Planning Council's Strategic Regional Planning Policy (SRPP) and Florida Statutes. The State issued its Objections, Comments and Recommendations report and no other changes were proposed. Proper notice was provided; therefore, staff recommends the approval of CPA-16-05 through the adoption of Ordinance 2017-05.

Mayor Flores called on Council members for comments; hearing none, he opened the meeting to the public. He asked if anyone was in favor of, or opposed to, Ordinance 2015-05 to come forward. Seeing no one come forward, he closed the meeting to the public and called for a motion.

MOTION: Councilman Noble made a motion to approve Ordinance 2017-05 on second reading. Councilwoman Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

Motion carried: 5 - 0.

- B. PUBLIC HEARING** **Ordinance No. 2017-12:** Second Reading; Amending Chapter 15, Utilities, Article II, entitled "Solid Waste", providing for repeal of conflicting ordinances; providing for severability; providing for inclusion in code; and providing for an effective date; pursuant to Staff Memo—Michael Grimm, Building Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-12 into the record on second reading.

Building Director Michael Grimm noted that this was the second reading of Ordinance 2017-12 which is a housekeeping measure on solid waste collection to address outdated code references and other language. He stated staff recommends approval of Ordinance 2017-12.

Mayor Flores called on Council members for comments; hearing none, he opened the meeting to the public. He asked if anyone was in favor of, or opposed to, Ordinance 2015-12 to come forward. Seeing no one come forward, he closed the meeting to the public and called for a motion.

MOTION: Councilwoman Dugo made a motion to approve Ordinance 2017-12 on second reading. Councilwoman Rivera seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

- C. Ordinance No. 2017-13:** First Reading; Amending the City of Greenacres' Budget for Fiscal Year 2017 beginning October 1, 2016 and ending September 30, 2017, inclusive; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date; pursuant to Staff Memo – James McInnis, Finance Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-13 into the record on first reading.

Finance Director James McInnis explained that the proposed budget adjustment is necessary to appropriate FY 17 expenditures for approved projects to be funded by the infrastructure surtax initiative. He briefly reviewed the Council-approved projects to be considered by the Palm Beach County League of Cities Surtax Oversight Committee. He reported that the total FY 17 planned surtax expenditures is \$1,605,000 based on distributions received between January and March 2017. Staff estimates \$1.8 million will be received for FY 17 which will be sufficient to offset planned fiscal surtax projects; therefore, staff recommends approval of Ordinance 2017-13.

Mayor Flores called on Council members for comments

Councilman Noble asked what projects will be undertaken first.

Director McInnis noted that the priority would be determined by the Public Works Director and the City Manager.

Councilwoman Rivera asked if the City would be purchasing or leasing a new fire truck and it will be purchased.

Mayor Flores called for a motion.

MOTION: Councilman Noble made a motion to approve Ordinance 2017-13 on first reading. Deputy Mayor Bousquet seconded the motion.

**VOTE ON
THE MOTION:**

In Favor: Deputy Mayor Bousquet, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilman Thelusme.

Motion carried: 5 - 0.

- D. Ordinance No. 2017-14:** First Reading; Providing for imposition of a moratorium on the acceptance of applications for, and the issuance of, development orders or permits related to wireless communication facilities within rights-of-way; providing for a six month term to be extended if necessary; providing for early termination upon passage of ordinances regulating such wireless facilities in the City prior to expiration of the moratorium; providing for conflicts; providing for severability; providing for an effective date; pursuant to Staff Memo - Kara Irwin-Ferris, Planning & Engineering Director.

City Clerk Joanna Cunningham read Ordinance No. 2017-13 into the record on first reading.

Planning and Engineering Director Kara Irwin-Ferris reported that the proposed moratorium is to give the City time to amend the Code based on recently passed legislation. HB687 allows wireless carriers to install devices in public rights of way, through local permitting. The bill set time limits for review (14 days) and 30-60 days to approve permit applications. If carriers need additional pole locations those would be negotiated. Each permit would allow for up to 30 microtowers. City Code does not currently allow microtowers in rights-of-way, only large towers in Government Use (GU) zoning districts. The proposed moratorium is needed due to the new legislation taking effect July 1, 2017.

Mayor Flores called on Council members for comments.

Council members and staff discussed the number of anticipated microtowers; the cost per year; some co-location would occur; liability; extending the proposed 6-month moratorium; effects on existing leased towers; the convenience of having more cellphone coverage; look at what other municipalities have adopted; looking to control aesthetics; what is being done in the County; the ordinance should state "not to exceed six months".

Mayor Flores called for a motion.

MOTION: Deputy Mayor Bousquet made a motion to approve Ordinance 2017-14 on first reading. Councilwoman Rivera seconded the motion.

**VOTE ON
THE MOTION:** **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

8. Comments from the Public.

Rick Sartori, Executive Director of Protect Palm Beach County Trauma Care Coalition, thanked the City for recently issuing a proclamation for mental health awareness and trauma care. The PBC trauma system began 26 years ago and has become a model for the State with a 1.7% preventable mortality rate. He thanked the Mayor and Council for their support.

9. Discussion Items: None.**10. Staff Comments:****A. City Manager's Report.**

- Charter Review Committee (CRC) Update

City Manager McCue reported that the CRC met on June 1st and reviewed the recommended changes for subsequent presentation to Council at the June 19, 2017 Regular Council Meeting.

- Budget Workshop

The next budget workshop has been scheduled for June 26th at 6:30 p.m.

Wawa Grand Opening

The grand opening is scheduled for June 15th at 2:00 p.m. with PBSO and Fire Rescue personnel holding a "Hoagies for Heroes" competition. Details will be forthcoming.

B. City Attorney's Report. None.**11. Mayor and City Council Reports.**

Councilwoman Rivera – None.

Councilman Noble

Councilman Noble suggested considering City Hall as the sole distribution center for medical cannabis and instructed the City Manager to conduct further research.

Councilwoman Dugo - None.

Councilman Thelusme thanked City Manager McCue for doing a great job and for her leadership.

Deputy Mayor Bousquet – None

Mayor Flores

- Visits to Local Schools

Visits to nine local schools have been finalized. The Mayor participated in many programs, met the principals and many wonderful students. Liberty Park Elementary provides a year-long Parent University, a program for parents to come to school to learn English and get involved with their children's' schoolwork. Population demographics are changing. The goal is to have the schools come and talk about the various programs they offer. He reminded Council that Cholee Lake Elementary is repainting their cafeteria and needs volunteers.

- Memorial Day

Mayor Flores attended the 12th Annual Forgotten Soldier Outreach on Memorial Day weekend and wants the City to honor these veterans.

- PBC Housing Summit

On May 31st the Mayor, City Manager McCue and Director Ferris attended a housing summit held at the Convention Center.

- Neighborhood Community Policing

Mayor Flores thanked Council, the City Manager and Capt. Sean Murray for facilitating this event where he heard some of the concerns of neighboring residents.

12. Adjournment.

At 8:40 p.m. Councilwoman Rivera moved to adjourn the meeting seconded by Councilwoman Dugo.

CITY COUNCIL

Respectfully submitted,

Joel Flores
Mayor

Joanna Cunningham, MMC
City Clerk

Date Approved: _____

/mel

**CITY OF GREENACRES
COUNCIL AGENDA MEMORANDUM
2017.06MT6.007**

TO: Mayor & City Council

THROUGH: Andrea McCue, City Manager

FROM: Michele Thompson, Director of Leisure Services

SUBJECT: RESOLUTION NO. 2017-17- Publix Super Markets Charities Contribution Request

DATE: June 12, 2017

Background:

In 1966, Publix Super Markets founder, George W. Jenkins, established a charitable foundation with the intention of caring for his community. Publix Super Markets Charities remains committed to serving the communities in which Publix operates. Publix Charities serves the communities surrounding all of its stores in; Florida, Georgia, Alabama, Tennessee, South Carolina, and North Carolina.

The City's Leisure Services Department, Youth Programs Division received the first Publix Charities contribution on May 2, 2014 for \$500, a second contribution on April 10, 2015 for \$1,000 and a third contribution on June 9, 2016 for \$1,000.

Analysis:

The Youth Programs Division wishes to submit another request for \$2,500 to be used in FY2017 to assist the Youth Programs Division in purchasing additional snacks, field trips, program supplies and equipment for the Hot Spot (high school) program. The contribution request requires City Council approval for submittal.

Financial:

The Youth Programs FY2017 budget includes the following line items for the Hot Spot program:

- End of the year field trip (\$30.00 x 12 participants) = \$360.00
- Program supplies = \$500.00

Currently, there are twenty-five (25) high school participants enrolled in the Hot Spot program. The \$2,500 charitable contribution is not included in the FY2017 budget, and would provide beneficial and much needed funds to enhance program offerings and to allow for more high school students to be enrolled.

Legal:

The Resolution has been prepared in accordance with City Code requirements.

Staff Recommendation:

Approval of Resolution No. 2017-17 authorizing Youth Programs to submit the Publix Super Markets Charities Contribution request for FY 2017.

Michele Thompson
Director of Leisure Services

Attachments: Resolution No. 2017 – 17

Exhibit A – Publix Super Markets Charities Contribution Request

RESOLUTION NO. 2017-17

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE SUBMITTAL OF A CONTRIBUTION REQUEST TO PUBLIX SUPER MARKETS CHARITIES FOR THE LEISURE SERVICES DEPARTMENT, YOUTH PROGRAMS DIVISION FOR ADDITIONAL PROGRAM FUNDS FOR FISCAL YEAR 2017 FOR THE HOT SPOT PROGRAM; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS.

WHEREAS, the Greenacres Hot Spot program has been established to provide high school students with a safe, structured, and beneficial place during out-of-school time for teens in the Greenacres' area and surrounding community; and

WHEREAS, the City's Youth Programs Division desires to submit a contribution request to Publix Super Markets Charities for \$2,500 for additional program supply funding to be used in FY2017; and

WHEREAS, the City agrees it is in the best interest of the program participants to secure additional sources of funding to supplement the budget and offset expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Section 1. The City Council grants authorization for the submittal of the contribution request to Publix Super Markets Charities for use in FY2017.

Section 2. The City authorizes the appropriate City officials to execute and submit all documents for the FY2017 Publix Super Markets Charities Contribution Request.

Section 3. This resolution shall be effective upon its adoption,

RESOLVED AND ADOPTED this 19th of June, 2017.

Voted

Joel Flores
Mayor

Paula Bousquet
Deputy Mayor

()

Attest:

Joanna Cunningham
City Clerk

Lisa Rivera
Councilwoman, District I

()

Peter Noble
Councilman, District II

()

Judith Dugo
Councilwoman, District III

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Anderson Thelusme
Councilwoman, District IV

()

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

Date: Monday, June 12, 2017

PUBLIX SUPER MARKETS CHARITIES
P.O. Box 407
Lakeland FL 33802-0407

Please attach:

Most Recent 990; Board List with Affiliations; IRS 501c3 letter

Name of Organization: City of Greenacres - Youth Programs Division

Street Address: 501 Swain Blvd.

City, State, Zip: Greenacres, FL, 33463

County, Telephone: Palm Beach 561-642-2193 561-642-2097
County Phone Fax

Organization Executive: Andrea McCue, City Manager

Purpose of Organization: To provide for a safe, affordable year-round after school program for youth K-12th grade students of low income households in Palm Beach County, providing civic education, cultural enrichment, career exploration/job shadowing and academic support that fosters respectful and responsible youth. Furthermore, it is the City's intent to develop program participants to serve as mentor's to new incoming youth and to train participants to become City employee's within the After School program. Those employee's do an exceptional job promoting youth development skills with our new students.

Purpose for Request: To obtain a monetary donation that will allow youth to have access to more activities during out-of-school time. The donation would be used to purchase program supplies, and to provide unbudgeted snacks for High School students during late night program hours, and enhance our ability to keep teens off the street and in a safe and supervised environment. Examples of activities the donation would be used for include: fund after-hour (late evening) basketball games, end of the year incentive field trips for improved report card grades & conduct scores, a new computer, and for mentoring opportunities with the Palm Beach County Sheriff's Office.

\$5,000
Total Cost of Project

\$2,500
Amount Requested

\$0.00
Total pledged toward goal at this time

If applicable: Approx. No. of active members: 150
Daily 130 Monthly 135

I have answered the above questions to the best of my knowledge. By signing this form, I hereby certify the 501 © (3), to the best of my knowledge, has not been revoked or revised.

Signed by: Jim W Date: 06/12/17
Telephone: 561-642-2193

Jowie Mohammed	Youth Programs Supervisor
Please type or print name of person preparing request	Title

Additional comments/questions (optional): The program is a licensed, nationally accredited afterschool and camp program operated by the City's Leisure Services Department Youth Programs Division. The program is 100% cost recovery, and struggles financially to provide meaningful and beneficial out-of-school activities for youth and teens. This donation would be greatly appreciated and would allow the City to provide additional requested opportunities, experience and food items for our teens that they are not able to get elsewhere in the community.

Address and phone number of the closest Publix Super Market:
4849 S. Military Trail, Greenacres
561-304-2727

How many Publix Markets within a ten mile radius? 36

City of Greenacres
Council Agenda Memo
2017.06RW2.03

TO: Mayor and City Council

THROUGH: Andrea McCue, City Manager

FROM: James McInnis, Director of Finance

SUBJECT: Proposed Budget Amendment
Ordinance 2017-13

DATE: June 12, 2017

COPIES: James D. Stokes, City Attorney
Joanna Cunningham, City Clerk

BACKGROUND:

This budget adjustment is required in order to appropriate FY2017 expenditures for approved projects to be funded from the Palm Beach County Infrastructure Surtax Initiative, approved by referendum on November 8, 2016. The Surtax commenced on January 1, 2017 and automatically sunsets on December 31, 2026, unless sunsetted earlier pursuant to the terms of County Ordinance No. 2016-032.

Pursuant to the County Ordinance and the ballot language approved by the voters, City expenditures of Surtax proceeds shall be subject to independent oversight by citizen committees. The County Ordinance further provides that each City must participate in a citizen oversight committee. A City has the choice of either creating its own oversight committee or participating in one created by the Palm Beach County League of Cities. Greenacres City Council elected to use the Palm Beach County League of Cities oversight committee in its Council meeting on January 23, 2017.

The list of approved projects for fiscal 2017 includes:

Project	Description	Budget
City-Wide Sidewalk Enhancements	Complete missing segments and provide connections to allow for safe movement throughout the City	\$ 200,000
City Parks Improvements	Replacement of Community Hall large play structure with addition of rubberized surface	305,000

Park Lighting Enhancement	Retrofit park lighting with LED lights	100,000
Vehicle Replacement	Replace 30 Passenger bus for Leisure Services/Youth Programs	100,000
Gladiator Lake	Bank Stabilization needed due to degrading of properties	100,000
Vehicle Replacement	Fire truck	800,000
Total planned FY2017 expenditures		\$ 1,605,000

The City Council approved this Ordinance by a unanimous vote of 5-0 on the first reading on June 5, 2017.

FINANCIAL IMPACT:

Based on Surtax distributions of taxes collected in January and February, staff estimates the City's receipts of surtax proceeds to be \$1,800,000 in fiscal year 2017, sufficient to offset planned fiscal 2017 surtax project expenditures of \$1,605,000. Future surtax receipts are estimated to be approximately \$2.3 million per year, totaling approximately \$23 million over the 10-year duration of the surtax. Future projects to be funded from surtax proceeds will be determined based on staff recommendations and the direction of the City Council.

LEGAL:

The proposed Budget Amendment has been prepared in accordance with applicable State Statute 166.241(c) and City Code Requirements.

STAFF RECOMMENDATION:

Approval of Ordinance 2017-13 on second reading amending the FY 17 adopted Budget.

James McInnis
Director of Finance

JSM/rw

Attachments:

1. Surtax Fund Budget Amendment
2. Ordinance 2017-13

CITY OF GREENACRES BUDGET ADJUSTMENTS FOR JUNE 2017

[illegible]

Appropriate FY2017 budget for surtax projects in Fund 305

PREPARED BY:

Date _____

Accountant

APPROVED BY:

Date _____

Assistant Finance Director

APPROVED BY:

Date _____

Director of Finance

ORDINANCE NO. 2017-13

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CITY OF GREENACRES' BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, INCLUSIVE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Greenacres, Florida adopted a budget for the 2016/2017 Fiscal Year; and

WHEREAS, the City Council has determined that an amendment needs to be made to the previously adopted Fiscal Year Budget; and

WHEREAS, the City Council deems approval of this Ordinance to be in the best interest of the residents and citizens of the City of Greenacres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. The City Council hereby appropriates the revenues and expenditures listed in attached Exhibit "1" and adopts such amendments to the Budget of the City of Greenacres for the Fiscal Year October 1, 2016, through September 30, 2017, inclusive.

Section 2. Repeal of Conflicting Ordinances.

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability.

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after

the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 4. Effective Date.

