



CITY OF GREENACRES, FLORIDA

AGENDA

City Council Meeting

Monday, January 23, 2017 – 7:00 p.m.

City Hall Council Chambers
5800 Melaleuca Lane

Mayor and City Council

Samuel J. Ferreri, Mayor

Jonathan G. Pearce, Deputy Mayor

Lisa Rivera, Councilwoman

Peter A. Noble, Councilman

Judith Dugo, Councilwoman

Paula Bousquet, Councilwoman

District IV

District I

District II

District III

District V

Administration

Andrea McCue, City Manager

James D. Stokes, City Attorney

Joanna L. Cunningham, City Clerk

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Attention all Lobbyists: Palm Beach County Code of Ordinances, Article VIII, entitled "Lobbyist Registration" requires the registration of all lobbyists prior to engaging in any lobbying activity with the City Council, any City Board or Committee, or any employee as defined in the aforementioned Palm Beach County Ordinance. Copies of the ordinance are available upon request in the City Clerk's Office.

Web Site: <http://www.ci.greenacres.fl.us>

Notice: Any person requesting the appeal of a decision of the City Council will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to Chapter 286.0105, F.S., the record must include the testimony and evidence upon which the appeal is to be based. The City of Greenacres does not prepare or provide such verbatim record.

1. **Call To Order and Roll Call.**

2. **Pledge of Allegiance to the Flag.**

3. **Comments From the Public for Agenda Items Only.**

4. **Agenda Approval.**

A. Additions, deletions, or substitutions to the Agenda.

B. Motion to approve and adopt entire agenda as set.

5. **Special Business.**

A. Kiwanis Presentation to PBSO

B. **PBSO Report and Year End Re-Cap-** Capt. Sean Murray, PBSO

6. **Consent Agenda.**

A. Motion to Approve Consent Agenda.

1. **Official Minutes:** City Council Meeting of January 9, 2017. – Joanna Cunningham, City Clerk.

2. **Resolution No. 2017-02:** Satisfying certain liens imposed against residential property, pursuant to Section 15-32, City of Greenacres Code; pursuant to Staff Memo – James McInnis, Finance Director.

3. **EMS Write-offs:** Pursuant to Staff Memo and Exhibit.- James McInnis, Finance Director.

7. **Regular Agenda.**

A. **PUBLIC HEARING:** **Ordinance No. 2016-27:** Second Reading; Amending the Conservation, Infrastructure, Future Land Use, Intergovernmental Coordination, and Capital Improvement Elements of the City's Comprehensive Plan to implement the findings of the required evaluation and appraisal review; providing for repeal of conflicting ordinances; providing for severability; providing for transmittal to the State Division of Community Development and other reviewing agencies; providing for inclusion in the Comprehensive Plan; and providing for an effective date; pursuant to Staff Memo and Staff Report – Kara Irwin-Ferris, Acting Planning & Engineering Director.

- B. **Ordinance No. 2017-01:** First Reading; Amending Chapter 14, Traffic and Vehicles, Article I entitled "In General" and Article II entitled "Stopping, Standing, Parking" and repeal of Article III of the City of Greenacres Code of Ordinances providing for repeal of conflicting ordinances; providing for severability; providing for inclusion in code; and providing for an effective date; pursuant to Staff Memo – Michael Grimm, Building Director.
- 8. **Comments from the Public.**
- 9. **Discussion Items:**
 - A. Recommended Surtax Projects for 2017 – Andrea McCue, City Manager
 - B. Decision on Surtax Oversight Committee.
 - C. Presentation of Council Salary Comparison Information. – Andrea McCue, City Manager
 - D. Board Appointment -Board of Trustees Member; pursuant to Staff Memo. – Andrea McCue, City Manager
- 10. **Staff Comments.**
 - A. **City Manager's Report.**
 - 1. Building Department Report
 - 2. Finance Department Report
 - 3. Fire Rescue Department Report
 - 4. Leisure Services Department Report
 - 5. Planning & Engineering Department Report
 - 6. Public Works Department
 - B. **City Attorney's Report.**
- 11. **Mayor and City Council Reports.**
- 12. **Adjournment.**

NOTICE OF COUNCIL MEETINGS AND AGENDAS

The first and third Monday of each month are regular meeting dates for the City Council; Special Meetings or Workshops may be called on the second and fourth Mondays of the month, or whenever necessary. Council agendas are posted on the City's website no later than Friday prior to each Council meeting. A public copy of the complete agenda is available for review in the City Clerk's Office at City Hall. Questions regarding the agenda may be directed to the City Clerk at (561) 642-2006.

January 2017 - Calendar of Meetings and Events

01-31-17	Zoning Board of Appeals - CANCELLED	7:00 p.m.
01-31-17	Candidate Qualifying Begins	Noon

February 2017 - Calendar of Meetings and Events

02-01-17	Planning Commission Meeting	7:00 p.m.
02-02-17	Charter Review Committee	5:30 p.m.
02-06-17	City Council Meeting	7:00 p.m.
02-14-17	Candidate Qualifying Ends	Noon
02-16-17	Charter Review Committee	10:30 a.m.
02-20-17	City Council Meeting - CANCELLED	7:00 p.m.



OFFICIAL MINUTES

**CITY OF GREENACRES
5800 Melaleuca Lane
Greenacres, FL 33463**

**CITY COUNCIL MEETING
Monday, January 9, 2017- 7:00 PM**

1. Call To Order and Roll Call.

Mayor Ferreri called the City Council Meeting of Monday, January 9, 2017 to order at 7:00 p.m. City Clerk Joanna Cunningham called the roll.

ROLL CALL:

Council Present:

Samuel J. Ferreri, Mayor
Jonathan G. Pearce, Deputy Mayor
Lisa Rivera, Councilwoman
Peter A. Noble, Councilman
Judith Dugo, Councilwoman
Paula Bousquet, Councilwoman

Attendees from Public: 24

Press: 1

Staff Present:

Andrea McCue, City Manager
James D. Stokes, City Attorney
Joanna Cunningham, City Clerk
Michael Grimm, Director/Building
Jim McInnis, Acting Director/Finance
Mark Pure, Fire Chief/Fire Rescue Department
Suzanne Skidmore, Director/Human Resources
Kara Irwin-Ferris, Acting Director/Plng & Eng
Michele Thompson, Director/Leisure Services
Carlos Cedeno, Director/Public Works
Melody Larson, Assistant to the City Clerk

2. Pledge of Allegiance to the Flag.

Mayor Samuel J. Ferreri led the Pledge of Allegiance.

3. Comments From the Public for Agenda Items Only.

Mayor Ferreri asked if there were comments from the public; hearing none, he continued with the Agenda.

4. Agenda Approval.

- A.** Additions, deletions, or substitutions to the Agenda.
- B.** Motion to approve and adopt entire agenda as set.

Mayor Ferreri inquired if there were any additions, deletions or substitutions to the Agenda; hearing none, he called for a motion.

MOTION: Deputy Mayor Pearce made a motion to approve the Agenda. Councilman Noble seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

5. Special Business.

- A. One Cent Surtax Oversight Committee - Richard Radcliffe, Executive Director, Palm Beach County League of Cities.

Richard Radcliffe, Executive Director of the Palm Beach County League of Cities (PBCLoC), reported on the passing in November of the one cent surtax referendum that took effect January 1, 2017. The City can expect to receive funds in February or March. Funds will be received continuously in monthly disbursements and must be used strictly for infrastructure projects. The City must create a project list and chose an oversight committee prior to expending any funds.

As part of the referendum, the option was given to municipalities to either create their own oversight committee or use the League's Oversight Committee which will consist of five (5) members possessing experience in engineering and/or finance. Members must be residents of, and recommended by, a local government (they cannot be residents of unincorporated Palm Beach County). Mr. Radcliffe noted that the League's Board of Directors will meet in late February to make their selection.

The School Board and the County have created their own oversight committees. Some cities are using their investment trusts, planning and zoning boards and pension trust groups. One third of all cities in Palm Beach County will be using the League's Oversight Committee.

Audit reports will be conducted in January of each year and the League's Oversight Committee will possibly meet in January and again in June during budget planning. The League's Oversight Committee will make recommendations to Council.

The City Council must notify the League of its decision on which oversight committee it will use by January 31, 2017.

Mayor Ferreri urged Councilmembers to consider using the League's Surtax Oversight Committee which would provide independent and objective transparency thus maintaining citizen trust.

- B. Oath of Office by Charter Review Committee Members - Joanna Cunningham, City Clerk.

City Clerk Joanna Cunningham administered the oath of office to the committee members.

- C. Proclamation: School Choice Week – Mayor Samuel Ferreri.

City Clerk Joanna Cunningham read the proclamation into the record.

6. Consent Agenda.

- A. Mayor Ferreri asked Council if they wished to pull any of the five (5) Consent Agenda items.

Councilwoman Dugo requested pulling Item 4 for Council review.

Mayor Ferreri called for a vote on Items 1 through 3 and 5.

1. **Official Minutes:** City Council Meeting of December 5, 2016 – Joanna Cunningham, City Clerk.
2. **Board Appointments and Reappointments:** Reappointment of Chuck Shaw and Sondra Hill to the Scholarship Committee, Appoint Brett Brown to the Building Board of Adjustments and Appeals, pursuant to Staff Memo – Joanna Cunningham, City Clerk.
3. **Planning Commission Appointments:** Appoint Alternate No. 1 Larry Tronco to full member position of the Planning Commission and appoint Jose Morales as Alternate No. 1 to the Planning Commission; pursuant to Staff Memo – Samuel J. Ferreri, Mayor
5. **Resolution 2017-04:** Authorizing the execution of the Amended Fiscal Year 2015-2016 Community Development Block Grant (CDBG) agreement for Phase 2 of the Stormwater Drainage Enhancement in the Original Section; and providing for an effective date; pursuant to Staff Memo – Kara Irwin-Ferris, Acting Planning and Engineering Director.

MOTION: Councilman Noble made a motion to approve Consent Agenda Items 1-3 and 5. Councilwoman Dugo seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

4. **Bid Award No.16-009 Landscape Median and Irrigation:** Award of Bid No. 16-009 for Jog Road Median Landscaping and Irrigation to ARZ Builders, Inc. as the lowest responsive and responsible bidder in the amount of \$39,850.00 with a completion date of ninety calendar days; pursuant to Staff Memo – James McInnis, Finance Director.

Councilwoman Dugo wanted Council to reconsider creating a test median with irrigation and devise a more efficient method of irrigation. She suggested connecting sprinklers to the hose of the City's water truck. The original proposal by the landscape architect recommended using Oyster plants and other species that do not require watering.

Public Works Director Carlos Cedeno explained that the City's water truck holds 2,000 gallons of water which covers four (4) medians and requires refilling. The output is gravity-based and therefore, would not have sufficient pressure to handle sprinklers. The City does not have the ability to fit medians with irrigation. Xeriscape plants are what the City currently has. It was a nice concept for more desert climates but not in South Florida's harsher climate.

Mayor Ferreri reported visiting the median where the artificial turf has been installed and witnessing the heat already lifting the asphalt. He suggested following through with the first test median with irrigation.

Council discussed possibly using surtax funds for this project.

MOTION: Councilman Noble made a motion to approve Consent Agenda Item 4. Councilwoman Bousquet seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

7. **Regular Agenda:**

- A. **Resolution 2017-03:** Authorizing the submittal of a *Fit2Play* program grant application for the Leisure Services Department, Youth Programs Division for additional program funds for Fiscal Year 2017 to be used for technical and educational training and equipment and authorizing the appropriate City officials to execute all necessary documents; pursuant to Staff Memo - Michele Thompson, Director of Leisure Services.

Joanna Cunningham, City Clerk, read Resolution No. 2017-03 into the record.

Leisure Services Director Michele Thompson reported on the City's efforts to address childhood obesity through health and wellness benefit programs. Staff recently learned about a \$25,000 grant opportunity being offered by the Florida Parks and Recreation Association and the University of Miami School of Medicine to five (5) municipalities at \$5,000 each. Leisure Services, in partnership with the City's Fire Rescue Department, will obtain biometric data which will be uploaded to U of M's database. Fire Chief Mark Pure and staff will train City staff in monitoring height, weight and nutrition. Director Thompson reported that this grant also includes a homework assistant program. Additional cooperation from the City's food vendors will also prompt healthier food choices. Mayor Ferreri asked if HIPPA releases would be required and they will be. All participants who volunteer will require parental authorization and be required to sign the appropriate releases.

MOTION: Councilman Noble made a motion to approve Resolution 2017-03 *Fit2Play* grant application as presented. Councilwoman Bousquet seconded the motion.

VOTE ON THE MOTION: **In Favor:** Deputy Mayor Pearce, Councilwoman Rivera, Councilman Noble, Councilwoman Dugo, and Councilwoman Bousquet.

Motion carried: 5 - 0.

8. **Comments from the Public.** None.

9. **Discussion Items:**

A. Cancel February 20th Council Meeting- President's Day - Andrea McCue, City Manager.

City Manager Andrea McCue reported having no items scheduled for the second meeting in February and requested cancellation of the meeting.

Mayor Ferreri polled Councilmembers who agreed to cancel the meeting of February 20th.

10. **Staff Comments:**

A. **City Manager's Report:**

- January 23, 2017 Council Meeting

City Manager McCue reported that a list of multi-year projects focusing on quality of life will be presented to Council on January 23rd for Council feedback. Also to be decided at that meeting will be which Oversight Committee to use.

- Employee Acknowledgements

City Manager McCue thanked City employees George Yerkes and Wayne Williams for their generosity in donating a bicycle to a resident who recently had his bike stolen.

She thanked Fire Rescue, PBSO, the City Clerk Division, and Leisure Services for their involvement in wrapping gifts for Helping Hands during the Lunch with Santa event.

- Charter Review Committee (CRC)

City Manager McCue reminded Council that the CRC will meet January 12, 2017 at 6:00 p.m. in the Chambers.

- Community Meeting – Rambo Park

On Wednesday, January 25, 2017 at 7:00 p.m. a community meeting at Rambo Park will be held to discuss future improvements to the park.

- Food Truck Invasion

This event will take place Wednesday, January 25th at Community Park.

- The Royal Ball – January 21, 2017

The theme is princesses and super heroes.

- Greenacres Fire Rescue

City Manager McCue was pleased to report that the City's Fire Rescue personnel are featured in Delray Medical Center's 2017 calendar.

B. **City Attorney's Report.**

City Attorney James Stokes stated he would be emailing Councilmembers on upcoming policies and procedures .

11. **Mayor and City Council Reports.**

Deputy Mayor Pearce

- Political Signs

Deputy Mayor Pearce called on Building Director Michael Grimm to inform Council that the earliest date political signs could be posted is January 14, 2017 and must be removed by March 21, 2017.

- Special Magistrate

Building Director Grimm reporting that warnings are currently be issued and that the citation forms are being tested in-house; however, the final citation forms have not been sent to the printer. He reported that a meeting schedule had not yet been established.

City Attorney Stokes reported that the special magistrates were set and tentative dates for the third Wednesday of each month and several meeting times have been provided to Code Enforcement Board members and magistrates for consideration.

Councilwoman Dugo

- Salary Survey for Council

Councilwoman Dugo instructed City Manager McCue and City Attorney Stokes to survey salaries of councils/commissions of similar-sized municipalities and provide a comparative study on their findings. She also requested that they research an ordinance to increase Council salaries or a cafeteria-type increase.

City Attorney Stokes reported that the City Charter states that salaries can be set by ordinance.

Councilman Noble recalled receiving a small increase 17 years earlier and noted that he has been a strong proponent of including a Cost of Living Adjustment (COLA) increase similar to what regular employees receive. He noted that the Mayor and some Councilmembers may still be earning a salary; however, there are some Councilmembers who are living on fixed incomes.

Mayor Ferreri stated that he was not in favor of a Council salary increase since their purpose is to provide a public service; not earn an income and reminded Council that they receive health insurance benefits.

Mayor Ferreri

- Advanced Institute of Elected Municipal Officials (AIEMO)

Mayor Ferreri presented Councilwoman Dugo with a Certificate of Completion.

- Fiesta del Pueblo

Mayor Ferreri reported on a wonderful turnout for a great Hispanic cultural event complete with good food, dancing and music.

12. Adjournment.

Councilwoman Dugo moved to adjourn the meeting, seconded by Councilwoman Rivera. The meeting adjourned at 7:50 p.m.

CITY COUNCIL

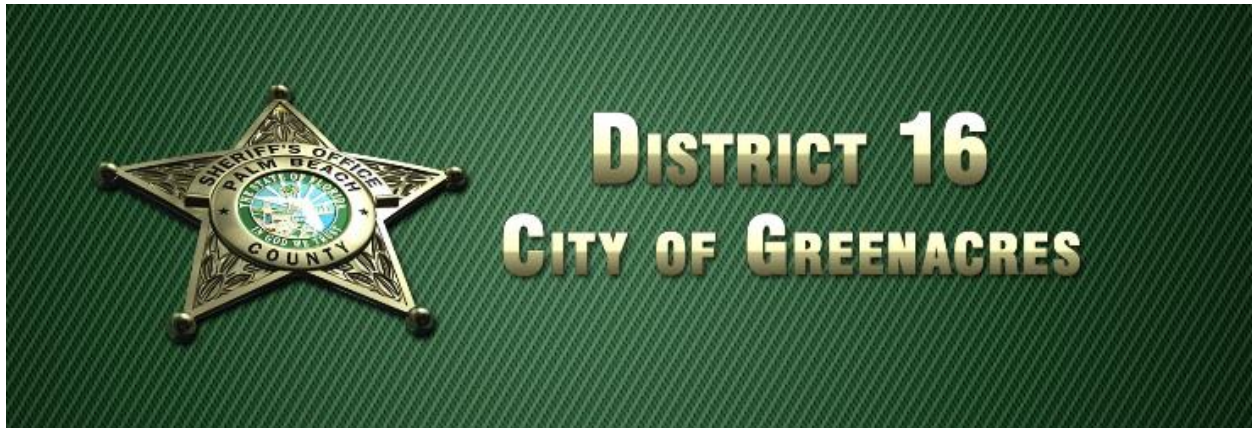
Respectfully submitted,

Samuel J. Ferreri
Mayor

Joanna Cunningham,
City Clerk

Date Approved: _____

/mel



November 2016 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3049
Traffic Stops (Self-Initiated)	726
Calls for Service (Excluding 1050's & 1061's)	2107
All CAD Calls - Total	5882

Data Source: Crimeview Dashboard

Summary: During the month, there were 5882 generated calls within the district. 64% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D16 Personnel

Data Source: D16 Office Staff

Total Citations	Total Warnings	Parking Citations
780	287	8

Data below represents Traffic Activity conducted by the Motors Unit

Data Source: D16 Office Staff

Total Citations	Total Warnings
65	45

Arrest and NTA Statistics

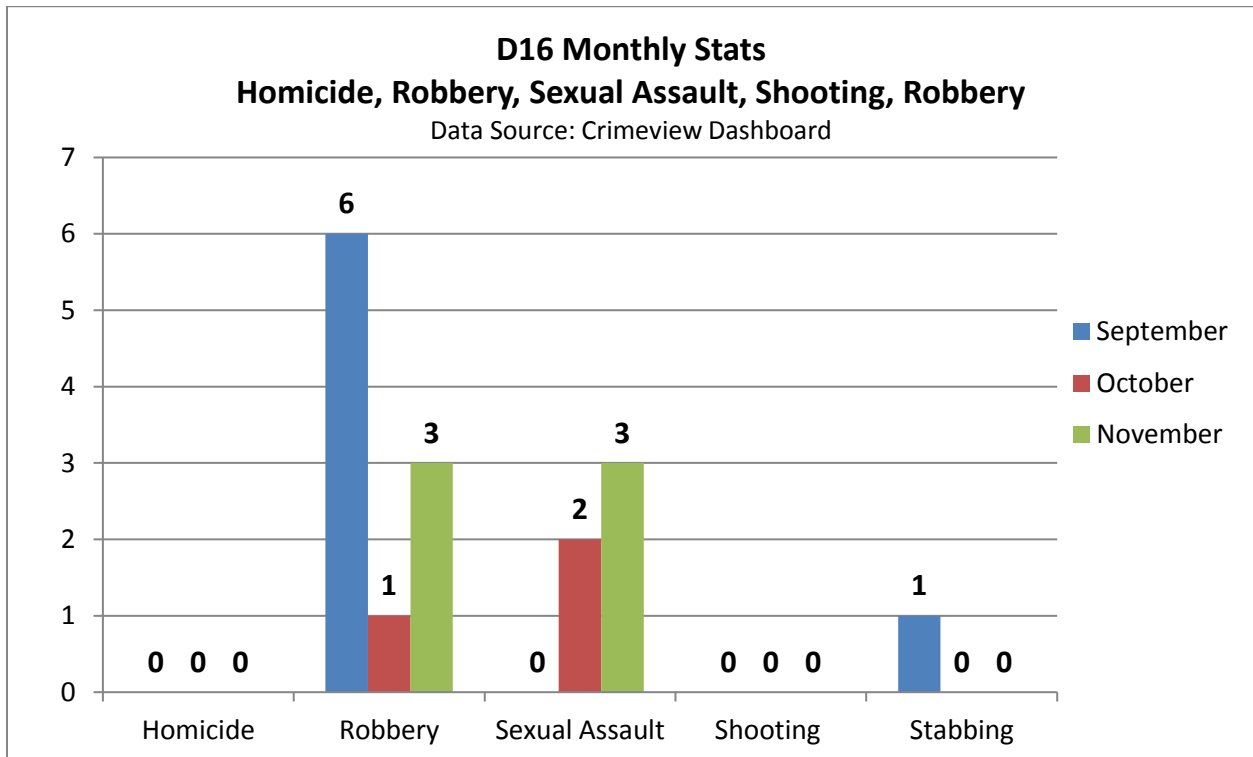
Arrest Data Arrests & Notice to Appear (NTA) within District 16

Total Count - 70

Data Source: Crimeview Dashboard

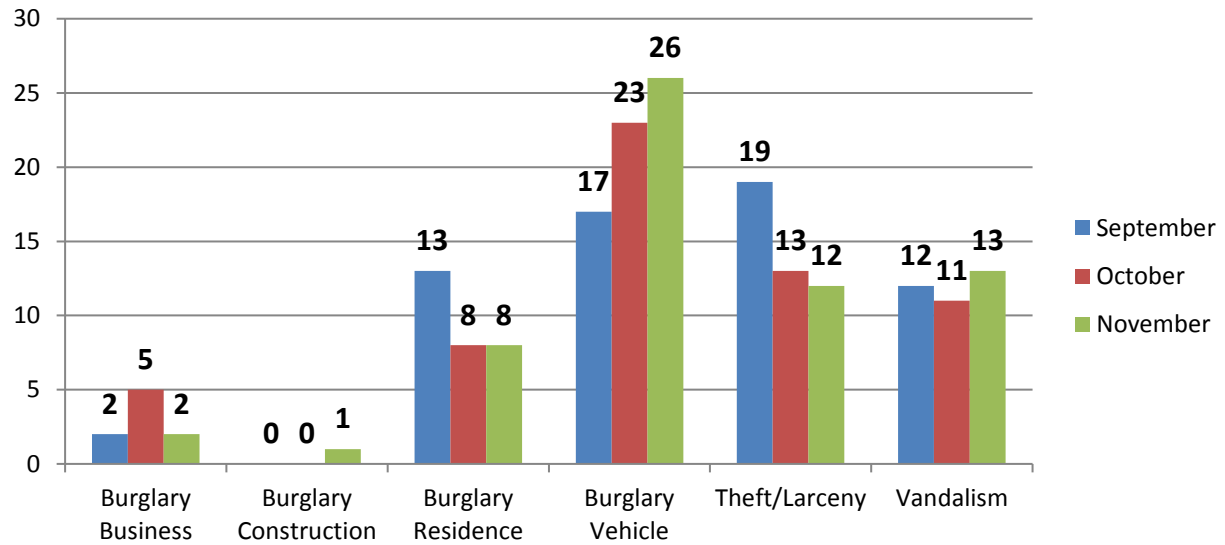
DATA ANALYSIS

The data included in this report is charted and graphed to illustrate and compare changes over a specific time period. These charts and graphs are utilized to assist in determining crime trends and to measure enforcement efforts. This data is utilized in conjunction with other analysis to develop directed patrol and various enforcement activities. The analysis included on these pages is presented as a brief highlight to explain the salient points of this report.



D16 Monthly Stats Burglaries, Theft & Vandalism

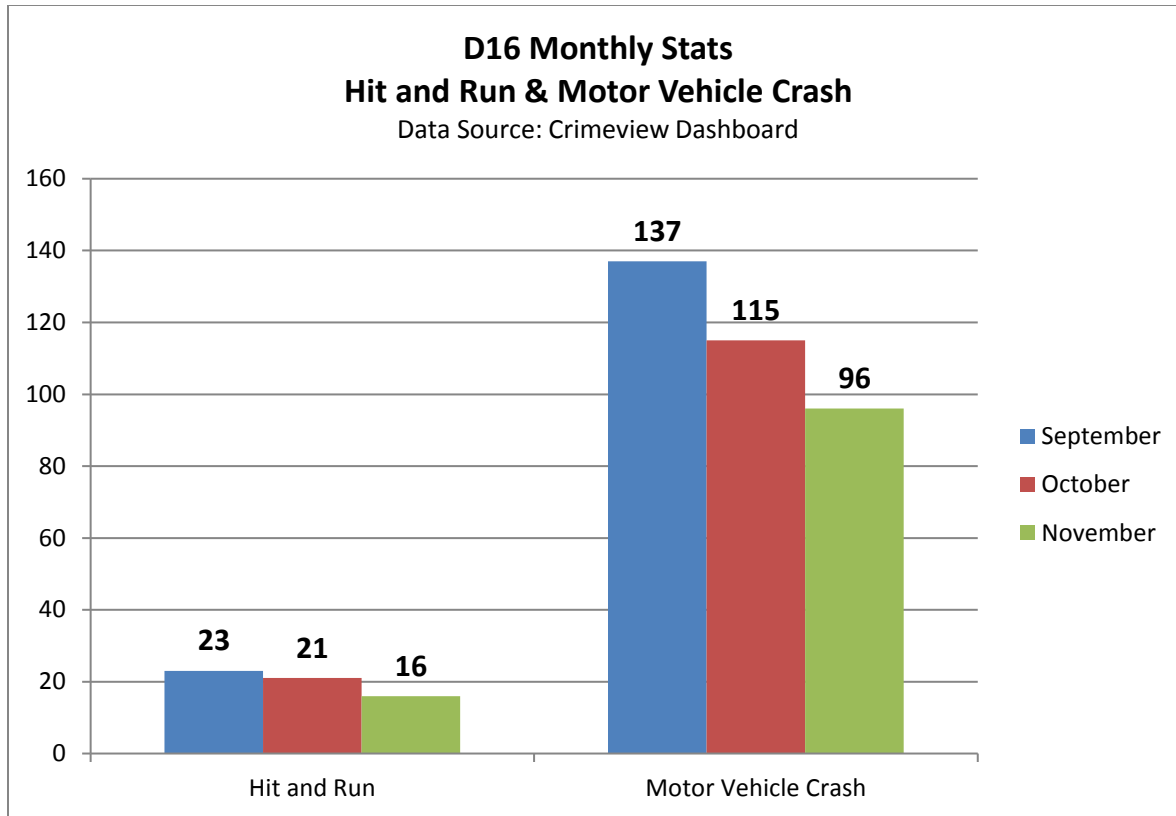
Data Source: Crimeview Dashboard



D16 Monthly Stats Stolen Vehicles & Stolen Vehicle Recoveries

Data Source: Crimeview Dashboard





MONTHLY CASE HIGHLIGHTS

Burglary

Business

- ATM machine was found to be open. Security manager reviewed CCTV and it was determined that an employee left it open. Nothing was taken.

Residential

- Complainant reported that his kayak, refrigerator and AC wall units were stolen by former room-mates. Kayak was shown as being pawned by suspect (room-mate) on day of theft. **Pending outcome by D/S.**
- Ex-wife attempted to break into residence and assaulted former husband. **Cleared by arrest.**

Vehicle

- 10 of 27 (37%) vehicles were open or unlocked.
- Crime Spree (7 incidents) occurred on 11/11/16 – 11/12/16 in Lucerne Homes East.
- (3) Guns stolen out of vehicles.

