



Zoning Text Amendment Submittal Checklist

Instructions to Applicant:

Answer all questions completely.

A filing fee in the amount of \$3,130.00, advertising fees in the amount of \$1,500.00 and special services fees in the amount of \$2,000 must accompany this application. **Since advertising and special services costs vary, the final amount will be reconciled upon receipt of invoices from the newspaper and consultant.**

Provide required attachments as shown on the attached checklist.

Type of Amendment (Check as appropriate).

Supplement (New Text)

Modification

Repeal

Affected Sections of the Zoning Regulations.

Article _____ Division _____ Section _____

Article _____ Division _____ Section _____

Article _____ Division _____ Section _____

Petitioner's Proposed Amendment (Provide specific wording) Provide attachment as necessary.

Applicant’s Statement(s) of Justification.

The applicant is to explain how the request conforms to the following findings.

- A. Reason and need for the requested text change. Why is the proposed zoning text amendment necessary?

- B. Reason for the present text being invalid or inappropriate (State specific evidence or example of the claim).

- C. Explain how the proposed amendment complies with the objectives and purposes of the City’s Comprehensive Plan (With appropriate consideration as to whether the proposed change will further the purposes of these zoning regulations or other City Codes, regulations and actions designed to implement the Comprehensive Plan).



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1. Application Review Fee and Advertising Fee.
2. Completed application signed by applicant.
3. Attachments as necessary to address:
 - a. Exact proposed text language
 - b. Justification for request