The provisions of this Ordinance shall become effective upon adoption.

Passed on the first reading this 5th day of June, 2017.

PASSED AND ADOPTED on the second reading this 19th day of June, 2017.

Voted

Joel Flores
Mayor

Paula Bousquet
Deputy Mayor

Attest:

Joanna Cunningham
City Clerk

Lisa Rivera
Councilwoman, District I

Peter Noble
Councilman, District II

Judith Dugo
Councilwoman, District III

Anderson Thelusme
Councilman, District IV

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

CITY OF GREENACRES

INTEROFFICE MEMORANDUM 2017.06KF03.003

TO: Mayor and City Council

THROUGH: Andrea McCue

FROM: Kara Irwin-Ferris, Director of Planning and Engineering

RE: **Ordinance No. 2017-14 - Wireless Communications Moratorium**
City Council Agenda Item for 06/19/17

DATE: June 12, 2017

Background:

The City Council and the City's Planning Commission have adopted a Comprehensive Plan to guide and control growth in the City. During the recent Legislative Session which just concluded, the Florida Legislature enacted the Advanced Wireless Infrastructure Deployment Act, House Bill 687, which provides authorization for wireless carriers to install devices in public rights-of-way pursuant to a permit obtained from the local government authority. The Bill limited the authority of the City and provided limited parameters for regulating the wireless infrastructure, which needs to be addressed. The City Council approved this petition on first reading June 5, 2017, by a vote of 5-0.

Analysis:

As part of the Act, the local government authority has both the authority and the responsibility to regulate, by ordinance, certain areas including, but not limited to, design standards, sight-lines, insurance coverage, indemnification, performance bonds, security bonds, force majeure, abandonment, authority liability or authority warranties. Additionally any permit application filed by a wireless carrier must be evaluated and addressed by the City within sixty (60) days and the wireless carrier can put up or thirty (30) locations on one (1) permit application request. The City's Planning & Engineering staff requires time to review the recently enacted legislation and to research issues related to the permitting of such wireless installations, as well as related issues that would impact the City. The moratorium imposed by this ordinance is temporary and, unless dissolved earlier by the City, will automatically expire one hundred eighty (180) days from the effective date of this ordinance unless extended in accordance with applicable law. This moratorium may be reasonably extended, if necessary, by ordinance of the City Council.

Financial:

N/A

Legal:

Ordinance No. 2017-14 has been prepared by the City Attorney and is in accordance with applicable City Code requirements.

Staff Recommendation:

Approval of Ordinance 2017-14 authorizing the imposition of a moratorium on the acceptance of applications for, and the issuance of, development orders or permits related to wireless communication facilities within rights-of-way.

Kara Irwin-Ferris
Director of Planning and Engineering

ORDINANCE NO. 2017-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, PROVIDING FOR IMPOSITION OF A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR, AND THE ISSUANCE OF, DEVELOPMENT ORDERS OR PERMITS RELATED TO WIRELESS COMMUNICATION FACILITIES WITHIN RIGHTS-OF-WAY; PROVIDING FOR A SIX MONTH TERM TO BE EXTENDED IF NECESSARY; PROVIDING FOR EARLY TERMINATION UPON PASSAGE OF ORDINANCES REGULATING SUCH WIRELESS FACILITIES IN THE CITY PRIOR TO EXPIRATION OF THE MORATORIUM; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council and the city's Planning Commission/Local Planning Agency have previously undertaken the necessary studies and adopted a Comprehensive Plan to guide and control growth in the city; and

WHEREAS, in the Session which just concluded, the Florida Legislature enacted the Advanced Wireless Infrastructure Deployment Act, House Bill 687, which provides authorization for wireless carriers to install devices in public rights-of-way pursuant to a permit obtained from the local government authority; and

WHEREAS, part of the Advanced Wireless Infrastructure Deployment Act, the local government authority has both the authority and the responsibility to regulate, by ordinance, certain areas including, but not limited to, design standards, sight-lines, insurance coverage, indemnification, performance bonds, security bonds, force majeure, abandonment, authority liability or authority warranties; and

WHEREAS, any permit application filed must be evaluated and addressed by the local government authority within sixty (60) days, making the enactment of an ordinance

addressing these areas of concern a condition precedent to accepting any such permit application; and

WHEREAS, the City's Planning & Engineering Department staff requires time to review the recently enacted legislation and to research issues related to the permitting of such wireless installations, as well as related issues, and a moratorium will serve to provide the time necessary to present such ordinance to the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

SECTION 1. Moratorium Imposed; Applicability.

During the time this moratorium shall be in effect as specified herein, there shall be a moratorium upon the acceptance of applications for any permit, business tax receipts or any other development order, relating to the installation of an installation anticipated by HB687 (2017), the Advanced Wireless Infrastructure Deployment Act.

SECTION 2. Liberal Interpretation.

This Ordinance shall be liberally construed to accomplish its objectives.

SECTION 3. Term.

The moratorium imposed by this ordinance is temporary and, unless dissolved earlier by the city, shall automatically dissolve in one hundred eighty (180) days from the effective date of this ordinance unless extended in accordance with applicable law. This moratorium may be reasonably extended, if necessary, by ordinance of the City Council.

SECTION 4. Early Termination.

The moratorium imposed by this ordinance may terminate prior to its one hundred eighty (180) day period upon the passage of ordinances regulating wireless facilities as allowed by HB687, provided:

1. specific language terminating the moratorium is contained within said enacted ordinance; or by
2. passage of another ordinance providing for termination of this moratorium by the City Council.

SECTION 5. All ordinances or parts of ordinances in conflict herewith be and the same are hereby revoked.

SECTION 6. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared to be severable.

SECTION 6. This Ordinance shall be effective upon its adoption by the City Council.

Passed on the first reading this 5th day of June, 2017.

PASSED AND ADOPTED on the second reading this 19th day of June, 2017.

Voted

Joel Flores
Mayor

Paula Bousquet
Deputy Mayor

Attest:

Joanna Cunningham
City Clerk

Lisa Rivera
Councilwoman, District I

Peter Noble
Councilman, District II

Judith Dugo
Councilwoman, District III

Anderson Thelusme
Councilman, District IV

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

CITY OF GREENACRES

INTEROFFICE MEMORANDUM 2017.06RW2.04

TO: Andrea McCue, City Manger

FROM: James McInnis, Finance Director

SUBJECT: Resolution 2017-29 Voice Over Internet Protocol (VoIP) Phone System Implementation

DATE: June 12, 2017

Background:

The Department of Finance was tasked with researching the implementation of a Voice Over Internet Protocol (VoIP) System for the City of Greenacres. This task consisted of determining the advantages and disadvantages, researching the best procurement method, and assessing the financial impact on the City.

VoIP is a category of hardware and software that enables people to use the internet as the transmission medium for telephone calls by sending voice data in packets using internet protocol (IP) rather than by traditional phone lines. Many agencies have realized a significant cost savings by implementing the VoIP system. The benefits of VoIP include simplified communication processes, lower expenses, and convenience with a greater degree of flexibility in communication.

Analysis:

As part of the City's analysis, thirty (30) local government agencies in Palm Beach County were contacted to determine which were using VoIP. The City received twenty-five (25) responses.

- Nineteen (19) agencies are either currently using VoIP, looking into it, or in the process of implementation.
- Palm Beach County is in the process of converting 10,000+ phones and eighty-seven (87) Private Branch Exchanges (PBX) to a single, unified VoIP system. They expect to have the potential of extending the VoIP services to customers on their network.
- None of the respondents indicated they weren't happy with their VoIP service. Many were willing to share their experiences.

The City of Boynton Beach and the Village of Wellington were particularly helpful with tips and suggestions when implementing VoIP. An important factor when implementing VoIP involves the decision to host all data on the City's networks or go with a cloud-based system hosted by the City's VoIP provider.

Hosting all data on the City's networks would require significant investments, including adding dedicated personnel to manage the VoIP network. The alternative is to go with the cloud-based solution utilizing the network and system maintenance provided by the contracted provider.

The Information Technology (IT) division will implement other key measures to ensure system reliability, including:

- Keeping 1 primary or copper line at key City locations for emergency phone service in the event that all electricity and data lines go down, such as during a severe storm or hurricane.
- Prioritizing voice data traffic at City firewalls.
- Keeping voice and data networks separate.
- Implementing redundancies to ensure continuity of service:
 - Software redundancies include primary and secondary internet service providers. The City's receives its primary internet service from Palm Beach County; secondary internet service is provided by Comcast.
 - Hardware redundancies include multiple firewalls and switches. All software and hardware redundancies are already in place.
- Ensuring sufficient bandwidth, important for the quality of voice data service. The City currently has bandwidth of 40MBs from the county. On average, the City currently uses approximately 2-3MBs of bandwidth for all internet services.

Financial:

Finance staff performed a cost-benefit analysis of the current traditional phone service through AT&T versus a purchased VoIP system or a leased VoIP system. The AT&T bill includes charges of approximately \$1,970 per month for dedicated phone lines for fire and burglar alarms. The VoIP system will not include alarm lines, so the cost of those lines were subtracted from the monthly AT&T bill for a meaningful comparison.¹

After subtracting the cost of the alarm lines, the average AT&T bill at \$3,113 per month is approximately \$610 per month higher than the estimated monthly charges for leasing VoIP. The monthly service cost for VoIP if all phone equipment is purchased is around \$450 per month less than the lease cost, however it includes an additional up-front capital investment of \$17,214 for all phone equipment.

The payback would take a little over three years to reach the breakeven point for leasing versus buying VoIP, at which time the monthly average cost for purchasing falls below the monthly cost for leasing. At the end of year five, the total costs of purchasing VoIP will be approximately \$9,477 less than the lease cost and \$38,000 less than AT&T.

Based on the breakeven point of 3 years and the savings after 3 years, staff recommend purchasing the VoIP phone equipment instead of leasing it.

¹ The alarm lines are part of a second project that came about as we researched VoIP, to implement a solution for fire and burglar alarms at City buildings that will allow for the elimination of the AT&T alarm lines and reduce our monthly costs for that service by \$1,970 per month, for an annual savings of approximately \$23,600.

Legal:

This recommendation to piggyback the National Joint Powers Alliance (NJPA) Contract No. 040314-MBS Telecom Phone Systems/Cellular Service is in accordance with the requirements of City policies and procedures.

Staff Recommendation:

Council approval of Resolution 2017-29 to piggyback National Joint Powers Alliance (NJPA) Contract No. 040314-MBS Telecom Phone Systems/Cellular Service. It will be a fully hosted, cloud-based solution. Morse Communications, Inc. will provide implementation and Project Management Services to install Mitel phones for all employees and provide training on the new system. The estimated timeline for the implementation after signing the agreement is 60 days. By piggybacking the NJPA contract, the City of Greenacres would significantly reduce the time to implement the VoIP project. Because this contract has been bid on a national level, the City optimizing on the best opportunity to obtain the lowest pricing for these services.

James McInnis
Director of Finance

JSM/rw

Attachments:

VoIP Survey of Local Municipalities
Cost Benefit Analysis

RESOLUTION NO. 2017-29

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING PROCUREMENT OF A VOICE OVER INTERNET PROTOCOL (VOIP) SYSTEM PIGGYBACKING THE NATIONAL JOINT POWERS ALLIANCE (NJPA) CONTRACT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Mayor and City Council and City Management Staff recognize the benefit of implementing a Voice Over Internet Protocol (VoIP) System to reduce expenses, simplify the communication processes, and offer a greater degree of flexibility in communication; and

WHEREAS, after the Finance Department conducted a cost-benefit analysis of the current traditional phone service versus a VoIP system and purchasing versus leasing of the VoIP telephone equipment, it was determined that the City's expenses would be reduced by purchasing all necessary telephone equipment and switching to a VoIP system; and

WHEREAS, the best means to procure such system would be to piggyback the National Joint Powers Alliance (NJPA) Contract No. 040314-MBS Telecom Phone System/Cellular Services. This contract was bid on a national level and the City would be optimizing the best opportunity for the lowest pricing; and

WHEREAS, the FY2017 budget provides funding for the purchase and implementation of the VoIP telephone system for fiscal year 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Section 1. The City Council grants authorization to piggyback the National Joint Powers Alliance (NJPA) Contract No. 040314-MBS Telecom Phone System/Cellular Services for the procurement a VoIP system.

Section 2. That the appropriate City officials are hereby authorized to execute all necessary documents necessary to effectuate the terms of the agreement.

Section 3. This resolution shall be effective upon its adoption.

RESOLVED AND ADOPTED this 19th day of June, 2017.

Voted

Joel Flores
Mayor

Paula Bousquet
Deputy Mayor

Attest:

Joanna Cunningham
City Clerk

Lisa Rivera
Councilwoman, District I

Peter Noble
Councilman, District II

Judith Dugo
Councilwoman, District III

Anderson Thelusme
Councilman, District IV

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

CITY OF GREENACRES

LAND LINE COST AT&T VERSUS VOIP as of 3/09/2017

			ATT							Buy VOIP Phone				Lease VOIP		
Telephone Number	Department	Employee	Monthly cost	Column1	Unver s e fee	Memory Call	Column3	Column4	Line Charge	ATT Total Cost	VOIP Phone	Cost Phone	Mthly Svc	VOIP Phone2	VOIP Cost	VOIP
561-642-1987	Finance	Haasze, Sharon	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2000	Finance	Tejeda, Candy	10.40	4	0.17	0.00	(2.65)	13.05	8.28	18.85	IP5340	310.00	0.00	IP5340	27.29	27.29
561-642-2001	Admin	Skidmore, Suzanne	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2002	Admin	On hold Suzanne old	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2003	Admin	McCue, Andrea	13.05	1	0.17	0.00	(2.65)		8.28	21.50	IP5330d	248.00	18.00	IP5330d	26.78	26.78
561-642-2004	Admin	Fax	13.05	1	0.17	0.00	(2.65)		8.28	21.50	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2005	Admin	Council	13.05	1	0.17	0.00	(2.65)		8.28	21.50	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2006	Admin	Cunningham, Joanna	13.05	1	0.17	3.75	(2.65)		8.28	25.25	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2007	Admin	On hold Cunningham old	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2008	Admin	Vacant (No Suggestions) (10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2009	Admin	Council Chamber	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2011	Admin	Ross, Lori	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2012	Finance	King, Natalie	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2013	Finance	Whitcomb, Randi	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2014	Public Work	Mike Wilson Tool Room	10.40		0.17	0.00			8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2015	Finance	Finance Dir	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2016	public safety	On hold 301 Swain	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2017	Admin	Alkins, Jeannine	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2018	Admin	East conference room	10.40	4	0.17	0.00	(2.65)	13.05	8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2019	Finance	Beiriger, Teri	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2020	Finance	McInnis, Jim	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2021	Finance	Blythe, Margarita	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2022	Finance	Ly, Cathy	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2024	Admin	Larson, Melody	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2025	Admin	Hold (Larson)	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2026	Finance	2nd line Tejeda	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04

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561-642-2027	Admin	HR Fax	10.40		0.17	0.00			8.28	18.85	FAX	0.00	18.00	FAX	18.00	18.00
561-642-2028	Admin	On hold	0.15		0.00	0.00			0.00	0.15	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2029	Finance	AS400 modem	10.40		0.17	0.00			8.28	18.85	keep	0.00	18.00	keep	18.00	18.00
561-642-2030	Finance	On hold	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2031	Fire Rescue	Public Safety 2 Watch Area	10.40		0.17	0.00			8.28	18.85		0.00	0.00	0.00	0.00	0.00
561-642-2032	Finance	On hold	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2033	Finance	Nguyen, Phong	20.40		0.17	3.75			8.28	32.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2034	Finance	On hold	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2035	Finance	Bayard, Georges	20.40		0.17	0.00			8.28	28.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2037	Finance	Finance Fax	10.40		0.17	0.00			8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2038	Finance	Greenspan, Steven	20.40		0.17	0.00			8.28	28.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2039	Finance	Powery, Monica	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2040	Planning	Vacant	10.40		0.17	0.00			8.28	18.85	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2041	Finance	On hold	0.15		0.00	0.00			0.00	0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2042	Planning	Herring, Angela	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2043	Building	Tejeda, Candy	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2044	Public Work	Freedom Park Hold	0.15							0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2045	Planning	Irvin-Ferris, Kara	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2046	Planning	Osnell, Leon	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2049	Planning	Planning fax	10.40		0.17	0.00			8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2050	Building	Hernandez, A	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2051	Building	McMacken, Cheryl (1)	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2052	Building	Garcia, Jessica (1)	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2053	Building	McMacken, Cheryl (2)	10.40		0.17	0.00			8.28	18.85		0.00	0.00	0.00	0.00	0.00
561-642-2054	Planning	Bach, Evelyn (1)	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2056	Building	Bach, Evelyn (2)	10.40		0.17	0.00			8.28	18.85		0.00	0.00	0.00	0.00	0.00