Robbery

- Victims were approached by suspects with a gun demanding items. Case is open.
- Victim reported being robbed at gunpoint, however, refused to prosecute.
- Victim was approached by (2) suspects and robbed with a gun. Vehicle was later stopped.
Cleared by arrest.

Sexual Assaults

- Family member sexually assaulted younger step-brother and cousin. **Cleared by arrest.**

Stolen Vehicle

- (6) Vehicles reported stolen. (2) Of them were recovered.
- (4) Vehicles were taken with a key.

Stolen Vehicle Recoveries

- Total of (3) Vehicles recovered.

Larceny/Theft

- Complainant's friend asked to use phone and then drove off with it. **Case will be filed with SAO.**
- Multiple display phones were stolen from Dollar Zone. Suspects were (3) males driving a black Lincoln. License plate information was obtained.

Vandalism

- PBSO Ford F350 window was smashed out, however, nothing was taken.
- Complainant's ex-husband damaged her house window and vehicle. **Cleared by arrest.**

District Activity/Incidents

Street Team

- The District 16 Street Team assisted the District 5 Street Team with providing security for the "Muck Bowl" located in Pahokee. Security and foot patrol were also provided for a large after party which encompassed the entire uptown area of Pahokee.
- District 16 Street Team conducted an Undercover Massage Parlor Operation with the assistance of Narcotics and the Florida Department of Health on 11/01/16. During this operation, contact was made at several massage parlors located in the City of Greenacres in an attempt to combat prostitution and illegal massages without a license.
- While conducting routine patrol in an unmarked capacity the District 16 Street Team while assisting in Operation Trail Blaze observed the above a suspect walking on Dixie Hwy. The suspect had an active felony warrant as well as 23 grams of suboxone and 6.2 grams of heroin. The suspect was subsequently arrested for both the warrant and trafficking in heroin.
- The District 16 Street Team assisted the United States Secret Service with the dignitary detail/protection for President of the United States Elect Donald Trump for a week at Maralogo in the Town of Palm Beach.
- District 16 and District 14 Street Teams and Detectives worked together on an Undercover Social Media Operation on 11/30/16. The operation targeted street level narcotics dealers,

prostitutes and individuals soliciting prostitution through social media primarily through Backpage and Craigslist.

Detectives

- District 16 Detectives recovered a stolen Automobile Scanner valued at over \$5,000.00. The scanner was positively identified as the Scanner stolen on 10-24-16 from Midas (3855 S. Military Trail, Greenacres, FL 33463). The Scanner was then returned to the victim. This case remains open pending the arrest of the suspect.
- District 16 Detectives recovered a stolen boat motor valued at \$2,500.00 from Rivera Beach, Florida and positively identified the suspect who sold the stolen boat motor. This case remains open pending for the arrest of the suspect.
- District 16 Detectives were working with District 1 Detectives in reference to multiple daycare vehicle burglaries and had established probable cause of a suspect. The District 16 Street Team located and apprehended the suspect. District 16 and District 1 Detectives then interviewed the suspect who, post-Miranda, confessed to five burglaries.
- District 16 Detectives completed a three day overnight Burglary Deterrence Operation which resulted in the completion of 73 Residence and Business Checks, 23 Field Interview Reports, and two Traffic Stops which resulted in two written warnings and one criminal citation. Also two found property cases were generated for the destruction of marijuana found during the investigations.
- District 16 Detectives are assisting on business and plaza patrols during this holiday season completing multiple checks which have led to several FIR's and Truant reports, many of these have been turned over to road deputies for documentation.
- District 16 Detectives are investigating a burglary in which several pieces of lawn equipment were stolen out of a trailer. During the investigation, Detectives were able to locate the stolen lawn equipment in a local pawn shop. This property was positively identified as the stolen property by the victim. Detectives received confirmation of the suspects fingerprint on the pawn receipts, by the PBSO lab, confirming the suspect and generating probable cause. This case is being filed with the PBC SAO.

Other

- The District 16 Holiday Action Plan began on 11/23/16 and will go through 01/02/17. This action plan will provide for high-profile patrol and proactive enforcement to deter holiday season crimes like burglaries, robberies and thefts in plazas patronized by citizens for purpose of holiday shopping. The goal of this operation is to minimize the likelihood of shoppers being victimized and deliver a crime prevention toll for business owners and operators.
- D/S Charles Francis participated in the "Stuff a Truck" Food Drive at the Publix located in the River Bridge Plaza on 11/05/16 from 0830 – 1330.
- D/S Andy Gonzalez participated in the "Stuff a Truck" Food Drive at the Publix located in the River Bridge Plaza on 11/19/16 from 0830 – 1330.
- Publix in Riverbridge Plaza donated meals for the Thanksgiving Day Holiday for families in need of assistance. These meals were picked up on 11/21/16 by D/S Andy Gonzalez and D/S James Williams and delivered to the City of Greenacres Leisure Services (Michele Thompson), Pickwick Park (Steve Kirkpatrick), and Help Hands Assistance Program in Greenacres (Cindy Jones).

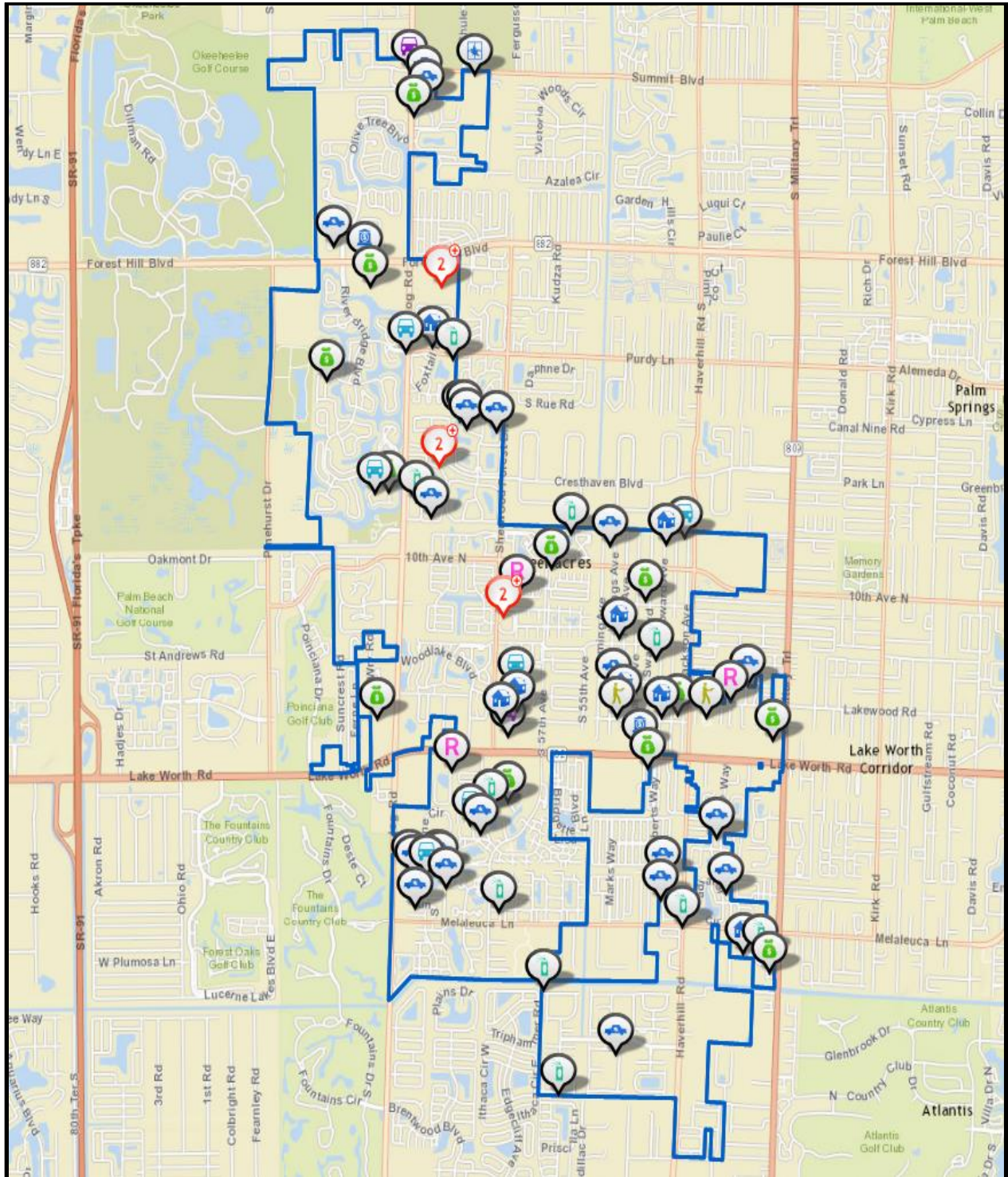
- Several District 16 employees assisted the Helping Hands Assistance Programs handing out Thanksgiving Day meals on 11/23/16 from 9:00 AM until 12:00 PM.

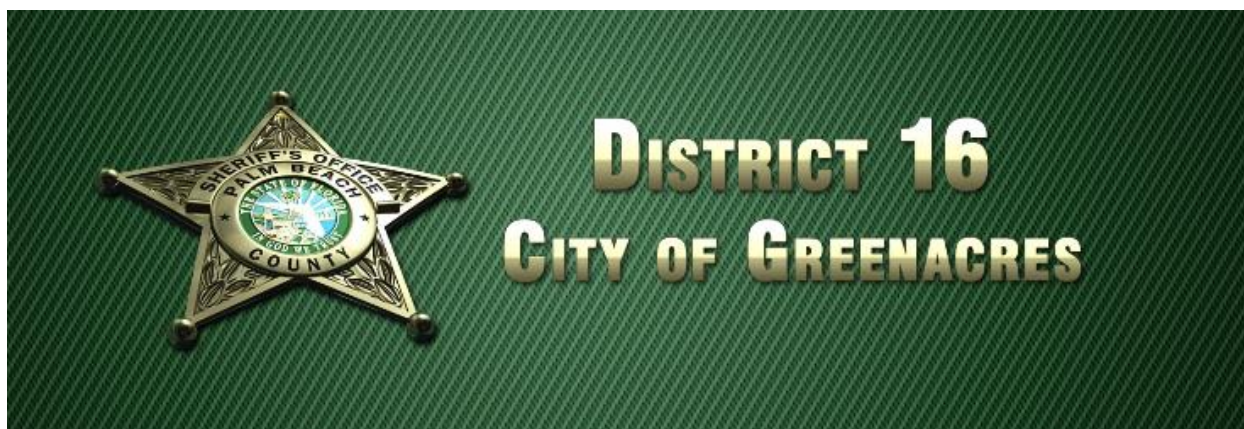
Field Interview Reports: 175 conducted per the FIR Track system.

District 16 Truant Field Interview Reports (FIR's): 28 per the monthly stat spreadsheet.

District 16 Map of Activity

Specific Signals Only From Charts Listed Above





December 2016 - Monthly Strategic Report

CAD Calls	Monthly Totals
Business / Residence Checks (Self-Initiated)	3422
Traffic Stops (Self-Initiated)	884
Calls for Service (Excluding 1050's & 1061's)	2170
All CAD Calls - Total	6476

Data Source: Crimeview Dashboard

Summary: During the month, there were 6476 generated calls within the district. 66% of these calls were self-initiated.

Data below represents Traffic Activity conducted by D16 Personnel

Data Source: D16 Office Staff

Total Citations	Total Warnings	Parking Citations
727	270	12

Data below represents Traffic Activity conducted by the Motors Unit

Data Source: D16 Office Staff

Total Citations	Total Warnings
22	18

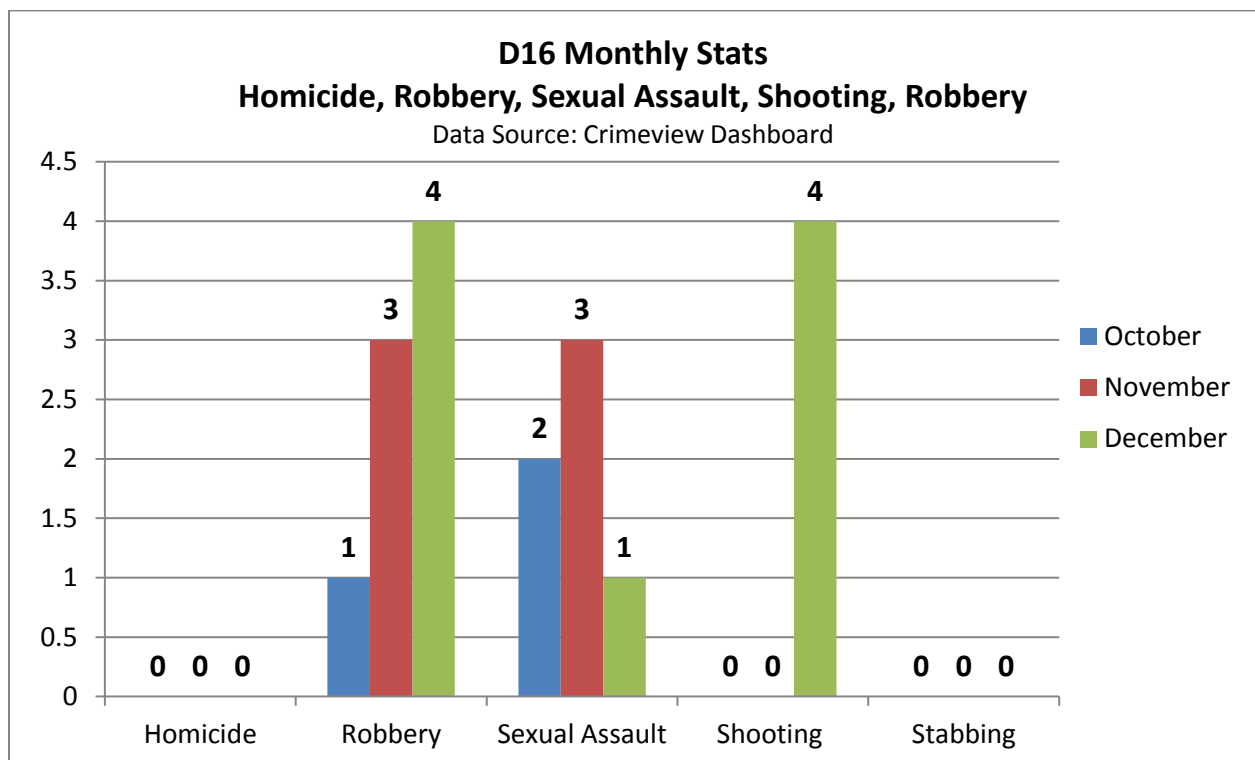
Arrest and NTA Statistics

Arrest Data
Arrests & Notice to Appear (NTA) within District 16
Total Count - 74

Data Source: Crimeview Dashboard

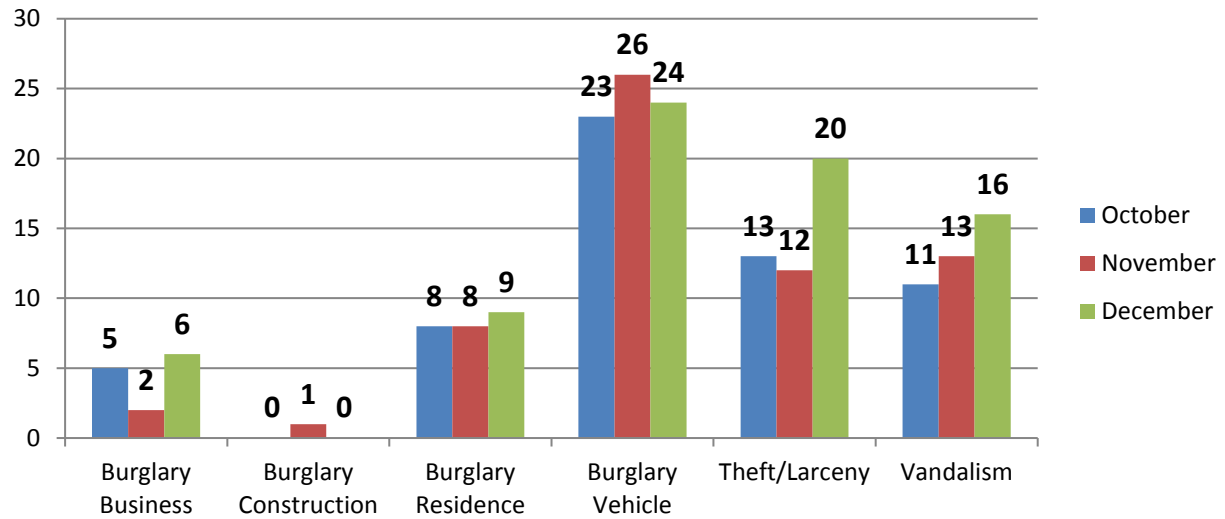
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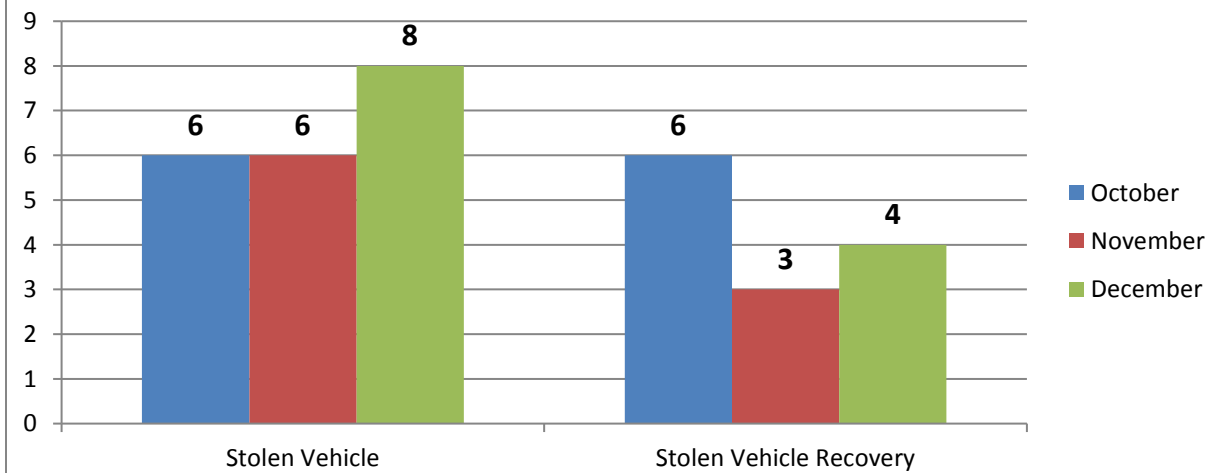
D16 Monthly Stats Burglaries, Theft & Vandalism

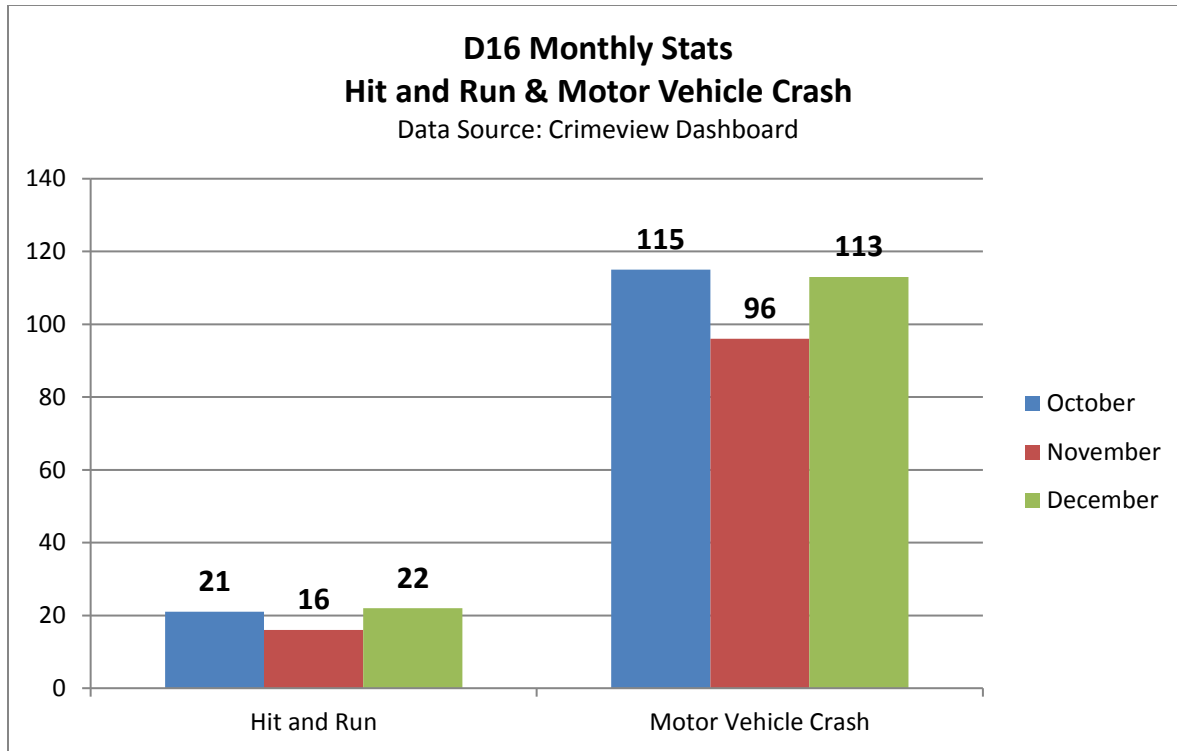
Data Source: Crimeview Dashboard



D16 Monthly Stats Stolen Vehicles & Stolen Vehicle Recoveries

Data Source: Crimeview Dashboard





MONTHLY CASE HIGHLIGHTS

Burglary

Business

- Business was broken into and lottery tickets stolen. Subject was identified via CCTV cashing in lottery tickets. **Cleared by arrest.**
- Alarm Company notified PBSO about multiple suspects breaking into Braman Honda. Suspects fled scene, however, several of them were detained. **Cleared by arrest.**

Residential

- Most active communities were Pine Ridge IV and Chalet IV.
- Suspect in one case is believed to be ex-husband. **Case to be filed with SAO.**

Vehicle

- Crime Spree (8 incidents) on 12/05/16 – 12/06/16 on Wellman Trail, windows shattered. Majority of vehicles had nothing taken.
- (1) **Case cleared by arrest**
- (3) Guns and (1) air gun stolen

Robbery

- (2) Armed robberies with firearms.
- All incidents assigned to VCD and are currently open.
- (2) Phones, cash and alcohol were taken.

Sexual Assaults

- Suspect was identified. Pending contact.

Shootings

- Suspect in one shooting was the victim to a robbery at Melaleuca and Haverhill.
- All incidents are currently open.

Stolen Vehicle

- (8) Vehicles reported stolen. (6) Of them were recovered.
- (1) **Case cleared by arrest**
- (1) **Case filed with SAO**

Stolen Vehicle Recoveries

- Total of (4) Vehicles recovered.
- (2) **Cases cleared by arrest**

Larceny/Theft

- Suspect who stole a paint sprayer was identified. Arrangements have been made for the item to be returned. If not returned, charges will be filed with SAO.

Vandalism

- Crime spree on 12/26/16 – 12/27/16 in the Pines Community. Vehicle tires were slashed. One suspect was **arrested**.

District Activity/Incidents

Street Team

- While conducting routine patrol contact was made with the suspect. A NCIC check revealed an active FTA Warrant. The suspect was arrested without incident.
- During a traffic stop a person in the vehicle was recognized from a recently executed narcotics warrant. Consent was given to search the vehicle and Xanax as well as additional narcotic paraphernalia was discovered in the vehicle. The suspect was arrested without incident.
- Two suspects were observed in a hand to hand transaction which established probable cause for a traffic stop. Upon contact, one of the suspects was observed attempting to destroy the crack cocaine purchased. That suspect was removed from the vehicle and placed under arrest for tampering with evidence and possession of cocaine.
- A traffic stop was conducted and probable cause to search the vehicle was developed. A plastic bag was located concealed in a large container underneath multiple layers of clothing. The bag contained marijuana, cocaine, Tylenol 3 pills and a handgun. The suspect was

placed under arrest for possession of marijuana, possession of cocaine and possession of a Schedule II substance. The handgun recovered was placed into evidence.

- During a traffic stop on a suspicious a probable cause was established to search a vehicle which lead to the discovery of powder cocaine hidden inside a chewing gum container. The driver was subsequently arrested and charged with possession of cocaine.

Detectives

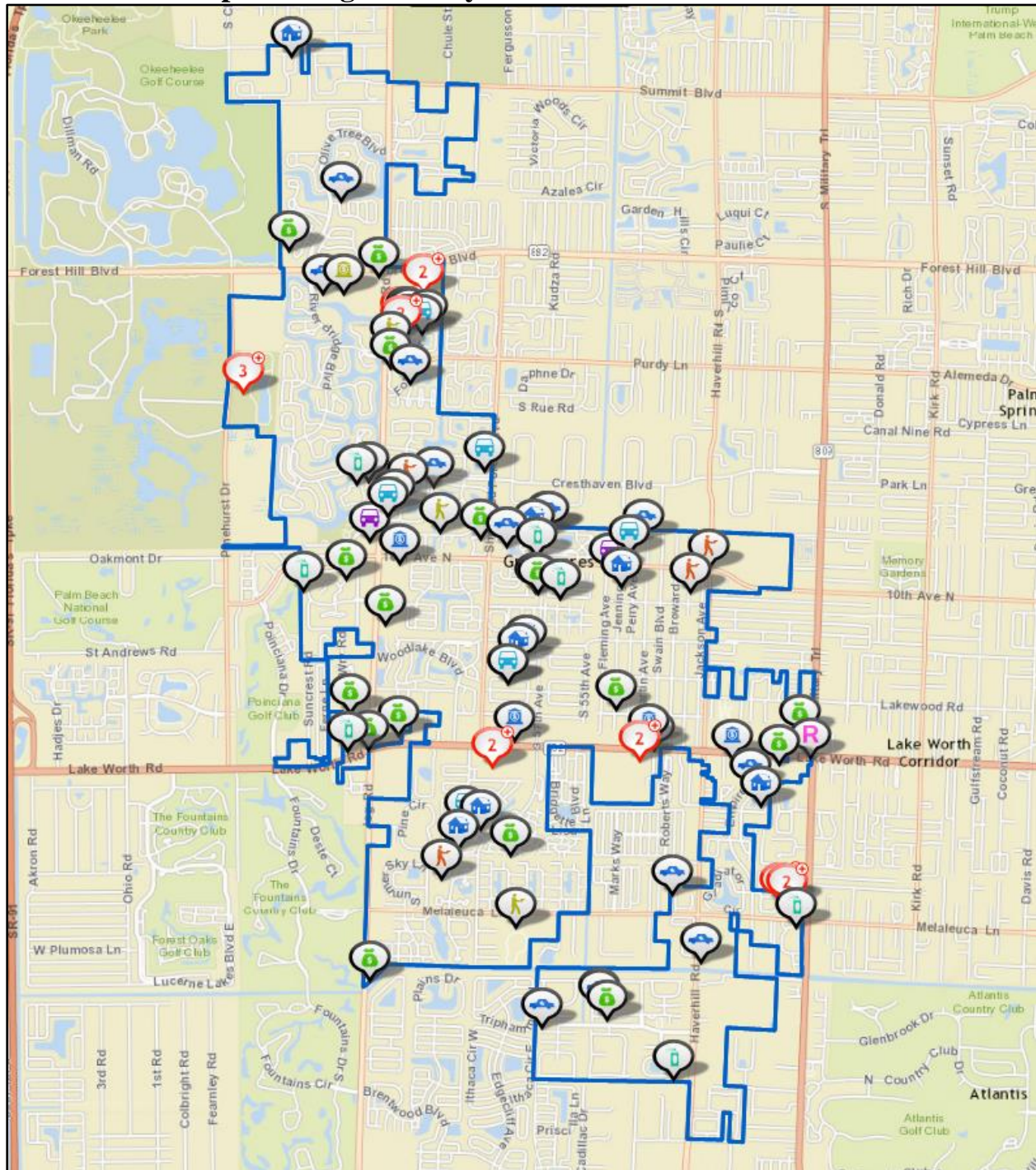
- Detectives investigated a group of juveniles at Ira Van Bullock Park who were truant. One of the juveniles was carrying a knife and fled the area upon being approached by Detectives. The juvenile was positively identified and it was learned that he was currently on probation. In the stipulations the suspect was court ordered to be in school. The following day, the District 16 Street Team located and apprehended the suspect.
- Detectives arrested three white male brothers for breaking into unlocked vehicles and using stolen credit cards at Walmart and Red Box. The suspect vehicle was identified on surveillance camera and the suspects were then identified as three brothers. The three brothers were then located and came to District 16 for interviews. Post Miranda, all three confessed; therefore, they were arrested without incident. Two were transported to PBCJ and one to the JAC.
- Detectives investigated a business burglary in which 449 Florida Lottery Tickets were stolen. Through the course of the investigation it was discovered that the same suspect was involved in over 15 similar business burglaries in Palm Beach County. The suspect was later positively identified and arrested for burglary and grand theft.
- Detectives, District 16 Deputies, District 1 Deputies, Aviation and K-9 Deputies responded to a burglary in progress at the Braman Honda dealership. Out of at least seven known suspects, five suspects were successfully apprehended after fleeing through LC Swain Middle School and neighboring residences. Upon canvassing the crime scene, 14 stolen sets of car keys were recovered along with a work laptop and a dealer tag. All suspects were charged with Burglary, Grand Theft and Trespassing on School Grounds. One suspect was charged with Battery on a LEO for throwing keys at a deputy in an attempt to fight and get away. A second suspect was charged with Possession of Marijuana and a third was charged with VOP for a curfew violation.

