



**CITY OF GREENACRES
PLANNING AND ENGINEERING DEPARTMENT
POLICY AND PROCEDURES**

POLICY# PDO-005
ISSUED: 06/09/04
EFFECTIVE: 06/09/04

SUBJECT: Bus Shelters

CROSS REFERENCE: Greenacres Comprehensive Plan, Transportation Element, Goal 2, Objective 2 Chapter 16, Article IV, Division 4, Section 16-677 and 16-678

PURPOSE: To establish specifications for a standardized bus shelter within the City of Greenacres to promote aesthetic harmony and consistency and to establish a standardized bus shelter easement to promote consistency and efficiency.

POLICY: As required by the Transportation Element of the Comprehensive Plan, the City shall coordinate traffic circulation among various modes such as automobile, pedestrian and bus and shall ensure Palm Tran service. To promote convenient and safe bus transportation, bus shelters are preferred in order to protect bus patrons from the elements while waiting. Section 16-677 of the City Code requires developers to provide easements in some cases and to provide easements and shelters in other cases. The requirements below shall be followed to implement these requirements:

1. All new shelters installed in the City through the provisions of this policy shall meet the attached specification in order to create a harmonious appearance. In cases where a large number of people use the subject bus stop, the larger 13' model shelter may be required.
2. All new bus shelter easements shall be 10' x 30' whenever possible, shall run parallel with and adjacent to the road right-of-way, and shall follow the format and contents of the attached sample existing easement which has been reviewed by the City Attorney and already used on a number of sites.
3. The bus shelter easement shall be executed, recorded in the public records of Palm Beach County, and a certified recorded copy provided to the Planning and Engineering Department prior to the issuance of any permits for the proposed development.
4. The bus shelter shall be installed and pass inspection prior to the issuance of a Certificate of Completion or Certificate of Occupancy for the development.

PROCEDURE: The project manager assigned to a case which triggers the bus shelter provisions of the Code (i.e. site & development plan and/or special exception) shall notify the applicant of the requirement and provide a copy of this policy, the shelter requirements, and the example easement. An appropriate condition of approval shall be recommended as part of the Site Plan or Special Exception approval.

REVISED: July 25, 2011

Thomas J. Lanahan
Planning and Engineering Director

Bus Shelter Specification

Manufacturer: Tolar Manufacturing Company Inc.
258 Mariah Circle
Corona, CA 92879
1-800-339-6165
www.tolarmfg.com

The city's required shelter: Model 9NALD-PM

- 9' Dome roof non-advertising bus shelter with perforated metal panels at the rear and ½ end walls.
- Powder coated aluminum roof panels in lieu of standard Lexan with security lighting system in roof.
- Four foot (4') expanded metal bench with back and anti vagrant bars.
- Thirty (30) gallon trash receptacle, pedestal mount, perforated metal.
- All components shall be powder coated in color RAL 6016 (Turquoise Green).
- The shelter shall provide a minimum 30" x 48" clear, covered area for a wheelchair per ADA.
- A foundation plan, signed and sealed by a Florida registered Professional Engineer, shall be provided as part of the permit application to the City of Greenacres for any construction on private property or City right-of-way. The developer shall coordinate with the relevant agency for any construction on County or State right-of-way.
- In the event a 13' shelter is required, the model number is 13NALD-PM and a 6' bench shall be provided in lieu of the specified 4' bench. All other specifications remain the same.