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561-642-2057	Building	Garcia, Jessica (2)	10.40		0.17	0.00			8.28	18.85		0.00	0.00	0.00	0.00	0.00
561-642-2058	Planning	Siegal, Terry	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2059	Building	Jordano, Lois	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2060	Admin	Stokes, Jim	10.40		0.17	0.00			8.28	18.85	IP5330d	248.00	18.00	IP5330d	26.78	26.78
561-642-2061	Building	Grimm, Mike	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2062	Building	Connolly, Bart	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2063	Building	Pankiewicz, John	10.40		0.17	3.75			8.28	22.60	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2064	Building	Yerkes, George	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2065	Building	Diamond, Shirley	10.40		0.17	3.75			8.28	22.60	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2066	Fire Rescue	Station 2 Captain's Office	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2068	Building	Frandon, Donna	10.40		0.17	3.75			8.28	22.60	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2071	Public Work	Noonan, Leslie (1)	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2072	Public Work	Leslie line 2, ph in brk room	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2073	Fire Rescue	Lieutenant fax	10.40		0.17	3.75			8.28	22.60	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2074	Public Work	Cedeno, Carlos	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2076	Public Work	DiPaola, Linda	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2080	Public Work	Shuey, Mike	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2084	Public Work	Wilson, Mike	10.40		0.17	0.00			8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2090	Leisure Serv	Comm Center Main Number	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2091	Leisure Serv	Comm Center Front Desk	10.40		0.17				8.28	18.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2092	Leisure Serv	François, Jean	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2093	Leisure Serv	Comm Center Fax	10.40		0.17				8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2094	Public Work	Public Works Fax	10.40		0.17	0.00			8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2095	Fire Rescue	Fire Rescue Fax 2	10.40		0.17	0.00			8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2097	Leisure Serv	CCH Fax	10.40		0.17	3.75			8.28	22.60	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2101	Fire Rescue	Brian Fuller	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11

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561-642-2105	Fire Rescue	Unoccupied	10.40		0.17	3.75			8.28	22.60		0.00	0.00		0.00	0.00
561-642-2106	Fire Rescue	Conference Room	10.40		0.17				8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2107	Fire Rescue	Captain's office	10.40		0.17				8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2108	Fire Rescue	Kitchen Station #94 - PSI	10.40		0.17				8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2109	Fire Rescue	Admin fax	10.40		0.17				8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2115	Fire Rescue	EMS report writing	20.40		0.17				8.28	28.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2121	Fire Rescue	Paging system	10.40		0.17				8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2129	Fire Rescue	Unoccupied	10.40		0.17	3.75			8.28	22.60		0.00	0.00		0.00	0.00
561-642-2141	Fire Rescue	Molloy, Sue	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2144	Fire Rescue	Training room	10.40		0.17				8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2145	Fire Rescue	Unoccupied	10.40	3	0.17	3.75			8.28	22.60		0.00	0.00		0.00	0.00
561-642-2146	Fire Rescue	Christensen, Inger (1)	20.40		0.17				8.28	28.85	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2147	Fire Rescue	Christensen, Inger (2)	20.40		0.17	3.75			8.28	32.60		0.00	0.00		0.00	0.00
561-642-2148	Fire Rescue	Pure, Mark	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2154	Fire Rescue	On hold, not used	10.40	2	0.17				8.28	18.85		0.00	0.00		0.00	
561-642-2154	Fire Rescue	PSI Front desk on hold	0.15							0.15	Hold	0.00	0.97	Hold	0.97	0.97
561-642-2157	Fire Rescue	Dispatch ???	10.40		0.17				8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2162	Fire Rescue	Station Bay 1	10.40		0.17				8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2163	Fire Rescue	Bay Room TV	10.40		0.17				8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2164	Fire Rescue	Computer room	10.40		0.17				8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2170	Fire Rescue	Captain Office	20.40		0.17				8.28	28.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2172	Fire Rescue	roll call room???	10.40		0.17				8.28	18.85	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2173	Building	Open (was Bart's, but chg'd	10.40		0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2178	Fire Rescue	Jakubek, Mark	20.40		0.17				8.28	28.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2180	Leisure Serv	Thompson, Michele	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2181	Leisure Serv	McDaniel, Donna (1)	10.40		0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11

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561-642-2182	public safety	301 swain	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2183	Leisure Serv	McDaniel, Donna (2)	10.40	0.17	3.75			8.28	22.60		0.00	0.00	0.00	0.00	0.00
561-642-2185	Public Work	Neilson, Wade	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2188	Leisure Serv	Perry building	10.40	0.17				8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2190	Leisure Serv	LS fax	10.40	0.17	3.75			8.28	22.60	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2191	Leisure Serv	Youth program supervisor	10.40	0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2193	Leisure Serv	CCH Common Area	10.40	0.17	3.75			8.28	22.60	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2193	Leisure Serv	Common Area	0.00						0.00	Keep	0.00	18.00	Keep	18.00	18.00
561-642-2195	Leisure Serv	Rec supervisor	10.40	0.17	3.75			8.28	22.60	IP5330c	248.00	18.00	IP5330c	25.11	25.11
561-642-2196	public safety	Training room fax	10.40	0.17				8.28	18.85	Fax	0.00	18.00	Fax	18.00	18.00
561-642-2199	Leisure Serv	Cool Zone general #	10.40	0.17				8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-2230	Leisure Serv	Cool Zone general #	10.40	0.17	3.75			8.28	22.60	IP5320	185.30	18.00	IP5320	21.04	21.04
561-642-4778	admin	Alkins, Jeannine	10.40	0.17	3.75			8.28	22.60	IP5320c	0.00	0.00	IP5320c	0.00	0.00
561-649-4778	Admin	Alkins, Jeannine	10.40	0.17				8.28	18.85		0.00	0.00		0.00	
561-999-9999	Building	new line	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-999-9999	Building	new line	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-999-9999	Building	new line	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-999-9999	Building	new line	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
561-999-9999	Building	new line	10.40	0.17	0.00			8.28	18.85	IP5320	185.30	18.00	IP5320	21.04	21.04
	City Hall	E911								E911	0.00	2.86	E911	2.86	2.86
	Community	E911								E911	0.00	2.86	E911	2.86	2.86
	Fire Rescue	E911								E911	0.00	2.86	E911	2.86	2.86
	Fire Rescue	E911								E911	0.00	2.86	E911	2.86	2.86
	Leisure Serv	E911								E911	0.00	2.86	E911	2.86	2.86
	Public Work	E911								E911	0.00	2.86	E911	2.86	2.86
															0.00

CITY OF GREENACRES

LAND LINE COST AT&T VERSUS VOIP as of 3/09/2017

				ATT					Buy VOIP Phone			Lease VOIP				
Telephone Number	Department	Employee	Monthly cost	Column1	Unver svc fee	Memory Call	Column3	Column4	Line Charge	ATT Total Cost	VOIP Phone	Cost Phone	Mthly Svc	VOIP Phone2	VOIP Cost	VOIP
									Trunk equipment monthly charge	\$755.60			\$270.00		0.00	\$270.00
									Alarm lines, 14 x \$129.89 + \$148 @ 301 Swan*	\$1,966.46			\$2,079.83	One time** >	4,600.00	\$2,524.65
									Total monthly charges	\$5,041.66		\$21,814.30	Annual	One time** >	Annual	\$30,295.80
#5624 include handset									Annual	\$60,499.92		Annual	\$24,957.96		Annual	\$30,295.80
		\$347							1st year Cost	\$60,499.92		1st year Cost	46,772.26		1st year Cost	\$34,895.80
	#5320	\$185							3 years Cost	\$181,499.76		3 years Cost	96,688.18		3 years Cost	\$95,487.40
									5 years Cost	\$302,499.60		5 years Cost	\$146,604.10		5 years Cost	\$156,079.00
									10 years Cos	\$604,999.20		10 years Cost	\$271,393.90		10 years Cost	\$307,558.00
									Total monthly AT&T charges minus alarm lines	\$3,075.20				* includes the purchase of the phones		
									AT&T minus Alarm Lines				\$102,927.67	< < Breakeven 39 weeks >		
									Annual	\$36,902.40		5-year savings, purchase vs lease >	\$9,474.90			
									1st year Cost	\$36,902.40		3-year savings, purchase vs AT&T >	\$37,907.90			
									3 years Cost	\$110,707.20						
									5 years Cost	\$184,512.00						
									10 years Cos	\$369,024.00						
									Average AT&T bill May 2016 through April 2017	\$5,079.00						
Totals									Average AT&T bill minus alarm lines	\$3,112.54						
									Avg. monthly AT&T bill minus avg. monthly VoIP bill	\$587.89						

This phone is on the bill (P. 4, August 16 but not on any departmental lists, not on Phong's Communication Lines Spreadsheets

Station Link lines, caller ID flat rate.

Line on hold, shouldn't be charged on phone bill

Not in use, should be \$0.15

- Being charged line charge *and* caller ID flat rate

Alarm lines technically aren't part of VOIP analysis; the proposed alternative to the alarm lines is a one time investment in radio transmitters at each City building at \$700/transmitter, and monthly fire and burglar alarm monitoring costs of \$270

CITY OF GREENACRES

LAND LINE COST AT&T VERSUS VOIP as of 3/09/2017

Telephone Number	Department	Employee	ATT					Buy VOIP Phone			Lease VOIP			
			Monthly cost	Unver svc fee	Memory Call	Column3	Column4	Line Charge	ATT Total Cost	VOIP Phone	Cost Phone	Mthly Svc	VOIP Phone2	VOIP Cost

transmitters x \$30/month for each); the alarm lines, however, are a significant part of the overall costs we are trying to reduce from our current monthly phone service with AT&T and are included to highlight the total expected savings .

** One time costs for Voice Over IP include potentially up to 46 Bluetooth headsets at \$100 each = \$4,600; annual cost of leasing the headsets from Morse Communications: \$9/month x 46 headsets x 12 months = \$4,968 annually.

Voice Over IP Survey					
	<u>Local Government</u>	<u>VOIP?</u>	<u>Phone System</u>	<u>Provider</u>	<u>Comments</u>
1	Lake Park	n/a			no response
2	Lake Worth	n/a			no response
3	Palm Beach Gardens	n/a			no response
4	Riviera Beach	n/a			no response
5	SFWMD	n/a			no response
6	Boca Raton	No			Looking into it
7	Palm Springs	No		Windstream Communications	Not VoIP
8	Atlantis	No			No plans to go to VOIP; concerned about phone reliability in emergencies.
9	Highland Beach	No			Still using analog, looking to go VOIP with AT&T;
10	Palm Beach County	No			"Palm Beach County is in the process of converting all of our phones (10,000+ phones and 87 PBX's) to a single Unified Communications (VoIP) system. We are managing the system and rollout ourselves and are looking to potentially provide VoIP services to customers on our network. If you would like additional details please let me know."
11	Village of Golf	No		ATT, State contract	Didn't indicate if it was VOIP; "not thrilled with DSL"
12	Royal Palm Beach	Partially	Avaya IP Office	Windstream Communications	They use mostly digital handsets at Village Hall, but IP phones at remote locations; they use Avaya IP Office PBX connected to a Windstream PRI for service
13	Jupiter	Yes		Avaya IP	Very cost effective.
14	Mangonia Park	Yes		Comcast	Contractor was CPT
15	Pahokee	Yes		Comcast Voice Edge	Very happy so far, system very user friendly
16	Juno Beach	Yes		EarthLink / delta.com	Cut bill in half, all equipment was free.
17	Boynton Beach	Yes	Mitel	Forerunner Technologies	
18	Loxahatchee Groves	Yes		IPFone	IPFone out of Broward County, "saved a ton of \$'s"
19	Wellington	Yes	Windstream	Leveraging off AT&T	
20	Delray Beach	Yes		Maxis 360	In process of implementing
21	Lantana	Yes		Mitel	They are currently upgrading
22	Cocoa Beach	Yes	Mitel	Morse Communications	325 phones, 3 Mitel models; after working out migration issues, only minor issues such as phone resets or changes in programming; phones are leased
23	Dasher (in California)	Yes	Mitel	Morse Communications	Using hosted solution with leased phones
24	Indian Harbour Beach	Yes	Mitel	Morse Communications	60 5340e Mitel phones; occasional drops are to be expected when using internet voice connections; purchased all equipment
25	Martin County	Yes	Alcatel	Morse Communications	Morse consistently meets or exceed SLA targets; purchased all equipment; with Morse since 2004
26	Childrens Services Council (CSC)	Yes		ShoreTel	Phone system is a ShoreTel on-premium VoIP system with IP485 phones with 2 PRIs through AT&T (both PRIs are through a 20Mbps Fiber connection so they aren't copper PRIs).
27	Village of N Palm Beach	Yes		Windstream Communications	VOIP for smaller locations; others are digital lines through phone switch
28	School District	Yes			"If we're interested, she can arrange a call with the person that coordinates it"
29	Palm Beach	Yes	Cisco		
30	West Palm Beach	Yes	Cisco		

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
2017.06LJ7.01

TO: Andrea McCue, City Manager

FROM: Michael Grimm, Chief Building Official

**SUBJECT: Building Department Report
(May 1- May 31, 2017)**

DATE: June 9, 2017

1) ADMINISTRATION:

- a) Researched and completed one hundred fifty nine (159) lien searches providing permit and code enforcement case information for a total of nine hundred twenty eight (928) searches year to date.

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2017	BUDGETED FOR FY 2017
Building Permits Issued	301	1,651	2,100
Inspections Performed	858	5,020	5,700
Construction Value of Permits Issued	\$ 3,941,435	\$ 25,639,412	\$21,500,000
CO's Issued	5	47	
CC's Issued	1	16	
Temporary CO's Issued	-0-	3	
Illicit Discharge Inspections (Stormwater)	2	36	

3) BUSINESS AND CONTRACTOR REGISTRATION:

BUSINESS AND CONTRACTOR REGISTRATIONS FY2017	NEW			RENEWALS			NOT RENEWED	CANCELLED
	COUNT		AMOUNT	COUNT		AMOUNT	COUNT	COUNT
	Period	YTD	YTD	Period	YTD	YTD	YTD	YTD
Commercial	23	130	\$ 21,962	3	424	\$ 54,656	115	45
Contractor & General Service Registration	44	261	\$ 200	1	44	\$ 875		2
Rental	20	76	\$ 4,716	-0-	776	\$ 25,596	59	47
Home Based	17	87	\$ 5,346	2	233	\$ 16,685	87	34
Insurance Registration	-0-	6	\$ 531	-0-	145	\$ 12,834	36	8

4) CODE ENFORCEMENT:

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2017	BUDGETED FOR FY 2017
Inspections Related to Active Code Cases	114	1,043	1,900
New Cases Started	27	295	500
Cases Complied	37	310	
Current Open Cases	161		
Fines Collected	\$ 420	\$ 12,020	\$ 40,000
New Property Registrations	24	208	
Amount due to City	\$ 2,400	\$ 20,800	
Notices Sent (May)	40	505	
Illegal Signs Removed from right-of-ways (May)	-0-	169	
Inspections Not Related to Active Code Cases (May)	7	147	
Complaints Received and Investigated (May)	-0-	309	

5) PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT#
Peter Piper Pizza (Formerly Family Dollar)	3961 S Jog Rd	9,833 sq. ft	Interior Remodel into Restaurant	2017-1056
Church of God	4615 Melaleuca Ln	4,800 sq. ft	Addition	2017-242
Race Trac Petroleum (Formerly Walgreens)	6025 Lake Worth Rd	4,890 sq. ft.	Convenience/Gas Station	2017-1489
Zaxby's (In Target Outparcel)	5880 Lake Worth Rd	3,992 sq. ft.	Drive-in/Fast Food Restaurant	2017-1591
Unity Care RX (Formerly AT&T)	6085 Lake Worth Rd	1,600 sq. ft.	Interior Remodel into Pharmacy	2017-1288
Tire Center (Target Outparcel)	5990 Lake Worth Rd	9,177 sq. ft.	Construct New Tire Store	2017-1641

6) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

PROJECT	ADDRESS	SIZE	DESCRIPTION	PERMIT #
Nissan Dealership (Formerly Professional Golf Cart Corp)	5353 Lake Worth Rd	50,625 sq. ft.	Car Dealership	2016-154
Nissan Parking Garage	5353 Lake Worth Rd	121,884 sq. ft.	Three Story Parking Garage	2017-391
Sai Baba Temple	4761 Myrtle Dr	8,408 sq. ft.	New Construction	2140097

Greenacres Community Center (C.O. Issued 4-13-17)	501 Swain Blvd	11,031 sq. ft.	Community Center Expansion	2015-1583
Jog Medical Center	3387 S Jog Rd	17,376 sq. ft.	Medical Offices (Shell Only)	2015-1566
Miami Grill	4513 Lake Worth Rd	1,929 sq. ft.	Interior Dining Room Remodel	2016-301
Church of God 7 th Day	3535 S Jog Rd	11,500 sq. ft.	New Church	2016-2382
Dunkin Donuts	3098 S Jog Rd	1,596 sq. ft.	New Building (Temp CO Extended)	2016-2068
Dunkin Donuts	3098 S Jog Rd	3,000 sq. ft.	New Building (Temp CO Extended)	2016-192
Braman Honda (C.O. Issued 5-12-17)	5200 Lake Worth Rd	9,387 sq. ft.	Service Area Addition	2016-2143
McDonalds	6581 Forest Hill Blvd	Create Your Own Station	Minor Remodel	2016-2681
WaWa	6566 Lake Worth Rd	5,943 sq. ft.	Convenience Store w/Gas	2016-1180
Soma Medical Building	6239 Lake Worth Rd	5,438 sq. ft.	New Medical Bldg(Newly Annexed-Formerly Checkers)	2016-3000
Big Smile II (C.C. Issued 4-27-17)	3935 S Jog Rd	2,300 sq. ft.	Interior Remodel for Dental Office	2017-493
Ross Dress For Less	680 Forest Hill Blvd	25,482 sq. ft.	Remodel (Formerly Southeastern College)	2016-2846
HC Smokehouse	4606 S Jog Rd	1,100 sq. ft.	Interior Remodel	2017-628
T Mobile (C.C. Issued 6-2-17)	6530 Lake Worth Rd	4,214 sq. ft.	Remodel	2017-988
Mattress Firm	6548 Lake Worth Rd	2,167 sq. ft.	Remodel	2016-2442
Las Ramblas	3900 La Rambla (Behind Greenacres Plaza)	14 Single Family Homes	New Construction	2017-0792
Santa Catalina	3145 S Jog Rd	29 Residential Townhomes/12 Commercial units	New Construction	2017-1318
Trafalgar (Façade)	6300 Forest Hill Blvd		Update Façade on Shopping Center & Add Towers	2017-1101

7) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Harvest Pines	Melaleuca Ln east of City Hall	35	34
Reserve at Summit	West side of Ranchette Rd, South of Summit Blvd	73	45
Las Ramblas	3900 La Rambla / Common Area	14	-0-
Santa Catalina	3145 S Jog Rd (Townhomes and Commercial units)	29 residential/ 12 commercial	-0-

CITY OF GREENACRES

INTEROFFICE MEMORANDUM 2017.06RW2.02

TO: Andrea McCue, City Manager
FROM: James McInnis, Director of Finance
SUBJECT: Department of Finance Activity Report
DATE: June 12, 2017

The following report provides the highlights of activity within the Department of Finance for the reporting period from May 1, 2017 through May 31, 2017.