Other

- A day and night shift traffic initiative operation was held on 12/02/16.
- On 12/09/16 some of the District 16 Deputies assisted with the county wide Shop with a Cop Event.
- PBSO Deputies, Explorers, Reserves and Aviation attended the City of Greenacres Lunch with Santa Event on 12/10/16, in which approximately 1200 people attended.
- A District 16 Deputy was represented in the Wellington Christmas Parade on 12/11/16.
- District 16 Deputies participated in the District 16 Shop with a Cop Event at Target on 12/12/16.
- District 16 Deputies participated in the District 16 Shop with a Cop Event at Walmart on 12/13/16.
- District 16 employees assisted Helping Hands with wrapping toys on 12/16/16.
- District 16 Deputies assisted Helping Hands distributing gifts and food on 12/17/16 from 8:30 AM to 12:00 PM.

Field Interview Reports: 224 conducted per the FIR Track system.
District 16 Truant Field Interview Reports (FIR's): 19 per the monthly stat spreadsheet.

District 16 Map of Activity
Specific Signals Only From Charts Listed Above





DISTRICT 16

CITY OF GREENACRES

2016 Annual Summary (2/01/16 – 12/31/16)

	YEAR-TO-DATE COMPARISON		
	2/1/15 12/31/15	2/1/16 12/31/16	% CHANGE
Persons Crimes			
Robbery	44	44	N/C
Sexual Assault	32	13	▼ -59%
Shooting	24	11	▼ -54%
Stabbing	11	2	▼ -82%
Homicide	5	0	▼ -100%
Property Crimes			
Burglaries			
- <i>Vehicle</i>	n/a	292	
- <i>Residential</i>	n/a	140	
- <i>Business</i>	n/a	32	
- <i>Construction</i>	n/a	8	
Larceny	254	198	▼ -22%
Vandalism	181	122	▼ -33%
Stolen Vehicle	73	74	▲ 1%
Stolen Veh. Rec. (CFS)	n/a	44	
<p><i>N/C - No Change</i></p> <p>Note - Total of 628 burglaries from 2/01/15 - 12/31/15.</p> <p>Note - Total of 472 burglaries from 2/01/16 - 12/31/16.</p> <p>Decrease of 156 incidents = -25%</p>			

2016 Annual Summary

cont.

Arrest Information:	Count	Data Source
1. Felony Arrests	163	D16 Online Monthly Report
2. Misdemeanor Arrests	167	D16 Online Monthly Report
3. Warrant Arrests	66	D16 Online Monthly Report
FIR Stats:		
1. FIRs	1,511	FIR Track
2. Gang FIRs	32	FIR Track
3. Truants	237	FIR Track
General Statistics:		
1. Calls For Service (CFS)	63,057	Crimeview Dashboard
2. Case Numbers (CN)	7,003	Crimeview Dashboard
3. Business/Residence Checks	30,609	Crimeview Dashboard
Traffic Information:		
1. Traffic Infraction	10,490	D16 Staff
2. Written Warnings	4,670	D16 Staff
3. Verbal Warnings	348	D16 Online Monthly Report
4. Traffic Misdemeanor Arrests	258	D16 Online Monthly Report
5. Accidents	1,994	Crimeview Dashboard

RESOLUTION NO. 2017-02

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, SATISFYING CERTAIN LIENS IMPOSED AGAINST RESIDENTIAL PROPERTY, PURSUANT TO SECTION 15-32, CITY OF GREENACRES CODE.

WHEREAS, the City Council of Greenacres, Florida, adopted Resolutions contained in the list, attached hereto as Exhibit "A", imposing liens upon certain residential properties for the owners' failure to pay for the collection and disposal of garbage, recyclable materials and vegetative waste as required by Section 15-26, City of Greenacres Code; and

WHEREAS, the owners of the residential properties contained in Exhibit "A", have brought their accounts current for the payment of the debts and charges for the collection and disposal of garbage, recyclable materials and vegetative waste, plus applicable interest and administrative fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, THAT:

Section 1. Under the terms of Section 15-32, City of Greenacres Code, residential properties contained in the list supplied by the Finance Department of Greenacres, Florida, attached to this Resolution as Exhibit "A", have satisfied their imposed liens as recorded with the Clerk of the Circuit Court in and for Palm Beach County, Florida, in Official Records Book.

Section 2. This Resolution shall be recorded in the Public Records of Palm Beach County, Florida, and shall have the effect of releasing said liens against those residential properties contained in the list attached hereto as Exhibit "A" only.

RESOLVED AND ADOPTED this 23rd day of January, 2017.

Voted

Samuel J. Ferreri
Mayor

Jonathan G. Pearce
Deputy Mayor

()

Attest:

Joanna Cunningham
City Clerk

Lisa Rivera
Councilwoman, District I

()

Peter Noble
Councilman, District II

()

Judith Dugo
Councilwoman, District III

()

Paula Bousquet
Councilwoman, District V

()

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

CITY OF GREENACRES
Council Agenda Memo
2017.01NK2.002

TO: Mayor and City Council

THROUGH: Andrea McCue, City Manager

FROM: James McInnis, Director of Finance

SUBJECT: Resolution 2017-02 - Release of Liens for Solid Waste Collection

DATE: January 23, 2017

COPIES: James D. Stokes, City Attorney
Johanna Cunningham, City Clerk

BACKGROUND:

Section 15-30, City of Greenacres Code, provides for the imposition of liens upon residential properties for the non-payment of City solid waste bills. Section 15-32, City of Greenacres Code, provides for release of the liens when accounts are paid in full.

ANALYSIS:

Eighty-seven (87) liens on 48 solid waste accounts totaling \$17,599.74 have been paid in full. The attached resolution 2017-02 releases the 87 liens on 48 accounts.

FINANCIAL:

Liens amounting to \$17,599.74 have been paid in full and are proposed for release.

LEGAL:

The resolution has been prepared in accordance with applicable City regulations.

STAFF RECOMMENDATION:

Approval of Resolution 2017-02.

James McInnis
Director of Finance

Attachments:

1. Resolution 2017-02
2. Exhibit A

City of Greenaces Solid Waste Collections

RELEASE OF LIENS

Through December 2016 Exhibit A

Acct #	Name	Address	City	St	Zip	PCN	Lien #	Amount
1062	Burke, John	6516 Ramblewood Circle	Greenacres	FL	33467	18-42-44-24-04-000-0130	2011-07	\$ 89.68
1062	Burke, John	6516 Ramblewood Circle	Greenacres	FL	33467	18-42-44-24-04-000-0130	2012-05	\$ 158.23
1062	Burke, John	6516 Ramblewood Circle	Greenacres	FL	33467	18-42-44-24-04-000-0130	2013-05	\$ 181.14
1062	Burke, John	6516 Ramblewood Circle	Greenacres	FL	33467	18-42-44-24-04-000-0130	2015-46	\$ 503.25
1258	Goellnitz Est, Helmut K	6357 Summer Sky Ln	Greenacres	FL	33463	18-42-44-27-04-160-1160	2016-39	\$ 158.12
1375	Pressgrove, Clarence	6134 Rainbow Cir	Greenacres	FL	33463	18-42-44-27-08-100-0100	2016-11	\$ 156.93
2028	Fleurmont, Elor	5771 S 38th Ct	Greenacres	FL	33463	18-42-44-23-07-000-0271	2014-29	\$ 98.72
2028	Fleurmont, Elor	5771 S 38th Ct	Greenacres	FL	33463	18-42-44-23-07-000-0271	2015-46	\$ 171.99
2067	Harvey, Radiance	1260F Parkside Green Dr	Greenacres	FL	33415	18-42-44-10-08-066-0066	2016-39	\$ 157.57
2572	Gieros, Grzegorz/Maitman, Natasha	6500 Cindi Ln	Greenacres	FL	33467	18-42-44-22-11-000-0090	2013-05	\$ 94.47
2572	Gieros, Grzegorz/Maitman, Natasha	6500 Cindi Ln	Greenacres	FL	33467	18-42-44-22-11-000-0090	2014-05	\$ 166.94
2572	Gieros, Grzegorz/Maitman, Natasha	6500 Cindi Ln	Greenacres	FL	33467	18-42-44-22-11-000-0090	2015-04	\$ 184.27
2936	Mcfadden, George	4749 Gladiator Cir	Greenacres	FL	33463	18-42-44-25-18-192-0192	2016-39	\$ 157.57
3027	Iair-Tali Corp	4724 Chariot Cir	Greenacres	FL	33463	18-42-44-25-18-142-0142	2016-39	\$ 160.01
3160	Billock, Robert	4426 Nicia Way	Greenacres	FL	33463	18-42-44-25-19-002-0550	2011-07	\$ 89.68
3160	Billock, Robert	4426 Nicia Way	Greenacres	FL	33463	18-42-44-25-19-002-0550	2012-05	\$ 158.23
3160	Billock, Robert	4426 Nicia Way	Greenacres	FL	33463	18-42-44-25-19-002-0550	2013-05	\$ 181.14
3160	Billock, Robert	4426 Nicia Way	Greenacres	FL	33463	18-42-44-25-19-002-0550	2014-05	\$ 213.13
3160	Billock, Robert	4426 Nicia Way	Greenacres	FL	33463	18-42-44-25-19-002-0550	2015-04	\$ 228.31
3179	McNally, Kelly A	4453 Appian Way	Greenacres	FL	33463	18-42-44-25-19-740-0740	2016-39	\$ 157.57
3249	Wadleigh, Jamie Jo	4452 Constantine Cir	Greenacres	FL	33463	18-42-44-25-19-250-0250	2016-11	\$ 156.93
3314	Perez, Lurdes & Serafin	352 Jackson Ave	Greenacres	FL	33463	18-42-44-23-01-003-0140	2014-29	\$ 152.58
3420	Dombek , Maureen P	200 204 BROWARD AVE	Greenacres	FL	33463	18-42-44-23-01-010-0010	2016-39	\$ 321.03
3422	220 Broward Ave Land Tr	220 Broward Ave	Greenacres	FL	33463	18-42-44-23-01-014-0060	2014-29	\$ 259.63
3458	Baptiste, Jean Edwige	321 25-27-29 WALKER AVE	Greenacres	FL	33463	18-42-44-23-01-280-0280	2016-39	\$ 409.25
3619	Shaw, Richard & Donna	405 Swain Blvd	Greenacres	FL	33463	18-42-44-23-01-028-0331	2012-25	\$ 96.30
3619	Shaw, Richard & Donna	405 Swain Blvd	Greenacres	FL	33463	18-42-44-23-01-028-0331	2014-29	\$ 149.39
3619	Shaw, Richard & Donna	405 Swain Blvd	Greenacres	FL	33463	18-42-44-23-01-331-0331	2016-39	\$ 109.34
3632	Reville Attaway, Joanne	449 Martin Ave	Greenacres	FL	33463	18-42-44-23-01-220-0220	2016-39	\$ 330.34
3856	Maldonado, Osbin	245 Fleming Ave	Greenacres	FL	33463	18-42-44-23-01-050-0120	2014-29	\$ 153.48
3856	Maldonado, Osbin	245 Fleming Ave	Greenacres	FL	33463	18-42-44-23-01-120-0120	2016-11	\$ 140.14
4080	D'Amico, John	400 E-1 Crosswinds Dr	Greenacres	FL	33413	18-42-44-15-19-004-0051	2012-25	\$ 381.42

City of Greenaces Solid Waste Collections

RELEASE OF LIENS

Through December 2016 Exhibit A

Acct #	Name	Address	City	St	Zip	PCN	Lien #	Amount
4080	D'Amico, John	400 E-1 Crosswinds Dr	Greenacres	FL	33413	18-42-44-15-19-004-0051	2013-36	\$ 231.81
4080	D'Amico, John	400 E-1 Crosswinds Dr	Greenacres	FL	33413	18-42-44-15-19-004-0051	2014-29	\$ 263.31
4539	Samjack Blackstone LLC	149 Harbor Lake Cir	Greenacres	FL	33413	18-42-44-15-24-490-0490	2016-39	\$ 157.57
4541	Ergel, Fahrettin	151 Harbor Lake Cir	Greenacres	FL	33413	18-42-44-15-24-510-0510	2016-39	\$ 157.57
4619	Federal Natl Mrtg Assn	144 Hammocks Dr	Greenacres	FL	33413	18-42-44-15-25-220-0220	2016-39	\$ 159.76
4695	Schwartz, Pamela	3513 Mill Brook Way Cir	Greenacres	FL	33463	18-42-44-22-47-440-0440	2016-39	\$ 157.57
4789	Garcia, Ruben	110 Wedgewood Lk S	Greenacres	FL	33463	18-42-44-22-49-060-0060	2016-39	\$ 158.79
5012	Carillo, Mercedes	1703 Maplewood Dr	Greenacres	FL	33415	18-42-44-10-05-030-0030	2016-11	\$ 156.93
5088	Haase, Bruce & Sandra	329 Jennings Ave	Greenacres	FL	33463	18-42-44-23-01-250-0250	2016-39	\$ 165.56
5289	Usma/Morales, Luz Mery & Bobby	1018 Cape Cod Ter	Greenacres	FL	33413	18-42-44-10-21-070-1070	2016-11	\$ 156.93
6252	Nationstar Mortgage Llc	1406 Bethpage Way	Greenacres	FL	33413	18-42-44-10-28-730-0730	2016-39	\$ 157.54
6271	White, Sherman & Raphaela	1205 Olympic Cir	Greenacres	FL	33413	18-42-44-10-28-600-0600	2016-39	\$ 157.57
6393	Dergie , Dereje	130 Baldwin Blvd	Greenacres	FL	33463	18-42-44-26-23-160-0160	2016-11	\$ 180.69
7134	Howard, Angela & Harry	6719 Stonecreek St	Greenacres	FL	33413	18-42-44-03-09-000-0100	2014-29	\$ 101.02
7134	Howard, Angela & Harry	6719 Stonecreek St	Greenacres	FL	33413	18-42-44-03-09-000-0100	2015-46	\$ 172.33
7257	Ramos, Carlos & Lourdes	6610 Windmill Way	Greenacres	FL	33413	18-42-44-03-09-800-0800	2016-39	\$ 157.57
7266	Nautica Isles Hoa	5038 Polaris CV	Greenacres	FL	33413	18-42-44-35-14-000-3590	2015-46	\$ 214.39
7737	Pomarico, John & Noemi	1036 Woodfield Rd	Greenacres	FL	33415	18-42-44-10-32-180-0180	2016-39	\$ 159.82
7784	Cadet, Nancy	1123 Woodfield Ct	Greenacres	FL	33415	18-42-44-10-32-650-0650	2016-39	\$ 157.57
7833	Raeuber, Roland	5428 Wellcraft Dr	Greenacres	FL	33463	18-42-44-35-18-000-2320	2014-29	\$ 98.72
7833	Raeuber, Roland	5428 Wellcraft Dr	Greenacres	FL	33463	18-42-44-35-18-000-2320	2015-46	\$ 117.85
7963	Osip, Ewelina	5533 Wishing Star Ln	Greenacres	FL	33463	18-42-44-35-16-000-1620	2008-07	\$ 124.52
7963	Ferguson, Kenneth	5533 Wishing Star Ln	Greenacres	FL	33463	18-42-44-35-16-000-1620	2011-39	\$ 504.27
7963	Ferguson, Kenneth	5533 Wishing Star Ln	Greenacres	FL	33463	18-42-44-35-16-000-1620	2012-25	\$ 229.87
7963	Ferguson, Kenneth	5533 Wishing Star Ln	Greenacres	FL	33463	18-42-44-35-16-000-1620	2013-36	\$ 261.22
7963	Ferguson, Kenneth	5533 Wishing Star Ln	Greenacres	FL	33463	18-42-44-35-16-000-1620	2014-29	\$ 296.41
7963	Ferguson, Kenneth	5533 Wishing Star Ln	Greenacres	FL	33463	18-42-44-35-16-000-1620	2015-46	\$ 353.79
8007	Tabert, Anthony & Debra	5442 Sealine Blvd	Greenacres	FL	33463	18-42-44-35-18-000-3530	2015-04	\$ 327.63
8007	Tabert, Anthony & Debra	5442 Sealine Blvd	Greenacres	FL	33463	18-42-44-35-18-530-3530	2016-11	\$ 202.69
8101	Le, Son & Jeanine	5534 Baja Ter	Greenacres	FL	33463	18-42-44-35-19-530-4530	2016-11	\$ 214.15
8103	Gaboton, Jean Baptiste/ Evelyne	5521 Mainship Dr	Greenacres	FL	33463	18-42-44-35-19-240-4240	2016-39	\$ 139.70
8316	Gilmore, Trevina	5525 Baja Ter	Greenacres	FL	33463	18-42-44-35-19-130-4130	2016-39	\$ 156.96

City of Greenaces Solid Waste Collections

RELEASE OF LIENS

Through December 2016 Exhibit A

Acct #	Name	Address	City	St	Zip	PCN	Lien #	Amount
8320	Le, Khieu	5518 Baja Ter	Greenacres	FL	33463	18-42-44-35-19-610-4610	2016-39	\$ 157.57
8341	Mohammed, Raphael Tr	5537 Baja Ter	Greenacres	FL	33463	18-42-44-35-19-190-4190	2016-11	\$ 214.15
8516	Hillert, Gary	2310 Seminole Palms Dr	Greenacres	FL	33463	18-42-44-27-30-000-0790	2011-07	\$ 112.22
8516	Hillert, Gary	2310 Seminole Palms Dr	Greenacres	FL	33463	18-42-44-27-30-000-0790	2012-05	\$ 159.87
8516	Hillert, Gary	2310 Seminole Palms Dr	Greenacres	FL	33463	18-42-44-27-30-000-0790	2013-05	\$ 184.20
8516	Hillert, Gary	2310 Seminole Palms Dr	Greenacres	FL	33463	18-42-44-27-30-000-0790	2014-05	\$ 216.87
8516	Hillert, Gary	2310 Seminole Palms Dr	Greenacres	FL	33463	18-42-44-27-30-000-0790	2015-04	\$ 231.86
8516	Hillert, Gary	2310 Seminole Palms Dr	Greenacres	FL	33463	18-42-44-27-30-790-0790	2016-11	\$ 282.39
8791	Best Landlord LLC,	5814 Erik Way	Greenacres	FL	33463	18-42-44-25-40-050-0050	2016-11	\$ 214.15
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0090	2008-29	\$ 127.32
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0090	2009-37	\$ 159.87
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0090	2010-35	\$ 182.58
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0090	2011-39	\$ 206.25
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0090	2014-05	\$ 564.99
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0090	2015-04	\$ 297.47
8800	Duperval, M&M/Jean Baptiste, Ceral	4111 Bamboo Palm Ct	Greenacres	FL	33463	18-42-44-36-36-090-0090	2016-11	\$ 369.85
8886	Wells Fargo Bank Na	4406 Cohune Palm Ct	Greenacres	FL	33463	18-42-44-36-36-000-0530	2015-04	\$ 98.84
8886	Matias, Jose A	4406 Cohune Palm Ct	Greenacres	FL	33463	18-42-44-36-36-530-0530	2016-11	\$ 171.07
9168	Ostrowski, Zenon	4228 Southview Rd	Greenacres	FL	33463	18-42-44-26-00-000-1031	2009-37	\$ 88.45
9168	Ostrowski, Zenon	4228 Southview Rd	Greenacres	FL	33463	18-42-44-26-00-000-1031	2010-35	\$ 157.27
9168	Ostrowski, Zenon	4228 Southview Rd	Greenacres	FL	33463	18-42-44-26-00-000-1031	2013-36	\$ 483.60
9168	Ostrowski, Zenon	4228 Southview Rd	Greenacres	FL	33463	18-42-44-26-00-000-1031	2014-29	\$ 246.96
9168	Ostrowski, Zenon	4228 Southview Rd	Greenacres	FL	33463	18-42-44-26-00-000-1031	2015-46	\$ 293.08

87 Liens on 48 accounts

Total Amount

\$ 17,599.74

CITY OF GREENACRES

Aged On: Date Of Service

Invoice #	Patient Code:	Patient Name:	Serv Date	Due Date	Current	31-60	61-90	91-120	120+
						Days	Days	Days	
05 1976	DIGIGEOR	GEORGE DIGIACOMO	5/20/2005	3/1/2006	\$0.00	\$0.00	\$0.00	\$0.00	\$426.80
06 1788	HEINGEOR	GEORGE HEINZINGER	5/2/2006	8/1/2006	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
06 2817	SILVTER	THERESA SILVERNAIL	7/20/2006	9/1/2006	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
06 3402	GUTHANN	ANN GUTHRIE	9/4/2006	1/1/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
06 4370	DANMARS	MARSHALL DAN	11/24/2006	2/1/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
07 1283	JOHNRO	RONALD A JOHNSON	4/10/2007	6/1/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$105.25
07 1277	DIXOJOSE	JOE L DIXON	4/10/2007	12/1/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
07 1842	HAYEROBE	ROBERT HAYES	5/22/2007	4/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$334.75
07 3074	TRIAMARI	MARITZA TRIANA	9/4/2007	11/1/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$458.60
07 3259	COLTJANE	JANET COLTON	9/18/2007	2/1/2008	\$0.00	\$0.00	\$0.00	\$0.00	\$434.75
07 3378	DIXOJOSE	JOE L DIXON	9/27/2007	12/1/2007	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
08 1119	SNOBLES	LESLIE SNOBERGER	3/21/2008	1/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$71.18
08 1185	WOLCSAND	SANDOR WOLCOWITZ	3/26/2008	7/1/2008	\$0.00	\$0.00	\$0.00	\$0.00	\$40.61
08 2488	INNIBEAR	BEATRICE M INNIS	7/6/2008	2/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$71.90
08 4115	RIGGLEON	LEON RIGGLE	11/21/2008	2/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
08 4196	RIGGLEON	LEON RIGGLE	11/28/2008	2/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
09 0510	GUIDSTEL	STELLARIO GUIDA	2/9/2009	4/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
09A0640	CARRDARL	DARLENE CARROLL	2/16/2009	4/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$70.66
09 1633	RODRVERE	VERENICE RODRIGUEZ	4/27/2009	7/1/2009	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
10A0696	STENCHRI	CHRISTOPHER C STENSON	2/21/2010	3/1/2016	\$0.00	\$0.00	\$0.00	\$0.00	\$447.10
10 1527	CONRGAY	GAY CONRAD	4/20/2010	7/1/2010	\$0.00	\$0.00	\$0.00	\$0.00	\$141.82
10 2218	HIRSNATH	NATHAN HIRSH	6/13/2010	6/1/2015	\$0.00	\$0.00	\$0.00	\$0.00	\$90.11
10 3076	LANGLAUR	LAURA LONGE	8/20/2010	10/1/2010	\$0.00	\$0.00	\$0.00	\$0.00	\$76.16
10 3188	LOUNLAUR	LAURA LOUNGE	8/27/2010	11/1/2010	\$0.00	\$0.00	\$0.00	\$0.00	\$89.15
10 4023	HARRSTE	STEPHEN HARRIS	11/2/2010	6/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
11 2026	BETTMARY	MARIE L BETTERMAN	5/28/2011	10/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$312.49
11 2689	MAGGJOHN	JOHN MAGGIO	7/18/2011	9/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
11 3058	WILNIRVI	IRVING WILNER	8/18/2011	10/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
11 3096	SQUIDORO	DOROTHY SQUIRES	8/21/2011	10/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
11 3118	DAYTHOM	THOMAS W DAY	8/22/2011	12/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$92.70
11 3131	PATTMARI	MARILYN A PATTEN	8/23/2011	2/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$308.70
11 3503	DAYTHOM	THOMAS W DAY	9/23/2011	12/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$92.84
11 3651	STRACARO	CAROLYN STRAUB	10/5/2011	1/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$83.63

CITY OF GREENACRES

Aged On: Date Of Service

Invoice #	Patient Code:	Patient Name:	Serv Date	Due Date	Current	31-60	61-90	91-120	120+
						Days	Days	Days	
11 3768	LONGEUGE	EUGENE F LONGO	10/14/2011	1/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$90.23
11 3831	DAYTHOM	THOMAS W DAY	10/18/2011	12/1/2011	\$0.00	\$0.00	\$0.00	\$0.00	\$91.06
11A4081	TILLSAMU	SAMUEL E TILLET	11/8/2011	2/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$70.59
11A4545	SAFRBEAT	BEATRICE A SAFREN	12/15/2011	7/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$434.28
12 0330	MCNAHATT	HATTIE MCNAMARA	1/26/2012	4/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
12 0346	GALAROSE	ROSE MARIE GALATRO	1/27/2012	4/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$280.00
12 1110	RAMOJOS	JOSE L RAMOS	3/19/2012	3/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$530.04
12 1337	SOLDANTH	ANTHONY SOLDANO	4/4/2012	10/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$93.59
12 1776	SIDDAKBA	AKBARI SIDDIQUI	5/7/2012	10/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$248.53
12 1778	ANCEINEZ	INEZ ANCELL	5/7/2012	1/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
12 1813	BOHAWILL	WILLIAM T BOHANNON	5/9/2012	5/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$79.25
12 2296	BOHAWILL	WILLIAM T BOHANNON	6/12/2012	5/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$79.11
12 2502	SCOTFRAN	FRANCIS T SCOTT	6/29/2012	5/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$470.19
12 3069	ROMAANT	ANTHONY J ROMANO	8/10/2012	4/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$468.48
12 3246	WINEHELE	HELEN WINEBRENNER	8/24/2012	12/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$482.16
12 3328	KOLLMART	MARTIN F KOLLER	8/29/2012	3/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$465.91
12 3541	SMARGEOR	GEORGE SMART	9/14/2012	3/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$37.50
12 3783	GRIFJUDY	JUDY GRIFFITH	9/29/2012	12/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$95.14
12 3882	PATTMARI	MARILYN A PATTEN	10/6/2012	2/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$465.91
12 4080	ORTIANNA	ANA ORTIZ	10/23/2012	12/1/2012	\$0.00	\$0.00	\$0.00	\$0.00	\$92.47
12 4094	SMARGEOR	GEORGE SMART	10/24/2012	3/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$37.50
12 4149	VIGODAVI	DAVID VIGODA	10/29/2012	12/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$93.17
12A4203	BLOCEDWA	EDWARD BLOCK	11/1/2012	2/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$445.39
12 4334	CICAROB	ROBERT M CICALSE	11/11/2012	1/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
12 4552	REILWILL	WILLIAM REILLY	11/24/2012	1/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$94.01
12A4747	BLOCEDWA	EDWARD BLOCK	12/8/2012	2/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$439.41
12 4876	ALLBRAMA	RAMAH ALLBRIGHT	12/18/2012	3/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
12 4954	PATTMARI	MARILYN A PATTEN	12/23/2012	2/1/2013	\$0.00	\$0.00	\$0.00	\$0.00	\$467.62
61 Accounts									\$11,975.74

City of Greenacres

Council Agenda Memo 2017.01NK2.01

TO: Mayor and City Council
THROUGH: Andrea McCue, City Manager
FROM: James McInnis, Director of Finance
SUBJECT: Accounts Receivable write-offs for EMS
Date: January 23, 2017

BACKGROUND:

The City of Greenacres bills residents for ambulatory services and upon death the remaining balance is written off. In Accordance with Section 2-196 City of Greenacres Code, I am hereby submitting to Council a report of EMS write-offs for ambulance bills that occurred during the time period ending 9/30/2016.

