

APPLICATION MATRIX

Application	Application Submittal Checklist/Fee Worksheets	Owner Authorization	Agent Authorization	Affidavit for 300 ft. mailing	Construction of Required Improvements	School Concurrency Form
Abandonment Vacate	✓			✓ Unless cross access, drainage or LAE		
Annexation	✓	✓	✓	✓		
Comprehensive Plan	✓	✓	✓	✓		
Master Plan Approval	✓	✓	✓			✓
Master Sign Plan Program	✓	✓	✓			
Plat Approval (Fee Worksheet)	✓	✓	✓		✓	
Site & Development Plan Amendment	✓	✓	✓			
Site & Development Plan	✓	✓	✓			✓
Special Exception	✓	✓	✓	✓		
Special Exception Amendment	✓	✓	✓	✓		
Variance (Administrative)	✓	✓	✓			
Variance	✓	✓	✓	✓		
Zoning Map Amendment	✓	✓	✓	✓		
Zoning Text Amendment	✓	✓	✓			

Other						
Appeal of Administrative Decision	✓					
Extension of Time	✓					
Postponement & Decision Withdrawal	✓					
Pre-Application Meeting	✓					