



**BID NO. 24-022
FIRE BURGLAR ALARM & SPRINKLER SYSTEMS**

ADDENDUM NO. 1

September 18, 2024

This addendum shall modify and become a part of the bid document. Specifications not specifically mentioned in this Addendum are not altered by any changes, amendments, deletions, or additions.

AMENDMENTS TO THE BID DOCUMENT:

1. The bid submission date is as follows:

Wednesday, September 25, 2024 at 3:00 pm

2. The inspection requirements stated in Inspection under Scope of Work on page 15 has been updated as below.

INSPECTION

An annual inspection with testing and certification of each fire alarm system is required. **A semiannual inspection/testing of each fire alarm system shall also be conducted.** The inspection, testing and maintenance shall satisfy the requirements of NFPA 72, conform to the equipment manufacturer's recommendations, and verify proper operation of the fire alarm system. A log book shall be maintained at each FACP and each visit, including inspections and repairs shall be noted. Information noted shall include the name of the technician performing the inspection or repair, the time and date of the inspection or repair, and the work performed. Defective initiating devices shall be replaced with original manufacturer parts designed for the specific system being repaired or other devices U.L. cross listed as compatible with the existing system.

3. The inspection requirements stated in Fire Sprinkler Systems under Scope of Work on page 17 has been updated as below.

FIRE SPRINKLER SYSTEMS

An annual test, inspection and report of each fire sprinkler system is required. The inspection, testing, report, and maintenance shall satisfy the requirements of NFPA 25, conform to the equipment manufacturer's recommendations, and verify proper operation of the fire sprinkler system. **A quarterly inspection of each fire sprinkler system shall also be conducted.**

Contractor shall submit a written estimate for repairs needed to the Fire Marshal for approval along with a copy to the Contract Coordinator. No work shall be performed until it has been approved by the Fire Marshal and Contract Coordinator.

Payments for parts and materials will be at Contractor's cost. The cost for these items will be a "pass thru" i.e. the Contractor will charge the City the same invoice prices as charged by the suppliers. A copy of the Contractor's invoices from the supplier for such parts and materials will be submitted with the Contractor's invoice for payment. No invoice shall be processed for payment unless prior approval is noted on the document.

All work shall be performed in compliance with all applicable codes and to the satisfaction of the City of Greenacres.

4. **The Bid Proposal Form has been updated to reflect only the annual fire alarm inspection requirement.**

See attached.

REPLY TO REQUESTS FOR INFORMATION:

1. **Do we need to figure a dollar amount into the price to maintain the system? The dollar amount would cover service calls for parts and labor during normal business hours to repair the system on time and material, or do we bill for repairs separately as we go?**

Any authorized repairs outside the Monitoring and Maintenance of Fire & Burglar Alarm System monthly fee will be invoiced separately.

2. **Also, I noticed that the inspections are being done on opposite schedule, meaning you are currently getting quarterly inspections on fire alarm and annual inspections on sprinkler. The NFPA code is the opposite, it should be quarterly sprinkler and semi-annual on fire alarm, do you want to keep it how it is now or change it per code?**

Reference Amendments to the Bid Document above.

3. **Page 4 item #8 License and permits: Permit cost responsibility to the contractor. Can you take this off?**

City Licenses and Permits: When applicable, it shall be the responsibility of the awarded vendor to obtain, at no additional cost to the City of Greenacres, any and all licenses and permits required to complete this contractual service. Permit fees required by the City shall be waived; however, the awarded vendor must pay any applicable City Occupational License or Registration fees.

4. **Page 15 item Called Monitoring: Dispatch technician to the premises to arrive within 1 hour. Can you extend this to a minimum of 2 hours per the guidelines follow by UL?**

Item 4 under Monitoring on Page 15 (Scope of Work) shall be updated as follows:

4. Dispatch technician to the protected premises to arrive within two (2) hours receipt of a signal where equipment needs to be manually reset by the Contractor.

5. **Page 16 item called Maintenance: Contractor shall provide all labor and parts required to provide a continuous, and fully operated system at all times. Any part replacement required shall be reimbursed at the contractor's cost. Can we remove this?**

No changes will be made to this section of the bid document.

The proposal submission deadline is Wednesday, September 25, 2024 at 3:00 PM. Any proposal response received after the designated closing time will be returned unopened.