ANALYSIS:

It has been City practice to write-off any remaining balance left on patient accounts when the patient is deceased, after insurance has been exhausted. It is City Policy not to balance bill the next of kin when patient is deceased.

FINANCIAL:

Attached request proposes the write-offs on 61 (sixty-one) accounts for a total of \$11,975.74.

LEGAL:

The memo has been prepared in accordance with applicable City Code requirements.

STAFF RECOMMENDATION:

Approval of EMS write-offs.

James McInnis
Director of Finance

REQUEST TO WRITE OFF EMS ACCOUNT

TO: Mayor and City Council

THROUGH: Andrea McCue, City Manager

FROM: James McInnis, Director of Finance

REASON: Patient is deceased. Balance remaining after insurance has been exhausted.
Write off authorized by City Council not to bill balance next of kin for deceased patient.

DATE: January 23, 2017

In accordance with Section 2-196 city of Greenacres Code, I am hereby submitting to Council a quarterly report of miscellaneous Accounts Receivable write-offs for this quarter. Attached is the spreadsheet showing all of the accounts to be written off along with invoices and record of death.

NUMBER OF ACCOUNTS: 61 (Sixty-one)

TOTAL AMOUNT: \$11,975.74

Approvals:

Director of Finance _____ Date: _____

ORDINANCE NO. 2016-27

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING THE CONSERVATION, INFRASTRUCTURE, FUTURE LAND USE, INTERGOVERNMENTAL COORDINATION, AND CAPITAL IMPROVEMENT ELEMENTS OF THE CITY'S COMPREHENSIVE PLAN TO IMPLEMENT THE FINDINGS OF THE REQUIRED EVALUATION AND APPRAISAL REVIEW; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR TRANSMITTAL TO THE STATE DIVISION OF COMMUNITY DEVELOPMENT AND OTHER REVIEWING AGENCIES; PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Greenacres, pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act, and in accordance with all of its terms and provisions, has prepared and adopted a Comprehensive Plan which has been certified by the State of Florida Division of Community Development; and

WHEREAS, the staff of the City's Planning and Engineering Department evaluated the Comprehensive Plan and determined that amendments were necessary to reflect changes in state requirements and notified the Division of Community Development of this on August 28, 2015; and

WHEREAS, the Local Planning Agency for the City of Greenacres has held a duly advertised public hearing on August 17, 2016, and has recommended approval of petition CPA-15-08, attached as Exhibit "A", to amend the Conservation, Future Land Use, Intergovernmental Coordination, and Capital Improvement Elements of the City of Greenacres Comprehensive Plan; and

WHEREAS, the City Council of the City of Greenacres has conducted duly advertised public hearings to receive comments on the EAR-based text amendments to the Elements of the Comprehensive Plan proposed by CPA-15-08 and has considered all comments received concerning the proposed amendments to the Plan as required by state law and local ordinance; and

WHEREAS, the City Council finds that the proposed amendments are consistent with the City's Comprehensive Plan and are in the best interest of the citizens of the City of Greenacres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. The Conservation, Future Land Use, Intergovernmental Coordination, and Capital Improvement Elements of the City of Greenacres Comprehensive Plan are hereby amended as shown in the attached Exhibit "B".

Section 2. Authorization to Make Changes.

That the Planning and Engineering Department is further authorized to make the necessary changes to the Comprehensive Plan to reflect the above-stated changes.

Section 3. Repeal of Conflicting Ordinances.

All Ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Section 4. Severability.

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance

and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 5. Transmittal to the DCD.

The Planning and Engineering Department shall send copies of the future land use amendment and Ordinance to the State Division of Community Development (DCD), the Treasure Coast Regional Planning Council (TCRPC), the South Florida Water Management District (SFWMD), Palm Beach County, the Department of Transportation (FDOT), the Department of Environmental Protection (FDEP) and the Department of State.

Section 6. Inclusion in the Comprehensive Plan.

It is the intention of the City Council, entered as hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Comprehensive Plan of the City of Greenacres, Florida; that the section(s) of this Ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "Ordinance" may be changed to "Section", "Article" or another word.

Section 7. Effective Date.

In accord with Chapter 163.3184(3) and (5), the provisions of this Ordinance shall become effective 31 days after the State Land Planning Agency has determined that the amendment package is complete and provided that no challenge petition has been properly filed with the State Division of Administrative Hearings within 30 days of adoption.

Passed on the first reading this 8th day of September, 2016.

PASSED AND ADOPTED on the second reading this 23rd day of January,
2017.

Voted

Samuel J. Ferreri
Mayor

()
Jonathan G. Pearce
Deputy Mayor

Attest:

Joanna Cunningham
City Clerk

()
Lisa Rivera
Councilwoman, District I

()
Peter Noble
Councilman, District II

()
Judith Dugo
Councilwoman, District III

()
Paula Bousquet
Councilwoman, District V

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

CITY OF GREENACRES

Council Agenda Memo 2017.01KF3.002

TO: Mayor and City Council

THROUGH: Andrea McCue, City Manager

FROM: Kara L. Irwin-Ferris, Acting Planning and Engineering Director

SUBJECT: **Ordinance 2016-27, CPA-15-08**
EAR-Based Amendments
City Council Agenda Item for 01-23-17

DATE: January 13, 2017

COPIES: James D. Stokes, City Attorney
Joanna Cunningham, City Clerk
File: CPA-15-08

Background:

Florida Statutes require that the City's Comprehensive Plan be evaluated periodically based on an established schedule in a process called an Evaluation and Appraisal Review (EAR). The City's review identified that the Conservation, Future Land Use, Intergovernmental Coordination, and Capital Improvement Elements of the Comprehensive Plan needed to be revised to incorporate changes in the Florida Statutes since the previous EAR. The scope of the changes was submitted to the Florida Department of Economic Opportunity on August 28, 2015 and approved shortly thereafter. During the preparation of the text changes, staff determined that the Infrastructure Element also needed to be revised and it was added to the scope.

The Local Planning Agency reviewed this text amendment on August 17, 2016, and recommended approval by a vote of 4-0. On September 8, 2016, the City Council approved this petition on first reading for subsequent transmittal to the Department of Community Affairs (DCA). The Planning and Engineering Department received the Objections, Recommendations, and Comments Report (ORC) dated November 17, 2016 on December 1, 2016 and prepared a response to the ORC which is included as an attachment to the staff report.

Analysis:

The proposed text amendments are detailed in the staff report, and consist of changes to reference the City's recently adopted Flood plain management regulations, changes to traffic concurrency requirements to incorporate statutorily required proportionate share provisions, inclusion of an electrical substation development regulation policy, mandatory dispute resolution, inclusion of a policy regarding Metropolitan Planning Organization projects, and various small adjustments to delete references to deleted 9J5 and 9J11 of the Florida Administrative Code.

The Objections, Recommendations, and Comments (ORC) Report from the Florida Department of Economic Opportunity (DEO) provided staff with an objection and a comment to address that required minor additions to the proposed amendments. First, the *Future Land Use Map* title was modified to reflect the required City's planning horizon through 2035. Second, the population projections were updated to reflect the same planning horizon. These population projections are based on the April, 2016 Bureau of Economic and Business Research (BEBR) projections for Palm Beach County. The 2016 figure is the BEBR April 1, 2016 estimate for the City. The projects were estimated utilizing historical trends in Palm Beach County.

Overall, this amendment is consistent with the remainder of the Comprehensive Plan and is compatible with the Treasure Coast Regional Planning Council's Strategic Policy Plan and Chapter 163, Florida Statutes.

Legal:

Ordinance 2016-27 was prepared in accordance with all applicable state statutes and City Code Requirements.

Financial:

N/A.

Staff Recommendation:

Approval of CPA-15-08 through the adoption of Ordinance 2016-27, along with authorizing transmittal of the amendments to the Department of Economic Opportunity.

Kara L. Irwin-Ferris
Acting Planning and Engineering Director

Attachments:

1. Staff Report
2. Response to the ORC Report
3. Exhibit "B", Elements in ~~striketrough~~ and underline format
4. Ordinance 2016-27



LAND DEVELOPMENT STAFF REPORT AND RECOMMENDATION

I. Petition:

Petitioner: City of Greenacres

Request: EAR-Based Amendments to the Conservation, Infrastructure, Future Land Use, Intergovernmental Coordination, and Capital Improvement Elements

The text amendments will revise the Elements of the Comprehensive Plan related to incorporating changes as mandated by Florida Statutes every seven (7) years for the Evaluation and Appraisal Review (EAR) of the Comprehensive Plan.

II. Proposed Comprehensive Plan Amendments:

The following is a condensed version of the proposed comprehensive plan amendment to four (4) elements. Items which are proposed for deletion are in ~~Strike-Through~~, items proposed for addition are in Single Underline. Attached as Exhibit "B" are the complete Elements including the proposed text amendments.

CONSERVATION ELEMENT

Text Amendment

I. INTRODUCTION *(omitted for brevity – no text changes)*

II. DEFINITION OF RELEVANT TERMS *(omitted for brevity – no text changes)*

III. INVENTORY AND ANALYSIS

A. HISTORY OF CONSERVATION AGREEMENTS ADOPTED BY THE CITY OF GREENACRES *(1 through 5 omitted for brevity – no text changes)*

6. The City of Greenacres Floodplain Management Regulations

On August 1, 2016, the City of Greenacres adopted Ordinance 2016-14 to address the special flood hazard areas within the boundaries of the City of Greenacres identified by the Federal Emergency Management Agency (FEMA). The Ordinance adopted floodplain management regulations that are coordinated with the Florida Building Code, and initiated participation

in the National Flood Insurance Program's Community Rating System (NFIP CRS). The Ordinance promotes, among other things, enforcement of regulations that meet or exceed FEMA requirements to reduce the risk of flooding and impacts from flood damage.

B. AIR QUALITY *(omitted for brevity – no text changes)*

C. WATER RESOURCES

1. Surface Water Systems *[a) through b) and d) omitted for brevity – no text changes]*

c) Floodplains

The Federal Emergency Management Agency (FEMA) delineates surface water systems and the 100-year floodplain. Theoretically, there is a one percent (1%) chance of a 100-year flood occurring every year in a given location. Therefore, a 100-year flood occurring two or more years in a row is possible. Smaller floods (e.g. two year, five year, or ten-year floods) have a greater chance of occurring each year. Areas that would be inundated by the 100-year flood are designated by FEMA as “Areas of Special Flood Hazard”.

Due to its substantial distance from the ocean and other major water bodies, the City of Greenacres has not been identified as a flood hazard area by the Federal Emergency Management Agency. ~~The City is exempt from the National Flood Insurance Program.~~ Regardless, the City has actively participated in the National Flood Insurance Program (NFIP) objectives since August 26, 1977. ~~The City does actively participate in the program objectives.~~ All recent developments comply with existing Federal and State laws related to flood prone areas.

In order to anticipate impacts from pending amendments to FEMA Flood Insurance Rate Maps (FIRM), the City has recently initiated a Floodplain Management Ordinance and started active participation in the NFIP Community Rating System (CRS) Program, which provide discounts to residents on flood insurance rates in return for instituting regulations and raising development standards.

[2. and D through H omitted for brevity – no text changes]

IV. THE PLAN *(omitted for brevity – no text changes)*

V. GOALS, OBJECTIVES AND POLICIES

Objective 1 through Objective 6 *(omitted for brevity – no text changes)*

Objective 7

To prevent loss of life and property through the restriction of building in special flood hazard areas, the City shall continue to enforce its adopted Floodplain Management Ordinance (2016-14) and subsequent amendments and shall maintain requirements.

Policy a)

The City shall participate in the National Flood Insurance Program Community Rating System (CRS) and strive to maintain or improve its current rating.

Policy b)

The City shall participate in the Insurance Services Office, Inc. (ISO) Building Code Effectiveness Grading Schedule and strive to maintain or improve its current rating.

VI. NOTES

1. ~~Florida Dept. of Community Affairs, Chapter 9J-5, F.A.C. Minimum Criteria For Review of Local Government Comprehensive Plans and Determination of Compliance~~ Legal status of comprehensive plan, Chapter 163.3194, Florida Statutes.
2. Florida Department of Environmental Regulation, Florida: State of the Environment.
3. State of Florida, Florida Statutes, Chapter 372.
4. State of Florida, Florida Statutes, Chapter 373.
5. Palm Beach County Comprehensive Plan - 1989, Coastal Zone Management, HURRICANE EVACUATION.
6. Draft amendment to the EAR based on the Palm Beach County Conservation Element of the Comprehensive Plan.
7. Palm Beach County Health Department, Division of Environmental Science and Engineering, Annual Report 1995.
8. Palm Beach County Wellfield Protection Ordinance.
9. Federal Emergency Management Agency, LETTERS TO THE CITY OF GREENACRES.
10. S.F.W.M.D., Water Resources Data and Related Technical Information to Assist Local Government Planning In Palm Beach County, July 30, 1987.
11. S.F.W.M.D., District Water Management Plan, Vol. 1, April 1995.

12. South Florida Water Management District, Xeriscape Plant Guide, 1987.
13. South Florida Water Management District, Chapter 40E-21, Water Shortage Plan.
14. U.S. Dept. of Agriculture, Soil Conservation Service, Soil Survey of Palm Beach County Area, Florida.

Statutorily Required Update

New Objective 7 and Policies a) and b) are proposed to recognize in the Comprehensive Plan the City's efforts and commitment to participate in the National Flood Insurance Program Community Rating System (NFIP CRS) and the Insurance Services Office (ISO) Building Code Effectiveness Grading Schedule (BCEGS), which are consistent with the statutory requirements of Section 163.3178, F.S. (Chapter 2015-69, section 1).

The City participates in the Insurance Services Office (ISO) program which uses ratings to distinguish amongst communities with effective building-code adoption and enforcement, known as the Building Code Effectiveness Grading Schedule (BCEGS). The City will continue to participate and maintain its current rating. Most recently, the City has adopted a Floodplain Management Ordinance and initiated participation in the CRS Program. Participation in the NFIP CRS has the potential to provide homeowners with a discount on their National Flood Insurance Program annual insurance premium.

Further changes to the language update the City's Comprehensive Plan to account for the repeal of Rule 9J-5, Florida Administrative Code (F.A.C.) and 9J-11, Florida Administrative Code (F.A.C.), which was repealed by the Florida Legislature in 2011.

INFRASTRUCTURE ELEMENT

Text Amendment

- I. INTRODUCTION** (*omitted for brevity – no text changes*)
- II. SUPPORT DOCUMENTS** (*omitted for brevity – no text changes*)
- III. GOALS, OBJECTIVES AND POLICIES**

~~9J-5.011(2)~~

- A. **GOAL:** It shall be the goal of the City of Greenacres to provide for the highest quality public facilities which are properly coordinated with desired land use patterns and which promote orderly, urban growth, consistent with people's willingness and ability to pay for its services.

Objective 1 through Objective 7 (*omitted for brevity – no text changes*)

Objective 8:

In order to ensure that public facilities and services at the adopted level of service as identified in Objective 1 of the Infrastructure Element are available concurrent with the impacts of development, the City adopts a Concurrency Management System.

Policy a)

The adopted Level of Service standards as identified in Objective 1 of the Infrastructure Element shall be maintained through the implementation of capital improvement programs of the State of Florida, Palm Beach County, the School District of Palm Beach County, and the City of Greenacres.

Policy b)

Prior to the issuance of a development order, a proposed project will be reviewed for compliance with the required public services.

Policy c)

In order for the City to review a proposed development for concurrency requirements, the applicant shall complete a level of service impact statement for the various services. The statements shall provide the required information for capacity reservation for the proposed project.

Policy d):

The City, through its land development regulations and this Concurrency Management System, will ensure that adequate public facilities are in place prior to the issuance of a final development order.

Policy e):

In determining that the necessary public facilities and services, including water supply, are in place prior to the issuance of a development order, public services are considered to be in place when:

- 1) There is capacity and public service readily available to serve the proposed development.
- 2) The necessary facilities and / or services are under construction or identified as assured construction in the service provider's capital improvement budget or identified in the first three years of the applicable, adopted Florida Department of Transportation and Palm Beach County's five-year work program.

- 3) The construction of the required facilities to serve the development is guaranteed by the applicant through a development agreement pursuant to Section 163.3220, F.S. or an agreement or development order issued pursuant to Chapter 380, F.S. or some other means of binding agreement or contract to ensure that the service will be provided no later than the issuance of a Certificate of Occupancy or earlier when service is otherwise needed.
- 4) Roadway capacity concurrency may also be satisfied through compliance with Section 163.3180(5)(h)(2) a. through e. of the Florida Statutes concerning proportionate share payments and existing deficiencies. Such satisfaction shall be determined by Palm Beach County through enforcement of the Countywide Traffic Performance Standards (TPS) Ordinance as mandated by the County Charter.
- 4.5) A concurrency determination will be made by staff prior to the issuance of a development order for those services required ~~by the State~~ to meet the City's adopted level of service standards as set forth in Objective 1, Policy a) of the Infrastructure Element ~~the requirements of Chapter 163.3180 of F.S.~~ for potable water, sanitary sewer, solid waste, drainage, parks, mass transit and roads.
- 5.6) A concurrency approval is required prior to the issuance of a development order, unless the proposed development is identified on the City's list of committed development dated March 12, 1990.
- 6.7) Unless otherwise restricted by the service provider, a concurrency capacity reservation approval shall be valid for the life of the development order associated with the project. Should the development order expire, the concurrency approval shall also expire.
- 7.8) The capacity reservation for projects shall be subtracted from the total capacity in the service provider's system, namely, Palm Beach County roadway system, water and sewer system, solid waste and mass transit capacities.

IV. NOTES

1. ~~Fla. Dept. of Community Affairs, Chapter 9J-5 FAC; MINIMUM CRITERIA FOR REVIEW OF LOCAL GOVERNMENT COMPREHENSIVE PLANS AND DETERMINATION OF COMPLIANCE, Sec 9J-5.003 Definitions, and 9J-5.011~~ Chapter 163.3164, Florida Statutes; Community Planning Act; definitions, and Chapter 163.3194, Florida Statutes; Legal status of comprehensive plan.
2. Greenacres City and Executive Management and Engineering Consultants, Inc., Comprehensive Development Plan Amendments to Sept. 30, 1987 Progress Report Work Documents, Oct. 23, 1987.
3. Palm Beach County, 1989 Comprehensive Plan, SANITARY SEWER ELEMENT, POTABLE WATER, STORMWATER MANAGEMENT AND SOLID WASTE.

4. U.S. Dept of Agriculture, Soil Conservation Service, Soil Survey of Palm Beach County, Dec. 1978, SANITARY FACILITIES.
5. Solid Waste Authority of Palm Beach County, Comprehensive Solid Waste Management Plan, June 1, 1988, SOLID WASTE AUTHORITY'S MANDATE.
6. ~~Fla. Dept of Community Affairs, Chapter 9J-5, Section 9J-5003 (88), SOLID WASTE.~~
76. Executive Management and Engineering Consultants, Inc., Comprehensive Development Plan, DEFINITIONS, Dec. 1987.
87. U.S. Dept. of Agriculture, Soil Conservation Service, Soil Survey of Palm Beach County Area, Florida - DEC. 1978, climate.
98. Palm Beach County, Description and Evaluation of the Effects of Urban and Agricultural Development on the Surficial Aquifer System, 1988.
109. Palm Beach County, SFWMD, Water Resources Data and Related Technical Information - July 30, 1987, GEOLOGY/HYDROGEOLOGY, 2.C).
104. Town of Greenacres City, Florida, Comprehensive Planning Program, October - 1975, WATER - PALM BEACH COUNTY WATER AND SYSTEM 2.
112. PBCWUD, Water Master Plan Supplement, James M. Montgomery, as updated in 1993.
123. Palm Beach County Wellfield Protection Ordinance (No. 88-7), Dept. of Environmental Resources Management, pg. 5.
134. Strategic Regional Policy Plan, Treasure Coast Regional Planning Council.
145. Affordable Housing Needs Assessment Methodology, 1995.
156. Florida Department of Transportation Drainage Manual.
167. South Florida Water Management Division, Water Use Planning and Management, INTRODUCTION.
178. Description and Evaluation of the Effects of Urban and Agricultural Development on the Surficial Aquifer System, Palm Beach County, Florida, 1988.
189. Palm Beach County Comprehensive Plan, 1989, AQUIFER RECHARGE.

Statutorily Required Update

Proposed revised Objective 8, Policy e) adds the requirements related to roadway capacity for allowing proportionate share payments and how to address existing deficiencies consistent with the statutory requirements of Section 163.3108(5)(h)(2) a through e., Florida Statutes.

Further changes to the language update the City’s Comprehensive Plan to account for the repeal of Rule 9J-5, Florida Administrative Code (F.A.C.) and 9J-11, Florida Administrative Code (F.A.C.), as well as the elimination of the Florida Department of Community Affairs, which was replaced with the Florida Department of Economic Opportunity (DEO) by the Florida Legislature in 2011.

FUTURE LAND USE ELEMENT

Text Amendment

- I. INTRODUCTION** *(omitted for brevity – no text changes)*
- II. DEFINITION OF RELEVANT TERMS** *(omitted for brevity – no text changes)*
- III. LAND USE CLASSIFICATIONS** *(omitted for brevity – no text changes)*
- IV. INVENTORY - EXISTING LAND USE DATA** *(omitted for brevity – no text changes)*
- V. ANALYSIS** *(omitted for brevity – no text changes)*
- VI. PLAN FOR FUTURE LAND USE** *(omitted for brevity – no text changes)*
- VII. GOALS, OBJECTIVE AND POLICIES**

- A. GOAL 1: It shall be the goal of the City of Greenacres to achieve a high quality living environment by ensuring that the character and location of land use maximizes the potential for economic benefit and the enjoyment of natural and man-made resources by the citizenry while respecting the integrity of the natural environment by minimizing the threat to health, safety and welfare posed by incompatible land use and environmental degradation.

Objective 1

Development orders and permits for future development and redevelopment activities shall be issued only if public facilities necessary to meet the level of service standards are available concurrent with the impacts of the development. (CONCURRENCY)

Policy a)

The City shall adopt the levels of service standards set forth in this plan in Objective 1, Policy a) of the Infrastructure Element.

[Policy b) through d) omitted for brevity – no text changes]

Objective 2 through Objective 8 *(omitted for brevity – no text changes)*

Objective 9

The City will undertake a series of programmed studies to implement the components

of the Future Land Use Element.

Policy a)

The City shall investigate the creation of an overlay zone that channels greater density into activity spheres and appropriate roadway corridors by 201228.

[Policy b) through d) omitted for brevity – no text changes]

Objective 10 and Objective 11 *(omitted for brevity – no text changes)*

Objective 12

The City will ensure that future developers set aside and provide suitable land areas for the provision of those utility services and facilities necessary to support the proposed developments.

Policy a)

Through the City's site and development plan review process, developers will be required to accomplish the following:

- (1) Set aside areas for the provision of urban services and facilities within the developed area as determined by the City and/or the appropriate service provider.
- (2) Provide written documentation from the service provider that the adequate capacity for service provision is available to service the site.

Policy b)

The City shall encourage through reasonable standards that adequate and reliable electric infrastructure is available for development and redevelopment. Electric infrastructure should be constructed, to the maximum extent practicable, to achieve compatibility with adjacent and surrounding land uses. By 2018, the City shall modify the Land Development Regulations to include criteria to ensure that there is a balance between the need for electricity and land use compatibility.

Objective 13 *(omitted for brevity – no text changes)*

VIII. SUPPORTING STUDIES *(omitted for brevity – no text changes)*

IX. NOTES

1. The City of Greenacres "Zoning Ordinance Chapter 32", Article II, Section 32-3, Definitions - Number (58A).

~~2. Florida Department of Community Affairs Chapter 9J5, FAC, 9J5.002
Definitions.~~

- ~~32. Chapter 163 of Florida Statutes~~
- ~~43. Arnold Whiltich, Editor in Chief. Encyclopedia of Urban Planning (1st edition; New York): McGraw Hill, 1974), pg.644.~~
- ~~54. Joel T. Werth and David Bryant, A Guide to Neighborhood Planning, Report 342 Planning Advisory Service. (Chicago: American Planning Association, 1979), p.1.~~
- ~~65. Gregory Longhini and Michael Sutton, Land Use Ratios, PAS Memo (Chicago: American Planning Association: May 1983) p.1.~~
- ~~76. Palm Beach County Future Land Use Element~~
- ~~87. Town of Lantana, Future Land Use Element~~

Statutorily Required Update

The proposed minor change to Objective 9, Policy a) provides the City with more time to complete the creation of an overlay zone for intersections and roadway corridors that would be appropriate for greater density.

The addition to Objective 12, policy b) includes language supporting the requirements for addressing land use compatibility for electric substations consistent with the statutory requirements of Section 163.3208, Florida Statutes (Chapter 2006-268).

INTERGOVERNMENTAL COORDINATION ELEMENT

Text Amendment

- I. INTRODUCTION** *(omitted for brevity – no text changes)*
- II. DEFINITION OF RELEVANT TERMS** *(omitted for brevity – no text changes)*
- III. INVENTORY OF AGENCIES AND GOVERNING BODIES – INTERGOVERNMENTAL COORDINATION**
 - A. COUNTY AGENCIES AND OTHER ENTITIES** *(omitted for brevity – no text changes)*
 - B. REGIONAL AND STATE AGENCIES** *(1 through 7 and 9 through 11 omitted for brevity – no text changes)*
 - ~~8. Florida Department of Community Affairs~~ Economic Opportunity (DEO CA)

Responsibility:

The state agency that regulates land planning.

Duties:

Responsible for implementation of the Local Government Comprehensive Planning and Land Development Regulation Act.

Coordination Effort:

The City of Greenacres is working with DEO CA in developing an updated Comprehensive Plan for the City. The City coordinates with DEO CA through the process of amending the current 1989 Comprehensive Plan. The City of Greenacres Planning and Engineering Department has primary responsibility in coordinating these planning efforts with DEO CA.

IV. ANALYSIS *(omitted for brevity – no text changes)*

V. PLAN FOR INTERGOVERNMENTAL COORDINATION *(omitted for brevity – no text changes)*

VI. GOALS, OBJECTIVES AND POLICIES

- A. GOAL It shall be the goal of The City of Greenacres to practice, maintain and improve intergovernmental coordination efforts in order to attain the goals and objectives of the other elements of this Comprehensive Plan.

Objective 1

The City shall promote and coordinate planning activities between the City of Greenacres and all appropriate governmental units (local, regional, state and federal).

Policy a)

Establish and maintain coordination with municipalities in close proximity to the City of Greenacres.

- (1) Through the Intergovernmental Plan Amendment Review Committee (IPARC) process, the City will continue to notify the Village of Wellington, the Village of Palm Springs, the City of Lake Worth, the City of Atlantis, the Palm Beach County School Board, and Palm Beach County of the City's planning efforts.
- (2) The City shall utilize the Palm Beach County IPARC dispute resolution process and shall cooperate with the TCRPC and all other local

~~governments in a voluntary~~ dispute resolution process for facilitating intergovernmental coordination, as prescribed in Section 186.509, Florida Statutes. The City shall include any written responses resulting from the IPARC process as data and analysis with proposed Comprehensive Plan amendments.

- (3) The City shall utilize the Multi-Jurisdictional Issues Coordination Forum of the IPARC process as a means of collaborative planning for matters of interjurisdictional significance including, but, not limited to, the siting of facilities of countywide significance and locally unwanted land uses.
- (4) Further intergovernmental coordination by entering into a mutual aid agreement with adjacent cities to provide an exchange of resource sharing.
- (5) The City shall pursue interlocal agreements with adjacent local governments in order to better coordinate annexation and land development activities. Issues to be addressed may include annexation, cooperative planning and review of land development activities; coordinated service delivery; funding and cost-sharing strategies; enforcement/implementation issues; and any other issues acceptable to affected parties.

[Policy b) through d) omitted for brevity – no text changes]

Policy e)

Maintain and enhance coordination with the Florida Department of Economic Opportunity ~~Community Affairs~~ (DEOCA).

- (1) Ensure that the City of Greenacres Comprehensive Plan is consistent with the State Comprehensive Plan (F.S. 187).
- (2) Ensure that the Greenacres City Comprehensive Plan maintains compliance with ~~Rule 9J-5 FAC~~ and Chapter 167 F.S.
- (3) The City shall ensure that all comprehensive plan amendments are processed in accordance with ~~Rule 9J-11 FAC~~ and Chapter 163 F.S.
- (4) Continue coordination efforts with DCA to ensure that the River Bridge Development is in compliance with DRI requirements of Chapter 380 F.S.