1. AUDIT/BUDGET and FINANCE ADMINISTRATION:

Projects and Activities:

- a. Reimbursement requests were submitted for the following grants:
 - Family Central, afterschool program \$ 18,175.62
 - USDA Food, after school snack \$ 1,533.38
- b. Reimbursement requests were received for the following grants:
 - USDA Food, after school snack \$ 1,533.38
- c. Voice Over IP – Agreement with Morse Communications to be submitted for Council approval on 6/19/2017 Council Agenda.

2. FINANCE OPERATIONS:

Projects and Activities:

- a. Integration of EMS Consultants' Prestige ambulance billing software with Fire Rescue's automated run tracking software SafetyPad. This integration will improve efficiencies in Finance Operations by automatically generating more than 250 monthly invoices for ambulance runs and eliminating the need to input each invoice manually. Cash flows will also be increased as invoices can be printed and mailed 7-14 days sooner than we are currently able. **Period ending 05/31/2017:** EMS Consultants is working with the IT division to continue testing of the integration solution since certain data was missing during file import.
- b. Updated City profile and financial data at Dun & Bradstreet, a global commercial credit rating company.
- c. Drafted credit card payment terms and conditions of use policy for the City website.

Activity Report for May 2017			YEAR-TO-DATE		BUDGET
			FY17 Activity Report		
ACTIVITY REPORT DATA	CURRENT PERIOD TRANSACTIONS	CURRENT PERIOD AMOUNT	FY 2017 YTD TRANSACTIONS	FY 2017 YTD AMOUNT	FY 2017 BUDGET TRANSACTIONS
A/P Invoices Processed for Payment	311	\$1,445,728	2,399	\$12,454,729	3,700
ACH Payments	12	\$322,234	107	\$2,893,594	45
Payroll Checks Issued	1	\$613,757	18	\$5,444,602	40
Payroll Direct Deposits	278		2,296		3,640
Cashier Pmts Processed	1,313	\$807,881	13,988	\$17,983,553	22,000
Solid Waste Bills Issued	0	\$0	14133	\$1,403,591	13,700
Initial Ambulance Invoices	348	\$250,961	2,063	\$1,462,486	3,200

3. INFORMATION TECHNOLOGY:

Projects and Activities:

- a. The IT Division has finished evaluating a new WiFi access point, which provides internal network connectivity using domain logins. IT is currently upgrading the access points. (Staff Review)
- b. Currently working with Aha Consulting on the Intranet. (Staff Review)

DEPARTMENT	CURRENT PERIOD	FY 2017 YTD	FY 2017 BUDGET
Technical Service Requests:			
Administration	6	94	
Building	4	30	-
Finance	6	35	-
Planning & Engineering	2	22	-
Public Works	3	10	-
Fire Rescue	5	27	-
Leisure Services	12	78	-
Total Technical Service Requests	38	296	450
Computer Training Sessions Conducted	0	5	5
No. of Computer Training Attendees	0	45	20

4. PURCHASING AND CONTRACTING:**Projects and Activities:**

- a. 17-003 Original Section Drainage Improvements, Phase 3 First Street East – This bid was advertised on February 12, 2017 and opened on March 15, 2017 with five (5) bids received. City Council approved award to Hinterland Group, Inc. at the meeting held on May 1, 2017. The project is scheduled to start on June 21, 2017.
- b. 17-005 Marquee Signs – This bid was advertised on February 26, 2017 and opened on March 23, 2017 with five (5) bids received. This bid is scheduled to go before Council for approval on June 5, 2017.
- c. 17-007 Custodial Services – This RFP was advertised on May 23, 2017 and closes on June 21, 2017. A mandatory pre-proposal meeting will be held on June 1, 2017.
- d. RFQ17-017/IT – Developed and administered the request for quote for the installation of data and power cables for the marquee signs.
- e. RFQ17-018/FR – Assisted the Fire Rescue Department with the request for quote for purchase/rental and delivery of oxygen.


ACTIVITY	CURRENT PERIOD	FY 2017 YTD	FY 2017 BUDGET
Purchase Orders Issued	90	720	1,050
Purchase Order Amounts	\$ 488,647.92	\$ 18,441,284.52	\$ 16,850,000
Bids/RFPs Issued	1	4	9
RFQs Issued	2	17	n/a
Central Store Requests	8	67	100
Contracts Managed	28	28	28
Purchasing Card Purchases	\$ 15,465.53	\$ 142,935.64	\$ 185,000
Purchasing Card Transactions	175	1,660	2,150
No. of Training Sessions Conducted	0	3	3

James McInnis
Director of Finance

JM/rw

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
 2017.06MT6.006

TO: Andrea McCue, City Manager

FROM: Michele Thompson, Leisure Services Director 

RE: Department Report for May 6, 2017 through June 9, 2017

DATE: June 12, 2017

1. ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Contracts Coordinated (2 with ELC)	0	0	4
Collaborative Partnerships	2	18	20
Ind. Contractor Agreements	1	22	23
Events Coordinated	1	15	15
Citizen Requests Processed (Admin, Community Ctr & YP)	1,659	12,471	25,200

2. COMMUNITY & RECREATION SERVICES

ACTIVITY	SPONSORS/ PARTNERS	FY 2017 TO DATE	FY 2017 BUDGET
Community Events:			
• Food Truck Invasion (Monthly)		2,700	\$2,100
• Movie on the Field (11/4/16)		60	\$2,363
• Lunch with Santa (12/10/16) ○ (Co-sponsored event)	Adv. Disposal- \$2,000 Local Businesses and Organizations	600+	\$5,889
• Fiesta de Pueblo (1/7/17) ○ (Co-sponsored event)			\$2,085
• The Royal Ball (1/21/17)		Cancelled	\$4,477
• Salute to Spring Concerts (3/10/17 & 3/11/2017)		75	\$5,819
• Egg'stravaganza (4/15/17)	Kiwanis Club-\$250 Future Kids- \$2,000 Helix Urgent Care - \$250	6,000	\$11,740
• "Ignite the Night" (7/4/17)			\$29,665
	Adv. Disposal - \$2,000		
Neighborhood Events:			

<ul style="list-style-type: none"> Thanksgiving Dinner (11/23/16) Back-to-School (8/5/17) 	\$100 – Wes Kain \$500 – Helix Local Businesses \$500 – After Hours Pediatrics	600	\$2,138 \$2,138
# of Senior Trips (5): <ul style="list-style-type: none"> 1/11/17, 2/1/17, 3/8/17 & 4/19/17 	Broward Stage Door Theatre (0)	40	55
Avg. # of daily participants/meals served at Senior Meal Program	15/315	8,114	N/A
Facility Rentals:	<u>This Period</u>		1,594
<ul style="list-style-type: none"> Fields/Concession Stands 	34	585	482
<ul style="list-style-type: none"> Pavilions 	28	149	100
<ul style="list-style-type: none"> Center Room Rentals 	80	426	1,012
Total Rental Revenue Generated	\$11,574.25	\$68,786.29	\$145,427
Youth Leagues:	<u>This Period</u>		401
<ul style="list-style-type: none"> Co-ed Fall Soccer (8/8/16 - 12/16/16) 	-	103	100
<ul style="list-style-type: none"> Co-ed Basketball (9/26/16-3/11/17) 	-	121	120
<ul style="list-style-type: none"> Co-ed Spring Soccer (1/30/17 - 5/20/17) 	-	99	180
<ul style="list-style-type: none"> Co-ed Fall Baseball (9/11/17 - 12/11/17) 	-	-	100
<ul style="list-style-type: none"> Co-ed Spring Baseball (TBD - TBD) 	-	-	150
*2-Year \$500 Sponsorship with Helix Urgent Care!			

3. YOUTH PROGRAMS

PROGRAM (Hours of Operation)		DAYS	HOURS	
CARES		Monday - Friday (school days)	2:00 - 6:00 p.m.	
Cool Zone		Monday - Friday (school days)	4:30 - 6:30 p.m.	
Hot Spot		Monday - Friday (mentors) 1st and 3rd Friday and Saturday	3:30 - 6:30 p.m. 6:00 - 10:00 p.m.	
PERFORMANCE MEASUREMENT # of Students Enrolled		AVERAGE THIS PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Daily Attendance (CARES & Cool Zone)		96	110	150
<ul style="list-style-type: none"> CARES 		81	90	120
<ul style="list-style-type: none"> Cool Zone 		15	20	30
<ul style="list-style-type: none"> Hot Spot 		7	27	25
Daily Transportation		91	104	150
<ul style="list-style-type: none"> 5 Elementary Schools 		75	85	120
<ul style="list-style-type: none"> 3 Middle Schools 		16	19	30
<ul style="list-style-type: none"> Parent Drop-off 		5	6	5


# of Participants - <i>Youth Delegates in Action</i>	10	10	15
# of Participants in Life Skills Training Prog.	10	10	15
# of Participants in Mentor Program	7	26	15
# of Presidential Volunteer Service Hours (calculated from Jan-Dec)	280	3,971 hrs	3,100 hrs
PROGRAM PARTICIPATION	THIS PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Grants/Licenses Coordinated:			
• Early Learning Coalition	\$24,402.43	\$107,450.50	\$355,736
• Registration and Parent fees	\$14,326.00	\$70,299.40	\$174,758
• Dept. of Health Child Care Food Program	\$1,405.24	\$4,486.62	\$11,400
Service Agreements Coordinated	0	0	4

- Summer camp began with 161 students enrolled on Thursday, June 8th. The Palm Beach County Summer Camp Scholarship program provides 43 low income families a 9 week camp program for only the \$35 registration fee. The City will be reimbursed \$120 per week/per child. Students will be attending a wide variety of field trips both in and out of Palm Beach County.
- On May 25th, the Greenacres Junior Garden Club members became the national grand prize winners in grade 2nd, 3rd, 4th and 5th. All 14 hard-working club members received a portion of the \$875 check and a certificate of appreciation from National Garden Clubs, Inc. (comprised of 5000 garden clubs). Councilman Peter Noble attended the presentation held at Community Hall.
- Wes Kain returned to youth programs for the fourth time in recent months to donate his time and encourage the kids to make good choices over the summer. The DIY network, Departure Films, and Wes Kain himself donated \$500.00 worth of school supplies, and backpacks for all 150 kids in the program.

4. GENERAL

- The Community Center will house the week long PBSO "Harmony in the Streets" camp for two (2) sessions: June 19th - 23rd and July 24th - 28th.
- The Youth Programs Division is waiting to hear on the \$130,000 Request for Proposal submitted to the PBC Youth Services Department for funding to increase the middle and high school program. The RFP is related to Social and Emotional Learning in the Out-of-School environment.
- Plans are underway for the City's Independence Day celebration, *Ignite the Night*, on July 4, 2017 from 5:30 – 10:00 p.m. at Community Park featuring:
 - Live musical entertainment by *The Groove*
 - Opening Ceremonies (main pavilion) at 7 p.m.
 - Most Patriotic Dress Contest at 7:30 p.m.
 - Food vendors
 - Inflatable amusements
 - Arts & crafts
 - *Zambelli fireworks display at 9:10 p.m.*
- The next *Food Truck Invasion* is scheduled for Wednesday, June 28th at Community Park from 5:00 p.m. – 9:00 p.m. with new trucks arriving monthly, along with all of the tried and true favorites.

CITY EVENTS	DATE/TIME	LOCATION
Food Truck Invasion	June 28, 2017 July 26, 2017 August 30, 2017 September 27, 2017 5:00 - 9:00 p.m.	Community Park
Independence Day Celebration "Ignite the Night"	July 4, 2017 5:30 – 10:00 p.m.	Community Park
"Back-to-School" Event	August 5, 2017 12:00 – 3:00 p.m.	Community Center


 Michele Thompson, CPRP
 Director of Leisure Services

CITY OF GREEN ACRES
INTEROFFICE MEMORANDUM
2017.06EB3.001

TO: Andrea McCue, City Manager

FROM: Kara L. Irwin-Ferris, Planning and Engineering Director

SUBJECT: Planning and Engineering Department Report

DATE: June 12, 2017

Listed below are the items currently under review by the Planning and Engineering Department for the reporting period May 9, 2017 through June 12, 2017.

NEW CASES

Racetrac

A request by WGI, agent for the owner for two variances (BA-17-07 and BA-17-08) for various signage requests and a dumpster location variance to a previously approved site plan. The site is located at the northwest corner of Lake Worth Rd and Sherwood Forest Blvd. at 6025 Lake Worth Rd (former Walgreens). (Scheduled for LDS review meetings on June 8, 2017 and June 15, 2017 and has been tentatively scheduled for the Zoning Board of Adjustments & Appeals on July 11, 2017)

CURRENT PLANNING CASES

3581 S. Jog Road

A request by the owner for a site and development plan (SP-17-01) to convert a portion of a single-family residence to an office. (Awaiting receipt of response to LDS comments of May 24, 2017)

4450 South Jog Road

A request by the owner for an annexation (ANX-16-04) of 1 parcel of land totaling approximately 0.85 acres, a change in the future land use designation (CPA-16-06) from Palm Beach County Low Residential 1 (LR 1) to City Commercial (CM), and a zoning change (ZC-16-03) from Palm Beach County Single Family Residential (RS) to City Commercial General (CG). The site is located on the east side of S. Jog Road approximately 350 feet south of Pine Avenue at 4450 South Jog Road. (Awaiting receipt of response to LDS comments of September 13, 2016)

4644 Lake Worth Road (Dunkin Donuts)

A City-initiated change in the future land use (CPA-17-01) and zoning designation (ZC-17-01) of the parcel annexed into the City as part of ANX-16-03. The City is proposing to apply City Land Use and Zoning designations for the parcel. (Staff review)

5985 10th Avenue N. – SP-84-08A

A request by the owner for a class I site plan amendment to modify the existing site plan by adding 11 additional parking spaces to accommodate the parking demand for the subject site. The site is located at 5985 10th Avenue North. (Staff review)

NW Corner of Chickasaw & Jog Road

A request by the owner for a voluntary annexation (ANX-13-03) of 2 parcels of land totaling approximately 0.47 acres, along with a change in the future land use designation (CPA-13-04) from Palm Beach County Low Residential 3 (LR 3) to City Mixed Use (MU) and a zoning designation change (ZC-13-04) from PBC Agricultural Residential (AR) to City Mixed Use Development-Office (MXD-O). The site is located on the northwest corner of Chickasaw Road and S. Jog Road. (Staff review)

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

Bethesda Tabernacle

A request by the owner for a variance (BA-15-07), a request for a site and development plan approval (SP-99-04A) to modify the previously approved site plan and a special exception (SE-15-05) to demolish the existing house of worship and develop a 16,459 square foot House of Worship use and accessory uses at 4901 Lake Worth Road. (Scheduled for a second LDS review on June 8, 2017)

Kingswood Jog North

A request by the owner for a subdivision of the parcel located at 3307 South Jog Road. The existing site has been developed with a 10,000 square foot Child Care Center/ Preschool Facility on the southern 1.9 acres of the subject 3.82-acre site. The applicant is proposing to subdivide the property into two separate parcels. (Comments sent to applicant on June 1, 2017)

Ministries in Bethel

A request by the owner of the existing child care center / preschool at 3950 S. 57th Avenue in the Commercial Intensive (CI) zoning district for a Special Exception (SE-16-01) and Site Plan (SP-84-12A) to construct an approximately 6,940 square foot House of Worship for Ministries in Bethel. (Staff Review of resubmittal received on May 15, 2017)

SITE PLAN AMENDMENTS

Santa Catalina

A request by the owner for a site plan amendment to modify the previously approved site plan of the pool area requirements. The site is located at 3145, 3197 and 3229 S. Jog Road. (Staff review)

Wawa

A request by the owner for a class I site plan amendment (SP-15-06B) to modify the parking spaces located around the building on the site. The site is located at the southwest corner of the intersection of Lake Worth Road and South Jog Road.