Any questions concerning this Addendum should be addressed to Monica Powery, Director of Purchasing at (561) 642-2039.

All Proposers shall acknowledge receipt of this addendum by annotating the proposal signature page with the addendum number, completing the section below, and returning with the proposal response to verify receipt.

Company Name: _____

Address: _____

City, State, and Zip Code: _____

Authorized Signature: _____

Name and Title: _____

Telephone: _____ Date: _____



**BID NO. 24-022
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**BID PROPOSAL FORM
(Page 1 of 3)**

Monitoring and Maintenance of Fire & Burglar Alarm System (unit price should be stated per month) (monthly price shall include all inspections, testing, runner response, maintenance, monitoring and follow-up services to be provided, including travel time to and from City Locations)				
Item No.	Location	Qty	Unit Price	Extended Price
1.	City Hall - 5800 Melaleuca Lane ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing	12	\$ _____	\$ _____
2.	Public Works - 5750 Melaleuca Lane ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing	12	\$ _____	\$ _____
3.	Fire Rescue Station 94/PBSO District 16 2995 S. Jog Road ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing	12	\$ _____	\$ _____
4.	Fire Rescue Station 95 - 5095 Haverhill Road ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing	12	\$ _____	\$ _____
5.	Community Center - 501 Swain Boulevard ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing ▪ burglar alarm monitoring	12	\$ _____	\$ _____
6.	Community Hall - 501 Martin Avenue ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing ▪ burglar alarm monitoring	12	\$ _____	\$ _____
7.	Perry Building - 500 Perry Avenue ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing ▪ burglar alarm monitoring	12	\$ _____	\$ _____
8.	Former City Hall/WIC - 5985 10th Avenue N ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing	12	\$ _____	\$ _____
9.	Fire Rescue Station 96/Public Safety Substation 301 Swain Boulevard ▪ fire alarm annual certification & semiannual inspections, runner response, maintenance, and sensitivity testing	12	\$ _____	\$ _____
Total of Items 1 through 9			\$ _____	\$ _____



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**BID PROPOSAL FORM
(Page 2 of 3)**

Annual Fire Sprinkler System Inspection (annual price shall include travel time to and from City Locations)					
Item No.	Location		Qty	Unit Price	Extended Price
1.	City Hall 5800 Melaleuca Lane	Annual Inspection	1	\$ _____	\$ _____
2.		Quarterly Inspection	3	\$ _____	\$ _____
3.	Public Works 5750 Melaleuca Lane	Annual Inspection	1	\$ _____	\$ _____
4.		Quarterly Inspection	3	\$ _____	\$ _____
5.	Fire Rescue Station 95 5095 Haverhill Road	Annual Inspection	1	\$ _____	\$ _____
6.		Quarterly Inspection	3	\$ _____	\$ _____
7.	Community Center 501 Swain Boulevard	Annual Inspection	1	\$ _____	\$ _____
8.		Quarterly Inspection	3	\$ _____	\$ _____
9.	Former City Hall/WIC 5985 10th Avenue N	Annual Inspection	1	\$ _____	\$ _____
10.		Quarterly Inspection	3	\$ _____	\$ _____
Total of Items 1 through 10				\$ _____	\$ _____



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**BID PROPOSAL FORM
(Page 3 of 3)**

Other Services – As Needed				
Item No.	Location	Qty	Unit Price	Extended Price
1.	Labor rate for other services as needed Monday – Friday 8:00 am – 5:00 pm*	1 hr	\$ _____	\$ _____
2.	Labor rate for other services as needed after 5:00 pm Monday – Friday & on Weekends or Holidays*	1 hr	\$ _____	\$ _____
3.	Install and Program Additional Radio Communicators as needed**	1 ea	\$ _____	\$ _____
4.	Monitoring and Maintenance of Additional Radio Communicators (unit price stated per month)	1 mo	\$ _____	\$ _____

*Labor rates shall represent an hourly rate for the labor required for installation and repairs outside of the maintenance as stated in the scope of work and for repairs to the fire sprinkler system. (Travel time shall not be compensated)

**The price on this line shall represent all the labor, travel time, material, equipment, services, incidentals, permits and licenses, required to install and program new dialers to telephone numbers for alarm panels, identified by and as requested by the City of Greenacres.