Objective 2 and Objective 3 (*omitted for brevity – no text changes*)

Objective 4

The City of Greenacres shall ~~adopt~~ maintain, at a minimum, a 10-year Water Supply Facilities Work Plan consistent with the South Florida Water Management District's 2005-2006 Lower East Coast Water Supply Plan Update ~~by August 15, 2008~~ in accord with 163.3177(6)(h) of the Florida Statutes.

[Policy a) through c) omitted for brevity – no text changes]

VII. NOTES

- ~~1. Florida Dept. of Community Affairs, "Chapter 9J5, FAC "Section 9J-5.021, pg.66.~~
- ~~2. Florida Dept. of Community Affairs, "Chapter 9J5, FAC," Sec. 9J-5.015 INTERGOVERNMENTAL COORDINATION ELEMENT, pg.53.~~
31. Florida Department of Natural Resources, FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM, Grant Application Packet, pg.1.
42. Florida Statutes, Chapter 163, section 163.3177 (G)(H).
53. Florida Statutes, Section 380.06.
64. PALM BEACH COUNTY CODE, ARTICLE VIII, countywide planning council, Sec.7.2, Purpose, pg. C-10.
75. Palm Beach County Countywide Planning Council By-Laws Committee Annexation Policy, 1.003 IMPLEMENTATION BY THE PLANNING COUNCIL Pg.4.
86. Palm Beach County Interior Annexation Review Policy, Florida Statutes, Section 163.01 (2).
97. Palm Beach County Transportation Authority (PALMTRAN) Route Map.

Statutorily Required Update

An Amendment to existing Objective 1, Policy a) is proposed to require the City to cooperate with the Treasure Coast Regional Planning Council (TCRPC), Intergovernmental Plan Amendment Review Committee (IPARC), and all other local governments in a dispute resolution process for the purpose of facilitating intergovernmental coordination, as prescribed in Section 186.509, Florida Statutes. The amendment provides consistency with the statutory requirements of Section 163.3177(6)(h)(1)(b), F.S. (Chapter 2009-96, Section 3).

Further changes to the language update the City's Comprehensive Plan to account for the repeal of Rule 9J-5, Florida Administrative Code (F.A.C.) and 9J-11, Florida Administrative Code (F.A.C.), as well as the elimination of the Florida Department of Community Affairs, which was replaced with the Florida Department of Economic Opportunity (DEO) by the Florida Legislature in 2011.

CAPITAL IMPROVEMENTS ELEMENT

Text Amendment

I. INTRODUCTION *(omitted for brevity – no text changes)*

II. INFORMATION, INVENTORY AND ANALYSIS *(omitted for brevity – no text changes)*

III. PLAN FOR CAPITAL IMPROVEMENTS *(omitted for brevity – no text changes)*

IV. GOALS, OBJECTIVES AND POLICIES

A. Goal:

The City of City shall undertake actions necessary to adequately provide needed public facilities for all residents within the City in a manner which protects investments in existing facilities, maximizes the use of existing facilities and promotes orderly compact urban growth.

Objective 1

Capital improvements will be provided to correct existing deficiencies, to accommodate desired future growth, and to replace worn out or obsolete facilities as indicated in the 5-Year Schedule of Improvements of this Element.

Policy a)

The City shall include all projects identified in Table 1A in this plan element within the Capital Budget 5-Year Schedule of Improvements as part of the annual budgeting process.

Policy b)

The City shall fund all capital improvements projects in the 5-Year Schedule (Table 1A) of Improvements; especially those projects which are necessary in correcting an existing or future deficiency within the five year period.

Policy c)

The City's Planning and Engineering Department shall serve as the coordinating body of the City in ensuring that projects listed in the 5-Year Schedule of Improvements are completed.

Policy d)

Proposed capital improvements shall be evaluated and ranked according to the following criteria:

- (1) If the project is needed to protect public health and safety, to fulfill the City's legal commitment to provide facilities and services, or to preserve or achieve full use of existing facilities;
- (2) If the project increases efficiency of use of existing facilities, prevents or reduces future improvement cost, provides service to developed areas lacking full service, or promotes in-fill development;
- (3) If the project represents a logical extension of facilities and services within the City;

- (4) If the project causes an adverse impact to the City's budget; and
- (5) If the project is financially feasible and is consistent with the plans of applicable state agencies and the South Florida Water Management District and the Lake Worth Drainage District.

Policy e)

Capital Improvement Projects will be implemented in order to maintain the City's adopted level of service standards as established in this plan. The projects shall be identified as either funded or unfunded and given a level of priority for funding for those services required pursuant to Rule 9J 5.0055.

Objective 2 and Objective 3 (*omitted for brevity – no text changes*)

Objective 4

Decisions regarding land use, the issuance of development orders, and permits will be coordinated in concert with the City's projected fiscal capability and Capital improvements identified in Table No. 1A, Table No. 1B, and Table No. 1C of this element to ensure:

- 1) that adopted levels of service are maintained; and
- 2) that existing and future facilities needs are met.

Policy a)

The City shall use the established LOS standards in Objective 1, Policy a) of the Infrastructure Element of this Plan in reviewing the impacts of new development and redevelopment upon public facility provision.

Policy b)

The City shall require developments to provide public facilities that are lacking in order to issue development orders and permits.

Policy c)

The City shall limit its maximum ratio of total debt service to total revenue of fifteen percent (15%) and its maximum ratio of outstanding capital indebtedness to property tax base of five percent (5%).

Policy d)

Consistent with the current Comprehensive Plan and Code of Ordinances, the City shall continue to require that the necessary public facilities are available to developments prior to the issuance of a development permit.

Policy e)

Development orders shall not be issued unless there is sufficient capacity to permit the development; or capital projects (necessary to maintain the adopted level of service) will be constructed concurrently with the development.

Policy f)

The City shall continue to apply concurrency to transportation facilities based on the approved level of service standards as set forth in the plan in Objective 1, Policy a) of the Infrastructure Element through the Concurrency Management System established in Objective 8 of the Infrastructure Element of this plan.

Policy g)

The City's schedule of transportation improvements shall include transportation improvements included in the Palm Beach County Metropolitan Planning Organization's transportation improvement program adopted pursuant to Section 339.175(8), F.S. to the extent that such improvements are relied upon to ensure concurrency and financial feasibility in the City.

Objective 5 (*omitted for brevity – no text changes*)

V. SUPPORTING STUDIES (*omitted for brevity – no text changes*)

VI. NOTES:

1. James E. Frank and Robert M. Rhodes, "INTRODUCTION" Development Exactions, (Washington, D.C.: American Planning Association, 1987);
2. Michael J. Meshenberg, The Language of Zoning Report No. 322 Planning Advisory Service, (Chicago: American Society of Planning Officials, 1976),
3. Robert W. Burchell and David Listokin, The Fiscal Impact Guidebook: Estimating The Local Costs And Revenues Of Land Development. New Brunswick: Center for Urban Policy Research, 1978),
4. State of Florida, A Review of the Use and Administration of Impact Fees in Florida, Senate Economic, Community and Consumers Affairs Committee, January, 1987.
5. ~~State of Florida, Department of Community Affairs, "Chapter 9J 5, FAC," Sec. 9J 5.016 Capital Improvements Element Florida Statutes Chapter 163.3177, Required and optional elements of the comprehensive plan; studies and surveys.~~
6. State of Florida, Department of Community Affairs, Model Element Capital Improvements Element, May 1987

Statutorily Required Update

The text amendments to the Capital Improvements Element are proposed to provide consistency with statutory requirements to achieve and maintain adopted Level of Service (LOS) standards and including the projects needed to accomplish this in a 5-year schedule of capital improvements. These amendments provide consistency with Section 163.3180(5)(a) -(h), Florida Statutes (F.S.) (Chapter 2011-139).

Additional requirements that the 5-year schedule of capital improvements identify whether projects are funded or unfunded and given a level of priority for funding. These amendments provide consistency with Section 163.3177(3)(a)4, F.S. (Chapter 2011-139).

In addition, the schedule must include transportation improvements included in the applicable metropolitan planning organization's transportation improvement program adopted pursuant to Section 339.175(8), F.S. to the extent that such improvements are relied upon to ensure concurrency and financial feasibility. The schedule must be coordinated with the applicable metropolitan planning organization's long-range transportation plan adopted pursuant to Section 339.175(7), F.S.

III. Data and Analysis

Florida Statutes require that the City's Comprehensive Plan be evaluated periodically, based on a schedule established by the Florida Department of Economic Opportunity (DEO), formerly known as the Department of Community Affairs (DCA). Since the City's last Evaluation and Appraisal report in 2006 and adoption of the associated Comprehensive Plan amendments in 2008, the applicable statutory requirements were substantially reduced and the overall process has been streamlined. The requirements for reviewing the City's comprehensive plan no longer requires an Evaluation and Appraisal Report (EAR) prior to adoption of any amendments, only an Evaluation and Appraisal Review (EAR). The City was required to submit an EAR letter to DEO which outlined the City's intent to make changes to specific elements based on statutory changes.

After careful analysis of the Goals, Objectives, and Policies of the Comprehensive Plan, and consideration of statutory requirements and changes since the last EAR in 2006 to 2015, the City established a list of elements to amend and forwarded a letter of intent to DEO on August 28, 2015. The list was approved by the DEO and consisted of the following Elements of the Comprehensive Plan:

- Chapter 1, Conservation Element
- Chapter 6, Future Land Use Element
- Chapter 7, Intergovernmental Coordination Element
- Chapter 8, Capital Improvement Element

The letter acknowledges that proposed Comprehensive Plan text amendments, which are necessary to comply with statutory changes adopted since the last EAR, will be transmitted to the DEO by September 2, 2016. These amendments are being transmitted as soon as possible after September 2nd, at the September 8th City Council meeting.

In completing the detailed review necessary to incorporate the statutory changes into the text of the Comprehensive Plan Elements, City staff determined that the Infrastructure Element also needed revisions made to its objectives and policies and, therefore, these changes are also included.

IV. Consistency with the Strategic Regional Policy Plan and Chapter 163.3184 F.S.:

Overall, the proposed Comprehensive Plan text amendments are consistent with both the Treasure Coast Regional Planning Council's Strategic Regional Policy Plan and Chapter 163, F.S.

V. Staff Recommendation:

Approval of CPA-15-08 through the adoption of Ordinance 2016-27.

LOCAL PLANNING AGENCY ACTION – August 17, 2016

The Local Planning Agency on a motion made by Commissioner Clements seconded by Commissioner Tronco, by a vote of four (4) to zero (0), ***recommended approval*** of Comprehensive Plan Amendment ***CPA-15-08 (EAR Amendments)***, as presented by Staff.

CITY COUNCIL ACTION Transmittal Hearing - September 8, 2016

The City Council on a motion made by Deputy Mayor Pearce and seconded by Councilwoman Rivera, by a vote of five (5) to zero (0), ***approved*** Comprehensive Plan Amendment ***CPA-15-08 (EAR Amendments)***, on first reading, through ***Ordinance 2016-27***, as presented by staff

CITY COUNCIL ACTION Adoption Hearing – January 23, 2017

Samuel J. Ferreri, Mayor

Attest:

Joanna Cunningham, City Clerk

Attachments:

1. Ordinance 2016-27
2. Exhibit “B”
3. Response to the ORC Report

ORDINANCE NO. 2017-01

AN ORDINANCE ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AMENDING CHAPTER 14, TRAFFIC AND VEHICLES, ARTICLE I ENTITLED “IN GENERAL” AND ARTICLE II ENTITLED “STOPPING, STANDING, PARKING” AND REPEAL OF ARTICLE III OF THE CITY OF GREENACRES CODE OF ORDINANCES PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 14, Article I of the City of Greenacres Code provides for the adoption of Florida Statutes which addresses motor vehicles; and

WHEREAS, Chapter 14, Article II of the City of Greenacres Code provides for the restriction of parking in designated areas, zones, and rights-of ways; and

WHEREAS, the City Council desires to preserve the residential character and aesthetics of the City; and

WHEREAS, the City Council desires to promote safe, unimpeded traffic circulation throughout the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GREENACRES, FLORIDA, AS FOLLOWS:

Section 1. Code of Ordinances City of Greenacres, Chapter 14, Traffic and Vehicles, is hereby amended as follows:

ARTICLE I. IN GENERAL

Sec. 14-1. - Adoption of Florida Statutes.

All of the provisions of Florida Statutes which address motor vehicles, those provisions which are known as the Florida Uniform Traffic Control Law are hereby adopted by reference and made a part of this Code.

Sec. 14-2. - ~~Impounding vehicles~~ Vehicle Towing, Storage.

The city hereby adopts by reference the Palm Beach Sheriff's Office (PBSO) General Order 504.00, Sec. I, Towing of Vehicles or Vessels, attached hereto as

"Exhibit A" and by this reference made part hereof. A copy of the PBSO General Order 504.00 shall be kept on file in the office of the city clerk.

- ~~(a) Public safety officers are authorized to remove a vehicle from the street to the nearest garage or other place of safety or to a garage designated or maintained by the department of public safety under circumstances herein enumerated:~~
- ~~(1) When a vehicle upon a street or highway is so disabled as to constitute an obstruction to traffic, or the person or persons in charge of the vehicle are by reason of physical injury incapacitated to such an extent as to be unable to provide for its custody and removal.~~
- ~~(2) When a vehicle is found upon the right-of-way and is not in proper condition to be driven.~~
- ~~(3) When any vehicle is left unattended upon the street or highway and is so parked illegally as to constitute a definite hazard or obstruction to the normal movement of traffic.~~
- ~~(4) When any vehicle is left unattended upon the right-of-way continuously for more than twenty-four (24) hours.~~
- ~~(5) When removal is necessary in the interest of public safety because of fire, flood, storm, or other emergency reasons.~~
- ~~(b) No vehicle impounded in a garage as herein provided shall be released therefrom until the charges for towing such vehicle into the garage and storage charges have been paid. Charges for towing and removal shall be approved by the department and posted for public inspection in the garages affected.~~
- ~~(c) Whenever an officer removes a vehicle from a street or highway as authorized in this section, and the department knows or is able to ascertain the name and address of the owner thereof, the department shall within twenty-four (24) hours give or cause to be given notice in writing to such owner of the fact of such removal and the reasons therefor and of the place to which such vehicle has been removed. In the event such vehicle is stored in an authorized garage, a copy of such notice shall be given to the proprietor of such garage.~~
- ~~(d) Whenever an officer removes a vehicle from a street or highway under this section, and the department does not know and is not able to ascertain the name of the owner, or for any other reason is unable to give the notice to the owner as hereinbefore provided, and if the vehicle is not returned to the owner within a period of three (3) days, then the department shall immediately send or cause to be sent written report of such removal by mail to the motor vehicle commissioner of the state department of public safety and shall file a copy of such notice with the proprietor of any garage in which the vehicle may be stored. Such notice shall include a complete description of the vehicle, the date, time and place from which removed, the reasons for such removal, and the name of the garage or place where the vehicle is stored.~~

Sec. 14-3 ----14-24. – Reserved.**ARTICLE II. - STOPPING, STANDING, PARKING****Sec. 14-25. - Definitions.**

The following terms, words and phrases when used in this article shall have the following meanings: ascribed to them in this section or as defined elsewhere in this code, except where the context clearly indicates a different meaning. Any terms, words, or phrases not herein defined shall have the meanings ascribed to them in F.S. Chapters 316 and 320 as the same may be amended from time to time.

Boat shall mean ~~a vessel as defined in F.S. Chapter 327 as the same may be amended from time to time.~~ any and every description of watercraft, barge, and airboat, other than a seaplane on the water, used or capable of being used as a means of transportation on water and is synonymous with vessel.

Commercial lettering shall mean letters, numbers, symbols or combinations thereof which advertise a trade; business; industry or other activity for profit; a product; commodity; or service. The term shall not include bumper stickers affixed to bumpers only; the decal or plate commonly applied to a motor vehicle by a motor vehicle dealer; or lettering for any government service.

Commercial vehicle shall mean any motor vehicle upon which commercial lettering, as defined herein, has been affixed. The term shall also include, but shall not necessarily be limited to any motor vehicle with tools, building materials or merchandise visible from the street or from abutting residential property.

Construction and industrial equipment shall mean bulldozers, drag lines, cranes, forklifts, earth moving equipment, mixers, drilling equipment, bucket trucks, farm tractors and implements normally used in farming, excavation and/or construction activities.

Gross vehicle weight rating (GVWR) shall mean the maximum operating weight of a vehicle as specified by the manufacturer including the vehicle's chassis, body, engine, engine fluids, fuel, accessories, driver, passengers and cargo but excluding that of any trailers.

Impervious surface means a surface such as concrete, asphalt, paver block or other surface which completely repels water, including "ribbons" which provide an impervious surface upon which tires are fully supported. This definition does not include loose materials such as mulch, river rock, shell rock or lime rock alone.

~~*Motor vehicle, bus, truck, heavy truck, truck tractor, trailer, semi-trailer, camping trailer, truck camper, motor home, private motor coach, van conversion, park trailer, pole trailer, gross weight, net weight and owner* shall have the meanings respectively ascribed to them in F.S. Chapters 316 and 320 as the same may be amended from time to time.~~

Motor vehicle shall mean any self-propelled vehicle not operated upon rails or guideway, but not including any bicycle, motorized scooter, electric personal assistive mobility device, or moped.

Owner shall mean a person who holds the legal title of a vehicle, or, in the event a vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee, or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee, or lessee, or mortgagor shall be deemed the owner, for the purposes of this chapter.

Recreational vehicle shall mean any travel trailer, camping trailer, truck camper, motor home, private motor coach, van conversion, swamp/dune buggy, sport-type recreational vehicles and trailers, race cars, off-road motorcycles and motor vehicles which are used for recreational purposes only.

Swale means that portion of the public right-of-way from the edge of the improved roadway to the edge of the sidewalk, inclusive, or in the alternative, from the edge of the improved roadway to the edge of the right-of-way (if no sidewalk).

Trailer shall mean any vehicle with or without motive power, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle.

Truck shall mean any motor vehicle designed, used, or maintained primarily for the transportation of property.

Sec. 14-26. - Designation of restricted, limited areas.

- (a) The city manager shall designate, upon the advice of the city traffic engineer or engineering consultant, places where the parking, standing or stopping of a motor vehicle shall be restricted or limited and signs giving notice of such restrictions or limitations shall be appropriately erected.
- (b) Fine for violations of this section. A violator of this section shall pay a penalty in accordance with Chapter 2 Sec. 2-65 of the Greenacres Code of Ordinances ~~thirty dollar (\$30.00) fine to the finance department for each violation. If the violator fails to pay this fine within fifteen (15) days after the notice or citation was attached to the vehicle, a late penalty of twenty dollars (\$20.00) will be assessed.~~ The ~~public safety department~~ PBSO may also authorize the towing of a vehicle in violation of this section. When any vehicle found in violation of this chapter has been towed away on the order of a ~~police officer~~ sheriff's deputy, it shall be the duty of the owner thereof to pay the towing charges necessary and reasonably incurred, including towing and wrecker charges and storage.

Sec. 14-27. – Reserved.

Sec. 14-28. - Parking of motor vehicles, boats and trailers.

(a) Parking on rights-of-way.

(1) The parking, standing or stopping of a boat; bus; truck with a gross vehicle weight rating in excess of ten thousand (10,000) pounds, or rated over one (1) ton, or height in excess of seven (7) feet including any load, bed or box, or length in excess of twenty-two (22) feet; truck tractor; trailer; semi-trailer; pole trailer; step-van; commercial vehicle; recreational vehicle; or construction and industrial equipment as previously defined, for a period exceeding one (1) hour in any twenty-four-hour period is prohibited on all public streets, alleys or rights-of-way therewith within the city.

(2) The prohibitions in section 14-28 (a) shall not apply to motor vehicles which are temporarily parked for the purpose of loading and unloading materials or equipment or making service calls, however, the duration of such temporary parking shall not exceed four (4) hours in any twenty-four-hour period.

(3) The prohibitions in section 14-28 (a) shall not apply to motor vehicles which have become disabled; however, the duration of such temporary parking shall not exceed four (4) hours after which the vehicle must be removed by wrecker towing if necessary, regardless of the nature of the emergency.

(4) The parking of non-prohibited vehicles shall be done in a safe manner so as not to cause hazards such as encroachment on sidewalks, obstruction of visibility to motorists utilizing the roadway, or in general ~~ea~~ffecting the ability of motorists to safely use the roadway. The parking of non-prohibited vehicles shall not obstruct driveways or impede the ability of the abutting property owner to maintain the right-of-way strip.

(5) No person shall park a vehicle upon any right-of-way for the purpose of advertising any place of business or service, displaying the vehicle for sale, repairing the vehicle except repairs necessary for meeting an emergency, or selling merchandise from the vehicle, except when authorized or licensed under the Code or other ordinances of the city.

(6) Parking on swales, consent of owner required; emergencies exempted. It shall be unlawful to stop, park or drive a motor vehicle upon the unpaved portion of the street right-of-way within the city without the express consent of the owner of the property abutting said right-of-way. The driver of any motor vehicle who stops, parks or drives upon the unpaved portion of the street right-of-way because of an actual emergency which requires such action shall be exempt from the provisions of this section

(7) Fine for violations of this section. A violator of this section shall pay a penalty in accordance with Chapter 2 Sec. 2-65 of the Greenacres Code of Ordinances thirty dollar (\$30.00) fine to the finance department for each violation. If the violator fails to pay this fine within fifteen (15) days after the notice or citation was attached to the vehicle, a late penalty of twenty dollars (\$20.00) will be assessed. The public safety department PBSO may also authorize the towing of a vehicle in violation of this section. When any vehicle found in violation of this chapter has

been towed away on the order of a ~~police officer~~ sheriff's deputy, it shall be the duty of the owner thereof to pay the towing charges necessary and reasonably incurred, including towing and wrecker charges and storage.

(b) Parking on private property.

~~(1) Parking, standing or stopping of a bus, truck with a gross weight in excess of ten thousand (10,000) pounds, or height in excess of ten (10) feet including any load, bed or box; or length in excess of twenty-six (26) feet, truck trailer, semi-trailer, pole trailer, construction and industrial equipment as previously defined is prohibited on any property in any residential and mixed district residential zoning districts in the city. The parking of motor vehicles is allowed on private property within residential districts and on residential properties within mixed development and commercial districts subject to the following restrictions:~~

- ~~a) The plot of land must be improved with a residence.~~
- ~~b) The vehicle is parked in a safe manner so as not to cause hazards such as encroachment on sidewalks, or roadways, or obstructing visibility of motorists.~~
- ~~c) The motor vehicle cannot be inoperative, wrecked, junked, partially dismantled, or abandoned, and is licensed and registered as required by state law, and is used by the resident of the premises or a guest thereof.~~
- ~~d) The motor vehicle cannot have a gross vehicle weight rating in excess of 11 thousand (11,000) pounds, or a rating of over 1 ton, or a height in excess of ten (10) feet including any load, bed or box, or a length in excess of twenty-six (26) feet.~~
- ~~e) The vehicle cannot be; a bus, a trailer except as allowed by section 14-28 (c), a semi-trailer, a pole trailer, a tow truck, or construction and industrial equipment.~~
- ~~f) The motor vehicle must be parked in a garage/carport or on a driveway that has been designed and permitted for that purpose except for those properties that do not have an impervious driveway and were originally constructed without such driveway.~~

(2) The prohibitions in section 14-28 (b) shall not apply to motor vehicles which are temporarily parked for the purpose of loading and unloading materials or equipment or making service calls, however, the duration of such temporary parking shall not exceed eight (8) hours in any twenty-four-hour period.

(3) The prohibitions in section 14-28 (b) shall not apply to motor vehicles which have become disabled, however, the duration of such temporary parking shall not exceed eight (8) hours after which the vehicle must be removed by wrecker towing if necessary, regardless of the nature of the emergency.

(4) The prohibitions of section 14-28 (b) shall not apply to the temporary parking of construction vehicles where construction is underway for which a current and valid building permit has been issued by the city and the building permit is displayed on the premises.

~~(5) The parking of nonprohibited motor vehicles is allowed on private property within residential zoning districts provided that the plot of land is improved with a residence and the motor vehicle is not inoperative, wrecked, junked or partially dismantled or abandoned and is licensed and registered as required by state law and used by the resident of the premises or a guest thereof. Performing mechanical or other repair work on a motor vehicle parked on private property within the residential, mixed development residential, or mixed development commercial zoning districts is prohibited unless done in a garage. This prohibition does not extend to minor maintenance such as oil and tire changes or emergency repairs lasting no more than twenty four (24) hours on a vehicle owned by a resident of the property where the repairs are made.~~

(c) Parking and storage of boats, trailers and recreational vehicles.

(1) ~~One (1) b Boats, or trailers, with or without a boat, and one (1) recreational vehicles but not more than two (2)~~ may be parked on private property in residentially zoned districts within the city subject to the following restrictions:

- a. The plot of land ~~is~~ must be improved with a residence;
- b. The boat, trailer or recreational vehicle must be licensed and registered as required by state law;
- c. The boat, trailer or recreational vehicle must not be inoperative, wrecked, junked, partially dismantled or abandoned;
- d. The boat, trailer or recreational vehicle must be owned or used by a resident of the premises;
- e. The boat or recreational vehicle ~~is~~ must not be used for living, sleeping or housekeeping purposes;
- f. Notwithstanding subsection i. below, the boat, trailer or recreational vehicle must be parked in the rear yard or side yard not projecting beyond the front roof line, must have a height at or below eleven (11) feet, must be setback a minimum of four (4) feet from the building wall of any abutting property, and must be effectively screened from view of abutting surrounding properties and streets with an opaque by a masonry wall, ornamental fence or dense hedge planting a minimum of six (6) feet in height;
- g. The total of all boats, trailers and recreational vehicles, excluding those stored in a closed garage, shall be limited to two (2);
- h. The parking, storing or keeping of boats, ~~boat~~ trailers and recreational vehicles shall not cause other vehicles to be parked on sidewalks or in rights-of-way so as to create a hazard; and shall not reduce the required number of parking spaces for any dwelling by more than one (1) space; and
- i. One (1) boat, or trailer or recreational vehicle but not more than one (1) in total may be parked in a required front yard area between the structure and the street line, property line or right-of-way line, however,

it may not be greater than ten (10) feet in height or twenty-six (26) feet in length including motors and trailer tongues;-

j. All boats trailers and recreational vehicles must be parked on an impervious surface if parked in the front yard.

- (2) Fine for violations of this section. A person violating the provisions of section 14-28 (b) and 14-28 (c) shall be subject to the provisions set forth in chapter 2, article III, division 2 of this Code.

~~ARTICLE III. -- COMBAT AUTOMOBILE THEFT (CAT) PROGRAM~~

~~Sec. 14-30. -- Establishment.~~

~~There is hereby established a combat automobile theft (CAT) program within the city. Such program shall include:~~

- ~~(1) Consent forms to be signed by motor vehicle owners who wish to enroll their vehicles; and~~
- ~~(2) Bright yellow decals indicating a vehicle's enrollment in the program.~~

~~Sec. 14-31. -- Consent forms.~~

~~The consent forms referenced in section 14-30 above shall:~~

- ~~(1) Explain the general operation of the program; and~~
- ~~(2) Provide authorization for a law enforcement officer to stop the vehicle when it is being driven between the hours of 1:00 a.m. and 5:00 a.m. provided that a decal is conspicuously affixed to the bottom left corner of the back window of the vehicle to provide notice of its enrollment in the program; and~~
- ~~(3) Advise the motor vehicle owner of the proper means by which the driver of the vehicle should cooperate with the law enforcement officer in such instance; and~~
- ~~(4) Provide that the owner of the motor vehicle is responsible for removing the decal when terminating participation in the program or when selling or otherwise transferring ownership of the vehicle and for notifying the department of public safety in writing of said termination; and~~
- ~~(5) Provide that the owner of the motor vehicle is responsible for informing any person authorized to use the vehicle that said vehicle is registered in the program; and~~

~~(6) Clearly provide that participation in the combat automobile theft program is strictly voluntary and may be terminated at any time; and~~

~~(7) Include a statement which indicates that the consent form has been read and understood in its entirety, including the procedures to be observed by the driver in a stop.~~

~~Sec. 14-32. – Program implementation.~~

~~The combat automobile theft program may be implemented upon approval of program materials and procedures for making a stop of a vehicle bearing a decal by the public safety director and city attorney. Such program materials and procedures may be subject to periodic review and approval by the public safety director and the city attorney.~~

Section 2. Repeal of Conflicting Ordinances

All ordinances or parts thereof or parts of the Code conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. Severability

If any section, part of a section, paragraph, sentence, clause, phrase or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings of invalidity shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect the applicability thereof to any other person, property or circumstances.