Text Amendment

ZTA-16-05

A city-initiated request for a text amendment to revise Building heights based on comments from the City Council workshop on October 24, 2016. (Staff Review)

ZTA-17-01

A city-initiated request for a six-month moratorium of development orders or permits related to wireless communication facilities within right-of-ways.

Residential

Whitney Park (aka Bowman Pines)

The Plat was approved by City Council on December 5, 2016. Permits have been issued for site construction and the developer is in the process of doing off-site improvements for water and sewer infrastructure. The applicant has received seven (7) single-family permits out of the approved 24 single-family homes.

Harvest Pines

The Plat for this 35-unit single-family residential development and acceptance of park site deed were approved at the City Council meeting on April 20, 2015 and engineering permit was subsequently issued. Site civil engineering work is complete. Site clearing and stormwater drainage, installation of water and sewer piping, internal roads, and the sales models are complete. Construction of homes is underway in the subdivision and 33 Certificates of Occupancy have been issued to date. Traffic Control Jurisdictional Agreement (TCJA) was approved at the City Council meeting on February 6, 2017. The developer has requested close-out of the project and release of the bond.

Las Ramblas

The Plat was approved at the February 6, 2017 City Council meeting. Permits have been issued for site construction and the developer has requested master model approval for the building home sites. Pre-construction meeting was held on April 19, 2017. The site has been cleared and is currently under construction. The developer has not requested any single-family permits yet.

Pine Grove Farm

Except for 2 vacant lots, all work has been completed.

Reserve at Summit

Plat for this 73-unit single-family residential development was approved at the July 6, 2015 City Council meeting and engineering permit and clearing permit have been issued. Site clearing and stormwater drainage, installation of water and sewer piping, internal roads, and the sales models are complete. Construction of homes is underway in the subdivision and 44 Certificates of Occupancy have been issued. The Recreation parcel has been completed.

Santa Catalina

Plat application received on December 9, 2016. The Plat was approved at the February 6, 2017 City Council meeting. Permits have been issued for site construction. Pre-construction meeting was held on April 26, 2017. The site has been cleared and is under construction.

Verona Estates

Site development and all offsite work (Nash Trail) are complete. The sales model has been removed and 52 Certificates of Occupancy have been issued, and the remaining unit (1) is complete, but not certified. The 10% maintenance bond for the project has been released and the file is in the process of being closed-out.

Commercial

Braman Honda

Revised replat under review. Construction of the vehicle storage lot is complete. Permit application for the recently approved service department expansion (SP-97-06G) was issued.

Church of God 7th Day

The building permit and engineering permit are both issued for the development. Construction is underway.

Family Dollar

Plat was approved on July 18, 2016 and building permits issued. Site work is completed and the Final Certificate of Occupancy has been issued. The developer submitted a close-out package which has been accepted by the City.

Greenacres Nissan

Developer closed on purchase of the property on October 21, 2015. Plat approved on May 16, 2016 and engineering permit issued immediately thereafter. Building permit issued July 7, 2016. Site and building construction are underway. A Permit Revision was submitted for the addition of the garage and has been issued. Staff is still working with the developer on a lighting plan for the garage.

Jog Professional

Sewer installation complete. Building and engineering permits issued. Preconstruction meeting with contractor and City staff held on March 20, 2016. Building construction is well under way, with roof trusses and sheathing installed.

Racetrac

Racetrac was approved by City Council on March 6, 2017, awaiting receipt of building permits. The applicant has submitted two variance applications (BA-17-07 & BA-17-08) and is waiting to move forward until the applications have been processed.

Soma Medical Center

Building and engineering permits issued for the project and construction is underway.

Shirdi Sai Baba Temple

Building, engineering, and County road permits issued. Installation of utilities and drainage is complete as well as the building walls and roof. Site buffer wall is complete. Reconstruction of Raulerson Drive (access road to Temple) is underway, with drainage and some of the sidewalk installed. The site cannot get a Certificate of Occupancy until the roadway is complete and accepted by Palm Beach County.

Target

Plat application received on March 22, 2017. The City forwarded the first round of comments to the applicant. Awaiting resubmittal of revised drawings.

Wawa

Plat application received on July 19, 2016, and after review, the Plat was approved by City Council on October 17, 2016, as "Bright Acres Plat". A demolition, Engineering, and Building permit have been issued for the site and construction activity is underway. The contractor has requested final inspections and a Temporary Certificate of Occupancy (TCO) for the grand opening event scheduled for June 15, 2017. They have received direction for outstanding issues that need to be addressed before a Certificate of Occupancy (CO) is issued.

Capital Improvements

Community Center Expansion

Project was advertised for bids on June 28, 2015. Bids were received on July 29, 2015 and City Council awarded the project to Sisca Construction Services, LLC on September 3, 2015. The project is substantially complete. Punch list completion and final close out submittals remain pending.

Marquee Signs

Five bids were received on March 23, 2017. On June 5, 2017 City Council awarded the project to Unified Board Operations, LLC.

Original Section Drainage Improvement – Phase 2

An engineering study of existing conditions and potential improvements was completed. The project was divided into 6 phases and is being funded in part with Community Development Block Grant Funds. The first and second phases of improvements have been completed. Bid Proposals were received on March 30, 2016 for Phase 2 (alleys in the southwest quadrant). The City Council awarded the project to Johnson Davis on June 6, 2016, with Notice to Proceed issued on June 8, 2016 and contract start date was June 15, 2016. FPL cooperation on March 3, 2017 allowed Phase 2 work to proceed. The project has been completed and staff is in the process of closing out the grant.

Original Section Drainage Improvement – Phase 3

Phase 3 was advertised on February 12, 2017. On March 15, 2017 five (5) bids were received and opened. The City Council awarded the project to Hinterland Group, Inc. on May 1, 2017, with Notice to Proceed issued on June 1, 2017 and contract start date was June 21, 2017.

Original Section Drainage Improvement – Phase 4

An application for Phase 4 of the Original Section Drainage Improvements project was submitted to DES on March 31, 2017. Staff is waiting to hear about the award.


FY 2017 Data:

	CURRENT PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Annexations	0	0	2
Comprehensive Plan Amendments	1	3	5
Zoning Changes	0	0	5
Special Exceptions	1	6	5
Site Plans	0	2	5
Site Plan Amendments	0	10	15
Variances	2	6	4
Zoning Text Amendments	0	2	2

	CURRENT PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Landscaping	0	100	182
Zoning	0	58	95
Engineering	0	77	92

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
2017.6IC5.001

TO: Andrea McCue, City Manager

FROM: Mark Pure, Fire Chief 

RE: Departmental Report for May 1, 2017 through May 29, 2017

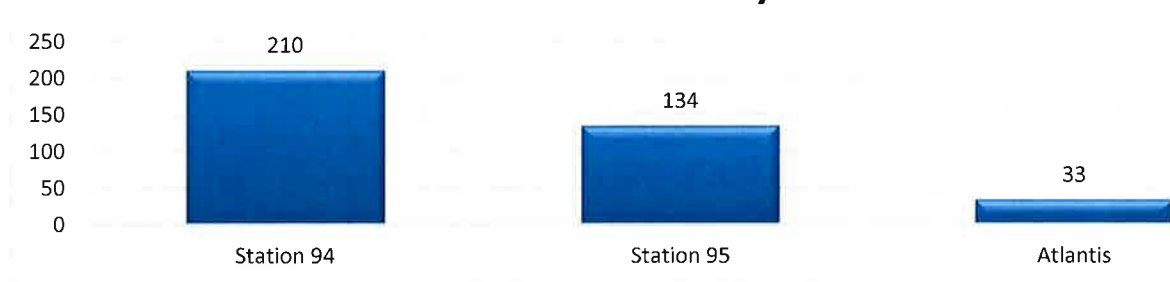
DATE: June 5, 2017

Total alarms dispatched this month	452
Average alarms per day	16.14
Total calls this year	4,080

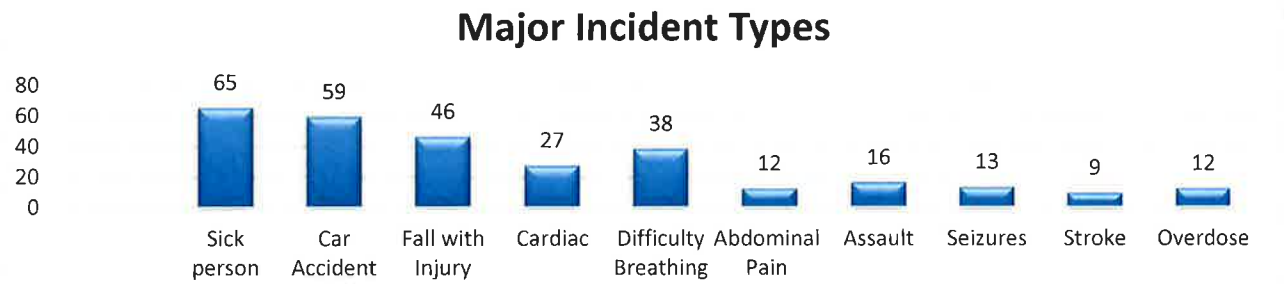
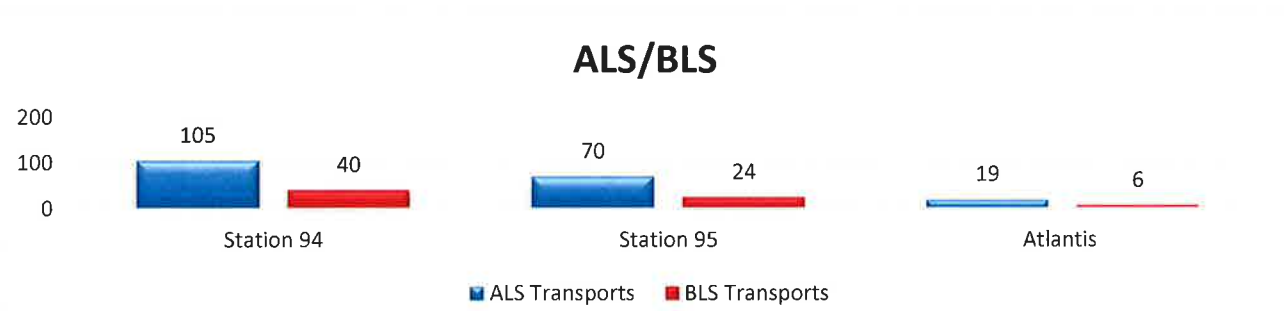
In May 2017, 377 patients were treated for Emergency Medical related services. Of those patients, 33 were in the City of Atlantis. These requests include a single unit responding to assist a person who has fallen to the floor, a cardiac arrest requiring multiple units and a combination of personnel, advanced skills, and equipment.

Service Calls, Cancels, and Public Assists totaled 73. The requests include, but are not limited to, persons locked out of home, water evacuation, animal problem, police assist, defective elevator, and canceled due to wrong address.

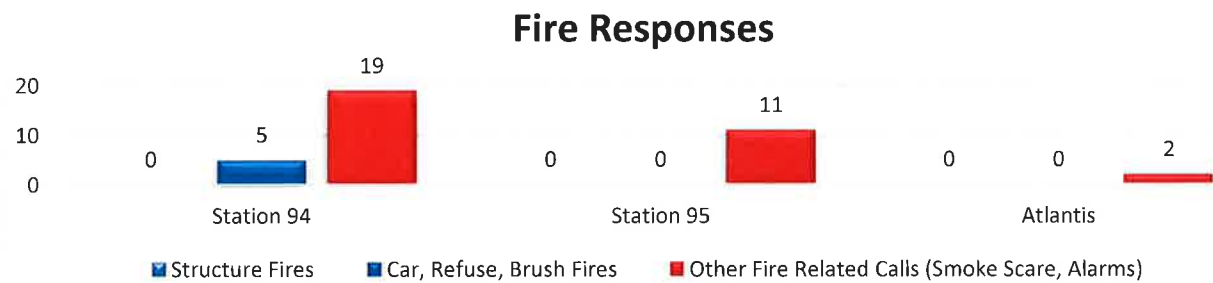
Total Patients May 2017



Fire Rescue transported 239 patients to a hospital or 69% of the patients we were called to treat. The majority of those (175) required Advanced Life Support procedures. ALS emergencies necessitate additional personnel, specialized equipment and skills. Often, an EMT or Paramedic will be taken from the ALS Engine to accompany the one person in the rear of the Rescue to assist with life-saving therapies.



Fire Rescue responded to 37 calls for a fire or smoke related emergency. Five (5) of those required an escalated response for a car, brush, or refuse fire; zero (0) were in a residential or commercial structure.



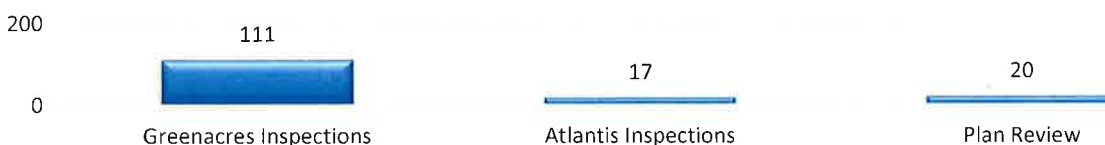
Mutual aid is the sending or receiving of emergency resources (apparatus, personnel) to or from another entity or agency upon request. No community has sufficient resources to handle every emergency of all sizes. Therefore, neighboring agencies work together through a system called *Mutual Aid*. That system is designed to be limited to large events that tax the resources beyond the normal capabilities of the community. During the month of May, the Department provided aid three times while we received aid three times.



Fire Prevention and Protection focuses on protecting people and property from fire through fire safety inspections, fire plans review, fire cause and origin investigations, and public education. In addition, the Fire Marshal provides fire safety lectures, attends land development meetings, and testifies at code enforcement hearings.

Inspections	128
Plans Review	20
Dollar Loss due to fire	\$0.00

Fire Marshal



On May 12, 2017 station 94 C shift participated in a career day event at Cholee Lakes Elementary that included a demonstration of equipment and discussions about what services Fire Rescue performs for approximately 300 children.

Station 94 C shift participated in career week/vehicle day on May 18, 2017 at Liberty Park Elementary whereby the Fire Rescue apparatus, tools, and firefighting equipment was demonstrated to over 300 children.

Station Tours, presentations, blood pressure screenings	33
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CITY OF GREENACRES

INTEROFFICE MEMORANDUM

#2017.06LN4.01

TO: Andrea McCue, City Manager
FROM: Carlos Cedeño, Public Works Director
RE: Public Works Department Report
DATE: June 12, 2017

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of May 1, 2017 through May 31, 2017.

1. ADMINISTRATION:

- a. Performed review of Public Works Hurricane Preparedness Plan during quarterly Departmental meeting.
- b. Director attended LMS Steering Committee meeting.
- c. Director attended 31st Annual Governor's Hurricane Conference.
- d. Submitted FY2018 Budget to Finance Director and City Manager.
- e. Director organized American Public Works Week Fishing Clinic.

ACTIVITY	COMMENTS	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
Annual Licenses and Reports Submitted	Storage Tank Registrations	1	6	7
Citizen Requests Processed	(4) Website, (7) recycling bins, (3) general requests	14	179	225

2. ROADS AND DRAINAGE MAINTENANCE

- a. Maintenance Worker II attended Cholee Lake Elementary Career Day with City Grappler Claw truck.
- b. Two Maintenance Worker I employees attended Florida Stormwater, Erosion and Sedimentation Control Inspector training.
- c. Supervisor attended 31st Annual Governor's Hurricane Conference.
- d. Supervisor attended NPDES Assessment Program meeting.
- e. Supervisor attended FDOT Safe Routes Workshop.
- f. Crew Leader attended 2017 Aquatic Weed Control Short Course.
- g. Maintenance Worker I completed NIMS ICS-100 and IS-700 courses.