Section 4. Inclusion in Code

It is the intention of the City Council, entered as hereby ordained, that the provisions of this Ordinance shall become and be made a part of the Code of Laws and

Ordinances of the City of Greenacres, Florida; that the Section(s) of this Ordinance may be renumbered or re-lettered to accomplish such intention, and that the word “ordinance” may be changed to “Section”, “Article” or another word.

Section 5. Effective Date

The provisions of this Ordinance shall become effective .

Passed on the first reading this 23rd day of January , 2017.

PASSED AND ADOPTED on the second reading this _____ day of _____,
2017.

Voted

Samuel J. Ferreri
Mayor

Jonathan G. Pearce
Deputy Mayor

Attest:

Joanna Cunningham
City Clerk

Lisa Rivera
Councilwoman, District I

Peter Noble
Councilman, District II

Judith Dugo
Councilwoman, District III

Paula Bousquet
Councilwoman, District V

Approved as to Form and Legal Sufficiency:

James D. Stokes
City Attorney

CITY OF GREENACRES

Council Agenda Memo
#2017.01B7.03

TO: Mayor and City Council

THROUGH: Andrea McCue, City Manager

FROM: Michael Grimm, Director/CBO, Building Department

SUBJECT: **Ordinance No. 2017-01** Revising the City Code of Ordinances, Chapter 14. Traffic and Vehicles, City Council Agenda Item for 01-23-2017

DATE: January 16, 2017

COPIES: James D. Stokes, City Attorney
Joanna Cunningham, City Clerk

Background:

The regulations and requirements set forth in the City Code of Ordinances, Chapter 14, Traffic and Vehicles, are intended to preserve the character and aesthetics of the City by regulating the parking and storing of cars, commercial vehicles, boats, recreational vehicles, buses, trailers and trucks. The Code was last revised through Ordinance No. 2008-06, adopted May 5, 2008, where provisions were added to authorize the Department of Public Safety to tow vehicles in restricted areas, and also adjusted several limits for parking in rights-of way.

The change from the City having their own police department to contracting with the Palm Beach County Sheriff's Office (PBSO) has necessitated review of all city ordinances to correct references and adjust procedures as needed. During this review, other items have been identified as requiring clarification or updating.

Analysis:

Some of the proposed code revisions in Ordinance No. 2008-06 include:

- Revising several references from the Department of Public Safety to PBSO for the towing and storage of vehicles and adopted by reference PBSO General Order 504 for the uniform enforcement and procedures for the towing and storage of vehicles.
- Adding and clarifying definitions.

- Adding the use of an engineering consultant for designation of restricted parking areas.
- Revising penalty sections to refer to the new citation system in Chapter 2.
- Clarifying sizes and weights of vehicles allowed to park in the right-of-ways.
- Adding language for requiring abutting owners consent for parking in swale right-of-ways.
- Clarifying sizes, weights and types of vehicles allowed to park on private property.
- Adding restrictions for mechanical or other repair work.
- Adding trailers to the parking and storage of boats and RV's.
- Clarifying location and screening of boats, RV's and trailers.
- Clarifying the number and types of boats, RVs and trailers.

Financial:

No financial impact expected.

Legal:

The Ordinance has been prepared in compliance with City Code and Florida State Statutes.

Staff Recommendation:

Approval of Ordinance 2017-01 amending City Code Chapter 14 Traffic and Vehicles.

Michael Grimm CBO
Director Building Department

Attachments:

1. Ordinance No. 2017-01
2. Exhibit "A"

GENERAL ORDER**504.00**

SUBJECT: VEHICLE TOWING, STORAGE			
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RESCINDS			

CONTENTS:

This General Order consists of the following numbered sections:

- I. TOWING OF VEHICLES OR VESSELS
- II. CURBSTONING

DISCUSSION:

The purpose of this order is to establish guidelines for the towing, storage and release of vehicles or vessels. A variety of circumstances arise that require a vehicle or vessel to be moved by Sheriff's Office employees. These range from removal of a traffic hazard to found property. In order to ensure that procedural guidelines and legal requirements are met, a uniform method is required. This order will outline the authority and process to be used. This order shall apply to all Sheriff's Office employees.

DEFINITIONS:

ABANDONED VEHICLE NOTICE (RED TAG) – A visible tag/sticker that is attached to an abandoned vehicle giving the owner of the vehicle notice that if the vehicle is not removed within a designated period of time it will be towed away.

BIOLOGICAL WASTE - Solid waste that causes or has the capability of causing disease or infection and includes, but is not limited to biohazardous waste, diseased or dead animals, and other waste capable of transmitting pathogens to humans or animals.

CURBSTONING – The name given to an illegal practice of buying and selling vehicles without a dealer's license and a legally established place of business. It includes the parking or display of motor vehicles for sale, hire or rent, in certain areas unless authorized. Curb-stoners usually park and display their vehicles for sale in high traffic locations. Often these are found parked on right of ways and locations such as utility or pipeline easements, gas stations, convenience stores, repair facilities, supermarket parking lots, public parking lots and vacant lots.

DESIGNATED TOWING SERVICE - A towing service that performs services in accordance with a signed agreement with the Sheriff's Office.

PESTICIDE - Any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any insect, rodents, nematodes, fungi, weeds or other forms of plant or animal life or viruses.

PROPERTY AND EQUIPMENT - For purposes of this procedure, a broad range of items, which due to size, weight and shape, cannot be transported by passenger vehicles (i.e., farm equipment, safes, etc.).

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TOWING SERVICE - A company that moves vehicles or vessels by hooking-up and towing from one place to another.

VEHICLES - The broad range of motor powered means of transportation, such as, but not limited to, passenger cars, motorcycles, vans, trucks, motor homes, tractors, trailers and mopeds.

VESSEL - A craft, larger than a rowboat, designed to navigate on water.

PROCEDURE:**I. TOWING OF VEHICLES OR VESSELS**

- A. Employees are authorized by Florida law and Palm Beach County Ordinance to tow vehicles or vessels, remove abandoned equipment or property from roadways or waterways for traffic safety or to prevent and protect it from further damage, or when the driver is taken into custody. Specific attention will be given to the requirements of Florida Statutes (FS) and applicable Palm Beach County Ordinances when towing a vehicle and completing the required documentation. The towing of all vehicles will be documented on a Vehicle Storage Receipt (PBSO #0085). At the minimum, the Vehicle Storage Receipt (VSR) shall contain the following information:

1. Time
2. Date
3. Location
4. Requesting employee
5. Reason for removal or tow
6. Towing service name
7. Location of the vehicle
8. Notification (or attempts) to the registered owner
9. Inventory of contents
10. Placing and removal of holds (hand written on the VSR by employee)

- B. Where any vehicle upon a bridge, causeway, waterway, or roadway presents a clear danger, hazard, or obstruction to others it may be towed under the following circumstances:

1. When a vehicle is found being operated upon public roads of the county in such condition as to create an immediate threat to the safety of other motorists or pedestrians.
2. When a vehicle/bicycle is left unattended upon a highway, public roadway, or any bridge, causeway, or viaduct, in a manner that obstructs traffic or creates a hazard and every reasonable effort to contact the vehicle owner to have the vehicle owner affect immediate removal, has been exhausted.

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- a. A parking citation may be attached to the vehicle.
 - b. Communications will enter any vehicle/bicycle towed in the "Vehicle Tow Log," the FCIC system, and PALMS system. The employee towing the vehicle/bicycle will supply Communications with the vehicle information, time, date, location, towing service name, location of vehicle and reason towed. If the employee or Communications has personally notified the owner, an FCIC entry should not be made.
3. Attended vehicles that are inoperable and which are obstructing a highway or roadway, or otherwise creating a traffic hazard, will be removed by the owner or person responsible for the vehicle. If the person responsible for the vehicle is unable or unwilling to remove the hazard or obstruction within a reasonable time, the vehicle may be towed.
- a. The vehicle owner or persons responsible for the vehicle may remove the vehicle from the roadway and temporarily park the vehicle upon a public right-of-way when land adjacent to the roadway is public property. The vehicle owner will then retain full responsibility for timely removal (within 24 hours) and for security of the parked vehicle.
 - b. The vehicle owner may request a towing service be called from the Sheriff's Office rotation list.
 - c. The vehicle owner or operator should be advised that towing service operators generally require an immediate cash payment for their services, unless service is authorized by an automobile club with which the towing service is affiliated or the vehicle is to be towed to the premises of the service or, towing company where it can be held under mechanics lien until payment is made.

C. Abandoned, Parked or Stored Vehicles

1. When any vehicle, (wrecked, junked, non-operating, or partially dismantled), equipment, or property is abandoned, parked or stored on any street, road, alley, highway or public right-of-way, for a period exceeding 24 hours, in other than designated parking areas, the following will be conducted (care must be taken to insure that vehicle is on a public right-of-way and not on private property):
 - a. A registration check will be made on all vehicles to determine the identity of the vehicle owner and if the vehicle has been stolen or used in the commission of a crime.

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- b. If the vehicle is determined not to have been stolen or used in the commission of a crime, reasonable effort will be made to identify and contact the owner.
- c. If the owner can be contacted, the owner will be advised that the vehicle will be issued an Abandoned Vehicle Notice (Red Tag - PBSO #0098) if not removed within 24 hours or as provided herein and by statute.
- d. The odometer reading will be recorded, if possible, or the tires chalked to reveal any vehicle movement. If the owner cannot be contacted, a red tag will be affixed. A parking citation may be affixed to the vehicle. Communications will advise the County that the vehicle has been red tagged and its location.
- e. If there are indications that the vehicle is being stripped or vandalized and the owner cannot be contacted, the vehicle will be immediately towed for safekeeping.
- f. Any vehicle towed will be entered by teletype in the FCIC system. The employee towing the vehicle will provide the vehicle information, time, date, location, towing service and reason towed. Reports documenting an FCIC entry must be dictated/ submitted as a priority to ensure that teletype can validate the entry within 48 hours.
- g. A VSR and a report will be completed when the vehicle is towed. Communications will be notified giving all the necessary information to make the proper entry in the towed vehicle log.
- h. The employee towing a vehicle will be responsible for initially notifying the vehicle owner. If the owner cannot be notified, the employee will have teletype enter the vehicle into the FCIC system as a towed vehicle, and annotate "OWNER NOT CONTACTED" in capital letters under the property section of the VSR with an explanation and the time.
- i. If the owner is contacted after the vehicle is towed, the employee will write the name of the person contacted and the time under the property section of his remaining copies of the VSR and so state in his report.
- j. Validations Unit of Communication generates a monthly print-out of entries made into FCIC and contacts the tow company to update the status of the vehicle.

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2. Vehicles that are abandoned or discarded in non-operating condition, or are partially dismantled, wrecked, junked, on any private property, in the unincorporated area of Palm Beach County, including shopping centers, may be "Red Tagged" by the Sheriff's Office for towing when the period of abandonment exceeds 10 days.
 - a. Except where the private property is a business legally licensed to operate as a vehicle repair or salvage facility, or the vehicle is in an enclosed building.
 - b. A registration check will be made on all vehicles/bicycles to determine the identity of the vehicle/bicycle owner and if the vehicle/bicycle has been stolen or used in the commission of a crime.
 - c. Removal of vehicles from private property will be the responsibility of the property owner. When requested, the Sheriff's Office will assist property owners by directing them to the proper authorities, such as Palm Beach County Department of Public Safety Division of Consumer Affairs.
 - d. Apartment complexes and shopping centers are considered common area by County Zoning. Any vehicles found in these areas can be "Red Tagged."
 - e. For complaints of abandoned vehicles on private property, where the owner of the vehicle is also the property owner, advise the complainant to contact County Zoning and Planning and register the complaint with them. Initiate a report and state in it what action was taken.
3. Found Vehicles or Vessels
 - a. The employee towing a vehicle will be responsible for initially notifying the vehicle owner. If the owner cannot be notified, teletype will enter the vehicle into the FCIC system as a towed vehicle. The employee will annotate, "OWNER NOT CONTACTED" in capital letters under the property section of the VSR with an explanation and the time.
 - b. The vehicle or vessel will be towed by the next wrecker on the rotation list.
 - c. A VSR and a Found Property Report will be completed when the vehicle is towed.
4. Vehicles Abandoned In Canals

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- a. When a vehicle is abandoned in a canal that comes under the authority of Water Management District (FS 373.069) or Drainage Control District (FS 298.001), attempts need to be made to contact the District in question for verification of pesticide application or possible biological waste contamination.
- b. Upon the confirmation of a pesticide or biological waste contamination, necessary steps need to be taken to ensure the safety of Sheriff's Office employees and civilians on scene.
 - 1) Pesticides - Chemtrec (1-800-424-9300) will be contacted to establish safe reentry period. The employee on scene will relay the information to the road supervisor and, if necessary, all employees will follow guidelines set forth in the U.S. Department of Transportation Emergency Response Guide Booklet. Communications will request that the Water Management District or Drainage Control District representative respond to the area in question with copies of the material safety data sheet.
 - 2) Biological Waste Contamination - The Sheriff's Office will contact the Palm Beach County Health Department, the Florida Department of Environmental Regulation, or the Federal Environmental Protection Agency. It will be up to those agencies to establish safe reentry periods for biological waste contaminator.
 - a) If it is found to be unsafe to allow Sheriff's employees or civilians to remove the car from the canal the road sergeant will be notified, who will in turn notify the Watch Commander.
 - b) A non-crime incident report will be written. All information will be listed such as contamination, environmental concern, health official and district official contacted and the safe reentry date.
 - c) Upon the safe reentry date being known, it will be the responsibility of the District in question to remove the vehicle following all steps outlined in this General Order. Once the safe removal is completed the Watch Commander will be advised and a supplement will be completed.
 - d) If an emergency exists or an active felony investigation finds it pertinent to remove the vehicle, steps set forth in General Orders will be

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adhered to for hazardous material decontamination, which includes pesticides or biological waste.

- c. All vehicles, which are determined to be biohazardous, must display a biohazardous sticker to ensure the safety of persons who will come in contact with the vehicle.

D. To Prevent or Protect the Vehicle or Vessel from Further Damage or Loss

1. When the nature of damage or need for security requires removal of such vehicles or vessels from a right-of-way or waterway and the person in charge of the vehicle or vessel is incapacitated by reason of physical injury or is unable to provide for its custody, it will be towed.
2. When the removal is necessary in the interest of public safety because of flood, fire, storm, or other emergency reasons.
3. When the driver or operator of a vehicle is taken into custody and reasonable efforts have been made to provide the vehicle driver with an alternative to towing the vehicle or vessel; and the vehicle would otherwise be left unattended upon a public roadway, public parking lot, shopping center, etc., or upon the private property of a person other than the owner or operator of the vehicle.

E. Recovered Stolen Vehicles

1. If the employee positively knows that the vehicle was not used in the commission of a crime, and it is possible and practical, the vehicle should be processed and searched at the recovery site and released to the owner without towing it. If the owner cannot respond to the scene and does not want the vehicle towed, he will be advised that a "Red Tag" will be affixed to the vehicle for its removal within 24 hours.
2. The employee recovering the vehicle is responsible for notifying the vehicle owner during his tour of duty. If the vehicle is to be towed, a rotation wrecker may remove the vehicle to a tow lot. Indicate on the VSR why the vehicle was not returned to the owner. If a vehicle/vessel is found to have its identification numbers removed or altered or the vehicle is burned, the designated tow company will tow the vehicle/vessel to the designated tow company's facility. The investigating employee will notify the Auto Theft unit as soon as possible, informing them that a vehicle/vessel has been recovered and is unidentifiable.
3. A copy of the VSR will be given to the tow truck operator and a copy placed in the vehicle towed.

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TOWING SERVICE - A company that moves vehicles or vessels by hooking-up and towing from one place to another.

VEHICLES - The broad range of motor powered means of transportation, such as, but not limited to, passenger cars, motorcycles, vans, trucks, motor homes, tractors, trailers and mopeds.

VESSEL - A craft, larger than a rowboat, designed to navigate on water.

PROCEDURE:**I. TOWING OF VEHICLES OR VESSELS**

- A. Employees are authorized by Florida law and Palm Beach County Ordinance to tow vehicles or vessels, remove abandoned equipment or property from roadways or waterways for traffic safety or to prevent and protect it from further damage, or when the driver is taken into custody. Specific attention will be given to the requirements of Florida Statutes (FS) and applicable Palm Beach County Ordinances when towing a vehicle and completing the required documentation. The towing of all vehicles will be documented on a Vehicle Storage Receipt (PBSO #0085). At the minimum, the Vehicle Storage Receipt (VSR) shall contain the following information:

1. Time
2. Date
3. Location
4. Requesting employee
5. Reason for removal or tow
6. Towing service name
7. Location of the vehicle
8. Notification (or attempts) to the registered owner
9. Inventory of contents
10. Placing and removal of holds (hand written on the VSR by employee)

- B. Where any vehicle upon a bridge, causeway, waterway, or roadway presents a clear danger, hazard, or obstruction to others it may be towed under the following circumstances:

1. When a vehicle is found being operated upon public roads of the county in such condition as to create an immediate threat to the safety of other motorists or pedestrians.
2. When a vehicle/bicycle is left unattended upon a highway, public roadway, or any bridge, causeway, or viaduct, in a manner that obstructs traffic or creates a hazard and every reasonable effort to contact the vehicle owner to have the vehicle owner affect immediate removal, has been exhausted.

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- a. A parking citation may be attached to the vehicle.
 - b. Communications will enter any vehicle/bicycle towed in the "Vehicle Tow Log," the FCIC system, and PALMS system. The employee towing the vehicle/bicycle will supply Communications with the vehicle information, time, date, location, towing service name, location of vehicle and reason towed. If the employee or Communications has personally notified the owner, an FCIC entry should not be made.
 3. Attended vehicles that are inoperable and which are obstructing a highway or roadway, or otherwise creating a traffic hazard, will be removed by the owner or person responsible for the vehicle. If the person responsible for the vehicle is unable or unwilling to remove the hazard or obstruction within a reasonable time, the vehicle may be towed.
 - a. The vehicle owner or persons responsible for the vehicle may remove the vehicle from the roadway and temporarily park the vehicle upon a public right-of-way when land adjacent to the roadway is public property. The vehicle owner will then retain full responsibility for timely removal (within 24 hours) and for security of the parked vehicle.
 - b. The vehicle owner may request a towing service be called from the Sheriff's Office rotation list.
 - c. The vehicle owner or operator should be advised that towing service operators generally require an immediate cash payment for their services, unless service is authorized by an automobile club with which the towing service is affiliated or the vehicle is to be towed to the premises of the service or, towing company where it can be held under mechanics lien until payment is made.
- C. Abandoned, Parked or Stored Vehicles
1. When any vehicle, (wrecked, junked, non-operating, or partially dismantled), equipment, or property is abandoned, parked or stored on any street, road, alley, highway or public right-of-way, for a period exceeding 24 hours, in other than designated parking areas, the following will be conducted (care must be taken to insure that vehicle is on a public right-of-way and not on private property):
 - a. A registration check will be made on all vehicles to determine the identity of the vehicle owner and if the vehicle has been stolen or used in the commission of a crime.

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- b. If the vehicle is determined not to have been stolen or used in the commission of a crime, reasonable effort will be made to identify and contact the owner.
- c. If the owner can be contacted, the owner will be advised that the vehicle will be issued an Abandoned Vehicle Notice (Red Tag - PBSO #0098) if not removed within 24 hours or as provided herein and by statute.
- d. The odometer reading will be recorded, if possible, or the tires chalked to reveal any vehicle movement. If the owner cannot be contacted, a red tag will be affixed. A parking citation may be affixed to the vehicle. Communications will advise the County that the vehicle has been red tagged and its location.
- e. If there are indications that the vehicle is being stripped or vandalized and the owner cannot be contacted, the vehicle will be immediately towed for safekeeping.
- f. Any vehicle towed will be entered by teletype in the FCIC system. The employee towing the vehicle will provide the vehicle information, time, date, location, towing service and reason towed. Reports documenting an FCIC entry must be dictated/ submitted as a priority to ensure that teletype can validate the entry within 48 hours.
- g. A VSR and a report will be completed when the vehicle is towed. Communications will be notified giving all the necessary information to make the proper entry in the towed vehicle log.
- h. The employee towing a vehicle will be responsible for initially notifying the vehicle owner. If the owner cannot be notified, the employee will have teletype enter the vehicle into the FCIC system as a towed vehicle, and annotate "OWNER NOT CONTACTED" in capital letters under the property section of the VSR with an explanation and the time.
- i. If the owner is contacted after the vehicle is towed, the employee will write the name of the person contacted and the time under the property section of his remaining copies of the VSR and so state in his report.
- j. Validations Unit of Communication generates a monthly print-out of entries made into FCIC and contacts the tow company to update the status of the vehicle.

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2. Vehicles that are abandoned or discarded in non-operating condition, or are partially dismantled, wrecked, junked, on any private property, in the unincorporated area of Palm Beach County, including shopping centers, may be "Red Tagged" by the Sheriff's Office for towing when the period of abandonment exceeds 10 days.
 - a. Except where the private property is a business legally licensed to operate as a vehicle repair or salvage facility, or the vehicle is in an enclosed building.
 - b. A registration check will be made on all vehicles/bicycles to determine the identity of the vehicle/bicycle owner and if the vehicle/bicycle has been stolen or used in the commission of a crime.
 - c. Removal of vehicles from private property will be the responsibility of the property owner. When requested, the Sheriff's Office will assist property owners by directing them to the proper authorities, such as Palm Beach County Department of Public Safety Division of Consumer Affairs.
 - d. Apartment complexes and shopping centers are considered common area by County Zoning. Any vehicles found in these areas can be "Red Tagged."
 - e. For complaints of abandoned vehicles on private property, where the owner of the vehicle is also the property owner, advise the complainant to contact County Zoning and Planning and register the complaint with them. Initiate a report and state in it what action was taken.
3. Found Vehicles or Vessels
 - a. The employee towing a vehicle will be responsible for initially notifying the vehicle owner. If the owner cannot be notified, teletype will enter the vehicle into the FCIC system as a towed vehicle. The employee will annotate, "OWNER NOT CONTACTED" in capital letters under the property section of the VSR with an explanation and the time.
 - b. The vehicle or vessel will be towed by the next wrecker on the rotation list.
 - c. A VSR and a Found Property Report will be completed when the vehicle is towed.
4. Vehicles Abandoned In Canals

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- a. When a vehicle is abandoned in a canal that comes under the authority of Water Management District (FS 373.069) or Drainage Control District (FS 298.001), attempts need to be made to contact the District in question for verification of pesticide application or possible biological waste contamination.
- b. Upon the confirmation of a pesticide or biological waste contamination, necessary steps need to be taken to ensure the safety of Sheriff's Office employees and civilians on scene.
 - 1) Pesticides - Chemtrec (1-800-424-9300) will be contacted to establish safe reentry period. The employee on scene will relay the information to the road supervisor and, if necessary, all employees will follow guidelines set forth in the U.S. Department of Transportation Emergency Response Guide Booklet. Communications will request that the Water Management District or Drainage Control District representative respond to the area in question with copies of the material safety data sheet.
 - 2) Biological Waste Contamination - The Sheriff's Office will contact the Palm Beach County Health Department, the Florida Department of Environmental Regulation, or the Federal Environmental Protection Agency. It will be up to those agencies to establish safe reentry periods for biological waste contaminator.
 - a) If it is found to be unsafe to allow Sheriff's employees or civilians to remove the car from the canal the road sergeant will be notified, who will in turn notify the Watch Commander.
 - b) A non-crime incident report will be written. All information will be listed such as contamination, environmental concern, health official and district official contacted and the safe reentry date.
 - c) Upon the safe reentry date being known, it will be the responsibility of the District in question to remove the vehicle following all steps outlined in this General Order. Once the safe removal is completed the Watch Commander will be advised and a supplement will be completed.
 - d) If an emergency exists or an active felony investigation finds it pertinent to remove the vehicle, steps set forth in General Orders will be

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adhered to for hazardous material decontamination, which includes pesticides or biological waste.

- c. All vehicles, which are determined to be biohazardous, must display a biohazardous sticker to ensure the safety of persons who will come in contact with the vehicle.

D. To Prevent or Protect the Vehicle or Vessel from Further Damage or Loss

1. When the nature of damage or need for security requires removal of such vehicles or vessels from a right-of-way or waterway and the person in charge of the vehicle or vessel is incapacitated by reason of physical injury or is unable to provide for its custody, it will be towed.
2. When the removal is necessary in the interest of public safety because of flood, fire, storm, or other emergency reasons.
3. When the driver or operator of a vehicle is taken into custody and reasonable efforts have been made to provide the vehicle driver with an alternative to towing the vehicle or vessel; and the vehicle would otherwise be left unattended upon a public roadway, public parking lot, shopping center, etc., or upon the private property of a person other than the owner or operator of the vehicle.

E. Recovered Stolen Vehicles

1. If the employee positively knows that the vehicle was not used in the commission of a crime, and it is possible and practical, the vehicle should be processed and searched at the recovery site and released to the owner without towing it. If the owner cannot respond to the scene and does not want the vehicle towed, he will be advised that a "Red Tag" will be affixed to the vehicle for its removal within 24 hours.
2. The employee recovering the vehicle is responsible for notifying the vehicle owner during his tour of duty. If the vehicle is to be towed, a rotation wrecker may remove the vehicle to a tow lot. Indicate on the VSR why the vehicle was not returned to the owner. If a vehicle/vessel is found to have its identification numbers removed or altered or the vehicle is burned, the designated tow company will tow the vehicle/vessel to the designated tow company's facility. The investigating employee will notify the Auto Theft unit as soon as possible, informing them that a vehicle/vessel has been recovered and is unidentifiable.
3. A copy of the VSR will be given to the tow truck operator and a copy placed in the vehicle towed.

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504.00

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4. If the vehicle has been reported stolen to the Sheriff's Office and a Stolen Vehicle Report is on file, a supplemental report will be made.
 5. If the vehicle has been reported stolen to another law enforcement agency, an original report will be prepared by the employee with case information from the other jurisdiction included in the report.
 6. Teletype will be notified of the vehicle recovery for the wrecker log and for updating the computerized stolen vehicle file.
 7. Teletype will remove copies of the stolen vehicle record from the file; make appropriate teletype entries, and forward copies to the Auto Theft unit.
- F. Only a contractual tow company will be used when towing an investigative hold vehicle. Notification to the appropriate bureau or division (i.e., Auto Theft, Investigations) shall be made for follow up investigation.
- G. Towing a vehicle without the vehicle owner's or authorized agent's consent, must be done by a tow company properly licensed by the State of Florida and Palm Beach County. Employees will not allow an unlicensed or inappropriately licensed tow truck to perform a non-consent tow.
- H. Employees at the scene of a crash will ensure that a non-authorized towing company, as defined in FS, does not solicit business from driver's involved in the crash. An authorized tow company must be on a law enforcement agencies rotation or contract list in good standing at the time of solicitation.
- I. Holds
1. Vehicles towed for investigative purposes, used in crimes, forfeiture (refer to GO 504.01 – Forfeiture Procedures), or other reason(s) allowed by law, may have a hold placed on the vehicle where the tow company may not release the vehicle unless authorized by the towing Sheriff's Office employee or an appropriate Sheriff's Office supervisor.
 2. The employee placing the hold will notify Communications, who will then enter the vehicle into FCIC.
 3. Holds are to be noted on the VSR and the tow truck driver is to be advised of the hold.
 4. Pursuant to FS, initial holds are good for only five days, after which the towing company may release the vehicle without authorization from the law enforcement agency.
 5. Holds may be extended past five days with written notification of an

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extended hold being delivered to the towing company prior to the expiration of the initial five day hold. The Sheriff's Office becomes financially responsible for all storage charges incurred on an extended hold over the initial five days. The notice of extended hold must contain all information required by FS.

6. Any vehicle that is to be held over five days should be moved to a PBSO Impound Lot, if possible, within the initial five days. Vehicles held at a PBSO Impound Lot are not subject to the five day requirement and storage charges in FS.