ACTIVITY	COMMENTS	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
Maintenance of Street Name Signs (493)	Replaced damaged post and signs on Biscayne Drive & Fleming Avenue	2	11	N/A
Medians Maintained (72)	Jog Rd, 10 th Ave N., Forest Hill Blvd., Lake Worth Rd., 57 th Ave.	9	70	N/A
Canal Maintenance (A & B Canals)	1 Mile	9	38	N/A
R-O-W Litter Removal	City Streets	5	32	N/A
R-O-W Landscape Maintenance	City Streets	3	19	N/A
Stormwater Inlets, Outfalls, Control Structures, & Manholes Maintained (645)	Cleaned 450 l.f. of ribbon gutters in Villa Del Trio 4 times	1,800 l.f.	17	114
Landscape Maintenance Retention Ponds/Lakes	Ramblewood, Harwich, Empire	1	4	N/A
Alleyway Maintenance	5.56 Miles	2	20	N/A
Sidewalks Repaired	Replaced 13 l.f. on Appian Way, 92 l.f. on Perry Ave/IVB, and 127 l.f. on Fleming Ave	232 l.f.	667 l.f.	N/A
Underground utility locate ticket requests	N/A	112	591	550

3. VEHICLE MAINTENANCE

- a. Supervisor attended 31st Annual Governor's Hurricane Conference.

ACTIVITY	COMMENTS	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
Inspections	(5) Fuel storage tanks, (6) generators, (1) hazardous materials inspection at Fire Rescue Station 94/PBSO District 16	22	171	N/A
Repair Orders Completed	(8) Fire & Medic trucks, (9) Public Works trucks, (1) Engineering vehicle, (1) Leisure Services van, (1) generator, (32) small engine equipment, and (3) Leisure Services buses	55	530	800
Preventive Maintenance Performed	(5) Fire & Medic trucks, (4) Public Works trucks, (4) small engine equipment	13	58	190
Service Calls	(1) Engineering vehicle, (1) small engine equipment, and (1) Leisure Services van	3	21	N/A

4. BUILDING SERVICES

- a. Supervisor attended 31st Annual Governor's Hurricane Conference.
- b. Set up and broke down for Charter Review Committee meeting.
- c. Set up and broke down for Council Budget Workshop.
- d. Coordinated the installation of shower at Greenacres Museum for Fire Rescue temporary housing.
- e. Performed annual preventative maintenance on hurricane shutters.
- f. Performed bi-annual preventative maintenance on ice machines.
- g. Installed new LED solar light for City entry sign on Forest Hill Blvd.

ACTIVITY	COMMENTS	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
HVAC Systems (36) Repairs	(1) FR 94/PBSO D-16, (1) 500 Perry Bldg., (2) City Hall	4	35	N/A
Monthly PM for Interior Lights	17 Buildings	24 bulbs	185	N/A
Monthly PM for (17) Buildings	Includes inspection and replacement of A/C filters, flags, fire sprinkler gauges, battery recycling and rust removal from irrigation	1	7	12
Work Orders Completed	17 Buildings	66	509	1,000

5. PARKS MAINTENANCE

- a. Supervisor attended 31st Annual Governor's Hurricane Conference.
- b. Crew Leader and Maintenance Worker II attended 2017 Aquatic Weed Control Short Course.
- c. Maintenance Worker I attended FRPA Certified Playground Safety Inspector Course.
- d. Assisted Director with American Public Works Week Fishing Clinic.
- e. Repaired rubber play surfaces in parks.
- f. Coordinated installation of soccer goals into fence at Rambo Park.
- g. Removed hedges and installed sod and irrigation in medians at City Hall entrances.

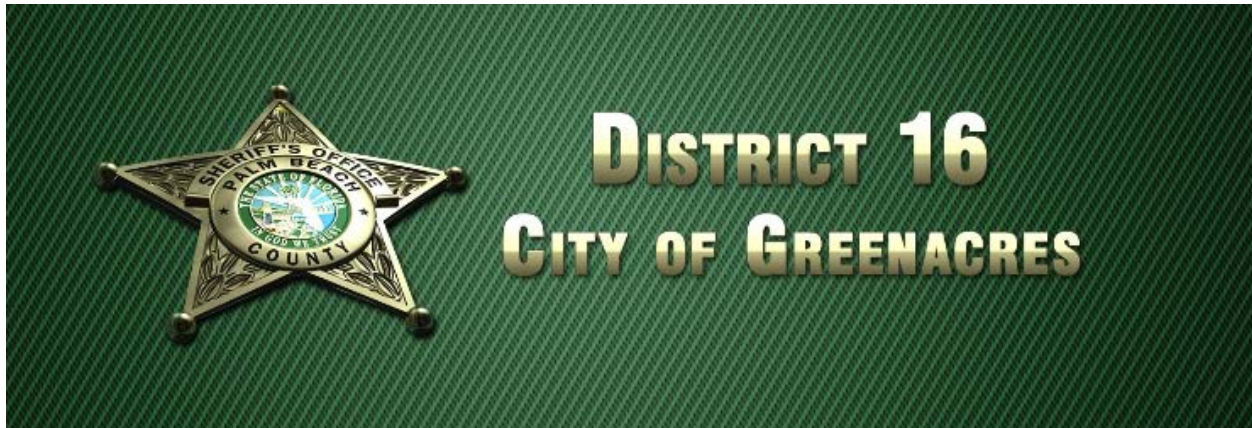
ACTIVITY	QUANTITY	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
Mowing Public Building Grounds	11.7 acres	3	20	36
Mowing of Parks' Grounds	66.5 acres	4	21	40
Mowing of Sports Turf	15 acres	11	75	90

ACTIVITY	QUANTITY	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
Athletic Fields (11) Maintained and Prepped	Ballfield, Soccer, Football	72	574	N/A
Athletic Courts (26) Maintained	Tennis, Basketball, Racquetball, Shuffleboard, Volleyball	6	54	N/A
Parks and Buildings Litter Removal	92 acres	20	119	N/A
Trees in parks and building grounds maintained (4,480)	Trimmed (1) Queen Palm & (96) Sabal Palms at Bowman Park, (41) Sabal Palms and (23) Live Oaks at Freedom Park, (11) Live Oaks at Municipal Complex, and (3) Live Oaks at Community Park.	175	1118	897
Playground Areas Maintained (15)	N/A	6	93	N/A
Parks and Playground Safety Inspections	15 Playground areas, 13 Parks, 11 Athletic Fields, & 9 Public Buildings	1	8	12
Community Events Assisted	Food Truck Invasion	1	8	13

6. DEPARTMENT OF CORRECTIONS WORK SQUAD

- a. Cleaned lake bank at Municipal Complex for American Public Works Week Fishing Clinic.

ACTIVITY	COMMENTS	05/01/17 – 05/31/17	FISCAL YEAR TO DATE	FY2017 BUDGET
Canal Maintenance	(1) A Canal, (1) B Canal	1	6	N/A
Alleyway Maintenance	5.56 miles	2	8	N/A
Parks Litter Removal	13 Parks	3	12	N/A
Landscape maintenance	Municipal Complex	2	12	N/A
Landscape maintenance	Community Park	1	9	N/A
Landscape maintenance	Veterans Park	1	6	N/A
Landscape maintenance	Bowman Park	1	2	N/A
Landscape maintenance	Freedom Park	4	17	N/A
Landscape maintenance	Former City Hall	1	1	N/A
Work Squad Total Hours Worked	4 inmates for 1 day, 5 inmates for 7 days, 6 inmates for 10 days	594	3231.5	Estimated 5,500 hr/yr



May 2017 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3242
Traffic Stops (Self-Initiated)	1049
Calls for Service (Excluding 1050's & 1061's)	2133
All CAD Calls - Total	6424

Data Source: Crimeview Dashboard
 * Omit Miscellaneous Calls.

Summary: During the month, there were 6424 generated calls within the District. 67% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D16 Personnel

Data Source: D16 Office Staff

Total Citations	Total Warnings	Parking Citations
995	343	6

Data below represents Traffic Activity conducted by the Motors Unit

Data Source: D16 Office Staff

Total Citations	Total Warnings
111	93

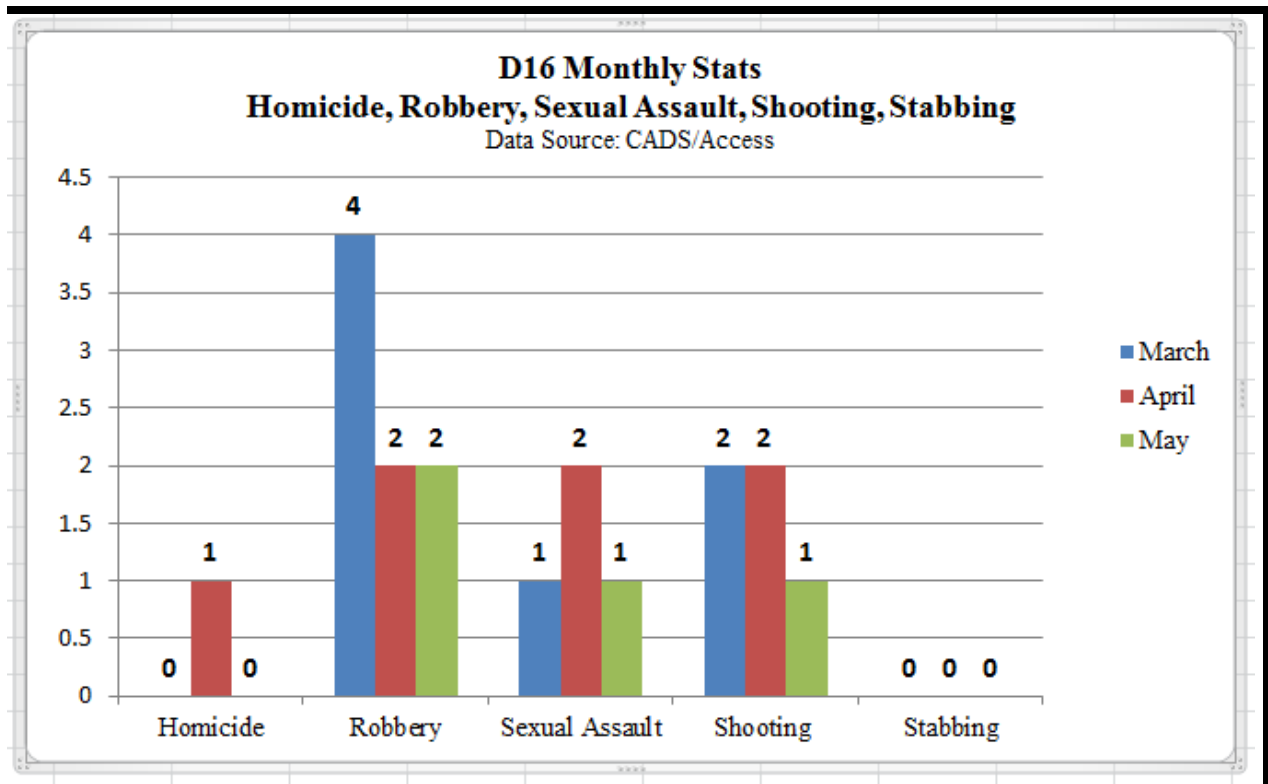
Arrest and NTA Statistics

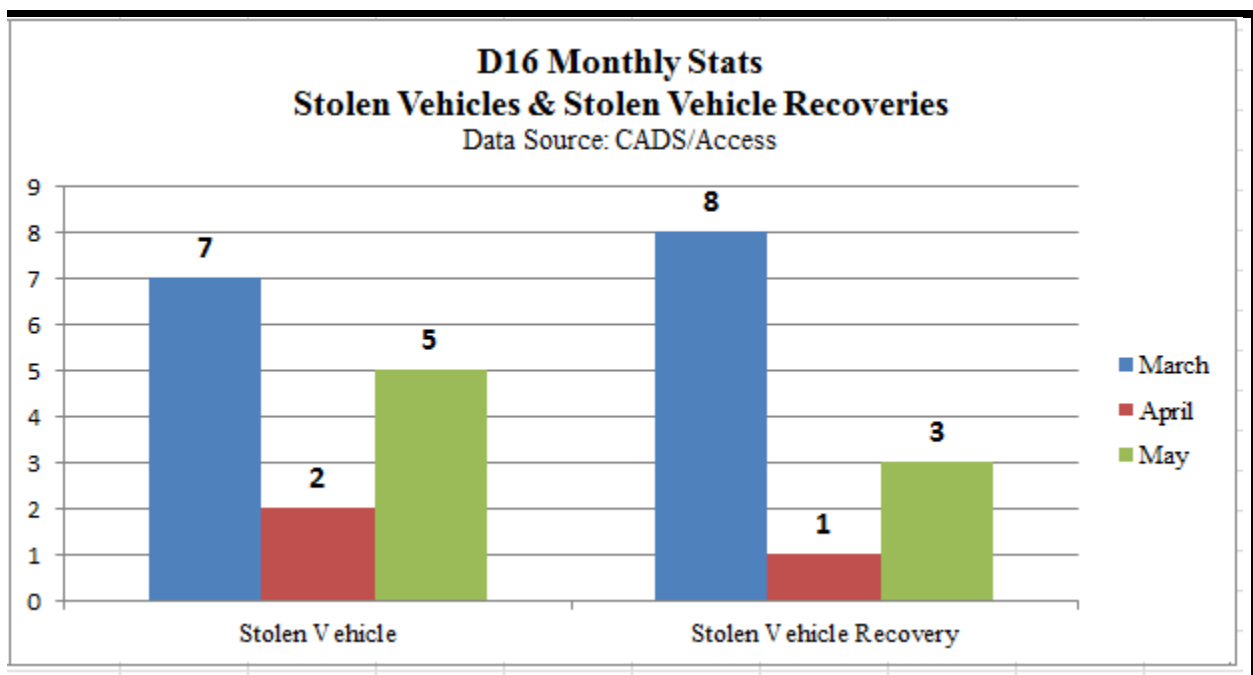
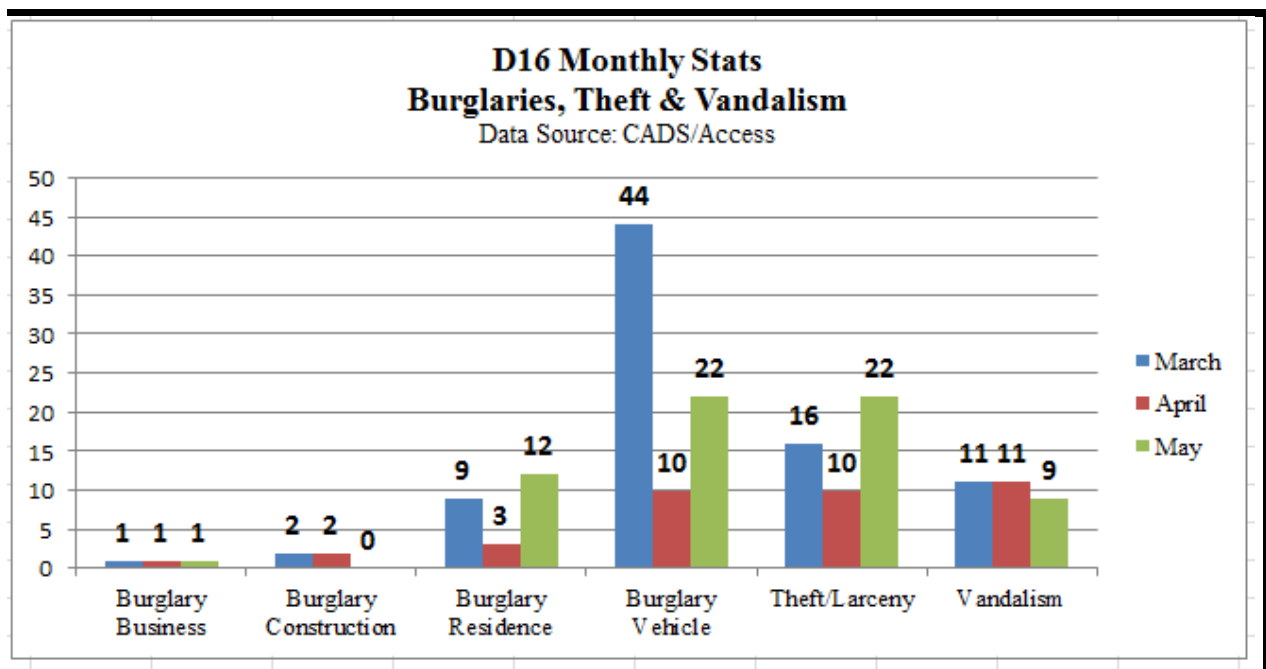
Arrest Data
Arrests & Notice to Appear (NTA) within District 16
Total Count - 79

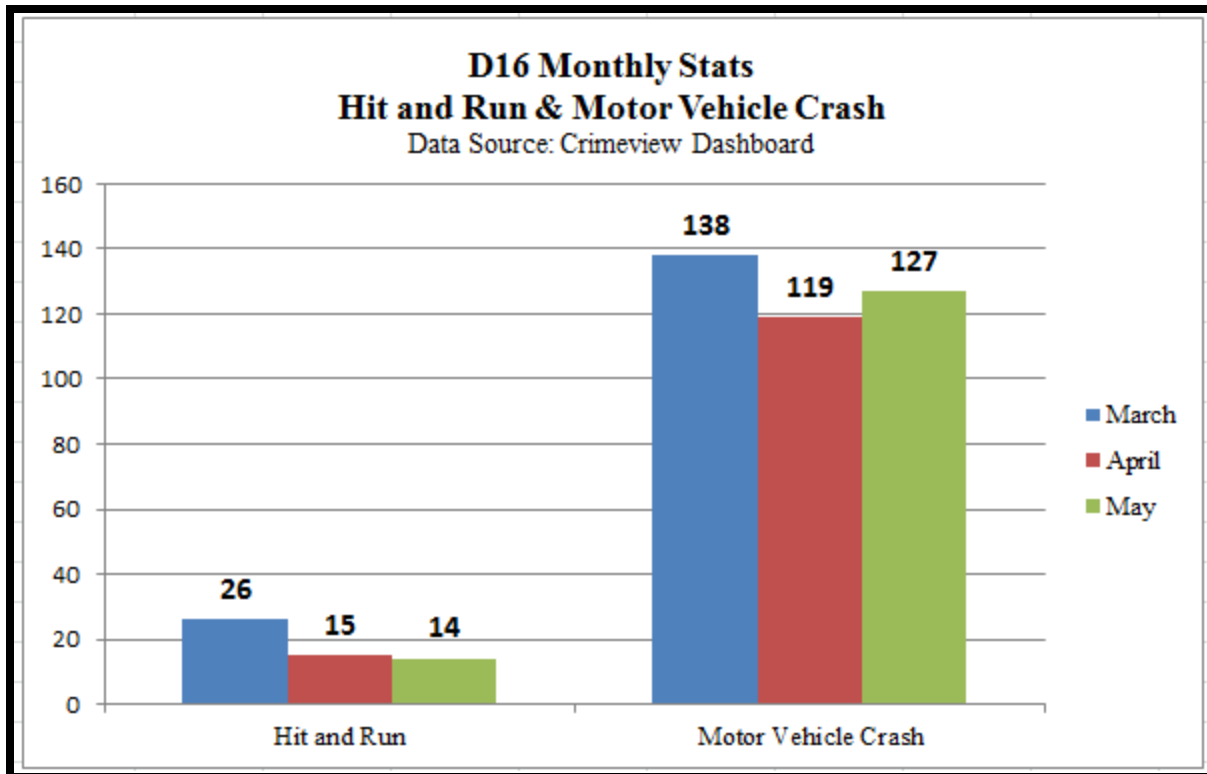
Data Source: Crimeview Dashboard

DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.







MONTHLY CASE HIGHLIGHTS

PERSONS CRIMES

Sexual Assault

- Victim reported being sexually battered by her former boyfriend/**suspect Juan Martinez-Hernandez DOB 1/25/1992**. Victim stated she was afraid to report the incident because she is not a citizen. Victim further stated she is (2) months pregnant. Case TOT to SID.

ROBBERY

- Victim was walking northbound on Haverhill Rd from the Tradewinds Middle School when he was approached by the unknown W/M suspect that asked to use his cell phone. The unknown suspect then pulled the victim's gold chain off his neck and fled to a 4 door sedan that was parked in the nearby parking lot. **This case is an ongoing investigation.**
- Victim reported he was sitting in his vehicle after his shift at Applebee's when a B/M riding a bike came up to his driver side window. The B/M then pointed a gun at him and said 'give me your money', when the victim stated he didn't have any money the suspect then stated 'just playing, did I scare you?'. The suspect then road off on his bicycle. Victim refused to prosecute. **Case exceptionally cleared.**

SHOOTINGS

- 17-076945:** Complainant reported that her boyfriend's windshield and passenger tires were damaged at 428 Jackson Ave. (4) Bullet holes were discovered on the rear bumper. Bullet

casings were found on the south side of the residence in the roadway. **This case is an ongoing investigation. TOT to VCD.**

PROPERTY CRIMES

BURGLARY

Business

- 17-079341 at **Public Storage**: Subject used a key to enter the storage unit and stole various items from the unit. Complainant stated that it could be a former employee(s) who may have made a key to the unit. CCTV was reviewed by the storage facility manager and stated he didn't see anything unusual. **Case is inactive pending further information.**

Detective S21B Updates

- Detectives received a DNA notification for case **17-164836** on a business burglary that occurred on 12/15/17 at the Liquor Mart located at 3020 Jog Road in Greenacres. The male suspect was initially arrested on 12/28/16 for the burglary and on 05/11/17 a supplemental probable cause affidavit was submitted to the SAO in reference to the DNA hit. **Cleared By Arrest**

Residential

- 17-083172: 1131 Island Shores Drive. Subjects kicked in the front door. No items appeared to have been taken. There were no witnesses to the incident. **Case is inactive.**
- 17-083418: 435 Island Shores Drive. Complainant stated her ex-boyfriend/suspect **Blake Stincer** forced his way in the residence. He claimed to have been invited over to pick up his belongings. Victim denied the invite. Suspect was arrested. **This case cleared by arrest.**
- 17-082461: 120 Rosewood Lane. Subject entered the residence through a rear window. Victim stated a 24 karat gold bracelet was taken from the master bedroom and a laptop. There are no witnesses to the incident and the residence does not have a CCTV. **Case is inactive.**
- 17-082461: 215 Foxtail Drive #B. Victim stated her CCTV captured her neighbor/suspect **Jennifer Dupre** stealing a package that was left on her door step. Victim stated she does not want to prosecute for fear of retaliation. **This case is exceptionally cleared.**
- 17-074671: 3625 La Aires Ct #1A. Victim stated she heard a knock on her front door and when she opened the door, (4) B/F's pushed their way inside and began punching and kicking the victim. The (4) B/F's then fled the residence and were later detained. Nothing was taken from the residence. **This case is cleared by arrest (x4).**
- 17-073004: 6382 Seven Springs Blvd # D & 17-073026: 6342 Seven Springs Blvd # B - Both incidents a H/M dressed in an unknown A/C shirt was seen smashing the rear sliding door and entering both residences. The suspect was seen by a neighbor previously knocking on the door and when no one answered the front door, he was then observed going to the rear of the residences. Several electronics were taken from both residences. **The case is pending further investigation.**

Detective S21R Updates

- Detectives worked with District 16 Street Team to conduct covert surveillance in an attempt to identify and locate a six foot tall black male who assaulted a Hispanic female in the Olive Tree Boulevard neighborhood. Over 10 hours of combined surveillance was conducted.

- Detectives completed multiple FIRS'. Surveillance was conducted in several crime areas in the city. Also several traffic stops were conducted throughout the city and written warnings were issued.

Vehicle

- Most active communities/locations:
 - Palm Beach Villas II (3) Incidents
 - **5/16/17**: All (3) incidents occurred in the same night. Two vehicles were left unlocked and one vehicle had the rear window smashed. Subject(s) took an empty purse and \$13 in US currency. There are no witnesses to the incident.
 - Island Shores River Bridge (2) Incidents
 - **5/12/17**: Rear passenger window smashed. Subject(s) took a gray vehicle vacuum and miscellaneous change. No CCTV.
 - **5/12/17**: Rear window smashed. No items were taken.
 - Palm Ridge North (2) Incidents
 - **5/20/17**: Suspect was observed inside the victim's car. Suspect **George-Lucas Alves** was detained and arrested by district deputies. Suspect had other items on his person from previous vehicle burglaries. Suspect stated he has information on other recent burglaries in the area. **Case is cleared by arrest and pending further investigation.**
 - **5/26/17**: Vehicle was left unlocked and entered by an unknown subject. Cigars, a pocket knife, a lighter, and \$10 in US currency were taken. **Case is pending.**
- Other Significant Incidents:
 - 17-073007: SFTF and other agencies were conducting surveillance on a suspected vehicle that had been involved in several vehicle burglaries. The vehicle was followed from Broward County into Greenacres. The suspects burglarized a vehicle in a plaza on Forest hill Blvd and were later stopped in Boca Raton. **The suspects, Adam Lean and Marcus Roach were arrested. This case is cleared by arrest.**
 - 17-074484: Subject smashed the window to the mobile LX Barber Shop and stole (5) Electric Hair Clippers. There are no witnesses to the incident and No CCTV available. **Case is pending.**
 - 17-078809: Victim's side window was smashed and a Dewalt chipping hammer, Chicago Reciprocating saw, bank checks and other various tools were taken. There are no witnesses to the incident. CCTV is pending review. **Case is pending.**
- Most common method of entry.
 - Unlocked (14) incidents
 - Smashed Window (7) incidents
 - Pried Open (1) incident

Detective 21V Updates

- Detectives investigated case **17-051386** where remote controlled airplanes were stolen. The victim was able to locate his property at a pawnshop and Detectives were able to follow the lead. The suspect was arrested for dealing in stolen property. Upon further investigation a PC was developed and additional charges were delivered to the Palm Beach County Jail for burglary and grand theft. **Case Cleared By Arrest** (*Case Update*)

Stolen Vehicle

- (5) Vehicles reported stolen:

- 2008 Toyota Avalon- Victim left the keys on the bleachers at the basketball court. When the victim finished playing basketball, he realized his belongings and vehicle were missing.
 - Incident Location: 5501 Nautica Lakes Blvd
- 2015 Honda Civic- Vehicle keys were taken from a vehicle burglary and used to steal the victim's car.
 - Incident Location: Palm Beach Villas II – 4185 Centurion Circle
- 2010 Nissan Sentra- Vehicle was left unlocked with the keys inside.
 - Incident Location: Bowman Park- 4750 Bowman Street.
- 2011 Ford Escape- Vehicle was stolen from the resident's driveway. All vehicle keys are accounted for and vehicle was locked.
 - Incident Location: 312 Knotty Pine Circle #A1
- Unknown make and model vehicle was taken from the complainant's driveway during a domestic disturbance between the complainant's daughter and boyfriend. Vehicle description was not proved.

Stolen Vehicle Recoveries

- Total of (3) vehicle recovered.
 - 2008 Chevy Impala was repossessed and the driver failed to call it in. Tele-type was notified of the recovery at 1434 Parkway Court.
 - 2017 Kia Forte was recovered at S Haverhill Road and Lake Worth Road. This vehicle is tied to CN# 17-082666, a 41-V out of D14.
 - 2015 ATV Coolster was recovered during a traffic stop and was reported stolen out of Delray Beach. **Suspect was arrested.**

Larceny/Theft

- Victim left his wedding band on his desk or bathroom sink at his place of employment at Insta Insure (insurance agent office) located at 5199 N 10th Ave. Victim stated it would be 'impossible' to figure out who stole the band due to having over 40 clients in and out of the office that day. **Case is inactive.**
- Victim stated his credit card was stolen while at the Monterrey Market located at 5100 Lake Worth Road. Victim discovered there were several unauthorized charges to his account that were made within Greenacres. There are no witnesses to the incident. **Case is inactive.**
- Victim stated her locked bicycle was stolen from 4566 Lake Worth Road. There were no witnesses to the incident and victim does not have the serial number for the bicycle. **Case is inactive.**
- Suspect stole a bait bicycle that was placed at 3639 Military Trail to combat theft crimes. Suspect was detained. **Case is cleared by arrest.**
- Complaint stated that a Microsoft tablet went missing from Braman Honda from within the showroom. The location of the tablet was pinged at an apartment complex in Boynton Beach. Pawn shop search was negative and a Pawn Search Alert was created. **Case is pending.**
- Victim stated a washer and dryer were taken from the residence in which she currently rents out to tenants. She believes her previous tenants in whom she evicted stole the items. A search found the previous tenant is at the PBC Jail. **Case is inactive.**
- Victim stated his hoverboard was stolen while he was playing basketball at the basketball courts in the Nautica Isles development. A group of B/M's was seen running from where the hover board was sitting. **Case is inactive.**

Vandalism

Highlighted Incidents:

- **Wedgewood:** Complainant reported her vehicle and rental vehicle were keyed. She further stated her neighbor's vehicles were damaged as well. No CCTV. No witnesses.
- **Palm Beach Villas II:** Complainant reported her vehicle was spray painted. No CCTV. No witnesses.
- **Nautica Isles:** Two subjects were observed cutting the chain link fence that surrounds the development. A BOLO was conducted for the individuals and met with negative results. \$300 was assessed in damages.
- Subjects spray painted graffiti on both sides of the complainant's white work van. There are no witnesses to the incident and no CCTV.
- (5) Incidents reported were for damage of vehicles. Of those incidents reported (2) had vehicle damage by scratching the paint with a sharp object and **appear to be related.**

DISTRICT ACTIVITY/INCIDENTS/INITIATIVES

Street Team

- The District 16 Street Team conducted an in custody arrest at the Palm Beach County Jail for a warrant that was issued. The person arrested was charged with Trafficking in Cocaine and Possession of Cocaine with Intent to Sell.
- The District 16 Street Team conducted proactive patrol in the city where a traffic stop was conducted on a white vehicle. Probable cause was developed to search the suspect and the vehicle. Upon searching the vehicle, drug paraphernalia was located in which the suspect was issued an NTA and released on scene.
- The District 16 Street Team assisted District 8 with a Traffic Initiative which covered areas of Wellington and Royal Palm Beach.
- The District 16 conducted a Bait Bike Operation which targeted all higher crime areas located within the city.
- The District 16 Street Team conducted proactive patrol in the city where a traffic stop was conducted on a red vehicle. Contact was made with the suspect and an FCIC/NCIC check revealed two active felony warrants. The suspect was arrested without incident and transported to the Palm Beach County Jail. This case was cleared by arrest.
- The District 16 Street Team was conducting proactive patrol in the city where a traffic stop was conducted on a silver vehicle. Contact was made with the driver and probable cause was developed to search the driver and the vehicle. Located in the vehicle was a small clear plastic baggie containing .4g MDMA. The driver was subsequently placed under arrest for the following: Possession of MDMA and Possession of Drug Paraphernalia. This case was cleared by arrest.
- The District 16 Street Team was contacted by Narcotics regarding a probable cause for the arrest of a suspect for the sale of narcotics. The suspect was located, taken into custody without incident, transported to PBSO District 16 for processing, and later transported to the Palm Beach County Jail. These cases were cleared by arrest.
- District 16 Street Team conducted proactive patrol in the within the City of Greenacres. A traffic stop was conducted on a black in color vehicle. Probable cause was found to search both the vehicle and the driver. Located in the vehicle was .1g Heroin, as well as 1.5g of Marijuana. The

driver was subsequently arrested and charged with the following: Possession of Heroin and Possession of Marijuana less than 20g. Case cleared by arrest.

- The District 16 Street Team was conducting proactive patrol within the City of Greenacres. A traffic stop was conducted on a blue in color vehicle. Probable cause was developed to search the vehicle as well as its occupants. Subsequent to the search of the passenger and the driver, the two were arrested and charged with the following: One was charged with Possession of Heroin (1.6g) and the other was charged with Possession of Heroin (2.2g), Possession of Schedule II with Intent, and Possession of Schedule IV with Intent. (9-Alprazolam, 2-suboxone, 2.5 acetaminophen/oxycodone). Both cases cleared by arrest.
- The District 16 Street Team was conducting proactive patrol in within the City of Greenacres. A traffic stop was conducted on a silver in color truck. Probable cause was developed to search both the driver as well as the vehicle, where the driver admitted to being in possession of (11) Percocet tablets which had just purchased. They were subsequently arrested, charged with Possession of Schedule II, processed and transported without incident.

Detectives

- Prior to the PBSO/City of Greenacres merge, Greenacres Detectives investigated a residential burglary where the suspect gained entry into a home and smashed out a shower window as a means to hand property out the residence. The suspect cut themselves on a window, left blood droplets on the wall, in which the blood was swabbed and placed into evidence to be processed. Notification was received stating that the blood was a match with the above suspect and Detectives received a search warrant for a DNA sample from the suspect.
- Detectives received a DNA notification on a business burglary that occurred on in December 2017 at the Liquor Mart in Greenacres. The suspect was initially arrested in December 2016 for the burglary and in May 2017 a supplemental probable cause affidavit was submitted to the SAO in reference to the DNA hit. This case was cleared by arrest.
- Detectives responded to the scene of a residential burglary where a .45 caliber handgun, 150 rounds of .45acp ammunition, and 150 rounds of .223 caliber ammunition were stolen. Detectives obtained written consent to search the neighbor's residence where the suspect and stolen items were located. Through the collaboration of the Road Deputies initial investigation, Detective interviews, and video surveillance probable cause was established to arrest both the neighbor and her friend for Burglary While Armed with a Firearm, Grand Theft Firearm, and Grand Theft. The male suspect was also arrested for Felon in Possession of Firearm and Ammunition.
- Case Update. Detectives investigated a vehicle burglary were remote controlled airplanes were stolen. The victim was able to locate his property at a pawnshop and Detectives were able to follow the lead. The suspect was arrested for dealing in stolen property. Upon further investigation a PC was developed and additional charges were delivered to the Palm Beach County Jail for burglary and grand theft.