J. Release of Holds

1. Holds may be released on vehicles after the original reason(s) for the hold is no longer valid, i.e., investigation is complete; vehicle is no longer of evidentiary value, etc.
 - a. Vehicles held at the Sheriff's Office Impound Lots pursuant to traffic crash investigations shall be released to the original towing company unless a valid court order requires the vehicle to be held by the Sheriff's Office.
 - b. Under special circumstances the Vehicle Homicide Supervisor and/or the Impound Lot Coordinator may authorize the release to another lawfully entitled party on a case-by-case basis.
2. Upon release of the vehicle, the releasing employee will notify Communications, who will then remove the vehicle from FCIC.
3. Holds are released by the employee authorizing the original hold, lead investigator, or an appropriate supervisor. Communications between all interested parties are to be maintained to prevent an inadvertent/premature release of a vehicle, especially when multiple departments are involved.
4. Any employee authorizing the release of any held vehicle is responsible for completing all required documentation, notifying the vehicle owner or authorized agent, notifying the towing company and/or the Impound Lot Evidence Technician and notifying Teletype to remove the held vehicle from FCIC.

II. CURBSTONING

- A. When a vehicle is unlawfully displayed for sale, hire, or rent in violation of FS 316.1951/Palm Beach County Ordinance 2015-036, it subjects the vehicle(s) in question to immediate removal and the owner of such vehicle(s) to pay a fine as required by FS 318.18. A deputy may affix a warning notice to the vehicle providing the vehicle's owner with 24 hours to correct the violation, unless:

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1. The same vehicle owner has received another warning notice within a 12-month period;
 2. The parked vehicle endangers public safety or constitutes a hazard;
 3. The vehicle reasonably appears to be a stolen vehicle;
 4. the vehicle's identification number has been destroyed, removed, covered, altered, or defaced, as described in s. 319.33(1)(d), to display or offer for sale a vehicle that does not have a valid registration as provided in s. 320.02;
 5. If the vehicle bears a telephone number that has been displayed on 3 or more vehicles offered for sale within a 12-month period;
 6. Or other extraordinary conditions exist, in which case the vehicle may be immediately towed without warning.
- B. The FDOT describes the right of way for a road or other transportation facility as the paved area of the road, the road shoulders, sidewalks, swales, and all the other property adjacent to the road owned by the government for the construction and operation of the road or other facility. It may extend as far beyond the paved road surface and may or may not be mowed or fenced.
- C. FS 315.1951(1) does not prohibit a person from parking his or her own motor vehicle or his or her other personal property on any private real property which the person owns or leases or on private real property which the person does not own or lease, but for which he or she obtains the permission of the owner, or on the public street immediately adjacent thereto, for the principal purpose and intent of sale, hire, or rental. Prior to enforcement action, deputies are encouraged to identify the property owner and right of way boundaries where vehicles are displayed for sale utilizing the Palm Beach County Property Appraiser's GIS map program located at <http://www.pbcgov.com/papa/index.htm>.
- D. If a vehicle meets the Curbstoning requirements set forth in FS 316.1951, and warnings have proven ineffective, deputies will request Sister's Towing east of the 20 mile bend, and Moss's Towing west of the 20 mile bend to respond to the scene. If the VIN number is covered and there is no other means to identify the vehicle's information, the deputy will ensure the responding tow service is equipped with a vehicle unlock kit.
- a. If the owner arrives prior to the tow service, they must prove ownership of the vehicle prior to release, and if the vehicle is legal to operate, a written traffic warning should be issued for tracking purposes.
 - b. The deputy will complete an abandoned vehicle report for each vehicle towed from a location using the vehicle vessel status code of "18-curbstoning towed." The deputy will photograph/in-car video the vehicle and scene documenting the violation(s). Those photos/videos will be placed into evidence or uploaded accordingly. The deputy will ensure each vehicle's towed status is entered into teletype while on scene. The vehicle storage receipt will include the reason for impounding as follows:

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“Curbstoning per FS 316.1951 Owner must provide PBC release form when claiming vehicle.” A copy of each vehicle storage receipt will be forwarded to PBC Code Enforcement for tracking purposes. A legible copy of the vehicle storage receipt must be emailed to PBC Code Enforcement for tracking purposes PZB-CurbStoning@pbcgov.org.

- c. The deputy will attempt to contact the seller by way of the phone number appearing on the vehicle and provide information, such as the reason the vehicle was towed, where to submit payment of the fine in order to obtain a release form (Palm Beach County Planning, Zoning, and Building, 2300 N. Job Road, 2nd Floor, West Palm Beach, FL 33411) and the location the vehicle was towed.
- d. Vehicle owners will report to PBC Code Enforcement to obtain a vehicle release form. They will receive the release form only after they have paid the required fee. PBC Code Enforcement should email the release form and scan copy of the original tow receipt to the Tow Company and PBSO ARU at curbstoning@pbso.org. ARU specialists will notify teletype to remove the vehicle's information from FCIC and complete a supplement to the original report.
- e. Per FS 316.1951 (4) A local government or municipality contracting with PBSO for police services must adopt this county ordinance or create their own prior to any enforcement action.

GENERAL ORDER

SUBJECT: VEHICLE TOWING, STORAGE			
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RESCINDS			

CONTENTS:

This General Order consists of the following numbered sections:

- I. TOWING OF VEHICLES OR VESSELS
- II. CURBSTONING

DISCUSSION:

The purpose of this order is to establish guidelines for the towing, storage and release of vehicles or vessels. A variety of circumstances arise that require a vehicle or vessel to be moved by Sheriff's Office employees. These range from removal of a traffic hazard to found property. In order to ensure that procedural guidelines and legal requirements are met, a uniform method is required. This order will outline the authority and process to be used. This order shall apply to all Sheriff's Office employees.

DEFINITIONS:

ABANDONED VEHICLE NOTICE (RED TAG) – A visible tag/sticker that is attached to an abandoned vehicle giving the owner of the vehicle notice that if the vehicle is not removed within a designated period of time it will be towed away.

BIOLOGICAL WASTE - Solid waste that causes or has the capability of causing disease or infection and includes, but is not limited to biohazardous waste, diseased or dead animals, and other waste capable of transmitting pathogens to humans or animals.

CURBSTONING – The name given to an illegal practice of buying and selling vehicles without a dealer's license and a legally established place of business. It includes the parking or display of motor vehicles for sale, hire or rent, in certain areas unless authorized. Curb-stoners usually park and display their vehicles for sale in high traffic locations. Often these are found parked on right of ways and locations such as utility or pipeline easements, gas stations, convenience stores, repair facilities, supermarket parking lots, public parking lots and vacant lots.

DESIGNATED TOWING SERVICE - A towing service that performs services in accordance with a signed agreement with the Sheriff's Office.

PESTICIDE - Any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any insect, rodents, nematodes, fungi, weeds or other forms of plant or animal life or viruses.

PROPERTY AND EQUIPMENT - For purposes of this procedure, a broad range of items, which due to size, weight and shape, cannot be transported by passenger vehicles (i.e., farm equipment, safes, etc.).

PALM BEACH COUNTY MAYOR COMPENSATION

CITY	Demographics			Financials		Staffing		Utilities			Mayor Salary and Benefits						TOTAL COMP
	POPULATION	SQUARE MILES	ADVISORY BOARDS	BUDGET	FUNDS	STAFF	UNIONS	ELECTRIC	WATER	SOLID WASTE	PT/ FT	SALARY	HEALTH INSURANCE	CAR ALLOWANCE	PENSION	OTHER	
BOYNTON BEACH	72,784	16.5	16	\$179.9 M	11	798	Y	N	Y	Y	PT	\$18,809	Y	N/A	Y	\$7,117	\$25,926
DELRAY BEACH	66,255	15.89	21	\$110.4 M	16	842	Y	N	Y	Y	PT	\$13,750	Y	N/A	N	\$6,100	\$19,850
GREENACRES	39,066	5.85	7	\$30.89 M	4	158	Y	N	N	N	PT	\$7,500	Y	N/A	Y	\$5,100	\$12,600
JUPITER	59,108	21.08	10	\$80.00 M	5	271	Y	N	Y	Y	PT	\$22,200	Y	N/A	Y	N/A	\$22,200
LAKE WORTH	37,000	7	16	\$171.9 M	20	330	Y	Y	Y	Y	PT	\$29,500	Y	N/A	N	N/A	\$29,500
PALM BEACH GARDENS	52,923	55.29	8	\$139.5 M	14	496	Y	N	N	Y	PT	\$29,398	Y	N/A	Y	N/A	\$29,398
RIVIERA BEACH	34,005	9.807	15	\$113.7 M	15	400	Y	N	Y	N	PT	\$20,200	Y	\$750	Y	\$12,000	\$41,200
ROYAL PALM BEACH	37,633	10.08	6	\$38.2 M	6	150	N	N	N	N	PT	\$9,772	Y	\$473	Y	\$960 PHONE \$1,290 TRAVEL	\$16,411
WELINGTON	60,385	45.25	12	\$89.54 M	12	314	N	N	Y	Y	PT	\$3,600	Y	N/A	Y	\$6,504	\$10,104
WEST PALM BEACH	106,779	58.1	28	\$600.2 M	37	1,598	Y	N	Y	Y	FT	\$125,000	Y	\$500	Y	\$5,000	\$131,000

PALM BEACH COUNTY COUNCIL/COMMISSION COMPENSATION

CITY	Demographics			Financials		Staffing		Utilities			Commission Salary and Benefits						TOTAL COMP
	POPULATION	SQUARE MILES	ADVISORY BOARDS	BUDGET	FUNDS	STAFF	UNIONS	ELECTRIC	WATER	SOLID WASTE	PT/ FT	SALARY	HEALTH INSURANCE	CAR ALLOWANCE	PENSION	OTHER	
BOYNTON BEACH	72,784	16.5	16	\$179.9 M	11	798	Y	N	Y	Y	PT	\$15,675	Y	N/A	Y	\$6,582	\$22,257
DELRAY BEACH	66,255	15.89	21	\$110.4 M	16	842	Y	N	Y	Y	PT	\$10,300	Y	N/A	N	\$6,100	\$16,400
GREENACRES	39,066	5.85	7	\$30.89 M	4	158	Y	N	N	N	PT	\$6,000	Y	N/A	Y	\$5,100	\$11,100
JUPITER	59,108	21.08	10	\$80.00 M	5	271	Y	N	Y	Y	PT	\$18,600	Y	N/A	Y	N/A	\$18,600
LAKE WORTH	37,000	7	16	\$171.9 M	20	330	Y	Y	Y	Y	PT	\$24,500	Y	N/A	N	N/A	\$24,500
PALM BEACH GARDENS	52,923	55.29	8	\$139.5 M	14	496	Y	N	N	Y	PT	\$26,947	Y	N/A	Y	N/A	\$26,947
RIVIERA BEACH	34,005	9.807	15	\$113.7 M	15	400	Y	N	Y	N	PT	\$19,000	Y	\$750	Y	\$12,000	\$40,000
ROYAL PALM BEACH	37,633	10.08	6	\$38.2 M	6	150	N	N	N	N	PT	\$9,772	Y	\$473	Y	\$840.06 PHONE \$1,290 TRAVEL	\$16,291
WELLINGTON	60,385	45.25	12	\$89.54 M	12	314	N	N	Y	Y	PT	\$3,600	Y	N/A	Y	\$6,000	\$9,600
WEST PALM BEACH	106,779	58.1	28	\$600.2 M	37	1,598	Y	N	Y	Y	FT	\$30,000	Y	\$500	Y	\$5,000	\$36,000

BASE UHC-PLAN 2			
CATEGORY	MONTHLY COST	MONTHLY COST PAID BY CITY	EMPLOYEE COST/PAY PERIOD
Employee	\$669.12	\$669.12	\$0
Spouse	\$764.33	\$382.17	\$176.39
Children	\$611.57	\$305.79	\$141.13
Family (Spouse & Children)	\$1,259.76	\$629.88	\$290.71

2.

A summary of the health insurance optional plan (UHC Plan 4) coverage and benefits is attached and the costs are as follows:

OPTIONAL UHC-PLAN 4			
CATEGORY	MONTHLY COST	MONTHLY COST PAID BY CITY	EMPLOYEE COST/PAY PERIOD DEPENDENT
Employee	\$622.48	\$622.48	\$0
Spouse	\$666.68	\$382.17	\$131.31
Children	\$513.90	\$305.79	\$96.05
Family (Spouse & Children)	\$1,162.21	\$629.88	\$245.69

3. Full time employees opting not to receive individual coverage under the City's health insurance plan, and who provide proof of equivalent coverage under another health insurance policy, will be reimbursed \$2,000 per year to be paid monthly with the first payroll period of the month. Employees opting out of the City health insurance plan coverage who have a qualifying change in status may cancel the *opt out* and choose to participate in the City's Health Insurance Plan. Employees opting out of the City's medical insurance **MUST** complete the Opt-Out Form for Plan Year 2017.

4. The dental insurance costs are as follows:

DENTAL INSURANCE - DELTA DENTAL PPO			
CATEGORY	MONTHLY COST	MONTHLY COST PAID BY CITY	EMPLOYEE COST/PAY PERIOD DEPENDENT
Employee	\$30.61	\$30.61	\$0
Spouse	\$30.74	\$15.37	\$7.09
Children	\$34.42	\$17.21	\$7.94
Family (Spouse & Children)	\$69.69	\$34.85	\$16.08

CITY OF GREENACRES

Council Agenda Memorandum
2017.01JC1.002

TO: Members of City Council

THRU: Andrea McCue, City Manager

FROM: Joanna Cunningham, City Clerk

RE: Board Appointment – Board of Trustees

DATE: January 11, 2017

COPIES: Samuel J. Ferreri, Mayor
James D. Stokes, City Attorney

At the direction of the City Council at the June 20, 2016 meeting, a new nomination period was established for nominations to the Public Safety Officers and Firefighters Board of Trustees (PSOFFBOT). The nomination period ended on July 11, 2016. Mr. Arnold Silverman was the only applicant.

The recent Council-appointed member, Mr. Arnold Silverman, has resigned from the Board of Trustees via an email dated December 5, 2016.

Therefore, staff is requesting a new nomination period for the Board of Trustees with a new term expiration date of July 18, 2020. The City Council does have the option of appointing a City Employee to the position.



Joanna Cunningham, MMC
City Clerk

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
2017.01LJ7.01

TO: Andrea McCue, City Manager

FROM: Michael Grimm, Chief Building Official

SUBJECT: **Building Department Report**
(November 22, 2016 – January 10, 2017)

DATE: January 12, 2016

1) ADMINISTRATION:

- a) Researched and completed two hundred eight (208) public information requests.

2) PERMITS/INSPECTIONS:

PERMITS/INSPECTIONS	DURING THIS PERIOD	FYTD 2017	BUDGETED FOR FY 2017
Building Permits Issued	283	611	2,100
Inspections Performed	903	2,088	5,700
Construction Value of Permits Issued	\$ 4,329,546	\$ 7,822,725	\$21,500,000
CO's Issued	17	27	
CC's Issued	7	11	
Temporary CO's Issued	1	2	
Illicit Discharge Inspections (Stormwater)	8	14	

3) BUSINESS AND CONTRACTOR REGISTRATION:

BUSINESS AND CONTRACTOR REGISTRATIONS FY2017	NEW			RENEWALS			NOT RENEWED	CANCELLED
	COUNT		AMOUNT	COUNT		AMOUNT	COUNT	COUNT
	Period	YTD	YTD	Period	YTD	YTD	YTD	YTD
Commercial	13	57	\$ 13,566	16	431	\$ 57,808	133	45
Contractor & General Service Registration	37	100	\$ 150	-0-	44	\$ 925		2
Rental	1	19	\$ 722	70	800	\$ 30,554	70	51
Home Based	15	39	\$ 2,755	10	240	\$ 17,113	100	28
Insurance Registration	-0-	6	\$ 531	-0-	145	\$ 12,834	36	8

4) CODE ENFORCEMENT:

- a) Annual Lien Accrual Notices to property owners were mailed with current liens.
- b) Bart Connolly was hired as a Code Enforcement Officer. His focus will be on commercial properties.

CODE ENFORCEMENT	DURING THIS PERIOD	FYTD 2017	BUDGETED FOR FY 2017
Inspections Related to Active Code Cases	212	400	1,900
New Cases Started	36	101	500
Cases Complied	53	115	
Current Open Cases	194		
Fines Collected	\$ 4,150	\$ 4,150	\$ 40,000
New Property Registrations (November & December)	58	200	
Amount due to City	\$ 5,800	\$ 20,000	
Notices Sent (November & December)	93	141	
Illegal Signs Removed from right-of-ways (November & December)	5	15	
Inspections Not Related to Active Code Cases (November & December)	38	68	
Complaints Received and Investigated (November & December)	46	123	
# of Lien Searches (November & December)	198	346	

5) PLAN REVIEW – PRINCIPAL NEW OR REMODEL PROJECTS:

- a) 6548 Forest Hill Blvd., 4,214 sq. ft. interior remodel for retail building. (Permit # Bldg 2016-00002442)
- b) Ross Dress for Less (6810 Forest Hill Blvd.), 25,482 sq. ft. remodel of space previously occupied by Southeastern College. (Permit # Bldg 2016-00002846)
- c) Nissan Parking Garage (5353 Lake Worth Rd.), 121,884 sq. ft. construction of a 3 story parking garage. (Permit # Bldg 2017-00000391)
- d) HC Smokehouse (4606 S Jog Rd.), 1,100 sq. ft. interior remodel (Permit # Bldg 2017-00000628)

6) PROJECTS IN PROGRESS – PRINCIPAL REMODELING/RENOVATION:

- a) Nissan Dealership, formerly Professional Golf Cart Corp FL (5353 Lake Worth Rd.), 50,625 sq.ft. new construction of a car dealership. Passed column/tie beam inspection 1/3/17. (Permit # Bldg 2016-00000154)
- b) Family Dollar Store (5055 10th Ave. N.), 8,687 sq.ft. new construction of a commercial retail Family Dollar Store. Electric Power Release issued 12/16/16. (Permit # Bldg 2016-00001095)
- c) Sai Baba Temple (4761 Myrtle Dr.), 8,408 sq.ft. new construction. Passed roof trusses and hurricane protection 1/6/17. (Permit B #2140097)

- d) Greenacres Community Center (501 Swain Blvd.), 11,031 sq.ft. Community Center Expansion. Temporary C.O. issued 9/13/16. (Permit # Bldg 2015-00001583)
- e) Doctor's Choice (2994 S. Jog Rd., Ste A), 4,276 sq.ft. interior remodel. Passed building final 11/1/16. (Permit # Bldg 2016-00000036)
- f) Jog Medical Center (3387 S. Jog Rd.), 17,376 sq.ft. to construct medical offices (shell only). Passed fire sprinkler rough and pressure test 11/28/16. (Permit # Bldg 2015-00001566)
- g) Miami Grill (4513 Lake Worth Rd.), 1,929 sq.ft. remodel of interior dining room. Permit issued 6/17/16. (Permit # Bldg 2016-00000301)
- h) Church of God 7th Day (3535 S. Jog Rd.), 11,500 sq.ft. new church building. Failed footer inspection 8/19/16. (Permit # Bldg 2016-00002382)
- i) O'Reilly Automotive Stores (2242 S. Jog Rd.), 7,263 sq.ft. remodel. C.C. issued 11/16/16. (Permit # Bldg 2016-00001898)
- j) Dunkin Donuts (3098 S. Jog Rd.), 3,000 sq.ft. to construct new building. Temporary C/O extended through 2/11/17. (Permit # Bldg 2015-00000192)
- k) Dunkin Donuts (3098 S. Jog Rd.), Buttonwood Plaza, 1,596 sq.ft. interior build-out. Temporary C/O extended through 2/11/17. (Permit # Bldg 2016-00002068)
- l) Braman Honda (5200 Lake Worth Rd.), 9,387 sq.ft. service area addition. Passed column/tie beam inspection 1/6/17. (Permit # Bldg 2016-00002143)
- m) Kwik Stop Convenience Store (6282 Forest Hill Blvd.), 2,400 sq.ft. interior remodel. Passed electric final 1/9/17. (Permit # Bldg 2016-00002049)
- n) McDonalds (6581 Forest Hill Blvd.), minor remodel to install "Create Your Own Station" digital kiosk. Permit issued 11/1/16. (Permit # 2016-00002681)
- o) WaWa (6566 Lake Worth Rd.), 5,943 sq.ft. construction of a convenience store with gas station. Permit issued 11/29/16. Passed partial slab inspection 1/9/17. (Permit # Bldg 2016-00001179)
- p) Soma Medical Building (6239 Lake Worth Rd.), 5,438 sq. ft. construction of a new medical building at newly annexed property previously Checkers Fast Food w/ drive-thru. Permit issued 1/6/17. (Permit # 2016-00003000)
- q) Big Smile II (3935 S. Jog Rd.), 2,300 sq. ft. interior remodel for future dental office. Permit issued 1/10/17. (Permit # Bldg 2017-00000493)

7) PROJECTS IN PROGRESS – PRINCIPAL NEW CONSTRUCTION:

PROJECT	ADDRESS/LOCATION	UNITS OR SQ. FT. APPROVED	UNITS C.O.'D
Pine Grove Farm	Two Pine Dr. (Riverbridge)	41	39
Verona Estates	East of Haverhill, North of Nash Foxtail Palm Ct & Caranday Palm Dr	53	53
Harvest Pines	Melaleuca Ln east of City Hall	35	27
Reserve at Summit	West side of Ranchette Rd, South of Summit Blvd	73	38

CITY OF GREENACRES

INTEROFFICE MEMORANDUM 2017.01RW2.01

TO: Andrea McCue, City Manager
FROM: James McInnis, Director of Finance
SUBJECT: Department of Finance Activity Report
DATE: January 13, 2017

The following report provides the highlights of activity within the Department of Finance for the reporting period from November 1, 2016 through December 31, 2016.

1. AUDIT/BUDGET and FINANCE ADMINISTRATION:

Projects and Activities:

- a. Reimbursement requests were submitted and received for the following grants:
 - Family Central, after school program (October) \$ 19,032.03
 - USDA Food, after school snack (October) \$ 1,052.64
 - Family Central, after school program (November) \$ 22,108.65
 - USDA Food, after school snack (November) \$ 1,420.72
- b. Tablets for City Council and selected staff. Department heads responded to email inquiry on staff that would have a direct benefit from using a tablet and received replies for 27 tablets. After researching tablets, the best option appears to be the Apple iPad Pro 9.7-inch model, 128GB, Wi-Fi and Cellular ready, Logitech backlit protective keyboard case and Apple Care support for \$1,132 each. The cost to lease 27 iPads for 2 years is approximately \$990 per month for 24 months. **Period ending 12/31/2016:** IT is working on best solution for accessing network drives, upgrading Office 365 to full, working version, installing apps for council to view PDF copies of Council Agendas.
- c. Voice Over IP – Morse Communications representatives demonstrated the system at Directors staff meeting.

2. FINANCE OPERATIONS:

Projects and Activities:

- a. Utility Billing Project: Implementation of New World Systems Utility Management module for billing of residential solid waste collection and allow for online payments by residents. **Period ending 12/31/2016:** Recurring credit cards and bank drafting automated payments were implemented in July 2016. Still a remaining item to work out issues with credit card receipts for payments made at front counter.
- b. Integration of EMS Consultants' Prestige ambulance billing software with Fire Rescue's automated run tracking software SafetyPad. This integration will improve efficiencies in Finance Operations by automatically generating more than 250 monthly invoices for ambulance runs and eliminating the need to input each invoice manually. Cash flows will also be increased as invoices can be printed and mailed 7-14 days sooner than we are currently able. **Period ending 12/31/2016:** Per conversation with EMS Consultants sales rep Terry Noel, the integration is done and they are ready to begin live testing. Terry Noel is keeping us updated on the progress.
- c. Audit/CAFR: Auditors have completed all field work before finalizing balances to be shown in the financial statements:
 1. Capital Assets
 - a. Summary schedule which includes the beginning balances, additions, deletions, and ending balances for FY 2016
 - b. Detail schedule of additions for FY 2016
 - c. Detail schedule of deletions for FY 2016
 - d. Detail depreciation schedule for FY 2016
 2. OPEB
 - a. Updated actuarial report for FY 2016
 3. Police & Firefighter Pension
 - a. Actuarial report with the GASB 67 & 68 data
 4. Florida Retirement System
 - a. GASB 68 schedules provided by the Division of Retirement
 5. EMS Revenue
 - a. Detail schedule of collections by month
 - b. Analysis of receivables and allowance for doubtful accounts
 6. Solid Waste Revenue
 - a. Analysis of receivables and allowance for doubtful accounts

Activity Report for November/December 2016			YEAR-TO-DATE		BUDGET
			FY17 Activity Report		
ACTIVITY REPORT DATA	CURRENT PERIOD TRANSACTIONS	CURRENT PERIOD AMOUNT	FY 2017 YTD TRANSACTIONS	FY 2017 YTD AMOUNT	FY 2017 BUDGET TRANSACTIONS
A/P Invoices Processed for Payment	536	\$3,174,384	825	\$4,534,463	3,700
ACH Payments	30	\$729,817	45	\$1,091,562	45
Payroll Checks Issued	3	\$1,567,247	5	\$2,262,278	40
Payroll Direct Deposits	663		928		3,640
Cashier Pmts Processed	3,697	\$9,361,248	6,345	\$10,661,191	22,000
Solid Waste Bills Issued	5,407	\$13,193	12,521	\$715,892	13,700
Initial Ambulance Invoices	677	\$472,738	820	\$571,826	3,200

3. INFORMATION TECHNOLOGY:

Projects and Activities:

- a. Voice Over IP Phone System – This is a cloud-based voice solution. IT has spoken with various vendors and has requested proposals that will be reviewed and analyzed. The primary benefit is to reduce the monthly AT&T phone bill and for IT to have full control of phone features. The survey for phone selection has been sent to all departments. (Staff Review)
- b. Apple iPad Implementation – The City is implementing the use of iPads for Council Members and selected staff. IT assisted with the deployment of iPads and is currently working on the OpenVPN app, which allows iPad users to connect to the Greenacres computer network.
- c. IT donated old technology equipment (servers/switches) to John I Leonard High School.

DEPARTMENT	CURRENT PERIOD	FY 2017 YTD	FY 2017 BUDGET
Technical Service Requests:			
Administration	33	37	-
Building	6	8	-
Finance	10	13	-
Planning & Engineering	3	5	-
Public Works	1	2	-
Fire Rescue	6	8	-
Leisure Services	21	22	-
Total Technical Service Requests	80	95	450
Computer Training Sessions Conducted	3	3	5
No. of Computer Training Attendees	20	20	20

4. PURCHASING AND CONTRACTING:**Projects and Activities:**

- a. 17-001 Website Design, Development and Implementation – Working with Aha Consulting and City Departments to develop the overall theme and design of the City website. Scheduled site visit for January 25th and 26th.
- b. Training – The Purchasing Division attended NIGP (National Institute of Government Purchasing) Contract Construction two day training.
- c. iPad Roll Out – Assisted with the Admin Directive, training, and roll out plan for City iPads.
- d. Currently researching the purchase of five City AEDs.
- e. Request for Quotes – Developing a solicitation for Pre-Employment Health Care Screenings.

ACTIVITY	CURRENT PERIOD	FY 2017 YTD	FY 2017 BUDGET
Purchase Orders Issued	141	308	1,050
Purchase Order Amounts	\$ 2,239,165.56	\$ 16,519,085.29	\$ 16,850,000
Bids/RFPs Issued	0	0	9
Central Store Requests	1	4	100
Contracts Managed	28	28	28
Purchasing Card Purchases	\$ 30,485.78	\$ 46,537.45	\$ 185,000
Purchasing Card Transactions	381	585	2,150
No. of Training Sessions Conducted	3	3	3

James McInnis
Director of Finance

JM/rw

CITY OF GREENACRES

Interoffice Memorandum

2016.12IC5.001

TO: Andrea McCue, City Manager**FROM:** Mark Pure, Fire Chief**SUBJECT:** Fire Rescue Report – October 31, 2016 through December 4, 2016**DATE:** December 12, 2016**COPIES:** Joanna Cunningham, City Clerk**FIRE RESCUE DEPARTMENT**

Fire Rescue	Total Number During This Period			Year to Date (Fiscal Year)		
Medical Calls	Station 1	Station 2	Atlantis	Station 1	Station 2	Atlantis
Total Patients	262	172	45	534	308	68
Other Calls for Service (Service Calls, Cancels, Public Assists)	71	198	8	137	49	12
Fire Calls						
Structure Fires	1	2	1	4	5	1
Car, Refuse, Brush Fires	2	0	0	6	0	0
Other Fire Related Calls (Smoke Scare, Alarms)	42	31	9	62	48	18
Total Fire Calls	45	31	10	72	53	19
Transports						
ALS Transports	147	93	27	292	161	43
BLS Transports	40	23	5	97	45	8
Total Transports	187	116	32	389	206	51
Services Conducted						
Total Services Conducted (Blood Pressures, Tours, Presentations)	16	6	1	38	9	1
	Total Number During This Period			Year to Date (Fiscal Year)		
Mutual Aid	Station 1	Station 2		Station 1	Station 2	
Mutual Aid Given	0	1		2	1	
Mutual Aid Received	3	1		4	1	
Fire Marshal	Total Number During This Period			Year to Date (Fiscal Year)		
Greenacres Inspections	176			376		
Atlantis Inspections	11			17		
Total Inspections	187			393		
Plan Review	17			36		

CITY OF GREENACRES

Interoffice Memorandum

2017.1IC5.001

TO: Andrea McCue, City Manager**FROM:** Mark Pure, Fire Chief**SUBJECT:** Fire Rescue Report – December 5, 2016 through January 1, 2017**DATE:** January 9, 2017**COPIES:** Joanna Cunningham, City Clerk**FIRE RESCUE DEPARTMENT**

Fire Rescue	Total Number During This Period			Year to Date (Fiscal Year)		
Medical Calls	Station 1	Station 2	Atlantis	Station 1	Station 2	Atlantis
Total Patients	222	135	38	761	455	110
Other Calls for Service (Service Calls, Cancels, Public Assists)	52	168	7	186	86	23
Fire Calls						
Structure Fires	1	1	0	4	5	1
Car, Refuse, Brush Fires	1	2	1	7	2	1
Other Fire Related Calls (Smoke Scare, Alarms)	14	14	6	81	62	22
Total Fire Calls	16	17	7	92	69	24
Transports						
ALS Transports	113	72	20	407	245	69
BLS Transports	38	16	5	132	61	12
Total Transports	151	88	25	539	306	81
Services Conducted						
Total Services Conducted (Blood Pressures, Tours, Presentations)	8	4	0	45	13	1
Mutual Aid	Total Number During This Period			Year to Date (Fiscal Year)		
	Station 1	Station 2		Station 1	Station 2	
Mutual Aid Given	1	0		3	1	
Mutual Aid Received	4	0		7	1	
Fire Marshal						
		Total Number During This Period		Year to Date (Fiscal Year)		
Greenacres Inspections		126		504		
Atlantis Inspections		9		22		
Total Inspections		135		526		
Plan Review		9		42		

CITY OF GREENACRES
INTEROFFICE MEMORANDUM
 2016.12MT6.008

TO: Andrea McCue, City Manager

FROM: Michele Thompson, Leisure Services Director

RE: Department Report for October 28 through December 30, 2016

DATE: December 30, 2016

1. ADMINISTRATION

PERFORMANCE MEASUREMENT	THIS PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Contracts Coordinated (2 with ELC)	0	0	4
Collaborative Partnerships	1	11	20
Ind. Contractor Agreements	2	14	23
Events Coordinated	2	10	15
Citizen Requests Processed (Admin, Community Ctr & YP)	2,587	4,777	25,200

2. COMMUNITY & RECREATION SERVICES

ACTIVITY	SPONSORS/ PARTNERS	FY 2017 TO DATE	FY 2017 BUDGET
Community Events:			
• Food Truck Invasion (Monthly)		1000	\$2,100
• Movie on the Field (11/4/16)		60	\$2,363
• Lunch with Santa (12/10/16) ○ (Co-sponsored event)	Adv. Disposal- \$2,000 Local Businesses and Organizations	600+	\$5,889
• Fiesta de Pueblo (1/7/17) ○ (Co-sponsored event)			\$2,085
• The Royal Ball (1/21/17)			\$4,477
• Salute to Spring Concerts (3/10-3/11/2017)			\$5,819
• Egg'stravaganza (4/15/17)	Kiwanis Club-\$250		\$11,740
• "Ignite the Night" (7/4/17)	Adv. Disposal - \$2,000		\$29,665

Neighborhood Events: <ul style="list-style-type: none">Thanksgiving Dinner (11/23/16)Back-to-School (8/5/17)	\$100 – W. Kain Local Businesses	600	\$2,138 \$2,138
# of Senior Trips (5): <ul style="list-style-type: none">1/11/17, 2/1/17, 3/8/17 & 4/19/17	Broward Stage Door Theatre (0)	35	55
Avg. # of daily participants/meals served at Senior Meal Program	20/820	6,193	N/A
Facility Rentals: <ul style="list-style-type: none">Fields/Concession StandsPavilionsCenter Room Rentals	<u>This Period</u> 130 35 71	353 47 146	1,594 482 1,012
Total Rental Revenue Generated	\$10,887.82	\$20,533.86	\$145,427
Youth Leagues: <ul style="list-style-type: none">Co-ed Fall Soccer (8/8/16 - 12/16/16)Co-ed Basketball (9/26/16-3/11/17)Co-ed Spring Soccer (1/30/17 - 5/20/17)	<u>This Period</u> - 89 -	103 121 -	401 100 120 180

- A new Pickle Ball league begins January 26, 2017 for adults at the Community Center on Thursday mornings from 9:00 a.m. to 11:45 a.m., for a \$2.00 fee. All skill levels are welcome to participate in this rapidly growing sport.

3. YOUTH PROGRAMS

PROGRAM (Hours of Operation)		DAYS	HOURS	
CARES		Monday - Friday (school days)	2:00 - 6:00 p.m.	
Cool Zone		Monday - Friday (school days)	4:30 - 6:30 p.m.	
Hot Spot		Monday - Friday (mentors) 1st and 3rd Friday and Saturday	3:30 - 6:30 p.m. 6:00 - 10:00 p.m.	
PERFORMANCE MEASUREMENT # of Students Enrolled		AVERAGE THIS PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Daily Attendance (CARES & Cool Zone)		90	103	150
<ul style="list-style-type: none"> CARES 		75	78	120
<ul style="list-style-type: none"> Cool Zone 		15	25	30
<ul style="list-style-type: none"> Hot Spot 		10	24	25
Daily Transportation		87	99	150
<ul style="list-style-type: none"> 5 Elementary Schools 		73	75	120
<ul style="list-style-type: none"> 3 Middle Schools 		17	24	30
<ul style="list-style-type: none"> Parent Drop-off 		3	4	5

# of Participants- <i>Youth Delegates in Action</i>	10	10	15
# of Participants in Life Skills Training Prog.	10	10	15
# of Participants in Mentor Program	8	24	15
# of Presidential Volunteer Service Hours (calculated from Jan-Dec)	339	2,811 hrs	3,100 hrs
PROGRAM PARTICIPATION	THIS PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Grants/Licenses Coordinated:			
• Early Learning Coalition	\$22,108.65	\$41,140.68	\$355,736
• Registration and Parent fees	\$17,495.60	\$25,855.40	\$174,758
• Dept. of Health Child Care Food Program	\$1,420.72	\$3,081.38	\$11,400
Service Agreements Coordinated	0	0	4

- On Saturday, December 10, 2016, Youth Programs participants attended a third (3rd) Sierra Club trip to Busch Wildlife Sanctuary. Ten (10) participants between the ages of 8-10 were able to spend the day at the Sanctuary where they received guided tours, snacks and lunch - all free of charge.
- On Monday, December 12, 2016, PBSO hosted their annual "Shop with A Cop" event. Six (6) lucky participants were selected based upon family need to attend the event at Target with PBSO Deputies, and they had an amazing time!
- Youth Programs' Winter Camp began Wednesday, December 28th and ends Friday, January 6th. Field trips include: Movies at Wellington, Ice Skating at Palm Beach Skate Zone, Monkey Joes, Fun Depot, and Bedner's Farm.

4. GENERAL

- The City co-sponsored *Fiesta de Pueblo* (Home Town) Event, with the Puerto Rican/Hispanic Chamber of Commerce, is scheduled for Saturday, January 7th at Community Park from 3:00 – 10: 00 p.m. The event features the traditional Puerto Rican 3 Kings Day with gifts for the kids, inflatable amusements, games, food and family fun for all! The Palm Beach Sheriff's Office is providing event security for the Chamber at no cost.
- *The Royal Ball: Princesses and Superheroes* is Leisure Services' new and improved spin on the previous "Daddy Daughter Dance." Hosted in the new Banquet Facility. The new event features Ana, Elsa, Spiderman and Batman characters, a DJ with games and prizes and a decadent dinner. The best part about this event is it is open to the entire family (ages 4 and up). Family pack ticket purchases give a discount for a family of four and we hope to bring all of our families together with costumes encouraged!
- *The next Food Truck Invasion* is scheduled for Wednesday, January 25th at Community Park from 5:00 p.m. – 9:00 p.m. with new trucks arriving monthly, along with all of the tried and true favorites.

- **FY17 Events:**

CITY EVENTS	DATE/TIME	LOCATION
"Salute to Spring" Concert	Friday, March 10, 2017 6:00 - 9:00 p.m. Sat., March 11, 2017 3:00 – 10:00 p.m.	Community Park
Egg'stravaganza	April 15, 2017	Community Park
Food Truck Invasion	February 22, 2017 March 29, 2017 April 26, 2017 5:00 - 9:00 p.m.	Community Park
Independence Day Celebration "Ignite the Night"	July 4, 2017	Community Park
"Back-to-School" Event	August 5, 2017	Community Center

Michele Thompson, CPRP
Director of Leisure Services

**CITY OF GREENACRES
INTEROFFICE MEMORANDUM
2017.01EB3.001**

TO: Andrea McCue, City Manager

FROM: Kara L. Irwin-Ferris, Acting Planning and Engineering Director

SUBJECT: Planning and Engineering Department Report

DATE: January 11, 2017

Listed below are the items currently under review by the Planning and Engineering Department for the reporting period November 29, 2016 through January 9, 2017.

NEW CASES

Santa Catalina

A request by the owner for a site plan amendment to modify the previously approved site plan of the pool area requirements. The site is located at 3145, 3197 and 3229 S. Jog Road. (Staff review)

Buttonwood Plaza – Dunkin Donuts

A request by the owner for a site plan amendment to modification of condition #32 of the previously approved site plan. (Awaiting receipt of complete application submittal)

Kid's College Greenacres Campus

A request by the owner for a one-year time extension to the approved site plan (SP-13-03). The site is located at the southwest corner of Dillman Road and South Jog Road at 1091 South Jog Road. (Distributed to City Council on January 7, 2017 for 7 day review)

CURRENT PLANNING CASES

4450 South Jog Road

A request by the owner for an annexation (ANX-16-04) of 1 parcel of land totaling approximately 0.85 acres, a change in the future land use designation (CPA-16-06) from Palm Beach County Low Residential 1 (LR 1) to City Commercial (CM), and a zoning change (ZC-16-03) from Palm Beach County Single Family Residential (RS) to City Commercial General (CG). The site is located on the east side of S. Jog Road approximately 350 feet south of Pine Avenue at 4450 South Jog Road. (Awaiting receipt of response to LDS comments of September 13, 2016)

NW Corner of Chickasaw & Jog Road

A request by the owner for a voluntary annexation (ANX-13-03) of 2 parcels of land totaling approximately 0.47 acres, along with a change in the future land use designation (CPA-13-04) from Palm Beach County Low Residential 3 (LR 3) to City Mixed Use (MU) and a zoning designation change (ZC-13-04) from PBC Agricultural Residential (AR) to City Mixed Use Development-Office (MXD-O).

The site is located on the northwest corner of Chickasaw Road and S. Jog Road.
(Staff review)

ANX-08-01

Annexation into the City of various road rights-of-way per Interlocal Annexation Agreement (ANX-07-05). (Staff review)

Bethesda Tabernacle

A request by the owner for a variance (BA-15-07), a request for a site and development plan approval (SP-99-04A) to modify the previously approved site plan to add additional offices, and a special exception (SE-15-05) to expand the existing House of Worship use and add a school facility at 4901 Lake Worth Road by demolishing the existing building and constructing a new building to the north.
(Awaiting traffic report to meet sufficiency for review)

CIE Update (CPA-16-03)

A request by the Planning & Engineering Department to amend the Capital Improvement Element of the Comprehensive Plan to reflect the City's revised Capital Improvement Program, the County's revised 5-Year Road Plan, the Palm Beach County Water Utilities Department's updated Water Supply Work Plan, and the latest Capital Improvement Plan of the School District of Palm Beach County.
(Tentatively scheduled for the Planning Commission meeting on February 1, 2017)

CPA-16-05

A request by the Planning & Engineering Department for amendments to implement the new coordinated school planning agreement. (Staff review)

EAR Based Amendments (CPA-15-08)

A request by the Planning & Engineering Department to revise elements of the Comprehensive Plan to implement the findings of the City's adopted Evaluation and Appraisal Review. (Transmitted to the State Division of Community Development and Other Reviewing Agencies on September 13, 2016)

Ministries in Bethel

A request by the owner of the existing child care center / preschool at 3950 S. 57th Avenue in the Commercial Intensive (CI) zoning district for a Special Exception (SE-16-01) and Site Plan (SP-84-12A) to construct an approximately 6,940 square foot House of Worship for Ministries in Bethel. (Staff Review)

RaceTrac Market

A request by WGI, agent for the owner, for site and development plan (SP-16-02) approval to construct a 5,589 sq. ft. convenience store with 8,773 sq. ft. gas canopy with 16 fuel dispensing points, 36 parking spaces and two access points, one from Lake Worth Rd and one from Sherwood Forest Blvd.; also a variance (BA-16-05) from the separation criteria Section 16-499(19a) (1,500 feet required) from a similar use; the two sites are separated by approximately 1,409 ft. The site is located at the northwest corner of Lake Worth Rd and Sherwood Forest Blvd. at 6025 Lake Worth Rd (former Walgreens). (The variance was approved at the Zoning Board of Adjustment & Appeals meeting on November 29, 2016. Review of resubmittal received on January 5, 2017)

River Bridge Center Expansion (Proposed Ross Loading Dock)

A request by Bohler Engineering, agent for the owner, for a site plan amendment approval (SP-85-12MM) to modify the previously approved site plan to construct a

455 square foot expansion on the rear facade of the building for a loading area, which requires the abandonment a 20-foot utility easement (AB-16-02). The proposed changes are requested to accommodate a Ross Department Store in River Bridge Center. The site is located at 6812 Forest Hill Boulevard. (The site plan amendment (SP-85-12MM) was approved on January 6, 2017 in accordance with City Council Policy No. 5.). Awaiting receipt of resubmittal for the abandonment application.

Target Amendment

A request by the owner for a variance (BA-16-06) and two special exception requests to allow a fast food restaurant with drive-thru (SE-16-04) and a retail tire discount store (SE-16-05) and a site and development plan (SP-96-01C) approval to construct a fast food restaurant and a tire discount retail store at the northwest and northeast corners of the Target site. The existing Target site is located at 5900 Lake Worth Road. (The variance is tentatively scheduled for the Zoning Board of Adjustment & Appeals meeting for Tuesday, March 7 2017). The special exception and site plan are under staff review.)

SITE PLAN AMENDMENTS

Lynora's

A request by the owner for a class III site plan amendment (SE-80-11B) to add 208 sq. ft. to the existing building; replace roof with a flat roof; increase building height by 2 feet and change use to office space. The site is located at 5283 Lake Worth Road. (Awaiting receipt of updated landscape plans)

Text Amendment

ZTA-16-03

A request for a one-year moratorium on the submittal, processing and issuance of requests or approvals involving uses related to medical cannabis in order that appropriate zoning regulations can be researched and enacted. (Staff review)

ZTA-16-04

A city-initiated request for a text amendment to revise the Sign Code based on comments from the City Council workshop on October 24, 2016. (Tentatively scheduled for the Planning Commission meeting on February 1, 2017)

ZTA-16-05

A city-initiated request for a text amendment to revise Building heights based on comments from the City Council workshop on October 24, 2016. (Tentatively scheduled for the Planning Commission meeting on February 1, 2017)

Residential

Whitney Park (aka Bowman Pines)

Plat application received on June 9, 2015 and comments received from Craven Thompson on June 30, 2016 and August 18, 2015. The project did not move forward pending a contract for sale to DR Horton. The Plat was approved by City Council on December 5, 2016.

Harvest Pines

The Plat for this 35-unit single-family residential development and acceptance of park site deed were approved at the City Council meeting on April 20, 2015 and engineering permit was subsequently issued. Site civil engineering work is complete. Site clearing and stormwater drainage, installation of water and sewer piping, internal roads, and the sales models are complete. Construction of homes is underway in the subdivision and 21 Certificates of Occupancy have been issued to date. They are currently on-hold until they get approval of a Traffic Control Jurisdictional Agreement (TCJA).

Las Ramblas

Plat application received on October 19, 2016 and comments received from Craven Thompson on October 28. Plat comments sent to the applicant on December 21, 2016.

Pine Grove Farm

Except for 2 vacant lots, all work has been completed.

Reserve at Summit

Plat for this 73-unit single-family residential development was approved at the July 6, 2015 City Council meeting and engineering permit and clearing permit have been issued. Site clearing and stormwater drainage, installation of water and sewer piping, internal roads, and the sales models are complete. Construction of homes is underway in the subdivision and 39 Certificates of Occupancy have been issued. The Recreation parcel has been completed.

Santa Catalina

Plat application received on December 9, 2016. Plat comments sent to applicant on January 6, 2017 (Staff review)

Verona Estates

Site development and all offsite work (Nash Trail) are complete. The sales model has been removed and 52 Certificates of Occupancy have been issued, and the remaining unit (1) is complete, but not certified. The 10% maintenance bond for the project has been released and the file is in the process of being closed-out.

Commercial

Braman Honda

Revised replat under review. Construction of the vehicle storage lot is complete. Permit application for the recently approved service department expansion (SP-97-06G) received and under review.

Church of God 7th Day

Building permit and engineering permit are issued. Construction is underway.

Commons at Swain

Building, parking and landscaping complete except for north buffer fence that was the subject of a variance request.

Family Dollar

Plat was approved on July 18, 2016 and building permits issued. Site work is underway. Project has requested final landscape inspection and is anticipating completion in the near future.

Greenacres Nissan

Developer closed on purchase of the property on October 21, 2015. Plat approved on May 16, 2016 and engineering permit issued immediately thereafter. Building permit issued July 7, 2016. Site and building construction are underway. A Permit Revision was submitted for the addition of the garage, but was denied until the applicant revised the lighting plan for the top of the structure.

Jog Professional

Sewer installation complete. Building and engineering permits issued. Preconstruction meeting with contractor and City staff held on March 20, 2016. Building construction is well under way, with roof trusses and sheathing installed.

Soma Medical Center

Building and engineering permits issued for the project and construction is underway.

Shirdi Sai Baba Temple

Building, engineering, and County road permits issued. Installation of utilities and drainage is complete as well as the building walls and roof. Site buffer wall is complete. Reconstruction of Raulerson Drive (access road to Temple) is underway, with drainage and some of the sidewalk installed. The site cannot get a Certificate of Occupancy until the roadway is complete and accepted by Palm Beach County.

Wawa

Plat application received on July 19, 2016, and after review, the Plat was approved by City Council on October 17, 2016, as "Bright Acres Plat". A demolition, Engineering, and Building permit have been issued for the site and construction activity is underway.

Capital Improvements

Community Center Expansion

Project was advertised for bids on June 28, 2015. Bids were received on July 29, 2015 and City Council awarded the project to Sisca Construction Services, LLC on September 3, 2015. The project is substantially complete. Punch list completion and final close out submittals remain pending.

Original Section Drainage Improvement

An engineering study of existing conditions and potential improvements was completed. The project was divided into 6 phases and is being funded in part with Community Development Block Grant Funds. The first phase of improvements (First Street between the E-3 Canal and Swain Boulevard) has been completed. Bid Proposals were received on March 30, 2016 for Phase 2 (alleys in the southwest quadrant). The City Council awarded the project to Johnson Davis on June 6, 2016, with Notice to Proceed issued on June 8, 2016 and contract start date was June 15, 2016. Completion of construction has been delayed pending actions required by FPL, which they are presently trying to schedule.

Public Safety Building Renovation

This project provides for the renovation of 2995 South Jog Road in Phase 1 to modify building access to address effects of the contract with PBSO for law enforcement services and in Phase 2 to adapt the former dispatch center to meet Fire Department functional needs. Due to the cost of the work, a competitive bidding process was required. Phase I of the project is completed. Construction bid documents are being prepared for the Fire Department renovation (Phase 2).

FY 2017 Data:

	CURRENT PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Annexations	0	0	2
Comprehensive Plan Amendments	0	0	5
Zoning Changes	0	0	5
Special Exceptions	0	2	5
Site Plans	0	0	5
Site Plan Amendments	2	5	15
Variances	1	1	4
Zoning Text Amendments	0	1	2

	CURRENT PERIOD	FY 2017 TO DATE	FY 2017 BUDGET
Landscaping	30	60	182
Zoning	20	34	95
Engineering	0	11	92

CITY OF GREENACRES

INTEROFFICE MEMORANDUM #2017.01LN4.01

TO: Andrea McCue, City Manager
FROM: Carlos Cedeño, Public Works Director
RE: Public Works Department Report
DATE: January 3, 2017

Listed below is a brief summary of the activities undertaken by the Public Works Department during the period of November 1, 2016 through December 30, 2016.

1. ADMINISTRATION:

- a. Coordinated Emotional Intelligence Workshop for Department.
- b. Coordinated construction activities for Palm Beach Villas II sidewalk project (CIP Project #106).
- c. Attended PBC Emergency Management Division LMS Steering Committee meeting and PPL Evaluation Panel meeting.

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Annual Licenses and Reports Submitted	Hazardous Waste Generator Permit, Tree City USA	2	2	7
Citizen Requests Processed	(10) WebQA, (38) recycling bins, (1) general requests, (5) complaints	54	90	225

2. ROADS AND DRAINAGE MAINTENANCE

- a. Installed Holiday Banners citywide.
- b. Installed pipe and hand box at Nicia Way for new light pole.
- c. Staff attended Emotional Intelligence Workshop.

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Maintenance of Street Name Signs (493)	Replaced (1) Walker Ave and (1) Fourth St sign	2	7	N/A

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Medians Maintained (72)	Jog Rd, 10 th Ave N., Forest Hill Blvd., Lake Worth Rd., 57 th Ave.	21	28	N/A
Canal Maintenance (A & B Canals)	1 Mile	7	9	N/A
R-O-W Litter Removal	City Streets	7	9	N/A
R-O-W Landscape Maintenance	City Streets	6	8	N/A
Stormwater Inlets, Outfalls, Control Structures, & Manholes Maintained (632)	Cleaned ribbon gutters in Villa Del Trio	2	3	114
Trees on medians, right-of-ways, & green areas maintained (1,986)	Trimmed (18) Washingtonian Palms and (21) Sabal Palms on Swain Blvd.	39	39	1171
Landscape Maintenance Retention Ponds/Lakes	Ramblewood Cir, Harwich Ct	1	1	N/A
Alleyway Maintenance	5.56 Miles	10	11	N/A
Sidewalks Repaired	Replaced 32 l.f. and grinded 346 l.f. in Villa Del Trio	378 l.f.	378 l.f.	N/A
Underground utility locate ticket requests	N/A	102	151	550

3. VEHICLE MAINTENANCE

- a. Staff attended Emotional Intelligence Workshop.
- b. Submitted requisitions for new Building and Public Works Departments trucks (CIP Project #088), Vicon Spreader, John Deere Gator and Toro Groundsmaster mower (CIP Project #049) and Trailer Mounted Vacuum Excavator (CIP Project #219).
- c. Received firmware update for Fuel Master system.

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Inspections	(5) Fuel storage tanks, (6) generators, (1) hazardous materials inspection at Fire Rescue Station 94/PBSO District 16	40	60	N/A
Repair Orders Completed	(26) Fire & Medic trucks, (18) Public Works trucks, (2) Building trucks, (1) Finance van, (1) Engineering vehicle,	104	182	800

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
	(41) small engine equipment, (1) Leisure Svs van, (1) Leisure Svs truck and (13) Leisure Svs buses			
Preventive Maintenance Performed	(3) Fire & Medic trucks, (1) Public Works truck, (6) Building trucks and (1) small engine equipment	11	14	190
Service Calls	(3) Fire & Medic trucks	3	6	N/A

4. BUILDING SERVICES

- a. Staff attended Emotional Intelligence Workshop.
- b. Coordinated quarterly preventative maintenance for lift stations at Freedom Park and Municipal Complex.
- c. Coordinated replacements of skylights at Fire Rescue Station 94.
- d. Performed annual preventative maintenance on Building Services shop tools.
- e. Performed bi-annual preventative maintenance on ice machines.
- f. Coordinated annual inspection and repairs on backflow devices.
- g. Lowered flags to half-staff for Pearl Harbor Remembrance Day and John Glenn's death.
- h. Performed annual preventative maintenance for bay doors.
- i. Performed annual preventative maintenance for 56 exhaust fans.

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
HVAC Systems (36) Repairs	(1) Former City Hall, (4) City Hall, (1) Community Center, (1) Community Hall, (2) Public Works	9	15	N/A
Monthly PM for Interior Lights	17 Buildings	36 bulbs	59	N/A
Monthly PM for (17) Buildings	Includes inspection and replacement of A/C filters, flags, fire sprinkler gauges, battery recycling and rust removal from irrigation	2	3	12
Work Orders Completed	17 Buildings	124	176	1,000

5. PARKS MAINTENANCE

- a. Staff attended Emotional Intelligence Workshop.
- b. Coordinated resurfacing of Rambo Park's tennis and basketball courts (CIP Project #048).
- c. Repaired and painted both press boxes at IVB Complex.
- d. Coordinated replacement of 2 trees at City Hall flagpole area.
- e. Prepared Community Park for Food Truck Invasion and hung banners.

ACTIVITY	QUANTITY	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Mowing Public Building Grounds	11.7 acres	4	8	36
Mowing of Parks' Grounds	66.5 acres	5	9	40
Mowing of Sports Turf	15 acres	18	30	90
Athletic Fields (11) Maintained and Prepped	Ballfield, Soccer, Football	107	204	N/A
Athletic Courts (26) Maintained	Tennis, Basketball, Racquetball, Shuffleboard, Volleyball	19	24	N/A
Parks and Buildings Litter Removal	92 acres	22	36	N/A
Trees in parks and building grounds maintained (4,483)	Trimmed (14) Slash Pines, (7) Holly, (11) Live Oaks, (75) Sabal Palms & (20) Washingtonian Palms at Municipal Complex, (1) Date Palm, (1) Sabal Palm & (10) Live Oaks at Oasis Park, (6) Live Oaks at Fire Rescue Station 95, (1) Coconut Palm & (3) Washingtonian Palms at IVB Complex, (7) Foxtail Palms & (1) Senegal Date Palm at Freedom Park, (2) Live Oaks at Gladiator Park, (14) Sabal Palms, (1) Slash Pine & (1) Live Oak at Empire Park, (5) Sabal Palms & (9) Live Oaks at Burrowing Owl Park, (110) Live Oaks & (2) Maple trees at Community Park. Removed (2) dead Live Oaks at Community Park and (4) Slash Pines at Municipal Complex.	307	353	897
Playground Areas Maintained (15)	N/A	21	35	N/A

ACTIVITY	QUANTITY	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Parks and Playground Safety Inspections	15 Playground areas, 13 Parks, 11 Athletic Fields, & 9 Public Buildings	2	3	12

6. DEPARTMENT OF CORRECTIONS WORK SQUAD

ACTIVITY	COMMENTS	11/01/16 – 12/30/16	FISCAL YEAR TO DATE	FY2017 BUDGET
Canal Maintenance	(1) A Canal, (1) B Canal	1	2	N/A
Alleyway Maintenance	5.56 miles	3	3	N/A
R-O-W Landscape Maintenance	Dillman Road	1	1	N/A
Parks Litter Removal	13 Parks	1	1	N/A
Landscape maintenance	Municipal Complex	3	5	N/A
Landscape maintenance	IVB Complex	1	1	N/A
Landscape maintenance	Community Park	2	4	N/A
Landscape maintenance	Veterans Park	1	1	N/A
Landscape maintenance	Freedom Park	3	5	N/A
Work Squad Total Hours Worked	3 inmates for 2 days, 4 inmates for 7 days, 5 inmates for 8 days, 6 inmates for 11 days	748	1048	Estimated 5,500 hr/yr