Other

- Directed Patrol for L.C. Swain Middle School and J.I. Leonard High School when school lets out for the remainder of the school year.
- Deputies attended Career Day at Cholee Lake Elementary and Liberty Park Elementary.
- District 16 Road Patrol Deputies, District 16 Motors, the Aviation Unit and Mounted Unit attended Liberty Park Elementary School's Career Event on 05/16/17.

District Initiatives

- District 16 completed one Traffic Enforcement/Initiative on 05/30/17.

TRAFFIC ENFORCEMENT	
Verbal Warnings	5
Written Warnings	97
Non-Criminal Citations	257
Criminal Citations	12
ARRESTS	
Warrant	1

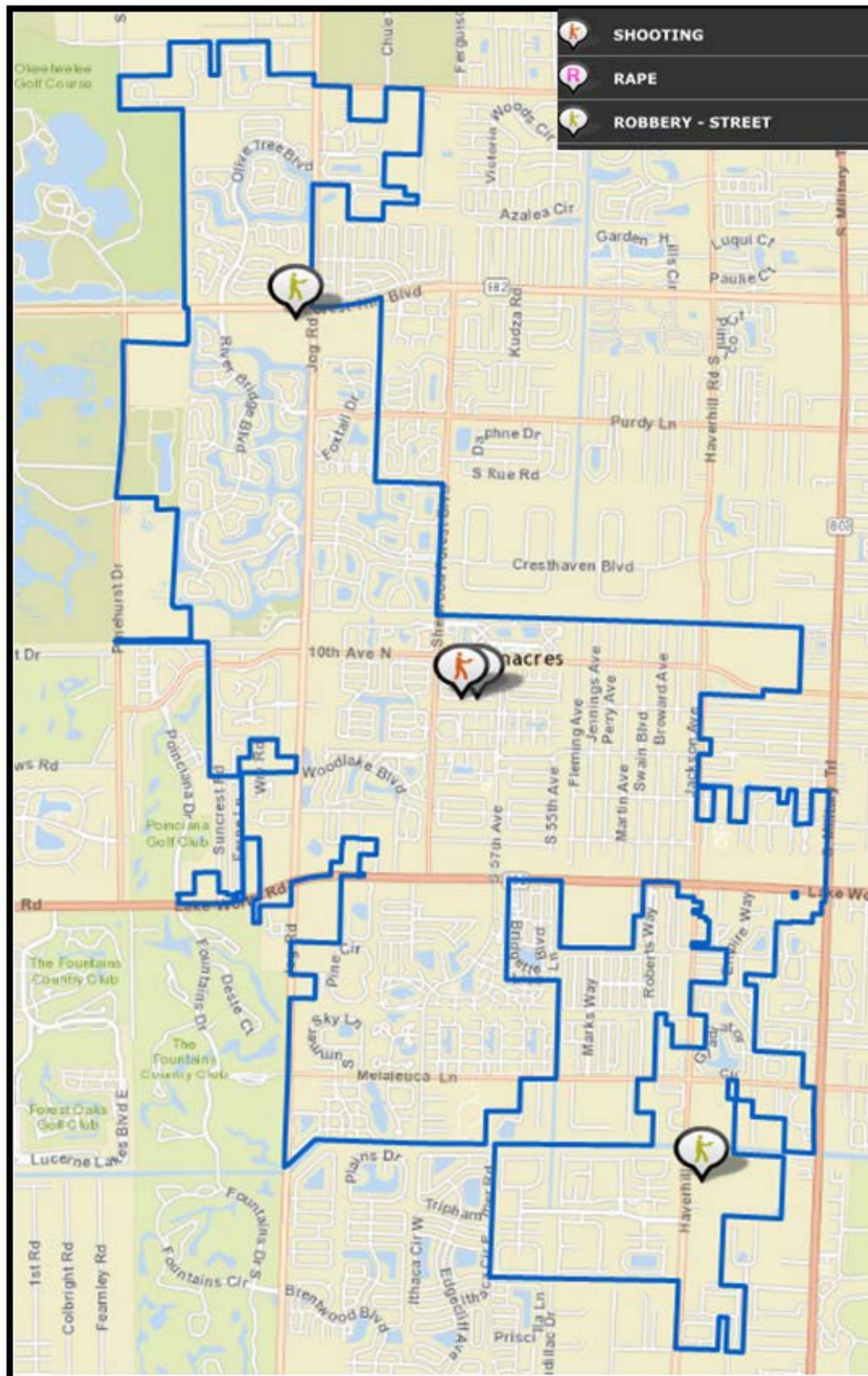
Data Source: D16 Deputy Varone

Field Interview Reports: (142) conducted per the FIR Track system. (Provided by Julie Canavan)

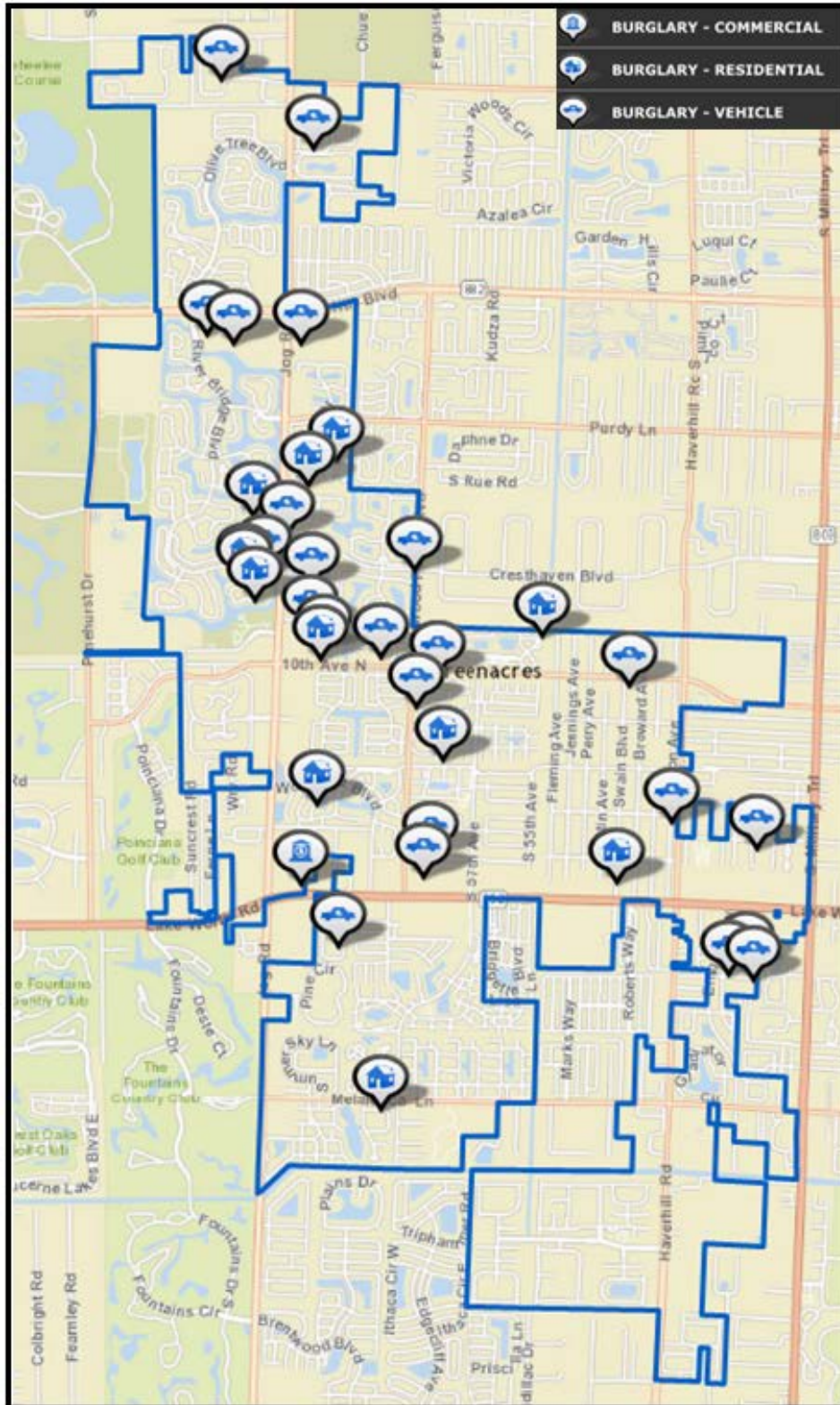
District 16 Truants: 34 per the District 16 Monthly Stat spreadsheet.

Data: Source: Crimeview Dashboard

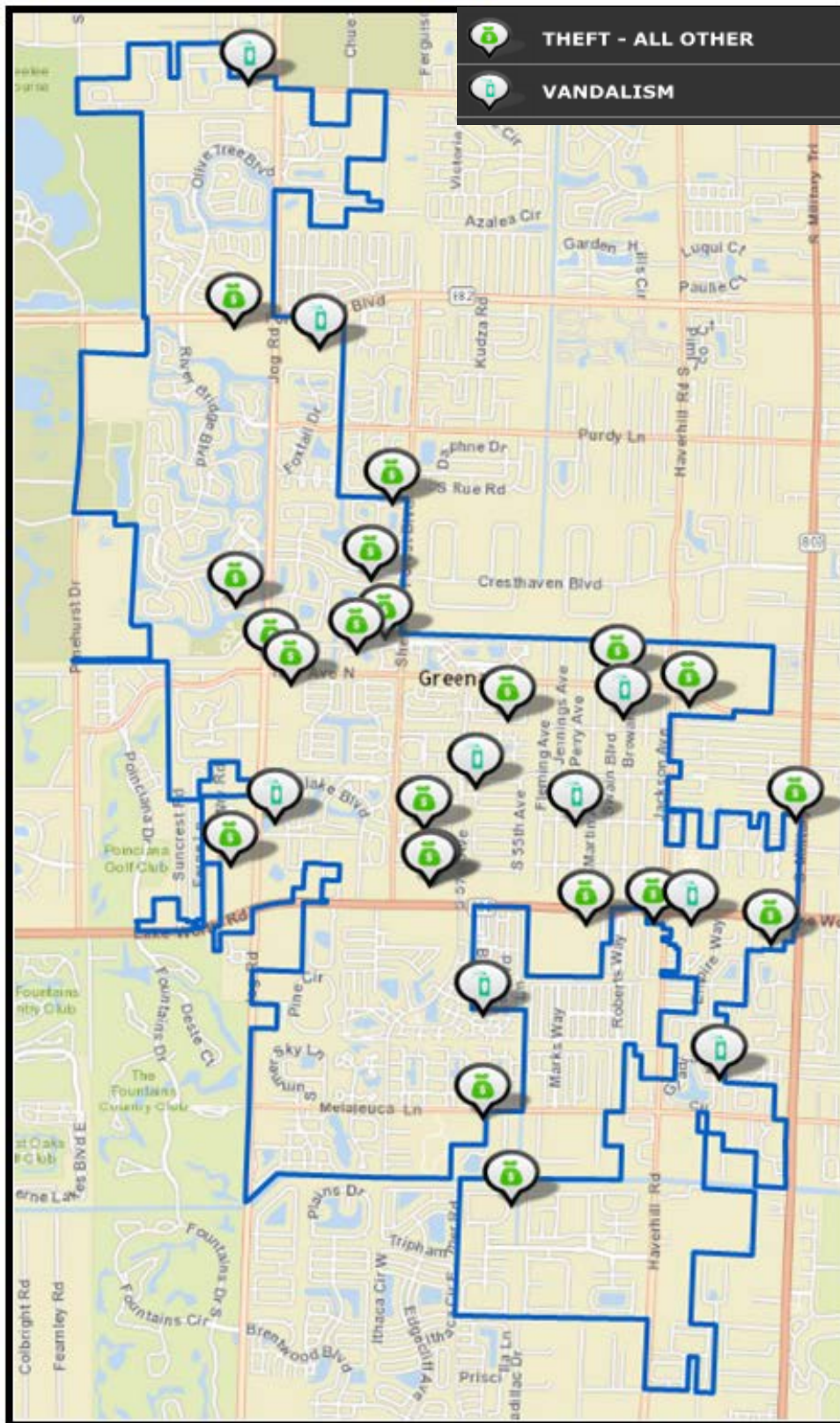
Persons Crimes



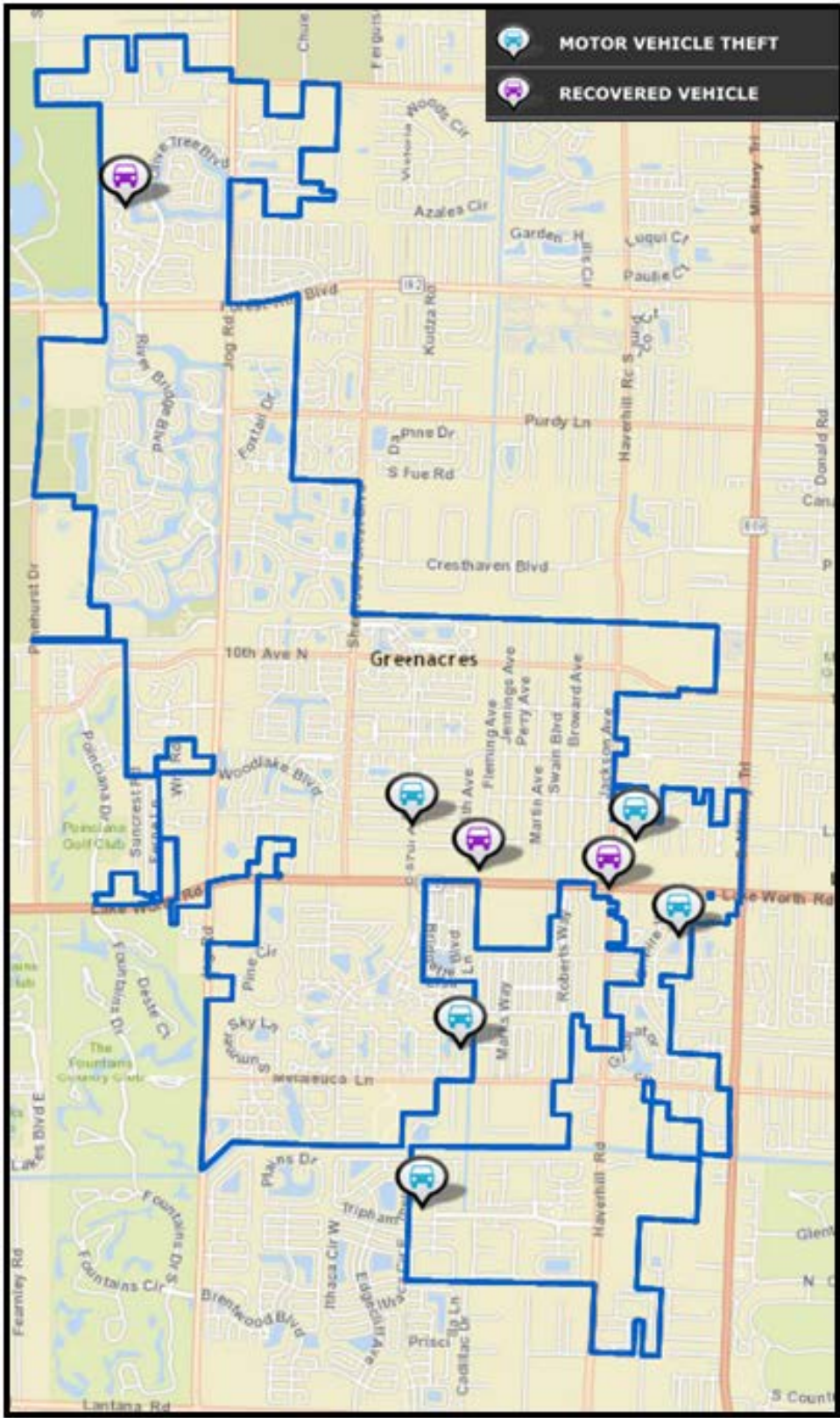
Burglaries



Theft & Vandalism



Stolen Vehicles & Recovered Vehicles



FIR MAP

121 Records Plotted

Data Source: Crimeview Dashboard

(142) conducted per the FIR Track system.

